

SPECIAL MEETING – NOVEMBER 29, 2011

The special meeting of the Common Council of the City of Marshall was held on November 29, 2011 in the Board Room at Marshall Municipal Utilities, 113 South 4<sup>th</sup> Street. The meeting was called to order at 5:33 P.M. by President Pro-Tem Boedigheimer. In addition to Boedigheimer the following members were present: Hulsizer, Doom, Sanow, DeCramer, and Ritter. Absent: Byrnes. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Bob VanMoer, Wastewater Superintendent; and Thomas M. Meulebroeck, Finance Director/City Clerk. Others in attendance included: Cal Brink, CEO Marshall Area Chamber of Commerce.

**PUBLIC HEARING ON PROPOSED TAX INCREMENT FINANCING DISTRICT NO. 2-4 WITHIN REDEVELOPMENT PROJECT NO. 2 OF THE MARSHALL HRA AND BUSINESS SUBSIDY AGREEMENT – A. CONSIDER RESOLUTION APPROVING TAX INCREMENT FINANCING DISTRICT 2-4 IN PROJECT AREA NO. 2; B. CONSIDER BUSINESS SUBSIDY AND TIF DEVELOPMENT AGREEMENT:**

This was the date and time set for a public hearing on the Proposed Tax Increment Financing District No. 2-4 within Redevelopment Project No. 2 of the Marshall HRA and Business Subsidy Agreement.

Ben Martig, City Administrator, and Cal Brink, CEO Marshall Area Chamber of Commerce, reviewed the project that is being considered with the modification to the Schwan's Redevelopment Project No. 2. The proposed project for this modification is an expansion to the existing facility for the Schwan's Ice Cream Plant which will provide an 8,060 s.f. building expansion for the ice cream extrusion line and 64 full time jobs.

Doom moved, Sanow seconded, that the public hearing be closed. All voted in favor of the motion.

Doom moved, Ritter seconded, the adoption of RESOLUTION NUMBER 3675, SECOND SERIES and that the reading of the same be waived. Resolution Number 3675, Second Series is a resolution Approving the Tax Increment Financing Plan of the Housing and Redevelopment Authority in and for the City of Marshall for Proposed Tax Increment Financing District no. 2-4 and Modification of the Modified Redevelopment Plan for Schwan's Redevelopment Project No. 2 in which the TIF District is to be Located. All voted in favor of the motion.

DeCramer moved, Ritter, seconded, that the proper city personnel be authorized to enter into a Business Subsidy Agreement with The Schwan Food Company. This Business Subsidy Agreement is for Schwan's Redevelopment Project No. 2. All voted in favor of the motion.

**REVIEW 2012 BUDGET:**

Ben Martig, City Administrator, presented a list of potential General Fund revenue increases and expenditure decreases for the 2012 budget. In addition to the recommendations the City Council suggested the building permit revenue be increased by \$30,000 and that the levy for the Marshall Lyon County Library be reduced to \$500,000 and that the amount of change be added to the General Fund Levy. The council also addressed the potential of establishing a separate Capital Equipment Fund and also the potential of reducing the tax levy to a 0% increase. Based on the recommendation and suggested changes in 2012 General Fund proposed budget the difference is \$274,468 that expenditures exceed revenues of which \$250,000 is planned to be funded by utilizing the General Fund Reserve.

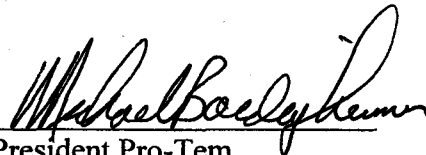
Mayor Byrnes called for a 5-minute recess at 7:00 P.M.

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**REVIEW WASTEWATER AND STORM WATER FUND:**

Glenn Olson, Director of Public Works/City Engineer; and Bob VanMoer, Wastewater Treatment Plant Superintendent; discussed the Wastewater and Storm Water operations and the impact that there will be with future new businesses. Last year Springsted's had done a rate study for the Wastewater and Storm Water operations utilizing five year projections. Due to 2012 being the second year into the projection it was recommended that the Wastewater rates be increased by 8.5% for 2012 and the Storm Water rates be increased by 9.25% for 2012.

Boedigheimer moved, DeCramer seconded, that the meeting be adjourned. All voted in favor of the motion except Sanow who voted no.

  
President Pro-Tem

ATTEST:

  
Finance Director/City Clerk