

REGULAR MEETING – NOVEMBER 13, 2012

The regular meeting of the Common Council of the City of Marshall was held on November 13, 2012 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Charlie Sanow, Dan Ritter, John DeCramer, Larry Doom and Mike Boedigheimer. Absent: Jennie Hulsizer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Rob Yant, Director of Public Safety; Marc Klaith, Fire Chief; Thomas M. Meulebroeck, Finance Director/City Clerk; and Jane DeVries, Deputy City Clerk. Others in attendance included: Cal Brink, CEO Marshall Area Chamber of Commerce and John Full, Marshall Fire Department.

The Pledge of Allegiance was recited at this time.

APPROVAL OF AGENDA:

It was the general consensus of the council that the agenda be approved as presented.

CONSIDER APPROVAL OF THE MINUTES OF THE WORK SESSION HELD ON OCTOBER 16, 2012; THE MINUTES OF THE REGULAR MEETING HELD ON OCTOBER 23, 2012, THE MINUTES OF THE SPECIAL MEETING HELD ON NOVEMBER 5, 2012 AND THE MINUTES OF THE WORK SESSION HELD ON NOVEMBER 5, 2012:

Member (**Dan Ritter**) moved, Member (**John DeCramer**) seconded to approve the ORIGINAL motion 'that the minutes of the work session held on October 16, 2012; the minutes of the regular meeting held on October 23, 2012, the minutes of the special meeting held on November 5, 2012 and the minutes of the work session held on November 5, 2012 be approved as filed with each member and that the reading of the same be waived'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

AWARD OF BIDS - CONSIDER BID FOR MERIT CENTER ETHANOL TRAINING PROP:

Ben Martig, City Administrator, indicated that in 2008, the MN State Legislature awarded the City of Marshall - MERIT Center \$300,000, however the final language was pre-design instead of pre-design, design and construct equipment as originally requested. A technical amendment for a wording change was needed. In 2009, the MN State Legislature made the technical change: 32.29 Subd. 5. Marshall - Minnesota Emergency Response & Industry Training Center 300,000; 32.30 For a grant to the city of Marshall to; 32.31 pre-design Phase 2 of the Minnesota; 32.32 Emergency Response and Industry Training; 33.1 (MERIT) Center, including a wind energy; 33.2 training area, an ethanol fuels training area; 33.3 and other training facilities, and to design; 33.4 construct, and equip the wind energy and; 33.5 ethanol fuel training facilities; 33.6 This appropriation is not available until the; 33.7 commissioner has determined that at least; 33.8 an equal amount has been committed from; 33.9 non-state sources. The match may include; 33.10 in-kind contributions. In 2010 The Otto Bremer Foundation provided the City of Marshall with \$100,000 towards the props. In 2010 quotes were obtained for a hazardous materials prop, but they were extremely costly. In late 2011, the group learned about some EPA regulations that meant the prop must be mobile in order for the City of Marshall to be able to afford it. In March 2012, a letter was provided to State Emergency Response Teams Coordinator in regards to purchasing a hazardous materials training prop together since they were looking at the same

REGULAR MEETING – NOVEMBER 13, 2012

Kidde Fire Training prop that the MERIT Center desired. It was mentioned that if any money was available at the end of the State fiscal year this might be an option, but that was not the case. MN West employees assisted to obtain quotes for a hazardous material prop. There are two bids for consideration, Bend Rite for \$20,599.12 with tax and Hills Stainless Steel for \$58,105.80. Bend Rite had originally submitted a bid that did not include a feature to roll 90 degrees. They provided the revised bid that is the \$29,599.12 with tax. Staff is working with Bend Rite to verify that their proposal meets minimum specifications. MnWest staff has reviewed the drawings, quote and discussed in detail with Hills and is comfortable with their proposal. Marshall Machine Shop and SMI Hydraulics of Porter declined to bid.

