

COUNCIL WORK SESSION – OCTOBER 16, 2012

The work session of the Common Council of the City of Marshall was held on October 16, 2012 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Staff present included: Ben Martig, City Administrator; Lorna Sandvik, City Assessor; Rob Yant, Director of Public Safety; Jim Marshall, Assistant Police Chief; Marc Klaith, Fire Chief; John Full, Fire Relief Association Officer; Scott VanMoer, Liquor Store Manager and Thomas M. Meulebroeck, Finance Director/City Clerk.

REVIEW FIRE DEPARTMENT RELIEF ASSOCIATION BENEFITS:

John Full, Fire Relief Association Officer, was in attendance at the meeting to review the Fire Department Relief Association Benefits. Mr. Full indicated that they are requesting the City Council approve the amended bylaws related to an increase of the fire pension from \$4,700 for paid years of service to \$5,400 for paid years of service effective January 1, 2013.

Based on the current formula computing the amount that the City would contribute to the Fire Relief Association there would be a potential increase of \$71,728 by increasing the benefit from \$4,700 to \$5,400 for paid years of service. Ben addressed the potential of the Deferred Benefit Plan Option. The City Council members addressed the increase and the suggestions were from non-committed to the \$700 per year of service increase.

REVIEW FIRE DEPARTMENT 2013 BUDGET AND 5-YEAR CAPITAL IMPROVEMENT PLAN REQUEST:

Marc Klaith, Fire Chief, addressed the 2013 Fire Department proposed budget and did concentrate on the capital expenditure items including the replacement of a pumper in the amount of \$410,000.

REVIEW PUBLIC SAFETY 2013 BUDGET AND 5-YEAR CIP REQUEST:

Rob Yant, Director of Public Safety, addressed the revenues, expenditures and capital request for the Police Department proposed 2013 budget. Rob suggested that in light of some recent burglaries that there may be some areas where additional street lighting should be considered. Rob also indicated that there is discussion amongst citizens to establish the Neighborhood Watch Program. Rob suggested that a siren be considered for the Menard area. Rob also discussed the request for a storage facility potentially with the Lyon County Law Enforcement Center or constructing a facility possibly in the Street Department area.

REVIEW BLUE CROSS BLUE SHIELD EMPLOYEE HEALTH INSURANCE RENEWAL WITH EMPLOYER AND EMPLOYEE CONTRIBUTION FOR 2013:

Ben briefly reviewed the 2013 renewal for the City's health insurance plan with Blue Cross Blue Shield. The 2012 and proposed 2013 allocations of employee and employer was reviewed. Ben also indicated that the City may be considering a change in the Dental and Life Insurance providers and that the provider for Long Term Disability may not be changing.

REVIEW OF ASSESSING DEPARTMENT PERSONNEL:

Lorna Sandvik, City Assessor, is requesting that the part-time (24 hours per week) appraiser position in her department be changed to a fulltime (40 hours) position effective January 1, 2013. The request is primarily due to the various state requirements that need to be met on the valuation and the viewing of properties.

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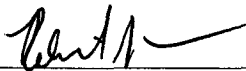
NEW LIQUOR STORE PROJECT 2013 FINANCING UPDATE:

Ben Martig, City Administrator, presented an update on 2 financial scenarios for a 15-year bond and a 20-year bond for the construction of a new liquor store in 2013. A time frame of 15 to 17 months was indicated for the acquiring of the property and the completion of construction. The purchasing of land for the future Liquor Store and sale of the current facility was discussed.

OTHER 2013 BUDGET OVERVIEW ITEMS:

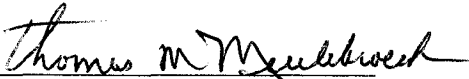
Ben provided a brief summary of the current status of the proposed 2013 budget and the process needed to complete the 2013 budget.

Doom moved, Sanow seconded, that the meeting be adjourned.



Mayor of the City of Marshall

ATTEST:



Finance Director/City Clerk