

WORK SESSION – NOVEMBER 19, 2013

The special meeting of the Common Council of the City of Marshall was held on November 19, 2013 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Bayerkohler, Boedigheimer, Conyers, and DeCramer. Absent: none. Staff present included: Ben Martig, City Administrator; and Thomas M. Meulebroeck, Finance Director/City Clerk.

REVIEW 2014 BUDGET:

Ben Martig, City Administrator, reviewed the following 2014 budget items:

- A. An example of a proposed 2014 Residential Tax Statement was reviewed.
- B. The proposed General Fund Budget for 2014 was addressed. The proposed General fund budget reflects expenditures exceeding revenues by \$47,588; an increase in LGA of \$340,696 or 16.14%; a 2.99% increase in revenue and a 1.61% increase in expenditures which included an increase in personnel cost of \$249,247. Additional expenditures addressed include \$2,000 for the Police Department CIS System and revenues and expenditures of \$8,289 for the Wellness Program. The Wellness budget includes \$5,450 from the Southwest Cooperative Health Cost Management Dollar and \$2,839 from the monies received from BC/BS for a tobacco settlement.
- C. Marshall Lyon County proposed budget for 2014 was addressed. The revenues increased by \$54,522 or 6.76% and the expenditures increased by \$54,008 or 6.69%. The revenues reflect an increase of \$34,800 for their tax levy. The City has levy limits therefore there is no increase in the levy and if the City provided an additional \$34,870 it will need to be accounted for by other income. A concern was expressed with the contribution from Lyon County since they did not participate with the cost increase for personnel based on the pay study. The amount of funding for the Library whether it be through the levy or a portion of the City sharing of the additional LGA was discussed and it was further suggested that their levy be set at the same increase of 2.90% for the total levy.
- D. The proposed Capital Outlay for 2014 was discussed. The budget currently reflects an increase of \$65,110 from General Fund to the Capital Equipment Fund. If the intent were to increase the amount of Capital Expenditures, the General Fund Reserve for Capital Outlay would be an option.
- E. The City council has previously discussed an allocation from the Marshall Capstone Endowment Fund for the Vietnam Memorial Wall. It was a general consensus of the City Council that there be an appropriation from the Capstone Endowment Fund in 2014 for the Vietnam Memorial Wall in the amount of \$3,001.
- F. Ben briefly addressed the 2015 Budget Options which included the personnel cost which are generally fixed for 2015, which would allow more time for review, analysis and financial planning; to review the "Total Compensation" and specific accruals; the potential change to a County Assessing system; staffing for the Finance/Clerk's Office; Public Safety and Public Works Building Projects; ongoing review of the Sports Center and MERIT Center dedicated funding; and possibly adding one bathroom replacement in the parks each year. A brief discussion was held on AVERA'S Contribution to the City of payment in lieu of taxes and a concern with the parking near AVERA with the construction project in progress.

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Council Member DeCramer excused himself from the meeting at 6:30 P.M.

THE 5-YER CAPITAL EXPENDITURE AND PROJECT:

The 5-year Capital Expenditures and projects was reviewed.

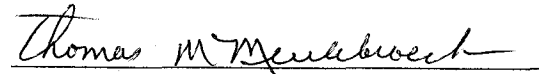
Thomas M. Meulebroeck, Finance Director/City Clerk, briefly reviewed the proposed 2014 budget for the Property/Liability Insurance Contingency; Debt Service Funds; Wastewater Operating and Debt Service Funds; Liquor Funds; and Surface Water Management Utility and related Debt Service Funds.

Doom moved, Boedigheimer seconded, that the meeting be adjourned. All voted in favor of the motion.



Mayor

ATTEST:



Finance Director/City Clerk