

REGULAR MEETING – JANUARY 24, 2012

The regular meeting of the Common Council of the City of Marshall was held on January 24, 2012 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Absent: none. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Thomas M. Meulebroeck, Finance Director/City Clerk; and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

APPROVAL OF THE AGENDA:

It was the general consensus of the council that the agenda be approved as presented.

APPROVAL OF THE MINUTES:

Sanow moved, Ritter seconded, that the minutes of the regular meeting held on January 10, 2012 be approved as corrected and that the reading of the same be waived. All voted in favor of the motion.

PUBLIC HEARING – PETITION FOR VACATION OF A UTILITY EASEMENT IN WILKE-MILLER-BUESING ADDITION (GREGORY S. TAYLOR) – PUBLIC HEARING AND CONSIDER RESOLUTION GRANTING PETITION:

This was the date and time set for a public hearing on the Vacation of a Utility Easement in Wilke-Miller-Buesing Second Addition. Glenn Olson, Director of Public Works/City Engineer, reviewed the request of Gregory S. Taylor for the vacation of the utility easement between Lot 2 and Lot 3 of Wilke-Miller-Buesing Second Addition for the purpose of the reconfiguration of developable lots. Mr. Olson indicated that there are no existing utilities located within the existing utility easement. Sanow moved, DeCramer seconded, that the public hearing be closed. All voted in favor of the motion.

Sanow moved, Doom seconded, the adoption of RESOLUTION NUMBER 3688, SECOND SERIES and that the reading of the same be waived. Resolution Number 3688, Second Series is a resolution Granting a Petition for Vacation of a Utility Easement in the City of Marshall. This resolution provides for the vacation of a 5 ft. utility easement between Lot 2 and Lot 3 in Block One of Wilke-Miller-Buesing Second Addition. All voted in favor of the motion.

APPROVAL OF CONSENT AGENDA – A. TEMPORARY ON-SALE LIQUOR LICENSE FOR MARSHALL AREA CHAMBER OF COMMERCE TO USE ON FEBRUARY 27, 2012 AT SALON 101; B. RENEWAL OF GROUP SELF-INSURED ACCIDENT PLAN FOR VOLUNTEERS; C. LG220 APPLICATION FOR EXEMPT PERMIT FOR ROCKY MOUNTAIN ELK FOUNDATION FOR A RAFFLE ON MARCH 31, 2012 AT RAMADA; D. DECLARE VEHICLES AS SURPLUS PROPERTY FOR THE POLICE DEPARTMENT; E. DECLARE VEHICLE AS SURPLUS PROPERTY FOR THE CITY OF MARSHALL; F. DECLARE BICYCLES AS SURPLUS PROPERTY FOR THE POLICE DEPARTMENT; G. CONSIDER APPROVAL OF JOINT POWERS AGREEMENT WITH STATE OF MINNESOTA TO CONTINUE USE OF STATE PATROLS I-MOBIL SYSTEM; H. CONSIDER APPROVAL OF SOFTWARE MAINTENANCE AGREEMENT WITH INTERGRAPH; I. APPROVAL BILLS/PROJECT PAYMENTS:

Ritter moved, Sanow seconded, that the following consent agenda items be approved:

The approval of a Temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use on February 27, 2012 at Salon 101, 1240 Floyd Wild Drive. The fee for this license is \$30.00.

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Approve the renewal of the Group Self-Insured Accident Plan for Volunteers with the League of Minnesota Cities Insurance Trust for January 1, 2012 to January 1, 2013 at a premium of \$1,289.00.

BE IT RESOLVED, that the proper City personnel be authorized to advise the State of Minnesota Charitable Gambling Control Board that they have approved the Application for Exempt Permit for RMEF Southwest Great Divide Chapter for a raffle to be held at Ramada, 1500 East College Drive, Marshall, Minnesota on March 31, 2012 and that the 30 day waiting period be waived.

Authorization be granted to the Department of Public Safety to dispose of surplus City property – five (5) vehicles. These vehicles will be auctioned using the State's On-Line auction process. Those vehicles that don't receive the minimum bid will be taken to Alter Metal Recycling for disposal.

Authorization be granted to the City of Marshall to dispose of surplus City property – one (1) vehicle a 1995 Ford Taurus. This vehicle will be auctioned using the State's On-Line auction process. If the vehicle does not receive the minimum bid then it will be taken to Alter Metal Recycling for disposal.

