

## REGULAR MEETING – APRIL 23, 2013

The regular meeting of the Common Council of the City of Marshall was held on April 23, 2013 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Glenn Bayerkohler, Jennie Hulsizer, John DeCramer, Larry Doom, Mike Boedigheimer and Ellayne Conyers. Absent: None. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Jeff Wenker, Sergeant; Preston Stensrud, Parks Supervisor; Thomas M. Meulebroeck, Finance Director/City Clerk; and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

### **APPROVAL OF AGENDA:**

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the agenda be approved as presented'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

### **CONSIDER APPROVAL OF THE MINUTES OF THE LOCAL BOARD OF APPEAL AND EQUALIZATION HELD ON APRIL 8, 2013, THE MINUTES OF THE REGULAR MEETING HELD ON APRIL 9, 2013, THE MINUTES OF THE EMERGENCY MEETING HELD ON APRIL 10, 2013 AND THE MINUTES OF THE WORK SESSION HELD ON APRIL 16, 2013:**

Member (**Larry Doom**) moved, Member (**Jennie Hulsizer**) seconded to approve the **ORIGINAL** motion 'to approve the minutes of the Local Board of Appeal and Equalization held on April 8, 2013, the minutes of the regular meeting held on April 9, 2013, the minutes of the emergency meeting held on April 10, 2013 and the minutes of the work session held on April 16, 2013'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0 Abstain: 1. The motion **Passed 6 – 0** with Bayerkohler abstaining.

### **PRESENTATION OF MAYOR'S PROCLAMATION TO RAY JOHNSON:**

Ray Johnson was inducted into the Minnesota Aviation Hall of Fame on Saturday, April 20, 2013 in Minneapolis. The City would like to thank Ray for his dedication to aviation in Marshall and Southwest Minnesota. Ben Martig, City Administrator, read the Mayor's Proclamation.

Boedigheimer moved, DeCramer seconded, approval of the Mayor's Proclamation to Ray Johnson recognizing his induction into the Minnesota Aviation Hall of Fame. All voted in favor of the motion.

### **CONDUCT PUBLIC HEARING FOR LIQUOR LICENSE TRANSFER FOR THE WOODEN NICKEL, CONSIDER APPROVAL OF THE TRANSFER OF AN ON-SALE INTOXICATING LIQUOR LICENSE FOR THE WOODEN NICKEL, AND TO APPROVE THE SUNDAY LIQUOR LICENSE FOR THE WOODEN NICKEL:**

This was the date and time set for a public hearing to consider the transfer of an On-Sale Intoxicating Liquor License from Darwood Ekness dba Wooden Nickel to Bottom of the 9<sup>th</sup> Inc., dba Wooden Nickel, 448 West Main Street.

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Member (**Larry Doom**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'to close the Public Hearing for the Liquor License Transfer for the Wooden Nickel'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member (**Larry Doom**) moved, Member (**Mike Boedigheimer**) seconded to approve the **NEW** motion 'to approve the transfer of an On-Sale Intoxicating Liquor License from Darwood Ekness dba Wooden Nickel to Bottom of the 9<sup>th</sup> Inc., dba Wooden Nickel, 448 West Main Street effective May 1, 2013 '. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **NEW** motion 'to approve the Sunday Liquor License for the Wooden Nickel effective May 1, 2013'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Passed 6 - 1** with Bayerkohler voting no.

**CONSIDER AWARD OF QUOTATIONS FOR PORTABLE RESTROOMS SUPPLY AND MAINTENANCE AT VARIOUS LOCATIONS:**

Proposals were received on April 16, 2013 for providing portable restrooms and cleaning for various locations in the City of Marshall. The proposals received were distributed directly to past bidders as well as posted on the City web site. One proposal was received from Southwest Sanitation, Inc., for the amounts and locations shown below:

Weekly Rates:

Liberty Park (April 26-October 11) = \$41.33/week  
Legion Field Softball Fields (May 3-October 11) = \$40.06/week  
Windstar Park (May 3-October 11) = \$41.33/week  
Wayside Park (May 3-October 11) = \$45.09/week

Daily Rates:

Day Rate/Unit for Special Events = \$16.50/day

Glenn Olson, Director of Public Works/City Engineer, indicated that these bids were almost double of last years. Mr. Olson indicated that last year Mr. Ritter was on the City Council and his bid did not cover the expenses. He considered the loss as part of a donation to the City. There was some discussion on the beginning and ending dates of the services.