Ben Martig, City Administrator indicated that staff met with Bend Rite and upon further discussion, it was determined that there needs to be further clarifications made on the specifications for the bids. Staff is recommending to reject all bids and allow a new request for proposal to be distributed and brought back at the November 27th meeting.

Member (**Dan Ritter**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'to reject all bids and call for new proposals based on more detailed specifications to be completed'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried**. **6 - 0**

CONSIDER APPROVAL OF CONSENT AGENDA:

Member (**Dan Ritter**) moved, Member (**Charlie Sanow**) seconded to approve the **ORIGINAL** motion 'that the council approve all consent agenda items as presented'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried**. **6 - 0**

The approval of a Temporary On-Sale Liquor License for Marshall Area Chamber of Commerce to use on December 3, 2012 at Bremer, 208 East College Drive, Marshall, Minnesota. The fee for this license is \$30.00.

Authorization be granted to the City of Marshall to dispose of surplus City property – two (2) vehicles. These vehicles will be auctioned using the State's On-Line auction process. If the vehicles do not receive the minimum bid then it will be taken to Alter Metal Recycling for disposal.

The adoption of RESOLUTION NUMBER 3821, SECOND SERIES authorizing approval of a contract between PATROL (Police Accredited Training OnLine) and the City of Marshall. This contract is for January 1, 2013 through December 31, 2013 at a cost of \$85.00 per officer. Rob Yant is approved as the administrator of the contact.

The introduction of an ordinance amending Chapter 2 of the City Charter and call for a Public Hearing to be held on Tuesday, December 4, 2012. This ordinance provides for the terms of the Mayor and Council Members to be revised.

The introduction of an ordinance amending Chapter 3 of the City Charter and call for a Public Hearing to be held on Tuesday, December 4, 2012. This ordinance provides for the term of the City Attorney to be revised.

REGULAR MEETING – NOVEMBER 13, 2012

That the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 81569 through 81809.

CANVASS ELECTION RESULTS FOR MAYOR AND COUNCIL MEMBERS:

Thomas M. Meulebroeck, Finance Director/City Clerk, provided a review of the election returns from the General Election held on November 6, 2012.

	Persons Registered as of 7:00 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
Ward One	2,484	681	2,129
Ward Two	2,365	421	2,217
Ward Three	<u>1,952</u>	<u>474</u>	<u>1,964</u>
TOTAL	6,801	1,576	6,310

The summary of the votes cast for the Mayor were as follows:

	Ward One	Ward Two	Ward Three	Total
Bob Byrnes	1,796	2,003	1,665	5,464
Write In Votes	41	38	56	135
Over/Under Votes	<u>292</u>	<u>176</u>	<u>243</u>	<u>711</u>
TOTAL VOTES	2,129	2,217	1,964	6,310

The summary of the votes cast for the Council Members were as follows:

	Ward One	Ward Two	Ward Three	Total
Donald Edblom	754			754
Glenn Bayerkohler	1,006			1,006
Larry Doom		1,966		1,966
Justin McKinney			505	505
Ellayne Conyers			626	626
Craig Schaefer			578	578
Write In Votes	11	18	9	38
Over/Under Votes	<u>358</u>	<u>233</u>	<u>246</u>	<u>837</u>
TOTAL VOTES	2,129	2,217	1,964	6,310

Member (**Dan Ritter**) moved, Member (**Charlie Sanow**) seconded to approve the **ORIGINAL** motion 'that Bob Byrnes be declared duly elected as Mayor; that Glenn Bayerkohler be declared duly elected as Council Member for Ward One; that Larry Doom be declared duly elected as Council Member for Ward Two; and that Ellayne Conyers be declared duly elected as Council Member for Ward Three and that the term of all of these elected positions is four years'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

CANVASS ELECTION RESULTS FOR QUESTION NO. 1 AND QUESTION NO. 2:

Thomas M. Meulebroeck, Finance Director/City Clerk, provided a review of the election returns from the General Election held on November 6, 2012. The summary of the votes cast for Question No. 1 and Question No. 2 were as follows:

Question number 1: Consideration of Sales Taxes to Fund Emergency Response Training Facilities

	Ward One	Ward Two	Ward Three	Total
Yes	1,128	1,376	1,134	3,641
No	863	796	759	2,415
Over/Under votes	<u>138</u>	<u>45</u>	<u>71</u>	<u>254</u>
	2,129	2,217	1,964	6,310

Question number 2: Consideration of Sales Taxes to Fund Regional Amateur Sports Facilities.

