

WORK SESSION – NOVEMBER 26, 2013

The special meeting of the Common Council of the City of Marshall was held on November 26, 2013 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 8:45 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Bayerkohler, Boedigheimer, Conyers, and DeCramer. Absent: none. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; and Thomas M. Meulebroeck, Finance Director/City Clerk.

Ben Martig, City Administrator, provided an update on changes to the proposed 2014 budget for the General Fund and Marshall Lyon County Library Fund.

The City's proposed levy for 2014 was increased by 2.9% therefore that was the maximum increase that the City agreed to provide to the Marshall Lyon County Library. The General Fund expenditures budget was increased by \$15,197 as a transfer to the Marshall Lyon County Library; the transfer to the Capital Equipment Fund was reduced by \$62,785; and an expenditure was added for the Wellness Program of \$8,289 with an increase in revenue of \$5,450 to be provided by SW/WC for Wellness Support Grants. With the changes to the General Fund Budget the balance is \$2,839 expenditures over revenues which will be funded from the reserves that were established from the tobacco settlement proceeds.

The direction from the City Council was that the Marshall Lyon County Library proposed tax levy be reduced by \$34,870 since there is a tax levy freeze and that the General Fund would be transferring \$15,197 to the Library Fund.

The previous study that was done by TSP on the Municipal Building was discussed and it was suggested that \$20,000 be reserved in the General Fund for an updated assessment study of the Municipal Building.

A brief discussion was held on a discussion from an issued discussed at a recent League of Minnesota cities meeting which pertained to Elected Officials entering into contracts with a city to provide services.

The staffing level of the Finance/Clerks Department was also discussed.

Boedigheimer moved, Doom seconded, that the meeting be adjourned. All voted in favor of the motion.

  
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Mayor

ATTEST:

  
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Finance Director/City Clerk