

REGULAR MEETING – FEBRUARY 11, 2014

The regular meeting of the Common Council of the City of Marshall was held February 11, 2014 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Larry Doom, John DeCramer, Ellayne Conyers, Jennie Hulsizer, and Glenn Bayerkohler. Absent: Mike Boedigheimer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Holly Martin-Huffman, Library Director; Cathy Lee, Executive Assistant; and Thomas M. Meulebroeck, Finance Director/City Clerk.

The Pledge of Allegiance was recited at this time.

APPROVAL OF AGENDA:

It was the general consensus of the council that the agenda be approved with the addition of item #17, which was to call for a public hearing on a proposed business subsidy and sale of real property to Action Manufacturing, Inc. and item #16 which was to consider LG220 application for Southwest Minnesota State University Foundation moved from Consent to New Business.

CONSIDER APPROVAL OF THE MINUTES OF THE WORK SESSION HELD ON JANUARY 21, 2014 AND THE MINUTES OF THE REGULAR MEETING HELD ON JANUARY 28, 2014:

Member (**John DeCramer**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion that the minutes of the work session held on January 21, 2014 and the minutes of the regular meeting held on January 28, 2014 be approved as filed with each member and that the reading of the same be waived. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

CONSIDER APPROVAL OF CONSENT AGENDA:

Member (**Larry Doom**) moved, Member (**Jennie Hulsizer**) seconded to approve the **ORIGINAL** motion approval of consent agenda. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried 6 - 0**

Approval of the temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use on March 24, 2014 at Awards Plus, 501 South Highway 23, Marshall, Minnesota.

BE IT RESOLVED that the City Council hereby (1) grants local unit of government approval to the Rocky Mountain Elk Foundation Southwest Grant Divide Chapter to hold a raffle on March 29, 2014, at the Ramada, 1500 E. College Drive, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall.

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 87684 through 87820.

REVIEW OF MARSHALL-LYON COUNTY LIBRARY PHASE II SCHEMATIC DESIGN PHASE:

Ron Halgerson, Principle and Sr. Architect from TSP, reviewed an updated floor plan and building elevation of the proposed library expansion. The Library Board did pass a unanimous motion to approve the schematic design at their meeting on February 10, 2014. The plans are tentatively scheduled to be presented to the County Board on February 18, 2014. Once the plans have been accepted TSP will initiate the next architectural phase of design development. Mr. Halgerson explained that the current children's area is 3000 square feet. The area of the new children's library addition will be 6000 square feet. The existing Library is 24,000 square feet. The Library will reassign the former children's area to be named the Minnesota Room, which will host Minnesota authors. It will also serve as a meeting room.

Martig introduced the cost sharing model for the new children's addition. The Carr donation is \$1,811,000, and the intent is that there will be fundraising for \$155,868, that the City will fund \$103,912, (which is 7% of the cost) and that Lyon County will fund \$51,956, (which is 2% of the cost). Bayerkohler questioned why the City was paying the full amount of \$75,000 for the parking lot. Bayerkohler stated that normally the City pays 2/3 and the County pays 1/3. Martig stated, when the City drafted the sources of funding, the land and the parking lot were separate issues. Past practices have been that the County helps with the building and materials. Bayerkohler asked if the City would ask the County to consider contributing more towards the Library parking lot.

APPROVAL OF AERATING FOUNTAIN AGREEMENT WITH SMSU AND AUTHORIZATION OF THE PURCHASE OF AERATING FOUNTAINS:

Glenn Olson, Director of Public Works/City Engineer, reviewed the three stormwater detention/treatment ponds in the Tiger Park development area. Included in the design was the installation of aerating fountains to assist in the treatment of the surface water runoff prior to discharge into the County ditch system. The aerating fountains serve two purposes: 1) for oxygenation of the runoff which assists decomposition of organic material in the receiving waters, and 2) for increasing the aesthetics of the ponds as they are immediately adjacent to T.H. 23, (one on the southeast corner of the SMSU property and one on the southwest corner of the Tiger Park development area). Two quotes were received for the aerating fountains as follows: MTI Distributing-Brooklyn Center, MN \$46,029.00 and Absolute Aquatics LLC-Lexington, SC \$49,906.53. Southwest Minnesota State University has been given a proposed agreement for the purchase, operation and maintenance of the aerating fountains to be located in Mustang Pond. Martig said that the University is also planning on adding signage which might include a statue. The property would be turned back over to SMSU. Bayerkoher stated that there is no expiration date on the agreement, so when the original equipment is obsolete or does not work anymore then who is responsible? Olson confirmed that it would be SMSU's property in their pond and the City property for the pond across from the University.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion that the Council authorize execution of the Aeration Fountain Agreement between Southwest Minnesota State University and the City of Marshall, subject to SMSU and City Attorney review and approval. Upon a roll call vote being taken, the vote was: Aye: 5 Nay:0 Abstain: 1. The motion (**Passed**) 5 – 0 – 1 with Bayerkohler abstaining.

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Member (**Larry Doom**) moved; Member (**Jennie Hulsizer**) seconded to approve the **NEW** motion that the Council authorize the purchase of two aerating fountains from MTI Distributing of Brooklyn Center, Minnesota in the amount of \$46,029.00. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion (**Passed**) **5 – 0 – 1** with Bayerkohler abstaining.

PROJECT Z06: VICTORY DRIVE IMPROVEMENT PROJECT-PHASE II – CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS:

Glenn Olson, Director of Public Works, requested approval of the construction of curb and gutter, bituminous pavement, sidewalk and miscellaneous items on Victory Drive from Tiger Drive to Commencement Boulevard. The plans and specifications have been prepared by City staff for this project.

Member (**John DeCramer**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion that the Council adopt RESOLUTION NUMBER 3976, SECOND SERIES, which is the “Resolution Approving Plans and Specifications and Ordering Advertisement for Bids” for Project Z06: Victory Drive Improvement Project-Phase II. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

PROJECT Y67 / S.P. 4201-91: MARSHALL AIRPARK APRON & TAXIWAY CONSTRUCTION – CONSIDER SUPPLEMENTAL AGREEMENT NO. 2 WITH TKDA:

Glenn Olson, Director of Public Works/City Engineer, requested approval of Supplemental Agreement No. 2. Professional Services Agreement for the Marshall Airpark Apron & Taxiway Construction Project with TKDA for Construction Phase Services not-to-exceed the amount of \$16,400.00. Supplemental Agreement No. 2 is primarily for work related to additional quality assurance testing services associated with Schedule 2 construction, and additional construction administration and field representation in the spring of 2014 to ensure proper construction and completion of turf establishment. The City Council and Airport Commission have previously committed to the development of the Marshall Airpark East including the Madrid Street Bridge, roadway and utility improvements, and the development of aprons and taxiways to connect to the existing runways. This phase is the last phase of the surface work necessary before aircraft usage is available in the airpark east development area. Water and sanitary sewer mains are under construction under separate contract in order to enable the area to be “shovel ready”. At the May 8, 2012 meeting, Council authorized entering into a Professional Services Agreement with TKDA for Final Design and Construction Phase Services for the project in the amount of \$232,300.00. At the July 23, 2013, meeting the Council approved Supplemental Agreement No. 1 Professional Services Agreement for Airside Final Design and Construction Phase Services with TKDA not-to-exceed amount of \$41,800.00, and total project amount not to exceed \$274,100. Bayerkohler asked if this was a reasonable bid and Olson confirmed that it was a very reasonable bid. DeCramer wanted clarification on the \$16,400, is it 70% of that number that gets covered under the additional grant. Olson stated that is correct.

