

REGULAR MEETING – NOVEMBER 22, 2011

The regular meeting of the Common Council of the City of Marshall was held on November 22, 2011 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer and Ritter. Absent: Boedigheimer. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Thomas M. Meulebroeck, Finance Director/City Clerk and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

APPROVAL OF THE AGENDA:

It was the general consent that the agenda be approved as presented.

APPROVAL OF MINUTES:

Sanow moved, Doom seconded, that the minutes of the regular meeting held on November 1, 2011, the minutes of the budget worksession held on November 1, 2011 and the minutes of the budget worksession held on November 15, 2011 be approved as filed with each member and that the reading of the same be waived. All voted in favor of the motion.

PUBLIC HEARING – MARSHALL COMMERCE PARK (FORMERLY REFERENCED AS NORTH INDUSTRIAL PARK) – PRELIMINARY PLAN AND APPROVAL OF PRELIMINARY PLAT:

This was the date and time set for a public hearing on the preliminary plat for the Marshall Commerce Park (formerly referenced as North Industrial Park). Glenn Olson, Director of Public Works/City Engineer indicated that on August 23, 2011 the City Council introduced the preliminary plat for the North Industrial Park and called for public hearing on September 27, 2011. As of September 27, 2011, there were still some issues that need to be addressed prior to final plat submittal, including right of way acquisition or dedication for the west roadway, potential annexation of this portion of right of way, and development plans showing existing and final grades for development. Therefore, the public hearing was postponed until the October 25, 2011 City Council meeting. At their meeting on October 19, 2011, the EDA passed a unanimous motion to call the North Industrial Park “Marshall Commerce Park”. At the October 25, 2011 council meeting it was determined to postpone the hearing until November 22, 2011.

The property has been recently purchased by the City and is intended for use for I-2 (General Industrial) purposes. The City intends to complete all platting and necessary street and utility construction to make part or all of the property “shovel-ready” for construction of industrial businesses. A copy of the Engineer’s Report of Preliminary Plat Review was submitted to the City Council on August 23, 2011. Copies of the proposed subdivision have been sent to the local utility companies for their review and comments. At the Planning Commission meeting on August 10, 2011, a motion was made and approved to recommend approval the preliminary plat of North Industrial Park, subject to utility companies review and recommendations by staff and the Planning Commission and to call for public hearing.

Prior to final plat submittal, additional issues to be reviewed include right of way acquisition or dedication for the west roadway, potential annexation of this portion of right of way, MNDOT and Lyon County review and development plans showing existing and final grades for development.

Ritter moved, Sanow seconded, that the public hearing be closed. All voted in favor of the motion.

Ritter moved, DeCramer seconded, approval of the Preliminary Plat for the Marshall Commerce Park. All voted in favor of the motion.

AWARD OF BIDS – CONSIDER AWARD OF BIDS FOR A NEW OR 2010 OR LATER MODEL VEHICLE FOR THE WASTEWATER TREATMENT FACILITY AND THE CITY OF MARSHALL POOL CAR:

Glenn Olson, Director of Public Works/City Engineer, indicated that at the November 15, 2011 meeting the City Council approved the specifications and authorized receipt of proposals for new or used vehicles for the City of Marshall. One car will be purchased for the Wastewater facility and one for the City of Marshall fleet vehicles. If the purchase is made locally, the City would consider the trade of a 1995 Ford Taurus. The City received proposals from two local vendors and compared them with the State bid from Ranger Chevrolet of Hibbing, Minnesota. The proposals received, opened and read were from:

Lockwood Motors, Inc., Marshall, Minnesota

2011 Used Chevrolet Impala LT, 17,700 miles - \$18,751.94

2011 Used Chevrolet Impala LT, 9,800 miles - \$18,751.94

2012 Chevrolet Impala LT, 100 miles - \$24,222.36

Kruse Motors, Inc., Marshall, Minnesota

2011 Used Chevrolet Impala, 12,800 miles - \$21,020.17

Ranger Chevrolet (State Bid), Hibbing, Minnesota

2012 Chevrolet Impala LS – 19,398.13

Mr. Olson indicated that after review of the proposals, staff felt that the 2011 Impala with only 9,800 miles should be recommended for purchase. This vehicle has since been sold. Since the other used 2011 Impala has almost 18,000 miles and was bid at the same price it should not be recommended due to a new vehicle being only \$600 more.

Staff would recommend to first offer Lockwood Motors to match the State bid on an identical vehicle. This action is consistent with the City of Marshall Purchasing Policy Section 3.2g that reads “if the lowest bidder is not lower than the State bid contract, the next lowest bidder shall be provided an opportunity to match the comparable price of the cooperative purchasing venture.”

