

COUNCIL WORK SESSION – APRIL 16, 2013

The work session of the Common Council of the City of Marshall was held on April 16, 2013 in the Community Services Room at the Marshall-Lyon County Library. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, DeCramer, Boedigheimer and Conyers. Absent: Bayerkohler. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Rob Yant, Director of Public Safety; Harry Weilage, Director of Community Services and Thomas M. Meulebroeck, Financial Director/City Clerk. Others in attendance included: Terri Heaton and Mikaela Hout from Springsted's; Roger Madison, Todd Blomme, Brian Rademacher and Cal Brink.

REVIEW SPECIAL VEHICLE PERMIT ORDINANCE:

Ben Martig, City Administrator; indicated that the Legislative and Ordinance Committee met on January 28, 2013 and on March 27, 2013 to discuss the Special Vehicle Permit Ordinance. Staff has completed two versions of the proposed ordinance amendment in relation to reviewing special vehicles. The following summarizes the two options:

Option B

This was the option recommended by staff in 2012. It is more restrictive than the existing ordinance as it prohibits golf carts from going to and from the golf course. In 2012, it was identified that the Marshall Golf Club no longer allowed golf carts housed off the golf course premises from accessing the course. It seemed like an appropriate time to implement the restriction since the golf course did not utilize it and there were limited requests historically for this use. Additionally, the ordinance clarifies several definitions and limits the uses and times under new Section 74-265. The only allowed uses really are designed under 74-265b that is for the activities similar to "Hal's Pals" that has a long tradition in Marshall and limited time and uses. There are also additional requirements for equipment in circumstances where they are allowed.

Option A

This ordinance was drafted following similar guidelines under the previously drafted Option A, with the exception that it opens up to allow all defined special vehicles including golf carts, ATVs and Mini-Trucks to be allowed on city streets for any purpose. The new provisions related to creates similar conditions and equipment for use of operation as Option A. There is still a permit required in order to get a permit.

Option A would require additional review for purposes of how enforcement would be managed. The City Attorney was researching this issue. Also, staff would need to review provisions for licensing that would allow enforcement agencies to identify the license itself.

The Legislative and Ordinance Committee had varying opinions of the potential types of vehicles and related regulations to place on those vehicles. Therefore, they suggested bringing forward the full discussion to the City Council at a work session to present the information and alternatives to determine if a consensus could be made for possible changes.

Bill Ziegenhagen and Quentin Brunsvold, local businessmen, addressed the ordinance and did express their support of an ordinance allowing Class 2 UTV's. It was the consensus of the City council members that City Administrator Ben Martig be directed to draft an ordinance that would allow Class 2 UTV's on the City of Marshall streets provided that they have all the necessary

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safety equipment, the drivers are 16 or older, that they not be allowed on State streets and that the operators receive a permit from the City to operate the vehicle on City streets.

MERIT/SMASC FINANCE SUMMARY:

Terry Heaton and Mikaela Hout, representatives from Springsted's, provided and summary of the bonding options available and projections of revenue based on historic sales tax revenue in Marshall. They provided a power point presentation that reviewed the following:

- Projects to be Financed
- Sales Tax Revenue Estimates
- Financing Options
- Debt Schedules with Estimates
- Market Update

Mayor Byrnes called for a 5-minute recess at 7:00 P.M.

BUDGET ADJUSTMENT PRACTICES:

Terri Heaton, representative from Springsted's, reviewed the City's practices for the amending of the City's budgets, provided an assessment of the process for adjusting the City's budget and also offered suggestions that may be considered for the amending of the City's budget.

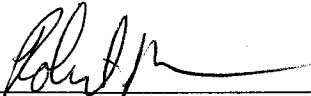
SONSTEGARD/INDUSTRIAL PARK FINANCING AND TIF FUNDS UPDATE:

Mikaela Hout, representative from Springsted's, provided an updated cash flow revenue projection for the City's Tax Increment Financing (TIF) Districts. Michaela addressed the following topics in her presentation:

- What is Tax Increment Financing (TIF)?
- Tax Increment Variables/Definition
- How is TIF calculated?
- How is a TIF District Created?
- Tax Increment Financing (TIF)
- Process for Approving TIF District
- Analysis of Subsidy Request
- Types of TIF Districts (Determines Timeframe and Uses of TIF)
- Tax Increment Financing (TIF) Eligible Costs
- Tax Increment Financing (TIF) Public Improvement Costs Allowed
- Tax Increment Financing (TIF) Public Improvement Costs Not Allowed
- Tax Increment Financing (TIF) Common Methods for Financing Costs
- Statutory Findings to Approve TIF District
- Existing TIF Districts
- Existing TIF Districts Project Area
- Existing TIF Districts Budget Authority
- Existing TIF Districts Restrictions – Pooling

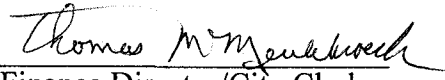
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Doom moved, DeCramer seconded, the meeting be adjourned. All voted aye.



Mayor of the City of Marshall

Attest:



Finance Director/City Clerk