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Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion that the Council approve Supplemental Agreement No. 2 to Professional Services Agreement for the Marshall Airpark Apron & Taxiway Construction Project with TKDA for Construction Phase Services for a not-to-exceed amount of \$16,400.00. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

UPDATE ON MINNESOTA LEGACY CAMDEN TRAIL GRANT APPLICATION, AWARD AND RECOMMENDED RELATED PROJECTS:

Ben Martig, City Administrator, commented that Lyon County has received funding for the Camden Regional Trail Project Phase II from the 2014 Parks and Trails Legacy Grant Program. Unfortunately, the request wasn't fully funded but it did receive \$274,680 that could be used for full or partial funding of any of the eligible items requested in the grant application. With Savannah Oaks right of way acquired, Lyon County stands a much better chance of receiving future legacy grant funds to complete the trail system. This is clearly the most desirable trail location for this segment; and if Legacy funds were acquired the local match requirement, if any in the future, would be manageable. The channel park construction would provide for the entire off-trail segments (with exception of a small on-road along West College Drive) to go from SMSU to Wayside Park (to be renamed in 2014). City staff has identified a DNR grant program that would be eligible for funding of the trail signage, as requested in the last Legacy Grant. The funding participation would range between 50-75% State Funding. There are grants due at the end of February and end of March that will be eligible. The County Board meets on February 18th as it relates to pursuing the development of the Channel Park segment in the City of Marshall. Martig said that the DNR is very supportive of this program. The rest of the development for the trails out in Camden Park is complete. The City will be moving forward with the rest of the segments this year. There are a number of different property owners that require further discussion. DeCramer asked if the right of way through Savannah Oaks is out of City limits is it up to the County to have those discussions. Bayerkohler stated that anything outside of City limits, the County would have legal title; so in the future any maintenance is the county's responsibility. Martig confirmed that the County would be responsible for anything outside of the City limits; but the City and County have a good relationship and have been working on this project together. Byrnes asked if the DNR would be involved within the park system with the maintenance. Martig stated that the agreement with the DNR is unique and the Camden the county board took on maintenance in the park, but it would not be the city. Has there been any specific input on the portion between HWY 19 and the trail? There is work being done concerning the conflict between golf course and the trail.

PRESENTATION OF "BLOCK 11 REDEVELOPMENT: PHASE I VARSITY PUB EXPANSION" PROPOSAL:

Ben Martig, City Administrator, reviewed the redevelopment of Block 11. Martig is recommending approval of the agreement at the February 25, 2014 HRA meeting and the City Council meeting. Martig presented the Block 11 Redevelopment: Phase I Varsity Pub expansion project. What is being proposed is an expansion of the private Varsity Pub patio. The Fogerty Amateur Sports Mural will be placed on the south side of the building. It would include a proposed sidewalk reconstruction and the City would participate in financing some of the sidewalk. As in past practices with the downtown area, the City would pay for 50% of the cost and the Varsity Pub would be assessed the other 50% of the cost. Total cost is \$44,405 and

would include some colored concrete. The City is also proposing an expansion of the parking lot. The City would construct and finance the parking lot with 100% assessment going back to the Varsity Pub at a cost of \$118,177. Then after the completion, the ownership would transfer from the City to the Varsity Pub at a value of \$87,100. In 1997 the downtown redevelopment priorities included the creation of a central theme changing the building codes to allow for additional housing upstairs. The comprehensive plan was to have a housing mix and atmosphere conducive and supportive of housing. The mix of retail and service and housing to encourage a positive, vital and unique image. The alley entrance and parking lots need to be enhanced and need to promote adequate parking. Doom asked if the patio area is now owned by Varsity Pub. The Varsity Pub could actually put the patio in there parking area and use the public parking next to it because it is in the downtown district and they are not required to provide parking. Martig said then the City would then be footing the bill for the construction for that parking, which is utilized by the public. Olson stated that the biggest concern by the owner is to lose that parking lot if a developer would come in and would want to use it in their development plan.

Mayor Byrnes called for a five minute recess at 7:00 p.m.