Doom moved, DeCramer seconded, that the proposal for the Wastewater Treatment be offered to Lockwood Motors, Marshall, Minnesota if they can match the State bid on a new 2012 Chevrolet Impala LS in the amount of \$19,398.13 plus license, title and registration, in accordance with the City of Marshall Purchasing Policy. If Lockwood Motors cannot match the State bid the bid will be awarded to Ranger Chevrolet, Hibbing, Minnesota for a new 2012 Chevrolet Impala LS in the amount of \$19,398.13, plus license, title and registration and that the proposal for the Motor Pool Car be offered to Lockwood Motors, Marshall, Minnesota if they can match the State bid on a new 2012 Chevrolet Impala LS in the amount of \$19,398.13 plus license, title and registration, in accordance with the City of Marshall Purchasing Policy. If Lockwood Motors cannot match the State bid the bid will be awarded to Ranger Chevrolet, Hibbing, Minnesota for a new 2012 Chevrolet Impala LS in the amount of \$19,398.13, plus license, title and registration. All voted in favor of the motion.

APPROVAL OF CONSENT AGENDA – A. RENEWAL OF TRANSPORTATION AGREEMENT FOR 2012 WITH WESTERN COMMUNITY ACTION; B. AUTHORIZATION TO DECLARE A VEHICLE AS SURPLUS PROPERTY FOR THE POLICE DEPARTMENT; C. CONSIDER RESOLUTION TO ENTER INTO MN/DOT AGREEMENT NO. 99901 REGARDING AGENCY DELEGATED CONTRACTING PROCESS AGREEMENT; D. CONSIDER APPROVAL OF FIELDS OF GRACE USE OF BLOCK 11 PROPERTY ON DECEMBER 10, 2011 FOR THEIR WINTER CARNIVAL; E. APPROVAL BILLS/PROJECT PAYMENTS:

Sanow moved, Ritter seconded, that the following consent agenda items be approved:

The proper city personnel be authorized to enter into the Transportation Agreement for 2012 with Western Community Action for transit operations within the City of Marshall for the period January 1, 2012 through December 31, 2012.

Authorization be granted to the Department of Public Safety to dispose of surplus City property – one (1) vehicle. This vehicle will be auctioned using the State's On-Line auction process. If this vehicle does not receive the minimum bid it will be taken to Alter Metal Recycling for disposal.

The adoption of RESOLUTION NUMBER 3671, SECOND SERIES and that the reading of the same be waived. Resolution Number 3671, Second Series is a resolution authorizing the proper city personnel to enter into MN/DOT Agreement No. 99901 regarding Agency Delegated Contracting Process Agreement. The agreement allows MN/DOT to act as the City's agent in accepting federal aid. This agreement is intended to cover all federally funded projects that the City of Marshall is awarded funds for until revisions are needed to the agreement.

Authorization be granted to Fields of Grace to use the former Jr. High site land for their winter carnival on December 10, 2011. This was approved contingent upon receipt of an insurance certificate listing the City of Marshall as an additional insured.

The following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 76922 through 77175.

All voted in favor of the motion.

DISCUSSION ON FARM LEASE RENEWALS:

Dennis Simpson, City Attorney, indicated that the City of Marshall recently received sealed bids on 12 separate parcels of property for farm leases and auction bidding was conducted for the purpose of entering into written leases for City owned property. The City of Marshall has proposed to lease each of the 12 parcels for three year period of time for the farming years 2012, 2013 and 2014. Individual leases were prepared for each of the 12 parcels and were sent to the successful bidders for signature. As of November 17, 2011, 8 of the 12 leases have been returned by the successful bidders. Reminder notices were sent to the other four bidders asking that they sign and return leases to City Clerk's office on or before Monday, November 21, 2011. Status of those unsigned leases will be updated as of end of business on Monday, November 21, 2011.

Mr. Simpson indicated that as of November 22, 2011 that tenants for property identified by the City as parcels 2, 3, and 14 have been signed and returned to City Clerk's office. However, successful bidder for parcel 6 (84.9 acres Wastewater Treatment Facility property) has verbally indicated that he does not intend to honor his bid and has asked to be let out of the bid. Mr. Simpson indicated that he has prepared another lease and will submit that lease for signature. It is anticipate that the successful bidder will not sign the lease. Mr. Simpson is proposing that the City then proceed to the second high bidder and

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enter into a lease with the second high bidder for the 84.9 acre Wastewater property. The difference between the high bid and second bid equates to \$121 per acre difference. Mr. Simpson is recommending that the Council authorize him to proceed against the successful bidder for the loss of revenue resulting from the failure of the high bidder to sign the lease. The loss of revenue on an annual basis exceeds \$10,000 on this parcel of property.

Glenn Olson, Director of Public Works/City Engineer, indicated that if the top bidder does not accept the lease that then bidder number 2 and 3 be allowed to raise their bids.