	Ward One	Ward Two	Ward Three	Total
Yes	1,184	1,388	1,178	3,750
No	832	797	730	2,359
Over/Under votes	<u>113</u>	<u>32</u>	<u>56</u>	<u>201</u>
	2,129	2,217	1,964	6,310

Member (**Dan Ritter**) moved, Member (**Charlie Sanow**) seconded to approve the **ORIGINAL** motion 'that Question No. 1 which is Consideration of Sales Taxes to Fund Emergency Response Training Facilities and Question No. 2 which is Consideration of Sales Taxes to Fund Regional Amateur Sports Facilities passed by a majority of the votes'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

CONSIDER AMENDMENT TO FIRE DEPARTMENT RELIEF ASSOCIATION BENEFITS:

John Full, representative of the Marshall Volunteer Firefighters Relief Association, indicated that the Marshall Volunteer Fire Department is requesting to amend the By-Laws of the Marshall Volunteer Firefighters Relief Association. The proposed amendment would provide for an increase \$5,400 paid per years of service effective January 1, 2013. This is a change from the current \$4,700 per years of service that they are receiving.

Member (**Dan Ritter**) Moved, Member (**Charlie Sanow**) seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 3821-A, SECOND SERIES, which will approve the amended bylaws related to an increase of the fire pension from \$4,700 paid per years of service to \$5,000 paid per years of service effective January 1, 2013'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

CONSIDER AND APPROVE CONTRACT FOR PRIVATE DEVELOPMENT BUSINESS SUBSIDY AGREEMENT INCLUDING LAND PURCHASE FOR RALCO NUTRITION, INC:

Cal Brink, CEO Marshall Area Chamber of Commerce, provided a power point presentation on the Private Development/Business Subsidy Agreement including land purchase for Ralco Nutrition, Inc. Cal indicated that there have been ongoing negotiations between the City of Marshall and the Housing and Redevelopment Authority in and for the City of Marshall (HRA) and representatives of Ralco Nutrition, Inc. and Knochenmus Enterprises, LLP. It is anticipated that Ralco/Knochenmus will receive a business subsidy from City/HRA for the purpose of business expansion. The Contract for Private Development / Business Subsidy Agreement encapsulates the terms of the business subsidy granted from the City of Marshall. HRA is the owner of property. Each governmental body must approve the appropriate resolution approving the document. The City is granting a business subsidy to Ralco Nutrition, Inc. and Knochenmus Enterprises, LLC. The business subsidy consists of a transfer of property which includes \$361,225 land write-down; the cost of construction of public utilities which could be assessed for special assessment in the amount of \$976,157.02 and will not be imposed pursuant to this agreement; and the value of the water area charge (WAC) in the amount of \$18,934. In consideration of that business subsidy agreement, Ralco/Knochenmus will construct a 10,000 square foot warehouse and would agree to employ 6 full-time employees with minimum wage benefits of at least \$12.19 per hour. Jobs and salaries must be maintained for at least 5 years. In addition, City/HRA grants to Ralco/Knochenmus a right of first refusal for acquisition of additional property located across the street from the property transferred herein. All other terms and conditions are set forth in the agreement. Ralco has reviewed and approved the agreement after consultation with legal counsel.

Brian Knochenmus, Rob Falconer and Matt Frederking, representatives from Ralco and Knochenmus were in attendance at the meeting.

Council Member Ritter suggested that the City review its requirements for the number of parking stalls required for various business establishments.