CONSIDER ADOPTION OF RESOLUTION ESTABLISHING VOTING LOCATIONS IN THE CITY OF MARSHALL:

Thomas M. Meulebroeck, Finance Director/City Clerk, requested the adoption of resolution which Establishes the Voting Locations in the City of Marshall. This resolution provides for a change in the voting location for Ward 1. This location is being changed from the Gymnasium at Parkside Grade School located along Prospect Road to the Recreation/Athletic (RA) Facility located at SMSU, 400 Mustang Trail. Mr. Meulebroeck explained that in light of the issues of security at Parkside School (safety being an issue for the students); SMSU has offered the RA facility as a voting location for Ward 1. The Middle School will still be used for Ward 2 and the YMCA for Ward 3. Mayor Byrnes asked to describe the process that will be used to notify the public of the change. Meulebroeck explained there is a timetable that the City has to follow when there is a change in the voting location. The City will have to notify the County Auditor's Office of the location change, and they will work with the State. The State will provide all citizens within that Ward with new voting cards by mail. As the election comes closer, the City will work with the media to educate the citizens of the location change.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion the adoption of RESOLUTION NUMBER 3977, SECOND SERIES, which is a resolution Establishing the Voting Locations in the City of Marshall. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

CONSIDER APPOINTMENTS TO VARIOUS BOARDS/COMMISSIONS:

Per the recommendation of Mayor Byrnes, Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion approval of appointments to the Convention and Visitors Bureau. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

Convention and Visitor Bureau – Nicholas Simonson be appointed for a two year term to expire on December 31, 2016.

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Convention and Visitor Bureau – Richard Dingley be appointed for a one year term to expire on December 31, 2015

CONSIDER LG220 APPLICATION FOR EXEMPT PERMIT FOR SOUTHWEST MINNESOTA STATE UNIVERSITY FOUNDATION:

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Southwest Minnesota State University Foundation to hold a raffle on April 4, 2014, Southwest Minnesota State University, Founders Hall, 3rd Floor, 1501 State Street, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate City personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall.. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion (**Passed**) **5 – 0 – 1** with Bayerkohler abstaining.

CALL FOR A PUBLIC HEARING ON A PROPOSED BUSINESS SUBSIDY AND SALE OF REAL PROPERTY TO ACTION MANUFACTURING, INC:

Ben Martig, City Administrator; explained that the Airport Commission, Glenn Olson, Cal Brink, Dean Coudron, TKDA Airport Consultant, Action Manufacturing owner Tim Swenson and Martig met with FAA and MnDOT Aeronautics officials Thursday to receive determination of FAA authorization for the proposed location of Action Manufacturing on Airpark East immediately adjacent to the runway apron. In 2013, the FAA had formed a new position to expressly allow non-direct aviation related businesses on airports which had previously not been allowed. The specific process for approval and direct guidelines are vague. The FAA has known about the Action Manufacturing project for some time, as they had been providing guidance on sample land lease agreements. After final review of the proposal, the FAA clarified a number of issues at the meeting which are summarized as follows:

- Non-aviation related businesses would not be approved immediately adjacent to our existing apron or taxiways under the currently approved ALP. Additionally, they made assumptions about the restrictions applying to future aprons and taxiways. Therefore, the Action Manufacturing proposed location is prohibited.

- The purpose of FAA and MnDOT Aviation funding is specifically for aircraft access.

Associated aviation uses may be permitted on airport property, but only after strict compliance with the access restrictions adjacent to the ramp and taxiways. Therefore, there could be another site on Airpark East that could be eligible for locating Action Manufacturing.