It was the general consensus of the council that Mr. Simpson send another new lease for the 84.9 acres at the Wastewater Treatment Facility and advise the original bidder with a letter indicating what the City Council's plan of action is if he does not sign and return the lease. The original bidder will have 10 days to sign and return the lease.

CONSIDER THE REQUEST OF MATTHEW WHITSITT AND DOUG MOSCH FOR A CONDITIONAL USE PERMIT TO HAVE A LIMITED MOTOR VEHICLE DEALERSHIP IN A B-2 CENTRAL BUSINESS DISTRICT:

Glenn Olson, Director of Public Works/City Engineer, reviewed the request of Mr. Matthew Whitesitt, the lessee, and Mr. Doug Mosch, the owner, to have a limited motor vehicle dealership in a B-2 Central Business District. Mr. Whitesitt's business is an outdoor sports equipment consignment shop and a Conditional Use application for this address for that use was approved in June of 2011. However, as part of his business, Mr. Whitesitt is dealing with motorcycles which are considered motor vehicles by the State of Minnesota. Therefore, this business requires a motor vehicle dealer license from the State of Minnesota. This Conditional Use Permit is intended to satisfy the State of Minnesota requirements for issuing a motor vehicle dealer license. One of the conditions for obtaining that license (the one which truly affects the appearance of the property and thus the City) is a necessity to have an area (indoor or outdoor) to display at least 5 vehicles. The State of Minnesota does not distinguish between cars, trucks, and motorcycles – they are all considered motor vehicles – and thus a display area must accommodate cars as well as motorcycles even though the owner does not have any intent to do business with cars and trucks. This building has enough interior space for four cars so only one space is required on the outside to satisfy a five vehicle requirement.

Mr. Olson indicated that usually, a Conditional Use Permit is granted to the property owner. In this case it is a lessee who is the interested party therefore, to avoid a situation when someone else can use this Conditional Use Permit; a condition is will require that Mr. Whitesitt to be the lessee.

Doom moved, Sanow seconded, to approve a conditional use permit for Mr. Doug Mosch to have a limited motor vehicle dealership in a B-2 Central Business District with the following conditions:

1. No more than one car is displayed outside the building and, if displayed, it is at the alley side of the building.
2. Only motorcycles, ATV, snowmobiles (not more than five total units) and one single axle trailer not more than 8 feet by 6 feet is displayed in front of the building.
3. No "For Sale" signs are displayed outside.
4. Mr. Matthey Whitesitt is the lessee.

All voted in favor of the motion.

CONSIDER RENTAL OF MOTOR GRADER WITH WING FOR STREET DEPARTMENT:

Glenn Olson, Director of Public Works/City Engineer, indicated that the Public Works-Street Department requested proposals from vendors for supplying one or more motor graders with wings for winter snow maintenance. Proposals were received, opened and read on October 27, 2011. Two

proposals were received, both from Ziegler, Inc. One proposal was for a standard drive unit in the amount of \$4,500 per month and one proposal was for an all-wheel-drive unit in the amount of \$5,650 per month. After review, the staff recommends the all-wheel-drive model, CAT 140M2 AWD, for the Street Department purposes.

Ritter moved, Doom seconded, that the Street Department be authorized to lease the standard drive unit from Ziegler, Inc., in the amount of \$4,500 per month for a minimum of 4 months and a maximum of 300 hours. Any hours over 300 will be billed at a rate of \$32.00 per hour. All voted in favor of the motion, except DeCramer who voted no.

CONSIDER APPROVAL OF THE PARTNERSHIP AGREEMENT BETWEEN CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES:

Ben Martig, City Administrator, indicated that the Partnership Review Committee of Mayor Robert Byrnes, John DeCramer, Ben Martig, Bill Ziegenhagen, Don Edblom, Al Greig, Roxy Moon, and Brad Roos, met on September 29, 2011 and went over the entire agreement. Some additional changes were proposed at the meeting and are reflected.

Ben Martig, City Administrator, briefly reviewed the proposed 2012 Marshall Municipal Utilities (MMU) Partnership Agreement. This Partnership Agreement includes:

- Payment –In-Lieu-Of-Taxes (PILOT)
- Street Lighting
- Fire Protection
- Wastewater & Surface Water Management Billing & Collections
- Professional Engineering Services
- Joint Industrial Land Development
- MMU Capital Funding Plan
- Fiber Optic Utilization
- Information Technology Sharing

Council Member DeCramer indicated that the commissioners put in their own time and is requesting the stipend be increased by \$25.00 per quarter. Council Member Sanow indicated that this should be considered at another time.