Authorization to declare bicycles as surplus property and that the proper city personnel be authorized to dispose of these bicycles by donating them to a positive program within Marshall, be sold by the Police Department or crushed.

The proper city personnel be authorized to enter into a Joint Powers Agreement with the State of Minnesota to continue use of the State Patrol's I/Mobil System by the Marshall Police Department.

The proper city personnel be authorized to approve a software licensing agreement with Intergraph to continue the use of the State Patrol's I/Mobile system in-car computer system.

The following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 77895 through 78103.

All voted in favor of the motion.

RESOLUTIONS OF APPRECIATION FOR TOM BOT, STREET DEPARTMENT; DARYLE FRIEDRICHS, WASTEWATER DEPARTMENT; RON MCKENZIE, POLICE DEPARTMENT; RON MEULEBROECK, STREET DEPARTMENT; AND LARRY NILGES, WASTEWATER DEPARTMENT:

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3689, SECOND SERIES and that the reading of the same be waived. Resolution Number 3689, Second Series is a resolution expressing the City of Marshall's Appreciation to Tom Bot, Street Department. Tom Bot has faithfully served the City of Marshall in the positions of Maintenance Worker in the Street Department from March 1, 1994 to December 31, 2001; and Maintenance Worker I from January 1, 2002 to December 31, 2005; and Maintenance Worker II from January 1, 2006 to May 31, 2011. All voted in favor of the motion.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3690, SECOND SERIES and that the reading of the same be waived. Resolution Number 3690, Second Series is a resolution expressing the City of Marshall's Appreciation to Daryle Friedrichs. Daryle Friedrichs has faithfully served the City of Marshall in the positions of Wastewater Operator I from June 6, 1979 to July 12, 1983 and Wastewater Operator II from July 13, 1983 to May 6, 2011. All voted in favor of the motion.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3691, SECOND SERIES and that the reading of the same be waived. Resolution Number 3691, Second Series is a

resolution expressing the City of Marshall's Appreciation to Ron McKenzie. Ron McKenzie has faithfully served the City of Marshall in the position of Police Officer from July 15, 2004 to March 27, 2011. All voted in favor of the motion.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3692, SECOND SERIES and that the reading of the same be waived. Resolution Number 3692, Second Series is a resolution expressing the City of Marshall's Appreciation to Ron Meulebroeck. Ron Meulebroeck has faithfully served the City of Marshall in the positions of Senior Maintenance Worker in the Park Maintenance & Development Department from February 15, 1971 to September 30, 1976; and Heavy Equipment Operator in the Street Department/Park & Recreation Department from October 1, 1976 to August 31, 1979; and Assistant Public Works Superintendent in the Street Department from September 1, 1979 to August 31, 1980; and Assistant Street Superintendent from September 1, 1980 to August 23, 2011; and Lead Maintenance Worker from August 24, 2011 to September 30, 2011. All voted in favor of the motion.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3693, SECOND SERIES and that the reading of the same be waived. Resolution Number 3693, Second Series is a resolution expressing the City of Marshall's Appreciation to Larry Nilges. Larry Nilges has faithfully served the City of Marshall in the positions of Wastewater Operator I from November 25, 1985 to April 22, 1990; and Collection System Operator from April 23, 1990 to December 31, 2003; and Wastewater Maintenance Operator from January 1, 2004 to June 17, 2011. All voted in favor of the motion.

CARR ESTATES FOURTH ADDITION – A. INTRODUCE PRELIMINARY PLAT AND CALL FOR PUBLIC HEARING; B. INTRODUCE ORDINANCE TO REZONE FROM A-AGRICULTURAL TO R-2 ONE TO FOUR FAMILY RESIDENCE DISTRICT:

Glenn Olson, Director of Public Works/City Engineer, reviewed the preliminary plat of Carr Estates Fourth Addition. This property is an extension of Scott Circle and is an area completely surrounded by other platted subdivisions. The property will consist of six additional residential lots immediately adjacent to Carr Estates Second Addition and Carr Estates Third Addition. The subdivision includes utility easements around the perimeter of the exterior of the proposed subdivision, as well as along the frontage of Scott Circle for new utility installations. Lot 1, Block Two and Lot 1, Block Three of Carr Estates Third Addition are currently zoned R-2 (One to Four Family Residence District). It is the request of the owner to continue with R-2 zoning for these additional six lots. R-2 zoning allows single-family dwellings, as well multiple residential up to and including four units.