- The FAA and MnDOT indicated it could take up to two years for their review and approvals depending on any impacts to the apron and taxiways extension area. In the case of the Action Manufacturing process, the FAA and MnDOT indicated it would take well into 2014, and likely well into 2015, before any final actions would be available to pursue a formal request. Therefore, in the case of Action Manufacturing, the approval process would not meet their planned construction timelines. Therefore, a non-Airpark East location was determined to be appropriate for this project. Cal Brink met with Tim Swenson immediately following the airport meeting. Although disappointed with the determination, Mr. Swenson expressed he is committed to finding a location that works in Marshall so that he can proceed with construction this Spring. Mr. Brink is pursuing options for the secondary option site in the City industrial park. That has

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been a planned alternative for some time as a contingency to the Airpark East development area. Mr. Brink and other City staff met again Friday to pursue details on how the changes will affect existing agreements, and whether modifications or entirely new agreements will be appropriate. The Airport Commission and staff agree it is appropriate to initiate a formal master plan and airport layout plan update process to include the entire estimated 40-acres of unplanned development areas. The process would allow for clarifying where future direct airport related facilities would be appropriate as well as non-aviation businesses.

Mr. Olson stated that the city has been working with MN/DOT and FAA Aviation for a year, if not longer. This first came up during a meeting in the Twin Cities with a variety of airports and aviation related discussions. They explained their new direction as far as opening up areas that are aviation related business activities. It came from the desire to create jobs and create more opportunities at facilities and locations that may need it. A couple of months ago, the City identified the needs of the City and the comments were very positive. The only issue is that FAA may not have understood the cities timeline. They advised the City of other agreements that had previously been approved in other locations. The City utilized one of those agreements for the development of our proposed agreement with Action Manufacturing, knowing full well that basic concept and agreement had been through the full process for approval. So the City was surprised when they received a decline on this request. The City did get a clarification from the FAA and MN/DOT as to what might be an appropriate business and what would not be appropriate. An example would be a company that manufactures airplanes – that would be an appropriate business that could be adjacent to the airport. Mayor Byrnes asked if there was inadequate space in Lot 2 to consider. Martig stated that lot would not meet the minimum requirements. If you did purchase the surrounding property then it could work. However, the City is not looking at purchasing additional property, and Ralco owns the entire Lot 1. Simpson noted going from Plan A to now Plan B. Plan A was a lease and Plan B is the transfer of property, but it is similar to what Ralco has done. A subsidiary will own the property and Action Manufacturing will lease the property. All the documents have been changed and are waiting for the Chamber CEO to review the changes. The DEED also had some changes to their documents as well, and those changes have been made. Martig added that Action Manufacturing was awarded a Progress Award which is competitive state wide. There are only a few that are awarded, so DEED is very excited about this new business.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion that the Council adopt RESOLUTION NUMBER 3978, SECOND SERIES, which is a Resolution Calling for Public Hearing on a Proposed Business Subsidy and Sale of Real Property to Action Manufacturing, Inc. The Public Hearing will be held on Tuesday, February 25, 2014 at 5:30 p.m. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried 6 - 0**

COMMISSION/BOARD LIAISON REPORTS:

Byrnes: Regional Development Transportation Committee - the committee met and reviewed Mn/DOT District 7 and Mn/DOT District 8, which the City sits in. District 8 activities are centered on Hwy 23 and the SIMS grant funding which is for the pedestrian bridge, the participation in the reduced conflict intersection and the corridor for the passing lane.

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Southwest Minnesota Amateur Sports Center - the committee met on Tuesday, February 11, 2014 and continues to work on multi aspects of the project along with the funding of the project. The revenue being received from the local option sales tax is slightly ahead of what was projected.

Hulsizer: Library Board - the board met on Monday, February 10, 2014. The board reviewed the information on the new children's building project. A motion was made for the board to request that the Minnesota State Librarian be in a meeting of the stakeholders of the Marshall-Lyon County and Plumb Creek Library System. A time to be determined was sent to the State to schedule that visit again.

Attended the League of Minnesota Cities Conference on January 31, 2014 on "*Conflict Resolution*". The conference was very informative.

Doom: Public Improvement Transportation Committee - PIT reviewed TH 23 by-pass and the street and sewer projects in the City of Marshall during 2014.

Bayerkohler: Housing Commission - the commission met on Monday, February 10, 2014 and they computed their payment on lieu of taxes. They reference a US Department of Housing form that provides a formula for use. This payment is on their real estate, and their payment will be \$8,738. The other issue right now is the vacancy on the commission. There will be another vacancy in June. The commission discussed how we can attract citizens to apply for the commission.