Sanow moved, Ritter seconded, that the Partnership Agreement between the City of Marshall and the Marshall Municipal Utilities for the 2012 be approved. All voted in favor of the motion

CONSIDER ADOPTION OF RESOLUTION FOR RECOMMENDING THAT THE CITY OF MARSHALL REQUEST THAT THE COUNTY OF LYON DECERTIFY TAX INCREMENT FINANCING DISTRICT NO. 2-1 IN REDEVELOPMENT PROJECT NO. 2 OF THE AUTHORITY:

Ben Martig, City Administrator, indicated that the City of Marshall has a TIF District No. 2-1 in Schwan's redevelopment project set to decertify on December 31, 2011. Mr. Martig indicated that staff is requesting that the County of Lyon decertify TIF District No. 2-1 on November 22, 2011.

Doom moved, Ritter seconded, the adoption of RESOLUTION NUMBER 3672 SECOND SERIES and that the reading of the same be waived. Resolution Number 3672, Second Series is a resolution Recommending that the City of Marshall Request that the County of Lyon decertify Tax Increment Financing District No. 2-1 in Schwan's Redevelopment Project No. 2 of the Authority. All voted in favor of the motion.

CONSIDER RESOLUTION ON THE PROPOSED ESTABLISHMENT TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 2-4 WITHIN SCHWAN'S REDEVELOPMENT PROJECT NO. 2 OF THE MARSHALL HOUSING AND REDEVELOPMENT AUTHORITY – CALL FOR A PUBLIC HEARING:

Ben Martig, City Administrator, indicated that Schwan's is planning to expand the existing facility for the Schwan's Ice Cream Plant. This project would provide for an 8,060 s.f. building expansion for an ice cream extrusion line and 64 full time jobs. Mr. Martig indicated that Cal Brink, CEO Marshall Area Chamber of Commerce, met with the Marshall Public School and Lyon County Commissioners on November 21, 2011 and asked them to waive the 30-day waiting period.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3673 SECOND SERIES and that the reading of the same be waived. Resolution Number 3673, Second Series is a resolution Proposing Establishment of the Tax Increment Financing Plan for Proposed Tax Increment Financing District No. 2-4 within Schwan's Redevelopment Project 2 of the Housing and Redevelopment Authority in and for the City of Marshall and requesting the City to Call for a Public Hearing. All voted in favor of the motion.

REVIEW OF LIBRARY EQUIPMENT REQUEST:

Ben Martig, City Administrator, indicated that the library is requesting approval of additional furnishings, fixtures and equipment. The library would need an additional \$26,596 of contingency funds from the construction budget in order to meet these needs. The Minncor equipment has already been ordered and obligated. The tables were bid as specified by TSP but clearly were not going to function as computer tables in the facility so Minncor agreed to remove the existing and replace with their standard computer desks. However, the cost was slightly higher. A decision needed to be made on the order and so the Library Director and City Administrator authorized after deliberating on the necessity of the tables.

Mr. Martig indicated that there are funds in the contingency available for the purpose of the additional request. However, any excess contingency funds may be used first to cover pledges receivable planned in the debt repayment. Mr. Martig also indicated that the Library has received a MMU Geothermal Rebate in the amount of \$114,150 that was not included in the original budget.

Excess construction funds could also be used to pay for the C Street reconstruction special assessment that has about an \$85,000 obligation to this parcel and is to be funded outside of the construction account. The street assessment is not an obligation to the library budget but rather the City. However, the City Council has authority over the construction account and could allocate excess funds for this purpose.

LuAnn Anderson, representative from the Marshall Lyon County Library, was in attendance to provide any information on the additional items being requested. Council Member DeCramer asked what the fee was for using the public meeting room. There is no fee for non-profit groups and other groups will be charged \$30.00 per hour. Council Member Sanow asked if there is a policy for use of this room. Council Member Hulsizer indicated that there is a policy and it will be reviewed after 6 months.

Hulsizer moved, Ritter seconded, approval for the Marshall Lyon County Library to purchase additional furnishings, fixtures and equipment in the amount of \$28,339. All voted in favor of the motion, except Doom who voted no.

Sanow moved, Ritter seconded, that the MMU Rebate in the amount of \$114,150 will be used to pay the "C" Street special assessment in the amount of \$85,625.72 and the balance will be used to cover any short falls in the Debt Service Fund. All voted in favor of the motion.

CONSIDER RESOLUTION APPROVING THE REAPPOINTMENT OF COMMISSIONERS TO THE HRA – JENNIE HULSIZER:

Sanow moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3674, SECOND SERIES and that the reading of the same be waived. Resolution Number 3674, Second Series is a resolution Approving the Re-Appointment of Commissioners to the Housing and Redevelopment Authority in and for the City of Marshall. This resolution provides for the re-appointment of Jennie Hulsizer for a five (5) year term to the Marshall Housing and Redevelopment Authority. All voted in favor of the motion.