Doom moved, Sanow seconded, the introduction of the Preliminary Plat of Carr Estates Fourth Addition and to call for a public hearing to be held on February 14, 2012 at 5:30 P.M. All voted in favor of the motion.

Glenn Olson, Director of Public Works/City Engineer, reviewed the request of Robert Carr to rezone this property from A (Agricultural District) to R-2 (One to Four Family Residence District). This property is currently in the process of being platted and the preliminary plat was just reviewed. The surrounding areas are all zoned either R-1 (One Family Residence District) or R-2 (One to Four Family Residence District).

Doom moved, Sanow seconded, the introduction of an ordinance Amending Chapter 86 of the City Code Relating to Zoning to rezone the proposed Carr Estates Fourth Addition from A (Agricultural District) to R-2 (One to Four Family Residence District). All voted in favor of the motion.

CONSIDER RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT FOR 2012 PROJECTS – A. PROJECT Y61: KOSSUTH AVENUE RECONSTRUCTION PROJECT; B. PROJECT Y80: PARK AVENUE RECONSTRUCTION PROJECT; C. PROJECT Y87: WEST MAIN SANITARY SEWER IMPROVEMENT PROJECT; D. PROJECT Y97: SOUTH 1ST STREET OVERFLOW LIFT STATION / GRIMES STREET; E. PROJECT Z00: WEST LYON STREET AND NORTH 7TH STREET RECONSTRUCTION PROJECT; F. PROJECT Z01: WEST REDWOOD STREET / NORTH 3RD STREET / WEST MARSHALL STREET RECONSTRUCTION PROJECT; G. PROJECT Z02: SOUTH HIGH STREET RECONSTRUCTION PROJECT:

Glenn Olson, Director of Public Works/City Engineer, reviewed the following proposed projects for 2012:

Project Y61: Kossuth Avenue Reconstruction Project -- This project involves the replacement of watermain, sanitary sewer and storm sewer utilities, and street reconstruction. The proposed project will reconstruct the street and described utilities on Kossuth Avenue from North 4th Street to North 7th Street. The proposed project will include a change in alignment from North 6th Street to North 7th Street and include the demolition of City buildings.

Project Y80: Park Avenue Reconstruction Project-- This project involves the replacement of watermain and sanitary sewer utilities and street reconstruction. The project proposes to install additional curb and gutter along the east side of the street. The proposed project will reconstruct Park Avenue and described utilities south of East Marshall Street.

Project Y87: West Main Sanitary Sewer Improvement Project -- This project involves the replacement of sanitary sewer and storm sewer utilities, partial street reconstruction, and partial resurfacing. The proposed project will impact West Main Street from North T.H. 59 to the bridge over the Redwood River Diversion Channel. This proposed project will be coordinated with Mn/DOT and includes their proposed improvements to the surfacing.

Project Y97: South 1st Street Overflow Lift Station / Grimes Street Reconstruction Project -- This project involves the replacement of watermain, sanitary sewer and storm sewer utilities, and street reconstruction. This project also includes the replacement of a sanitary sewer lift station and forcemain. The proposed project will reconstruct the street and described utilities on Grimes Street from South 2nd Street to Williams Street and South 1st Street from DeSchepper Street to George Street.

Project Z00: West Lyon Street / North 7th Street Reconstruction Project -- This project involves the replacement of watermain, sanitary sewer and storm sewer utilities, and street reconstruction. The proposed project will reconstruct the street and the described utilities on West Lyon Street from North 6th Street to the Burlington Northern Railroad property and North 7th Street from West Main Street to West Marshall Street and described utilities.

Project Z01: West Redwood Street / North 3rd Street / West Marshall Street Reconstruction Project -- This project involves the replacement of watermain, sanitary sewer and storm sewer utilities, and street reconstruction. The proposed project will reconstruct the street and described utilities on West Marshall Street from East College Drive to North 3rd Street, North 3rd Street from West Marshall Street to West Redwood Street, and West Redwood Street from North 3rd Street to East College Drive.