Member (**Mike Boedigheimer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the Council award the quotations for Portable Restrooms supply and maintenance services to Southwest Sanitation, Inc. of Marshall, Minnesota'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

**CONSIDER AWARD OF QUOTATIONS FOR SEPTIC TANK PUMPING AT THE SOFTBALL COMPLEX:**

Proposals were received on April 16, 2013 for providing pumping and dumping of the softball complex septic tanks. The proposals received were from:

Laleman Septic & Drain	Enviro-Pump Plus
Ghent, Minnesota	Balaton, Minnesota
\$90.00 per tank per dump	\$120.00 per tank per dump

Member (**John DeCramer**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'that the Council award the quotations to Laleman Septic & Drain of Ghent, Minnesota, for pumping and dumping of our softball complex septic tanks in the amount of \$90.00 including sales tax per septic tank'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

**CONSIDER AUTHORIZATION TO PURCHASE TWO 2013 POLICE PACKAGE SQUAD CARS FOR THE MARSHALL POLICE DEPARTMENT, TO AUTHORIZE THE CONVERSION OF EXISTING EQUIPMENT AND PURCHASE EQUIPMENT FOR SET UP OF NEW CARS, AND TO DECLARE SQUAD 1004 AND 0905 AS SURPLUS PROPERTY TO BE SOLD AFTER TWO NEW SQUADS ARE IN SERVICE:**

Bids were received, opened and read on April 9, 2013 for two 2013 Police package Squad Cars for the Marshall Police Department. The bids received, opened and read were from:

Vendor	Model	Year	Price for 2 cars	Delivery	Not included	Other	Add Ons per Vehicle
Polar Thane Hawkins Polar Chevrolet	Chevy Impala	2013	\$41,859.90 (State contract 38244) plus title and license price includes delivery	120 days After Receipt of Order (A.R.O.)		Exterior color either white or black.	
Lockwood Motors Inc.	Chevy Impala	2013	\$ 43,260 plus title and license	Approx 100 days	No net - #25.	Needs to be ordered by 4/25/2013	Trunk - N/A Bumper - N/A Prisoner seat - N/A
Dodge of Burnsville	Dodge Charger V6	2013	\$45,146 plus title and license price includes delivery	6 to 8 weeks After Receipt of Order (A.R.O)		State bid is \$42,752 but price does not include requirements listed by the PD. Order by 4/30/2013	Trunk - \$496.90 Bumper - \$345.70 Prisoner seat - \$445.60
Lockwood Motors Inc.	Dodge Charger V6	2013	\$47,598 plus title and license	Approx 90 days	No - #18, No net - #25, No - #29, No - #32, No - #34	State bid is \$42,752 plus delivery and does not show additional equipment specified	Trunk - N/A Bumper - N/A Prisoner seat - N/A

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Lockwood Motors Inc.	Dodge Charger V8	2013	\$49,234 plus title and license	Approx 90 days	No moldings - #11, No - #18, No - #32, No - #34	State bid is \$44,754 plus delivery and does not show additional equipment specified	Trunk - N/A Bumper - N/A Prisoner seat - N/A
Kruse	Ford AWD Taurus Intercept or	2013	\$49,330.60 plus title and license	Will advise		Passed deadline to order 2013 vehicle	