Member (**Dan Ritter**) moved, Member (**Charlie Sanow**) seconded to approve the **ORIGINAL** motion 'the adoption of RESOLUTION NUMBER 3822, SECOND SERIES approving a Contract for Private Development Including Land Transfer and Business Subsidy Agreement between HRA, the City of Marshall and Ralco Nutrition, Inc. and Knochenmus Enterprises, LLP'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

DEVELOPMENT CONTRACT FOR TIGER PARK INFRASTRUCTURE IMPROVEMENTS WITH SCHWAN'S SHARED SERVICES, LLC:

Glenn Olson, Director of Public Works/City Engineer, reviewed the draft copy of the Development Contract for Tiger Park Infrastructure Improvements. Schwan's Shared Services, LLC has asked the City to install various infrastructure improvements on land situated in Tiger Park Second Addition, Tiger Park Third Addition and Tiger Park Fourth Addition. This document has been forwarded to Jeff Thompson at Schwan's for legal counsel review. This document has been reviewed by City Attorney Simpson, and his recommendations have been incorporated in this draft. The Tiger Park Stormwater Detention Pond Project includes all work

associated with the development of the three detention ponds required for the build-out of the subdivisions and disposal of excess excavation in accordance with the grading plan developed by Bolton & Menk for both Schwan's and Kruse. Other development costs will include the construction of Victory Drive and associated watermain and sewer mains and storm sewer for the street. These project costs will not be available until the project is designed and will be assessed in accordance with the City's normal special assessment procedures. This is intended to be the development contract for the stormwater ponding project on Schwan's property, development of Victory Drive, and water and sanitary sewer mains in the area. Upon approval of this Development Contract, the City may construct sanitary sewer lines, storm sewer ponding and associated improvements, water lines, streets, utilities, and any other public improvement necessary for the development of the area.

Member (**Dan Ritter**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council approve the Development Contract for Tiger Park Infrastructure Improvements Projects, subject to review by Schwan's legal counsel and incorporate any minor revisions not affecting the intent of the contract'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Y61 / S.A.P. 139-130-001: KOSSUTH AVENUE RECONSTRUCTION PROJECT – CONSIDER RESOLUTION AMENDING ASSESSMENT ROLL:

Glenn Olson, Director of Public Works/City Engineer, indicated that bids were received for Project Y61, assessments were determined, an assessment hearing was conducted, and assessments were adopted at the September 25, 2012 City Council meeting via Resolution Number 3802, Second Series. Revisions to improvements were made to two parcels at the request of individual property owners. Therefore, it has been determined that the assessment roll adopted via Resolution Number 3802, Second Series must be amended.

Member (**Larry Doom**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3823, SECOND SERIES, which provides for the "Resolution Amending Assessment Roll" for Project Y61 / S.A.P. 139-130-001: Kossuth Avenue Reconstruction Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Y80: WALKER LANE/PARK AVENUE RECONSTRUCTION PROJECT (WALKER LANE) – CONSIDER CHANGE ORDER NO. 2:

Glenn Olson, Director of Public Works/City Engineer, indicated the items on Change Order No. 2 in the amount of \$1,155.00 for the Walker Lane portion of the Walker Lane / Park Avenue Reconstruction Project Y80 resulted from the additional two inserta tees for unknown services and material and labor for concrete step. The final total amount paid to the contractor is \$118,769.44. The final estimate includes all verified actual quantities installed to date and agreed to by the contractor prior to submission of this final pay request. All work has been completed in accordance with the specifications.