CONSIDER APPOINTMENT TO VARIOUS BOARD AND COMMISSIONS:

Per the recommendation of Mayor Byrnes, Sanow moved, Doom seconded, and it was unanimously approved that the following appointment be made:

Library Board – Beth Burges be appointed for a 3-year term to expire on December 31, 2014

Library Board – Gwen Sturrock be appointed to a term to expire on December 31, 2012

Senior Citizen Center Commission – Cheryl Wyffels be appointed to a 3-year term to expire on May 31, 2014

Senior Citizen Center Commission – Regena Atcher be appointed to a 3-year term to expire on May 31, 2014

COUNCIL MEMBER COMMISSION / BOARD LIAISON REPORTS:

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

Byrnes Regional Development Commission met last week to review staffing and income for current year.

Hulsizer Library Board acted on earlier in the meeting.

Doom Senior Citizen Center Commission had 3 or 4 fund raisers to raise money for a new dishwasher.

Sanow Marshall Area Transit Committee met last week.

DeCramer EDA items were acted on earlier in the meeting; Utilities Commission minutes are included in the agenda packet.

Ritter Housing Commission met earlier.

STAFF REPORTS – CITY ADMINISTRATOR:

Ben Martig, City Administrator, provided a power point presentation on the Proposed Property Tax for 2012 form that Lyon County provided to all property owners. Mr. Martig briefly reviewed the new Homestead Market Value Exclusion that has replaced the Homestead Market Value Credit.

STAFF REPORTS – CITY ENGINEER:

Glenn Olson, Director of Public Works/City Engineer, indicated that he climbed the Wind Tower at the MERIT Center. He also indicated that staff is working on an article on getting ready for winter.

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STAFF REPORTS – CITY ATTORNEY:

Indicated that he is finalizing the transfer of property to Habitat for Humanity. The city and county need to meet to continue discussion on the Skunk Hollow Road Detachment.

COUNCIL MEMBER INDIVIDUAL ITEMS:

There were no additional items.

REVIEW OF PENDING AGENDA ITEMS:

There were no questions on the pending agenda items.

INFORMATION ONLY:

The following building permits and plumbing permits previously approved by the Building Official were confirmed:

Applicant		Location Address			Description of Work	Valuation
1.	Chris Wittrock	620	Soucy	Drive	Reroof (asphalt) 5:12 & Vinyl Siding	\$7,400
2.	Mary Noyes	600	Viking	Drive	Reside (vinyl)	\$7,300
3.	Darin Scheele	1213	Patricia	Court	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$23,000
4.	John Harback	105	Elaine	Av	Reroof Asphalt 5:12 Reside Vinyl Gutters and Downspouts, Garage Doors, Window	\$37,600
5.	North Star Real Estate	305	Legion Field	Road	Residing - Vinyl	\$1,900
6.	Gene & Brenda Buss	507	Kendall	Street	Overhead Garage Door	\$1,100
7.	Paul & Anna Christensen	404 North	6th	Street	Reroof (asphalt) 8:12	\$10,200
8.	Redwood River Condominium Association	415 South	4th	Street	Overhead Garage Door	\$2,000
9.	Bob Jacobson - Jill Vroman	1113	David	Dr	Parcal Reside - Steel	\$4,200
10.	Lincoln Street Partnership	1003	Dano	Circle	Reroof - Asphalt 4:12	\$3,000
11.	Tom Sanders	1200	Horizon	Circle	Reroof - Cedar Shakes - 5:12	\$54,000
12.	Lois Mockler	227	London	Road	Overhead Garage Door	\$1,100
13.	Robert Lasnetski	313 East	Lyon	Street	Reroof (asphalt) 4:12	\$8,500
14.	Todd Boch	507	Lincoln	Avenue	Reroof (asphalt) 4:12	\$6,300
15.	Pantera LLP	1500	Travis	Road	Reroof (steel), Repair 2 Bays, Addition 6 Bays	\$495,000
16.	Zach Brockberg	1102	Alan	Avenue	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$11,000