Project Z02: South High Street Reconstruction Project -- This project involves the replacement of watermain, sanitary sewer and storm sewer utilities, and street reconstruction. The proposed project will reconstruct the street and described utilities on South High Street from East College Drive to East Marshall Street.

Ritter moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3694, SECOND SERIES and that the reading of the same be waived. Resolution Number 3694, Second Series is a resolution Ordering the Preparation of Reports on Project Y61: Kossuth Avenue Reconstruction Project;

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Project Y80: Park Avenue Reconstruction Project; Project Y87: West Main Sanitary Sewer Improvement Project; Project Y97: South 1st Street Overflow Lift Station / Grimes Street Reconstruction Project; Project Z00: West Lyon Street / North 7th Street Reconstruction Project; Project Z01: West Redwood Street / North 3rd Street / West Marshall Street Reconstruction Project; and Project Z02: South High Street Reconstruction Project. All voted in favor of the motion.

PROJECT Y88 DONITA AVENUE RECONSTRUCTION PROJECT – CONSIDER CHANGE ORDER NO. 1 (FINAL) AND ACKNOWLEDGEMENT OF FINAL PAYMENT APPLICATION:

Glenn Olson, Director of Public Works/City Engineer, reviewed Change Order No. 1 (Final) for Donita Avenue Reconstruction Project Y88 with Winter Brothers Underground, Inc., of Sioux Falls, South Dakota resulting in an increase of \$761.26. This change order is the result of final measurements and changes in item quantities during construction.

Council Member Boedigheimer indicated that there are issues with items not being completed along Donita Avenue and was not in favor of making the final payment until they have been resolved. Mr. Olson indicated that there is a 2-year warranty. Council Member Sanow was concerned with how much of the final payment should be withheld until the issues are resolved. The general consensus was to withhold \$1,000 of the final payment.

Doom moved, DeCramer seconded, the approval of Change Order No. 1 (Final) with Winter Brothers Underground, Inc., for a contract increase of \$761.26 and acknowledgement of the final payment of \$69,528.90 with \$1,000 being withheld until the items are resolved for Donita Avenue Reconstruction Project Y88. All voted in favor of the motion.

PROJECT Y81 SONSTEGARD INDUSTRIAL PARK IMPROVEMENT PROJECT PHASE II – CONSIDER CHANGE ORDER NO. 1:

Glenn Olson, Director of Public Works/City Engineer, reviewed Change Order No. 1 for Sonstegard Industrial Park Improvement Project Y81 Phase II with Kuechle Underground, Inc., of Kimball, Minnesota resulting in an increase of \$14,070.00. This change order includes the installation of sanitary sewer main, watermain, storm sewer and pavement construction for the extension of Lake Road from Michigan Road to T.H.68. The project will include site grading for the entire Sonstegard Industrial area including street excavation work. The project also includes the extension of a 16" dia. watermain along T.H. 68 from Channel Parkway to just west of the Lake Road intersection with T.H. 68. Change Order No. 1 includes additional clearing and grubbing of trees which were adjacent to the west boundary of the project and were identified as needing removal. The change order also includes the fittings and pipe required to install two water service lines to the lots west of the proposed Lake Road improvements. This work was requested by City staff.

DeCramer moved, Sanow seconded, the approval of Change Order No. 1 with Kuechle Underground, Inc., for a contract increase of \$14,070.00 for Sonstegard Industrial Park Improvement Project Y81 Phase II. All voted in favor of the motion.

APPROVAL OF 2011 EQUITY REPORT:

Ben Martig, City Administrator, indicated that in 1984, the Minnesota Legislature passed the Local Government Pay Equity Act. This law requires all public jurisdictions to eliminate any sex-based wage inequities in compensation and to submit reports on a three-year cycle. Pay Equity is a method of eliminating discrimination against women who are paid less than men for jobs requiring comparable levels of expertise. The required Pay Equity Report for 2011 has been prepared for submission to the Minnesota Management and Budget Office by January 31, 2012. The information to be submitted indicates that the City continues to be in compliance in regards to pay equity requirements. The underpayment ratio value of 108.60 included in Section II (Statistical Analysis Test) of the Compliance Report is above the minimum ratio of 80 required to be in compliance.