Member (**John DeCramer**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'that the City Council approve Change Order No. 2 with D&G Excavating, Inc. of Marshall, Minnesota, resulting in a contract increase of \$1,155.00 and a revised contract

amount of \$118,769.44'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Y80: WALKER LANE/PARK AVENUE RECONSTRUCTION PROJECT (WALKER LANE) – ACKNOWLEDGEMENT OF FINAL REQUEST (NO. 4):

Member (**Larry Doom**) moved, Member (**Charlie Sanow**) seconded to approve the **ORIGINAL** motion 'that the Council acknowledge Final Pay Request No. 4 in the amount of \$9,634.45 to D&G Excavating, Inc. of Marshall, Minnesota, for a total final amount paid to the contractor of \$118,769.44'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Y80: WALKER LANE/PARK AVENUE RECONSTRUCTION PROJECT (PARK AVENUE) – CONSIDER CHANGE ORDER NO. 2:

Glenn Olson, Director of Public Works/City Engineer, indicated the items on Changer Order No. 2 in the amount of \$4,230.55 for the Park Avenue portion of the Walker Lane / Park Avenue Reconstruction Project Y80 resulted from lot backsloping, removal of existing tree, and additional 90 degree watermain bend. The final total amount paid to the contractor is \$130,055.62. The final estimate includes all verified actual quantities installed to date and agreed to by the contractor prior to submission of this final pay request. All work has been completed in accordance with the specifications.

Member (**John DeCramer**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'that the City Council approve Change Order No. 2 with D&G Excavating, Inc. of Marshall, Minnesota, resulting in a contract increase of \$4,230.55 and a revised contract amount of \$130,055.62'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Y80: WALKER LANE/PARK AVENUE RECONSTRUCTION PROJECT (PARK AVENUE) – ACKNOWLEDGEMENT OF FINAL PAY REQUEST (NO. 3):

Member (**Larry Doom**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'that the City Council acknowledge Final Pay Request No. 3 in the amount of \$11,631.88 to with D&G Excavating, Inc. of Marshall, Minnesota, for a total final amount paid to the contractor of \$130,055.62'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Z02: SOUTH HIGH STREET RECONSTRUCTION PROJECT – ACKNOWLEDGEMENT OF FINAL PAY REQUEST (NO. 4):

Member (**Dan Ritter**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council acknowledge Final Pay Request No. 4 in the amount of \$14,881.43 to D&G Excavating, Inc. of Marshall, Minnesota, for a total final amount paid to the contractor of \$291,548.55'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Z05: TIGER PARK STORMWATER DETENTION POND PROJECT - CONSIDER RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT:

Glenn Olson, Director of Public Works/City Engineer reviewed the Tiger Park Stormwater Detention Project Z05. This project includes the expansion of the existing Marshall High School storm water pond, the construction of two new storm water ponds in the northeast and northwest portions of the intersection of East College Drive (TH 19) and TH 23, and related storm sewer work. The proposed work will provide storm water storage and storm water treatment prior to the outfall to Branch 10 of the Lyon County Ditch System. The project is necessary due to the impending commercial development of the areas served by these proposed stormwater detention ponds. The current plan consists of proposed automobile dealerships, Amateur Sports Commission facilities, and other supportive commercial developments. This will require stormwater detention and treatment ponding to accommodate the entire undeveloped area. The proposed stormwater detention ponds include three separate ponds, two on site and one off site located on property owned by Minnesota State Colleges and Universities System (MnSCU) (Southwest Minnesota State University) to provide the necessary acreage for the detention and treatment of surface water runoff for the entire area. An agreement with MnSCU will be necessary prior to the development of a stormwater pond on their property.

Member (**Dan Ritter**) moved, Member (**Mike Boedigheimer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3824, SECOND SERIES, which provides for the "Resolution Declaring Cost to be Assessed and Ordering the Preparation of the Proposed Assessment" for Project Z05: Tiger Park Stormwater Detention Pond Project'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

PROJECT Z05: TIGER PARK STORMWATER DETENTION POND PROJECT - RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT:

Member (**Larry Doom**) Moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the Council adopt RESOLUTION NUMBER 3825, SECOND SERIES, which provides for the "Resolution for Hearing on Proposed Assessment" for Project Z05: Tiger Park Stormwater Detention Pond Project setting the hearing date on the proposed assessments for December 11, 2012'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **Carried. 6 - 0**