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17.	Carey Field	505 West	Saratoga	Street	Reroof (asphalt), Reside (vinyl)	\$14,000
18.	Melissa Jo Hess	516 East	Main	Street	Partial Reside (vinyl), Replace Doors, Drywall	\$36,000
19.	Jean Paul	320 West	College	Drive	Reside (vinyl)	\$8,100
20.	Gary P. McLagan	709	Marguerite	Avenue	Reroof (asphalt) 12:12	\$7,800
21.	Lance Nuese	611 South	4th	Street	Reroof (asphalt) 8:12, Partial Reside (steel)	\$10,500
22.	Nicole Nuese	602	Lawrence	Street	Reroof (asphalt) 8:12, Partial Reside (aluminum)	\$10,500
23.	Shirley Grimes	1004	Pine	Avenue	Reside (vinyl)	\$8,900
24.	Kendra Krog	302	Donita	Avenue	Reroof (asphalt), Partial Reside (vinyl)	\$6,300
25.	Avera Marshall	300 South	Bruce	Street	Clinic Addition	\$5,700,000
26.	Bot Properties, LLC	106 N	A	St	Reroof - Asphalt 7:12	\$4,000
27.	Viking Properties SW MN LLP	204/206 South	5th	Street	Reroof, 10:12	\$6,400
28.	JOTHO Properties LLP	401	Jewett	Street	Reroof (asphalt) 4:12, Partial Reside (vinyl & steel)	\$26,400
29.	Betty Thooft	1005	Indiana Jones	Avenue	Reside (vinyl)	\$6,000
30.	James Lavoy	1101	Indiana Jones	Avenue	Reside (vinyl)	\$6,000
31.	Wayne Smith	1104	DeVito	Street	Reside (vinyl)	\$4,500
32.	Harold D. Sharkey	1106	DeVito	Street	Reside (vinyl)	\$4,500
33.	Robert & Carolyn Hirmer	308	Walnut	Street	Partial Reroof Dwelling, Reroof Garage (asphalt)	\$8,200
34.	Marshall Family Apartments	1400 South	4th	Street	Reroof (asphalt) 6:12	\$26,900
35.	Ladonna Rathje	102 West	Southview	Drive	2 Overhead Doors	\$2,000
36.	Steven Schuler	618	Kendall	Street	Reroof (asphalt) 9:12	\$6,400
37.	Jane Schauman	505	Elaine	Avenue	Reroof (asphalt) 6:12, Reside (vinyl), Gutters, Down spouts	\$29,700
38.	Ronnie Ormberg	1207 West	Main	Street	Partial Reside (vinyl), 2 Windows, Reside (vinyl) & reroof (asphalt) Shed	\$4,500
39.	Marshall Family Apartments	1412 South	4th	Street	Reroof (asphalt) 6:12	\$26,900
40.	Marshall Family Apartments	1410 South	4th	Street	Reroof (asphalt) 6:12	\$26,900
41.	Marshall Family	1408 South	4th	Street	Reroof (asphalt)	\$26,900

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	Apartments					6:12	
42.	Marshall Family Apartments	1406	South	4th	Street	Reroof (asphalt) 6:12	\$26,900
43.	Marshall Family Apartments	1404	South	4th	Street	Reroof (asphalt) 6:12	\$26,900
44.	Mark Anthony	105		Gray	Place	Entry Door	\$500
45.	Nathan Lingl	216		Oslo	Avenue	Partial Reside (Vinyl)	\$3,100
46.	Jane Willett	1203		Morningside	Circle	Reroof (asphalt) 9:12	\$14,000
47.	Bradley Kruse	815		Viking	Drive	Reside (vinyl)	\$9,100
48.	Gustavo & Kari A. Dahl Condezo	602		Deschepper	Street	Partial Reside (vinyl)	\$6,700
49.	Lois Mockler	227		London	Road	Reside (vinyl)	\$9,800
50.	Terry Zinnel	306	East	Main	Street	Garage	\$25,500
51.	Scott Saugstad	301		Elaine	Avenue	Reroof (asphalt) 5:12, Reside (vinyl)	\$23,000
52.	Margaret Stassen	513	South	1st	Street	Overhead Garage Door	\$1,700
53.	City of Marshall	109	South	"A"	Street	Demolish Dwelling	\$1,000
54.	Bruce Fox	605	North	4th	Street	Reroof (asphalt) 8:12	\$7,300
55.	Mathew Hasty	1005		Columbine	Drive	Partial Reside (steel)	\$3,500
56.	Cuong Q. Vo & Kathy Davis	410	East	Lyon	Street	Partial Reside (vinyl)	\$4,000
57.	Sirivun Ektanitphong	407	West	Marshall	Street	Reroof Dwelling (asphalt) 4:12 & Reroof Garage (asphalt) 4:12	\$8,600
58.	Albert Loken	1410		Westwood	Drive	Reroof (asphalt) 4:12, Reroof Shed	\$12,300
59.	Judith Ziegenhagen	112	West	Southview	Drive	Reside (vinyl)	\$10,500
60.	Hermilo & Imelda Sandoval	105	South	A	Street	Reroof Garage Flat (EPDM)	\$4,200
61.	Daniel Gibson	202	East	Lyon	Street	Reroof (asphalt) 8:12, Partial Reside (vinyl)	\$8,200
62.	Kelly Novotny	505	West	Thomas	Avenue	Partial Reside (vinyl)	\$2,000
63.	Bernard J. Martin Trust	1510	East	College	Drive	Sign	\$18,500
64.	Troy & Charlene Ackerman	504	North	4th	Street	Reroof (asphalt) 8:12, Partial Reside (vinyl)	\$12,100
65.	Jacob J. & Manda Olsen	601		Lawrence	Street	Overhead Door	\$1,400
66.	John DeVos	110		McFarland	Circle	Reroof (asphalt) 8:12	\$16,000
67.	Marshall Family Apartments	1402	South	4th	Street	Reroof (asphalt) 6:12	\$26,900
68.	Edmundson & Stuedemann, LLC	111D	South	10th	Street	Door, Walls	\$2,500