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Mr. Martig indicated that the maximum monthly salary column does not reflect actual employee salaries. For instance, where a job class represents a part-time employee, the maximum monthly salary has been converted to a full-time equivalent. In addition, for all job classes, the maximum monthly salary includes an employer contribution amount for health insurance. The Pay Equity report prescribes the calculations for the benefit amount and requires it to be applied to all job classes. The resulting “predicted pay” column would then be utilized to make compensation adjustments where a jurisdiction falls out of compliance on the underpayment ratio. The predicted pay column does not necessarily represent the salary that should be paid at any particular point level. Because the City’s underpayment ratio value of 108.60 is greater than the minimum ratio of 80, no additional action is required.

Ritter moved, Boedigheimer seconded, approval of the 2011 Pay Equity Report for submission to the State of Minnesota – Minnesota Management and Budget Office. All voted in favor of the motion.

CONSIDERATION OF INVESTMENT MANAGEMENT AGENCY AGREEMENT WITH BREMER TRUST N.A.:

Ben Martig, City Administrator, indicated that per the October 4, 2011 Special City Council meeting the City Council authorized the utilizing of Bremer Trust, N.A. as an option for the investment of City funds. Mr. Martig reviewed the Investment Management Agency Agreement and Exhibit “A”. Exhibit “A” indicates the Asset Allocation and indicates the investments are pursuant to MN Statute 118A.04. This agreement is the same agreement that the City entered into with Bremer Trust N.A. for the proceeds that the City received from the sale of the hospital.

Doom moved, Ritter seconded, that the proper city personnel be authorized to enter into the Investment Management Agency Agreement with Bremer Trust, N.A. All voted in favor of the motion.

COUNCIL MEMBER COMMISSION / BOARD LIAISON REPORTS:

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

- Byrnes Fire Relief Association held their annual meeting.
- Hulsizer Human Rights Commission met on Monday evening – Gustavo Estrada attended the meeting; Convention and Visitors Bureau met last week, approved their budget and assigned members to committees.
- Doom Planning Commission met and approved a zoning request.
- Sanow Marshall Area Transit discussed hands free cell phones.
- DeCramer EDA discussed the 2012 Strategic Plan; minutes are included in the agenda packet.
- Boedigheimer Airport Commission minutes are included in the agenda packet; MERIT Center Commission will be meeting on Thursday evening.
- Ritter Housing Commission met on January 23rd. This committee has one vacancy.

STAFF REPORTS – CITY ADMINISTRATOR:

Ben Martig, City Administrator, indicated that the Library employees will be removed from the Pay Equity Plan; the Employee Comp Study has started and they are working with the Personnel Committee; the State Legislature is back in session.

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There will be a Council work session on January 30, 2012. Several policies are being worked on for this work session. Cal Brink will talk about EDA. There will be a presentation on electronic meeting software.

Ben and Cal will be attending a Public Financing Conference on February 2 & 3, 2012. Staff is working on agreements for fire protection with area townships. Ben and Marc Klaith, Fire Chief will be meeting with the area fire chiefs and townships.

The Annual Employee Appreciation & Recognition Event was well attended. Cathy Lee was awarded Employee of the Year.

Ben indicated that he had attended a Somalia - cultural training course. The 2012 budget books have been sent out to the departments.

STAFF REPORTS – CITY ENGINEER:

Glenn Olson, Director of Public Works/City Engineer, indicated that his department has started working on several projects.

STAFF REPORTS – CITY ATTORNEY:

Dennis Simpson, City Attorney, indicted Paul Stoneberg will be representing John Middleton on the sale of his property to the City and work is progressing on the sale of property to Trident Development LLC.

COUNCIL MEMBER INDIVIDUAL ITEMS:

Council Member Sanow requested an update on the status of the house that was moved from Charles Street to Birch Street. Sanow also was concerned with the Police Department having a Chaplin available for their use. The RFP's for the old library are being finalized. There were positive comments on the 911 Memorial slide presentation that was shown at the Annual Employee Appreciation and Recognition Event. An update was provided on the status of noise ordinance signs being posted. The Liquor Store site committee needs to meet.

REVIEW OF PENDING AGENDA ITEMS:

There were no questions on pending agenda items.