DISCUSSION ON THE CHARTER COMMISSION APPOINTMENTS BY DISTRICT COURT JUDGE:

Ben Martig, City Administrator, indicated that the Charter Commission met on Thursday, November 8, 2012 to discuss the appointments of the Charter Commission members. The Charter Commission can have anywhere from seven to fifteen members. Sturrock made a motion, seconded by Cattoor to nominate Erin Eichten for a four-year term replacing Kip Sillers. The following recommendations were also made, Todd Schweer, James Zmeska, Cork Kizer all agreed to serve another four year term with the appointment date of January 1, 2013 and expiration date of December 31, 2016. Kip Sillers will not be applying for a second term. Joshua Anderson and Azhar Adam terms will also expire on December 31, 2012. Joshua Anderson will replace Brian Broman who resigned earlier this year, with an expiration date of December 31,

REGULAR MEETING – NOVEMBER 13, 2012

2014. Azhar Adam term will expire on December 31, 2016. The Commission felt the Council should decide whether to recommend the existing charter members who expressed interest to serve again at the end of the expired term. Once the council reviews the re-appointments, the names will be sent to the Judge of District Court for final approval.

Council Member Ritter indicated that he would be interested in serving on the Charter Commission when his term as a councilmember expires. Mayor Byrnes indicated that Dan Ritter be included at this time.

Member (**Charlie Sanow**) moved, Member (**Larry Doom**) seconded to approve the **ORIGINAL** motion 'to recommend Erin Eichten, Todd Schweer, James Zmeskal, Cork Kizer, Azhar Adam and Dan Ritter to serve terms from 1-1-13 through 12-31-16 and Joshua Anderson to serve terms from 1-1-13 through 12-31-14'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**. The motion **Carried. 5 – 0** with Dan Ritter abstaining.

COMMISSION/BOARD LIAISON REPORTS:

Reports by the Council Members of the various Boards and Commissions were presented at this time:

- Byrnes Fire Relief Association items were discussed earlier in the meeting; Regional Development Commission held a meeting on November 8th.
- Doom Community Services Advisory Board met last week Planning Commission will meet on November 14th.
- Sanow No report.
- DeCramer Utilities Commission minutes are included in the agenda packet and the annual Partnership meeting with the City will be held on November 20th.
- Boedigheimer MERIT Center Commission meets on November 8th; Airport Commission met on November 7th.
- Ritter No report.

COUNCILMEMBER INDIVIDUAL ITEMS:

Council Member Ritter indicated that the requirement for parking space for business needs to be added to the pending agenda list. Council Member Boedigheimer indicated that the council needs to start the process on what needs to happen next for the Amateur Sports Center and MERIT Center projects.

STAFF REPORTS

Ben Martig, City Administrator, suggested that Council Member Doom request the Planning Commission to review the parking issue. Mr. Martig provided information on what will need to take place on implementing the sales tax for the Amateur Sports Center and MERIT Center projects and what needs to happen. A work session should be scheduled with the Council to

REGULAR MEETING – NOVEMBER 13, 2012

begin this process. A Meet and Greet will be scheduled in December for the new Council Members. Mayor Byrnes indicated that the Board and Commission information be sent to all the Council Members, including the two new members. DeCramer suggested that a tour of various areas of City operations be scheduled.

Glenn Olson, Director of Public Works/City Engineer, provided an update on the current projects.

Dennis Simpson, City Attorney, indicated that work is continuing with Schwan's on the land transfer.

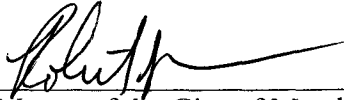
PENDING ITEMS

There were no questions on the current list of pending agenda items.

INFORMATION ONLY


There were no questions on the information items.

Member (**Charlie Sanow**) moved, Member (**John DeCramer**) seconded to approve the **ORIGINAL** motion 'that the meeting be adjourned'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 – 0**



Mayor of the City of Marshall

ATTEST:



Finance Director/City Clerk