Jeff Wenker, Sergeant Marshall Police Department, indicated that the Police Department is proposing to replace squad 1004 and 0905. Five bids were received not including the state bid by Polar Thane Hawkins Polar Chevrolet. The bid submitted by Kruse is not an option as the deadline to order a police package vehicle has passed for the 2013 model, but that would not have been the least expensive option. State Statutes require using the State of Minnesota Cooperative Purchasing Venture (CPV) for available purchases estimated to exceed \$25,000 which is addressed in the City's Purchasing Policy. The total vehicle cost was estimated at \$31,000 as budgeted. The City's purchasing policy allows the local lowest bidder to match the State CPV price. If awarded to the State bid of Polar Thane Hawkins Polar Chevrolet then the next lowest bid, which is Lockwood Motors, would be given an opportunity to match the bid. They were aware of the bid as noted in their bid. The Marshall Police Departments recommendation is to purchase two 2013 Chevy Impala from Polar Thane Hawkins Polar Chevrolet at the state contract for a total cost of \$41,859.90. This does not include tax, title and license. This option is the least expensive. Warranty work will be done locally.

Member **(Larry Doom)** moved, Member **(Glenn Bayerkohler)** seconded to approve the **ORIGINAL** motion 'to purchase two 2013 police package Chevrolet Impalas through Polar Thane Hawkins Polar Chevrolet for use as squad cars at a combined price of \$41,859.90 (State Contract 38244) and that the Police Department be authorized to convert existing equipment and purchase equipment for set up of new cars contingent upon the local dealer be given an opportunity to match or beat the low bid provided by Polar Thane Hawkins Polar Chevrolet'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

Member **(Larry Doom)** moved, Member **(John DeCramer)** seconded to approve the **NEW** motion 'to declare squad 1004 and 0905 as surplus property to be sold after the two new squads are in service'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

**CONSIDER AUTHORIZATION TO PURCHASE A 2013 PICKUP TRUCK FOR THE MARSHALL POLICE DEPARTMENT, TO AUTHORIZE THE CONVERSION OF THE EXISTING EQUIPMENT AND PURCHASE EQUIPMENT FOR SET UP OF THE PICKUP, AND TO DECLARE THE 2003 UNMARKED CHEVROLET SILVERADO PICKUP AS SURPLUS PROPERTY AFTER THE NEW VEHICLE COMES INTO SERVICE:**

Bids were received, opened and read on April 9, 2013 for a 2013 Pickup Truck for the Marshall Police Department. The bids received, opened and read were from:

Vendor	Model	Year	Price	Color	Seat?	Delivery	Not included	Other
Dodge of Burnsville	RAM Quad	2013	\$22,027.00 plus title and licensing. Cost includes delivery	Silver or choice	No power seat	90 to 120 days		Order by 4/30/2013
Lockwood Motors Inc.	RAM 1500 quad	2013	\$22,531 plus title and licensing	Silver	No power seat	Approx 90 days	No - # 9d, No - # 9n- 2 keys, No - # 9r, No - # 9t,	
Dodge of Burnsville	RAM CREW	2013	\$23,036.00 plus title and licensing. Cost includes delivery	Silver or choice	power seat	90 to 120 days		Order by 4/30/2013
Kruse Ford	F150	2013	\$27,614.80 plus title and licensing	Silver	No power seat	Will advise		Passed deadline to order 2013

Jeff Wenker, Sergeant Marshall Police Department, indicated that the Marshall Police Department is recommending to purchase from Dodge of Burnsville a 2013 Ram Crew pickup truck for \$23,036.00. This bid is not the least expensive but it offers adjustable seats which is important due to many individuals of various sizes using the truck. Also, the truck has an additional 5 inches of rear leg room which makes transporting items/individuals easier. This unmarked pickup will be used secondarily as a squad car when road conditions prevent the primary squad cars from getting to and from calls during inclement weather. This unit is expected to be in service for eight years and so getting a vehicle that serves a variety of drivers and tasks is important as it will be in use for many years. State Statutes require using the State of Minnesota Cooperative Purchasing Venture (CPV) for available purchases estimated to exceed \$25,000 which is addressed in the City's Purchasing Policy. The lowest local bidder would be offered to match the State bid price. The Police Department is proposing to replace the 2003 Unmarked Chevrolet Silverado pickup which was a DWI forfeited vehicle.