INFORMATION ONLY:

The following building permits and plumbing permits previously approved by the Building Official were confirmed:

	Applicant	Location Address			Description of Work	Valuation
1.	Jane Willett	1203	Morningside	Circle	3 Overhead Door	\$4,200
2.	Scott VanOverbeke Construction LLC	516	Jaguar	Court	Partial Reside (vinyl)	\$4,000
3.	Geske Home Improvement Co.	101	Elaine	Avenue	Partial Reside (steel)	\$2,500
4.	Living Word Lutheran Church	904 East	Southview	Drive	Demo House	\$2,000
5.	Kesteloot Construction, Inc.	804	Nuese	Lane	Reside (vinyl), 2 Overhead Doors	\$7,600
6.	Dan Schaefer Construction, Inc	400 West	Southview	Drive	Partial Reside (vinyl)	\$2,500

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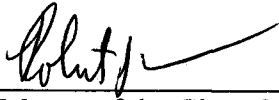
7.	Knights of Columbus	114 North 3rd Street	Partial Reside (hard board)	\$1,000
8.	Dan Schaefer Construction, Inc	1001 South 1st Street	Partial Reside (vinyl)	\$3,000
9.	Jason & Traci Weber	207 Gray Place	Reside (vinyl), Replace Windows	\$22,000
10.	Gary VanOverbeke for Karen Nucuta	300 West Gray Place	Reroof (asphalt) 4:12	\$5,000
11.	Tutt Construction, Inc.	1201 Morningside Circle	Demolish Interior Wall	\$1,200
12.	Robert L. Carr	1700 Thunderbird Road	Reside 4-Plex (vinyl)	\$7,500
13.	Liibaan Mohamed	600 West Lyon Street	Overhead Door	\$1,100
14.	Bernie Heck Construction	222 Rainbow Drive	Partial Reside (vinyl), Window, Entry Door	\$7,500
15.	Sandra Jacobson	804 Elaine Avenue	Interior Remodel	\$1,500
16.	Kurt Caron	306 Legion Field Road	Reside (vinyl), Reroof (asphalt)	\$12,800
17.	Tracy Mickelson	227 Athens Avenue	13 Windows	\$10,600
18.	Geske Home Improvement Co.	110 South 10th Street	Partial Reside (steel), Window	\$8,400
19.	Lucas & Carissa J. Youngsma	110 West Southview Drive	Interior Remodel	\$200
20.	Frank Astar	1004 North 4th Street	Entry Door	\$500
21.	Elaine Hamner	622 South 4th Street	Bathroom Remodel	\$2,000
22.	Dolan Doors	426 North 5th Street	Overhead Garage Doors	\$1,400
23.	Geihl Construction, Inc.	701 DeSchepper Street	Finish Basement, Kitchen Remodel, Reside (vinyl), Partial Reroof (asphalt), Replace Patio Door	\$37,500
24.	Delbert Lange / Debra Ness	506 Harriett Drive	Finish Basement	\$4,500
25.	Curtis Buysse Construction	603 Roosevelt Avenue	Bathroom Remodel	\$2,500
26.	Michael Slagel Construction	300 Walnut Street	Replace Garage Door	\$1,300
27.	Larry Lamote	201 North 7th Street	Reside (vinyl), Replace Windows	\$6,000
28.	Maple Street Construction, LLC	900 Silvervine Drive	Reside (vinyl)	\$14,000
29.	Maple Street Construction, LLC	107 North Hill Street	Reside (steel)	\$7,000
30.	Bernie Heck Construction	1001 Emerald Court	Partial Reside (vinyl)	\$2,900
31.	John Clark	405 Country Club Drive	Signs	\$800

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32.	Patriot Powersports	100 West Main Street	Sign	\$3,100
33.	Donald Edblom	410 South Hill Street	Window, Bathroom Walls	\$1,500
34.	Robert L. Carr	1601 North Highway 59	Reside shed (steel)	\$4,000
35.	Gary Bedel Construction	304 East Main Street	Reside (vinyl), Replace Screens, Gutters, Soffit & Fascia	\$11,500


	Applicant	Location Address	Description of Work	Valuation
1.	Minnwest Plumbing & Heating, Inc.	1122 Horizon Circle	Sink	

Sanow moved, Ritter seconded, that the meeting be adjourned at 6:30 P.M. All voted in favor of the motion.



 Mayor of the City of Marshall

ATTEST:



 Finance Director/City Clerk