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69.	Glenn & Connie Olson	411	South	4th	Street	Garden Shed	\$3,000
70.	Lyon County Developmental Achievement Center	1401		Peterson	Street	Partial Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$10,300
71.	Albright United Methodist	300		Elm	Street	Window	\$200
72.	Dolores M Hebig	1320		Horizon	Drive	Reroof (asphalt) 4:12	\$8,000
73.	Evelyn Andries	606		Viking	Drive	Reroof (asphalt)	\$8,700
74.	Lawrence & Sandra Hanson	801		Deschepper	Street	2 Overhead Doors	\$3,500
75.	Margaret Gilb	1108	East	Lyon	Street	Reroof (asphalt)	\$8,400
76.	Francis & Janice Remerowski	611		Cadillac	Road	Storage Shed	\$2,000
77.	Albright United Methodist	301	North	High	Street	Partial Flat Roof (EPDM)	\$23,000
78.	Cecil Naatz	1204		Horizon	Drive	Reside (vinyl)	\$12,000
79.	Suzannea F. Schuur	204	West	Southview	Street	Reroof (asphalt)	\$4,000
80.	Thomas & Connie Gruhot	701		Viking	Drive	2 Overhead doors, 1 Entry	\$1,800
81.	Bruce & Carie Remme	1004		Woodfern	Drive	Window	\$500
82.	Anthony Smith	213	North	Hill	Street	Partial Reside (vinyl)	\$1,900
83.	John Thooft	414	North	7th	Street	Reside (vinyl), Entry Door	\$7,000
84.	Charles & Julie Mortier	114		McFarland	Circle	Partial Reside (vinyl)	\$3,600
85.	Gayle Kremer	1110		Horizon	Drive	Roof vents, Partial Reroof (shakes) 5:12	\$7,800
86.	Lanbo Properties LLC	118	East	Main	Street	Reroof (asphalt) 9:12, Partial Reside (vinyl), Window Wrap	\$10,700
87.	Julie Wyffels	507		Garden	Circle	Reroof (asphalt) 5:12	\$9,000
88.	Cheryl Hahn	102		Fremont	Street	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$6,100
89.	Pamela Larson	615	West	Thomas	Avenue	Partial Reside (vinyl)	\$1,500
90.	Helen Benson	106		Parkview	Drive	2 Windows	\$1,500
91.	Hess Properties	1411	East	College	Drive	Sign	\$400
92.	Maria Hernandez	310		Rainbow	Drive	Reroof (asphalt) 12:12	\$8,200
93.	Lori Bell	118		McFarland	Circle	Reroof (asphalt) 8:12, 2 Overhead Doors	\$11,000
94.	Hess Properties	1411	East	College	Drive	Sign	\$1,000
95.	Erick Sueker	103	East	Thomas	Avenue	Reroof (asphalt) 6:12	\$10,000
96.	Western Community Action	413		Kossuth	Avenue	Sheetrock, Entry Door	\$1,500