Member **(John DeCramer)** moved, Member **(Ellayne Conyers)** seconded to approve the **ORIGINAL** motion 'to approve the purchase a 2013 RAM CREW pickup truck for the Marshall Police Department at a price of \$23,036 (state contract 57741) and that the Police Department be authorized to convert existing equipment and purchase equipment for set up of the pickup

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contingent upon the local dealer being given an opportunity to match or beat the low bid provided by Dodge of Burnsville who's bid was the state bid amount'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion **Passed 6 – 1** with Doom voting no.

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **NEW** motion 'to declare the 2003 Unmarked Chevrolet Silverado pickup as surplus property after the new vehicle comes into service'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

**CONSIDER APPROVAL OF CONSENT AGENDA:**

Member (**Larry Doom**) moved, Member (**Jennie Hulsizer**) seconded to approve the **ORIGINAL** motion 'that the council approve the following consent agenda items as presented'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

The adoption of RESOLUTION NUMBER 3883, SECOND SERIES Declaring the Sounds of Summer as a Community Festival'. The Sounds of Summer will be August 15, 2013 through August 18, 2013.

Call for a public hearing to be held at 5:30 P.M. on May 14, 2013 for the private use of public streets and parking lots for the 2013 Sounds of Summer Celebration.

BE IT RESOLVED that Mitch Zimmerman be duly appointed, qualified and acting part-time Police Officer for the City of Marshall, Minnesota, possessing the power of arrest by warrant and otherwise and other authority generally conferred upon and possessed by the Municipal Police Officers in Minnesota with the specific duty of enforcing the laws of the State of Minnesota and the ordinances of the City of Marshall in apprehending violators thereof and engaging in the hazards of protecting the safety and property of others and said employee shall become a member of the Public Employees Retirement Association Police and Fire Fund effective the date of this employee's initial Police and Fire Plan salary deduction by the City.

Call for the public hearing to be held at 5:30 P.M. on May 30, 2013 at 5:30 P.M. in the Council Chambers, 344 West Main Street, for the MS4 Permit Program and Summary of 2012 Activities.

Approval for the Sounds of Summer Parade to be held Saturday, August 17, 2013, subject to Mn/DOT approval. Line-up would begin at 2:00 p.m. on Jewett Street and East Lyon Street to South Bruce Street, the start of the parade. The parade would start at 4:00 p.m. It would proceed to East Main Street (TH 59) northwesterly to downtown Marshall and ending between 5<sup>th</sup> and 6<sup>th</sup> Streets at approximately 5:30 p.m., or if exceptionally large parade, could be 6:00 p.m.

The adoption of RESOLUTION NUMBER 3884, SECOND SERIES, Transferring Property in the Centrol Addition From the City of Marshall to Centrol Crop Services, Incorporated.

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 83727 through 83935.

**CONSIDER APPROVAL OF A TEMPORARY ON-SALE LIQUOR LICENSE FOR MARSHALL AREA CHAMBER OF COMMERCE:**

Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'the approval of a Temporary On-Sale Liquor License for Marshall Area Chamber of Commerce to use on June 3, 2013 at Wilson O'Brien Realty, 300 West College Drive, Marshall, Minnesota'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0** Abstain: **1**. The motion **Passed 6 – 0** with Boedigheimer abstaining.

**CONSIDER APPROVAL OF A TEMPORARY 3.2 PERCENT MALT LIQUOR LICENSE FOR THE MARSHALL SOFTBALL ASSOCIATION:**

This Temporary 3.2 Percent Malt Liquor License is for the Marshall Softball Association to use from May 13, 2013 to September 13, 2013 at the Marshall Softball Complex.

Council Member Bayerkohler was concerned about the legal status of the Marshall Softball Association. He asked what type of entity they were. He indicated that the Marshall Softball Association was not listed as a corporation by the Minnesota Secretary of State. He was also concerned about any liability issues.