DeCramer: Utilities Commission - the commission met at a special meeting on January 29, 2014 and the outcome was the resolution approving the development of Sandnes Well Fields.

City Hall Committee met and continues to move forward with this project. They will be meeting again on Friday, February 14, 2014 at 7:00 a.m. to discuss a proposal for updating the study from back in 2006. Hulsizer asked if the City is being charged for that study. DeCramer stated that we will see what the cost of the study is and then make a decision from that cost if we want to proceed or obtain some other quotes for that study and proceed with another company. Hulsizer was confused about what was in the paper; did the City limit themselves to just one company? DeCramer stated at this time we have only asked the company that did the original study in 2006 to contribute.

Boedigheimer: No Report.

Conyers: Community Services Advisory Board – the Board referred to some of the discussions about Camden Trail.

COUNCIL MEMBERS INDIVIDUAL ITEMS:

Hulsizer expressed her concerns over using only one company to do the study on City Hall. When TSP did the last study, they stated that there was so much extensive damage that it should be taken down and start over because the cost was a large percentage of the value of the building. It was hard to imagine in 2006, why a 50 year building had to be torn down. A decision was not made to go that direction. So the fact that the city continues to use the same architect, is the City limiting itself. The new Library used this same architect, and the Library has had leaking issues since it was built. There are companies out there that do renovations. Although the companies may not be in the city, the people who work for them live in the City of Marshall. Hulsizer asked the building committee to be fair and not use just one estimate.

Bayerkohler commented that Ms. Hulsizer has legitimate concerns and also thinks that the committee holds a strong emphasis on remodeling. The Architect told the committee that City Hall is a strong building and the City can open the walls. If the City Council wants to come to meetings they are welcome. Martig stated that the City needs to make sure that if more than three City Council members attend, then the City has to give the media a 72 hour notice. Therefore, if councilmembers are interested in coming please let Ben know so they can give the proper notice. Mayor Byrnes made a correction that there was an initial study in 1996 and that is the study he was referring to.

DeCramer stated that in the City Hall study from eight years ago, there was a statement that said if the renovation cost more than 60% of what the building was worth then the city should consider replacing it. This would be brought before the council. Should this be 50% or 100%? The committee has been working on remodeling the current building.

STAFF REPORTS:

Ben Martig, City Administrator indicated that a lot of work has been done on the capital projects. Progress with the Liquor Store is moving forward. The Amateur Sports project and the MERIT Center are starting to heat up. The Legislative session is just around the corner there will be more trips to St. Paul. Also The City has some technology issues and the City may have to do major technology investments. Some of the new technology has taken longer than expected. The new Building Permit program is now fully implemented. The Police Department in conjunction with the Sheriff department is working on a new project. The lasherfich training took place on Thursday, February 6, 2014. Attendees included city, county and MMU employees. Lee is working on the phone system and the City is planning on a new phone system in 2014.

Glenn Olson, Director of Public Works/City Engineer, indicated that a public information meeting will be at MMU on Wednesday, February 12th on the three reconstruction street projects, (Patricia Court, Pleasant and 5th and Park Avenue).

Dennis Simpson, City Attorney, indicated that he attended Annual City Attorney meeting last week. One of the best conferences he has attended. It contained a lot of information on projects that the City is involved in.

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PENDING ITEMS:

There were no questions on the pending items list.

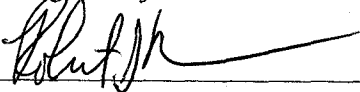
INFORMATION ONLY:

There were no questions on the information items.

UPCOMING MEETINGS:

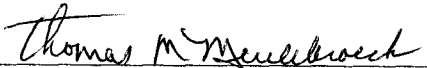
There were no questions on the upcoming meeting list.

Hulsizer moved, Doom seconded, that the meeting be adjourned. All voted aye.



Mayor

ATTEST:



Finance Director/City Clerk