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97.	Laurel Johnson	1106		Travis	Road	Overhead Door	\$800
98.	John Clark	1103		Eastwood	Avenue	Overhead Door	\$1,100
99.	Jeremy Forslin	700	South	Bruce	Street	Reroof (steel) 4:12	\$6,000
100.	Nathan Sillers	112		G	Street	Reroof (asphalt) 8:12, Deck Railing, Siding Repair (slate)	\$6,500
101.	Jan 2 Lmt Partnership	408	South	1st	Street	Partial Reroof (asphalt)	\$3,500
102.	Jan 2 Lmt Partnership	1111		Paris	Road	Reroof (asphalt)	\$10,000
103.	Joseph Andries	816		Viking	Drive	Reroof (asphalt)	\$9,700
104.	Gerald Lozinski	305	North	5th	Street	Reroof (asphalt) 7:12	\$10,900
105.	Myron Jansen	909		Poplar	Avenue	Reside (steel)	\$7,500
106.	Judy Erickson	208		Legion Field	Road	Reside (vinyl)	\$7,500
107.	James & Ann Carrow	600	West	Redwood	Street	Reroof (rubber) Flat	\$9,500
108.	Bradley Roos	402		Woodland	Way	Partial Reside (vinyl)	\$5,000
109.	Norman Schoephoerster	910		Pine	Avenue	Reroof (asphalt) 8:12	\$7,000
110.	Debra Warnke	602	North	High	Street	Reroof (asphalt) 3:12	\$5,000
111.	Kenneth Hanson	403		Dogwood	Avenue	Overhead Door, Entry Door	\$500
112.	Jane Willett	1203		Morningside	Circle	Partial Reside (vinyl)	\$2,500
113.	Elida M. Gonzalez	612		Kendall	Street	Reroof (asphalt) 9:12	\$10,000
114.	Randy Peterson	205.5	South	4th	St	New entrance doors, Reside - Vinyl	\$6,200
115.	Jim Babcock	306	N	A	Street	New entrance door - 3 Bedroom Windows, Remove 3 windows	\$1,800
116.	Bob McClain	324	West	College	Drive	Reroof 4:12 Asphalt, Entrance doors, Reside - Vinyl - New Picture Window	\$10,000
117.	Katie Blanchette	205	North	6th	St	Reroof - Asphalt - 4:12 Entry Door Reside - Vinyl Remove Porch wall & Add New Door	\$11,600
118.	Roger Tollefson	1007		Boxelder	Avenue	Reroof (asphalt)	\$9,000
119.	Kathy Davis	703	North	5th	Street	Reside (vinyl)	\$9,000
120.	Dennis & Kathryn Brockberg	504	East	Main	Street	12 x 16 Shed	\$3,000
121.	Troy Schmitt	205		Stephen	Avenue	Partial Reside (vinyl)	\$5,000

REGULAR MEETING – NOVEMBER 22, 2011

122.	Frederick F. Green	308 South 1st Street	Basement Waterproofing	\$5,000
123.	Nicole Pregler	506 Harriett Drive	Reroof (asphalt) 5:12	\$7,000
124.	J F Taylor & Sons Inc	403 Genesis Avenue	Reroof (Metal) 4:12	\$6,300
125.	Michael Beranek	303 Brussels Court	Overhead Door, Reside (vinyl), Partial gutters, facial, 4 windows	\$11,200
126.	Suzanne Cattoor	108 Park Avenue	Reroof (asphalt) 8:12	\$11,900
127.	Pascual Reyes	805 Colt Street	Reside (vinyl)	\$5,000
128.	Evan Griffiths	308 West College Drive	Reroof (asphalt) 8:12, Windows, Deck Railing	\$14,000
129.	Prairieview Partnership	209 North Hill Street	Reroof (asphalt) 6:12	\$6,800
130.	Christ Evangelical Lutheran Church	208 West Marshall Street	Partial Reroof (flat)	\$3,800
131.	Michael & Deborah Newton	915 West Main Street	Reroof (asphalt) 6:12, Partial Reside (metal)	\$20,000
132.	Sandra Mosch	1000 West Main Street	Reroof (asphalt) 9:12, 4:12, Partial Reside (vinyl)	\$9,000
133.	CDI of Marshall	908 West Main Street	Reroof (asphalt) 9:12	\$7,000
134.	Steve Allan	207 Carrow Street	Overhead Door, Entry Door	\$1,500
135.	Darrell Wiener ETAL	1102 Skyline Drive	Reroof (asphalt) 4:12	\$12,000
136.	Charles Muller	104 South Minnesota Street	Reroof (asphalt) 6:12	\$4,000
137.	Bonnie Davis	609 Winifred Drive	Reroof Garage	\$2,100
138.	Best Business Products	1511 Carlson Street	Reroof (asphalt) 6:12	\$20,200
139.	Jason Boerboom	1203 East Lyon Street	Partial Reside (vinyl)	\$2,500
140.	Bruce Shover	1417 East College Drive	Roof coating acrylic flat	\$30,100

Plumbing permits:

	Applicant	Location Address	Description of Work	Valuation
1.	Lonny & Kathryn Schultz	804 Columbine Drive	Bathroom Remodel	\$100.00
2.	Gregory B. Cattoor	1001 East College Drive	Replace Water Heater	\$600.00
3.	Jean S. Replinger	300 North Hill Street	Sump Pump	\$300.00
4.	Corey Linz	1304 Canoga Park Drive	Plumbing Repairs	\$200
5.	Charles Hess	113 South 10th Street	DWD	\$500.00
6.	LeWayne Carlson	104 East Main Street	Plumb Bathroom	

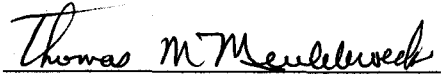
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Sanow moved, Doom seconded, that the meeting be adjourned at 7:00 P.M. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Finance Director/City Clerk