

WORK SESSION – JULY 30, 2012

The work session of the Common Council of the City of Marshall was held on July 30, 2012 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer, and Ritter. Absent: Boedigheimer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney, Glenn Olson Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Jim Marshall, Assistant Police Chief; Holly Martin Hoffman, Library Director; Marc Klaith, Fire Chief; and Jane DeVries, Deputy City Clerk.

REVIEW AND DISCUSSION OF SPECIAL USE VEHICLES ORDINANCE:

Ben Martig, City Administrator, provided a power point presentation on Special Use Vehicles which include ATV's, golf carts, mini-trucks, motorized foot scooters, mini motorcycles, and electric assisted bicycles. Mr. Martig reviewed the City Code as it relates for special vehicles in the City of Marshall. He also provided a comparison of Marshall with the City of Rochester which allows golf carts on the streets during daylight hours and with other conditions. The City of Mankato allows special vehicles for business or commercial uses and the City of Alexandria limits the streets on which special vehicles are allowed. The City of Alexandria also allows exemptions for special events.

The following residents and business owners were in attendance at the meeting to speak in favor of allowing special use vehicles on City streets: Tom Percy; Chris Zent, Action Sports; Daren Kesteloot, Kesteloot Enterprises; Jason Balko, Park n Sell; and Cal Brink, Marshall Area Chamber of Commerce Director.

Dennis Simpson, City Attorney, indicated that he has concerns with unlicensed or inexperienced drivers using these types of vehicles. Mr. Simpson also indicated that if these vehicles were allowed on City streets the city would need to adopt ordinances governing them and create an appeals board to deal with violations.

Jim Marshall, Assistant Police Chief, indicated that enforcement issues would be a major concern for the police department, especially if unlicensed drivers or drivers who have had their license taken away are using these vehicles.

Cal Brink, Marshall Area Chamber of Commerce Director, indicated that he has received feedback from local businesses that sell these types of vehicles. He indicated that manufacturers of utility vehicles are taking steps to make them street legal.

Marc Klaith indicated that the Council needs to think outside the box on this issue.

It was the general consensus of the council that this be referred back to the Legislative and Ordinance Committee. Staff was requested to provide recommendations on enforcement provisions in conjunction alternative to allow expanded use of special vehicles on City streets.

PRESENTATION OF 2013 BUDGET REQUEST FOR FUNDING FROM THE SOUNDS OF SUMMER COMMITTEE:

Russ Labat representative from the Sounds of Summer Committee was in attendance to request \$7,500.00 for 2013. Mr. Labat thanked the City Council for all of their support over the years. He also indicated that they are working towards helping the Marshall Volunteer Fire Department celebrate 125 years of service in 2015.

LIBRARY PRESENTATION OF 2013 BUDGET REQUEST:

Holly Martin Hoffman, Marshall Lyon County Library Director, was in attendance at the meeting to review 2013 Budget for the Library. She indicated that Lyon County has approved their request for 2013. The Marshall Lyon County Library is requesting \$524,045 from the City of Marshall for 2013 which is an increase of 4.8%. The increase is due to a 2% increase for employees and additional costs for utilities for the new library. Holly also reviewed the 2011 Annual Report for the Marshall Lyon County Library.

PRESENTATION OF SUMMARY PENDING 2013 PROJECTS:

Glenn Olson, Director of Public Works/City Engineer, took this opportunity to update the Mayor and Council members on the 2011 projects that are near completion; the 2012 projects under construction and the proposed 2012 projects; and the 2013 proposed projects.

Ben Martig, City Administrator, BRIEFLY reviewed the following items:

- Capital Projects – Infrastructure, Buildings, Capital Equipment, etc.
- Policies and Procedures – Administrative Code, City Code, Comp Plan, etc.
- Personnel/Organizational Management – Department Reviews.
- Special Research (Areas of Emphasis). – Any areas Council wants particular focus.
- Financial Goals – Preliminary/Final Levy
- Economic Development – Goals, Objectives, Strategies

DISCUSSION OF 2013 COUNCIL PRIORITIES:

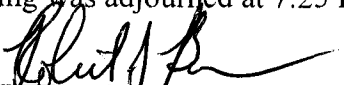
Other items brought forward by the Mayor and Council Members included:

Larry Doom indicated that there should be a discussion on utilizing the capital equipment reserve fund in conjunction with the five year capital improvement plan as a follow up to last year's budget discussion.

Bob Byrnes indicated that the City should review City Hall condition and renovations needs in 2013.

John DeCramer suggested adding the review of parking requirements in 2013.

Upon motion by Doom, seconded by Ritter the meeting was adjourned at 7:25 P.M. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Financial Director/City Clerk