

## SPECIAL MEETING – JULY 30, 2013

The special meeting of the Common Council of the City of Marshall was held on July 30, 2013 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:36 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Bayerkohler, DeCramer, Boedigheimer and Conyers. Absent: none. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Bob VanMoer, Wastewater Superintendent; and Thomas M. Meulebroeck, Finance Director/City Clerk.

The purpose of this special meeting was to receive the requests from outside agencies for the City's monetary support in 2014 and to discuss their request. The budgeting process for 2014 was discussed.

### **PRESENTATION OF 2014 BUDGET REQUESTS:**

Council Member Bayerkohler stated that he thought that all of the organizations and entities requesting financial support from the City should be required to provide the Council with prior year's financial statements and their proposed budgets for the coming year. The Council would then have a better understanding as to how the funds are being spent.

### **Sounds of Summer:**

Russ Labat, representative from the Sounds of Summer Committee was in attendance to request \$4,615 for 2014.

### **Marshall Amateur Hockey Association:**

Chris Ellington, representative from the Marshall Amateur Hockey Association (MAHA) indicated that they are requesting \$50,000 for 2014. The increase is due to their need to expand marketing to increase the on ice programs for the city in the future. He also indicated that the facility is in need of some major repairs. The additional money from the city would help them bridge the immediate gaps in their current program and build for the future facility.

### **Lyon County Historical Society:**

Jennifer Andries, Executive Director Lyon County Historical Society (LCHS) was in attendance to request \$14,080 for 2014. Jennifer indicated that this is an increase over 2013, but the amount returns the funding to the level they received in 2009.

### **Marshall Area Fine Arts Council:**

Carol Purrington, President of Marshall Area Fine Arts Council (MAFAC), was in attendance to request \$5,000 for 2014. The \$5,000 includes \$3,500 for the operating fund and \$1,500 for the summer concerts.

### **Vietnam Memorial Traveling Wall:**

Bruce Knieff representative from the Marshall VFW indicated that they need to raise \$19,000 to cover expenses to bring the Vietnam Memorial Traveling Wall to the City of Marshall. This memorial will be in Marshall from July 10 – 14, 2014.

### **LIBRARY PRESENTATION OF 2014 BUDGET REQUEST:**

Holly Martin Hoffman, Marshall Lyon County Library Director, was in attendance at the meeting to review the 2014 budget for the Marshall Lyon County Library. The proposed budget reflects an increase of approximately 7% from both the City and County for 2014.

Mayor Byrnes called for a 5-minute recess at 6:35 P.M.

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**REVIEW 2014 BUDGET PROCESS:**

Ben Martig, City Administrator, addressed the proposed meeting schedule for the 2014 budget process and the segments of the budget that would be discussed at each of the meetings. The City needs to adopt a Preliminary Levy for 2014 by September 15, 2013. A public hearing will be scheduled for early December, 2013 to present the 2014 proposed budget. Ben also reviewed the 5-year Capital Plan; Local Government Aid, Levy Limits and Debt Service Levies.

Glenn Olson, Director of Public Works/City Engineer, addressed the 2013 Infrastructure Projects as well as those proposed for 2014 and 2015.


Mr. Martig discussed the following 2014 projects that are underway: Amateur Sports Center, MERIT Center, Liquor Store, Camden Trail, Bud Rose Property, Police Cold Storage Building and Public Works Remodel/New Construction. Operational issues addressed were: IT Support, Assessing Partnership with the County, Finance Support Fulltime Position, City Hall Phone System and EDA – Parkway Addition Status and Parkway III Township concept.

Other items of discussion identified were: the renaming of Windstar Park and additional amenities, City Hall condition, Bike Trail near Holy Redeemer School, street overlays and patching, sidewalk replacements, revisions to the City's Planning Ordinance and a Succession Plan for Retirees.

Boedigheimer moved, Conyers seconded, the meeting be adjourned. All voted in favor of the motion.

  
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Mayor of the City of Marshall

ATTEST:

  
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Finance Director/City Clerk