Member (**Mike Boedigheimer**) moved, Member (**Larry Doom**) seconded to approve the **SUBSTITUTE** motion 'that the request for a Temporary 3.2 Percent Malt Liquor License for the Marshall Softball Association be tabled until the next regular Council meeting'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried 7 - 0**

**CONSIDER GRANT OF PERMANENT UTILITY EASEMENT FOR PROJECT Y97: SOUTH 1ST STREET LIFT STATION / GRIMES STREET RECONSTRUCTION PROJECT:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the request for a permanent utility easement for South 1<sup>st</sup> Street Lift Station / Grimes Street Reconstruction Project Y97. This project involves the replacement of watermain, sanitary sewer and storm sewer utilities, and street reconstruction. This project also includes the replacement of a sanitary sewer lift station and forcemain. The proposed project will reconstruct the street and described utilities on Grimes Street from South 2nd Street to Williams Street and South 1st Street from DeSchepper Street to George Street. Construction easements are required as follows: - Temporary Construction Easement – Joyce A. Wigton and Hugo L. Hellvig - Temporary Construction Easement – William D. Wood and Sherlynn Kay Wood - Permanent Utility Easement – William D. Wood and Sherlynn Kay Wood. The above-referenced easements were prepared by City staff and provided to City Attorney Dennis Simpson for his review and revisions. The easements were approved at the March 26, 2013 City Council meeting. Further discussions with the property owners, William D. Wood and Sherlynn Kay Wood, resulted in consideration in the amount of \$2,000.00 for said Permanent Utility Easement.

Council Member Bayerkohler was concerned if the property owner retained his own attorney. Mr. Olson indicated that the City does not suggest they retain an attorney, but if the owner asks staff would indicate it might be a good idea.

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Member (**John DeCramer**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'to approve the Grant of Permanent Utility Easement for Project Y97: South 1st Street Lift Station / Grimes Street Reconstruction Project with William D. Wood and Sherlynn Kay Wood in the amount of \$2,000'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

**APPLY TO MINNESOTA POLLUTION CONTROL AGENCY TO HOST A MINNESOTA GREENCORPS MEMBER FOR AN 11-MONTH POSITION BEGINNING SEPTEMBER 2013:**

Harry Weilage, Director of Community Services, and Tom Hoff, representative of Marshall GreenStep Committee, indicated that the Marshall GreenStep Committee has been a leader in helping the Marshall community in preserving and protecting the Minnesota environment. Mr. Weilage indicated that they collaboratively with numerous agencies, as well as the MyMarshall group. Mr. Hoff indicated that Marshall will be designated a Step 2 City by the League of Minnesota Cities. Mr. Hoff indicated that if Marshall is granted a full-time GreenCorps worker they would be hosted by Marshall Community Services but have a stipend paid by AmeriCorps. The worker would be trained by the MPCA.

Council Member Bayerkohler was concerned with the affiliation with AmeriCorps. This organization has come under fire for financial mismanagement.

Council Member Doom indicated that this would be a great opportunity for the City.

Member (**Larry Doom**) moved, Member (**Ellayne Conyers**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3885, SECOND SERIES, which is a resolution for Application to the Minnesota GREENCORPS Program'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 2. The motion **Passed 5 – 2** with Bayerkohler and Hulsizer voting no.

**CONSIDER CONTRACT WITH ATS&R FOR THE MERIT CENTER AND THE SOUTHWEST MINNESOTA AMATEUR SPORTS FACILITY:**

Dennis Simpson, City Attorney, reviewed the contract with ATS&R for the MERIT Center and the Southwest Minnesota Amateur Sports Facility. Mr. Simpson indicated that the compensation is outlined in Section 11 of the proposed contract. The total base fee for both projects is proposed to be 6.0% of the total construction, currently estimated at \$16.3 million. The base cost based on this estimate equals \$978,000.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'to approve the contract for Architect/Engineer Services with ATS&R for the MERIT Center and the Southwest Minnesota Amateur Sports Facility'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**



**CONSIDER APPROVAL OF RESOLUTION FOR THE 2013 STATE OF MINNESOTA TRANSPORTATION AND ECONOMIC DEVELOPMENT (TED) PROGRAM GRANT APPLICATION FOR EXTENSION OF WATER AND WASTEWATER SERVICE TO THE AIRPARK EAST DEVELOPMENT AREA:**

Ben Martig, City Administrator, indicated that the City Council approved plans and called for bids on February 26, 2013 related to a watermain and sewermain extension into Airpark East. A 12 inch watermain will be installed from Madrid Street just east of Channel Parkway to the west side of the City's storm water diversion channel in order to provide adequate water flows for the current developed area, as well as future airpark development areas to the north. An 8 inch watermain will also extend westerly to the newly developing airpark area providing water service and necessary fire flow requirements. A sanitary sewer main will be extended from the southeast corner of the existing airpark area north to the developing airpark providing sanitary sewer service for this area. The installation of the water and sewer mains will provide a "shovel-ready" area for airpark growth and airport-related industrial and commercial businesses. This project was included in the Airport Capital Improvement Program for 2013. Water and sewer infrastructure are not eligible for participation from the FAA or Mn/DOT Aeronautics. Staff had originally planned these to be funded through the wastewater fund for the wastewater project and either TIF pooled funds, industrial park fund, or 2013 bonding. However, staff identified potential 70% funding from DEED through a grant. Staff has discussed with DEED representatives and depending on final legislative appropriation water and sewer improvements may be eligible. The project applications are due April 30, 2013. Projects selected for funding are expected to be announced in early June.

Glenn Olson, Director of Public Works/City Engineer, and Bob Meyer, Airport Commission, attended the Airport Symposium. Glenn indicated that the conference centered on the idea of operating the airport as a business and discussed what can be built on airport property.

Member (**Mike Boedigheimer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'to adopt RESOLUTION NUMBER 3886, SECOND SERIES, which is a Resolution Supporting Application for the 2013 State of Minnesota Transportation and Economic Development (TED) Program Grant Application for extension of water and wastewater service lines to the Airpark East Development Area'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

**COMMISSION/BOARD LIAISON REPORTS:**

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

Byrnes            No report.

Hulsizer        No report.

Doom            Convention & Visitors Bureau met last week; SW MN Amateur Sports Center met with the Architect last Tuesday.

Bayerkohler    No report.

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DeCramer     MERIT Center Commission reviewed three options for the driving track; Utilities Commission reviewed the 2012 Audit report and the Water Treatment Plant Study; EDA discussed hiring a firm to market the Industrial Park.

Boedigheimer No report.

Conyers       No report.

**COUNCILMEMBER INDIVIDUAL ITEMS:**

Council Member Boedigheimer indicated he was looking forward to an update on the Bud Rose property appraisal. Council Member DeCramer requested staff to review limited time parking spaces on Main Street.

**STAFF REPORTS:**

Ben Martig, City Administrator, indicated that staff met with Lyon County staff to discuss the Library Compensation Study report. There will be a work session in June to discuss the Law Enforcement Center and merging of the assessing department. A Legislative and Ordinance Committee meeting will be held on May 2, 2013.

Glenn Olson, Director of Public Works/City Engineer, indicated that a Public Improvement/Transportation meeting needs to be scheduled to discuss limited-time parking on Main Street and 3<sup>rd</sup> Street and 10 minute parking by the museum and post office; and handicapped parking locations. Several construction projects will be starting soon.

Dennis Simpson, City Attorney, indicated that the revised appraisal on the Bud Rose property has been forwarded for review. Larry Hyatt has moved out of his home at 620 West Main and the locks will be changed. A settlement agreement has been executed for the Marshall Hotel.

**PENDING ITEMS:**

There were no questions on pending items.

**INFORMATION ONLY:**

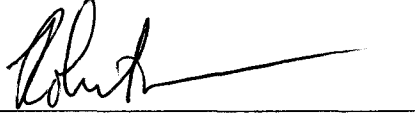
There were no questions on the information items.

**UPCOMING MEETINGS:**

There were no questions on upcoming meetings.

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Member (**John DeCramer**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'that the meeting be adjourned'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried 7 - 0**

  
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Mayor of the City of Marshall

ATTEST:

  
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Finance Director/City Clerk