

SPECIAL MEETING – OCTOBER 18, 2011

The special meeting of the Common Council of the City of Marshall was held on October 18, 2011 in the Board Room at Marshall Municipal Utilities, 113 South 4th Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Doom, Sanow, DeCramer and Boedigheimer. Absent: Hulsizer and Ritter. Staff present included: Ben Martig, City Administrator; Rob Yant, Director of Public Safety; Marc Klaith, Fire Chief; and Thomas M. Meulebroeck, Finance Director/City Clerk.

LG220 APPLICATION FOR EXEMPT PERMIT FOR MARSHALL AMATEUR HOCKEY ASSOCIATION:

Doom moved, Sanow seconded, BE IT RESOLVED, that the proper City personnel be authorized to advise the State of Minnesota Charitable Gambling Control Board that they have approved the Application for Exempt Permit – LG220 for the Marshall Amateur Hockey Association for a raffle to be held at the Lyon County Ice Arena, Hwy 19 and Fairgrounds Road, Marshall, Minnesota on March 3, 2012 and that the 30 day waiting period be waived. All voted in favor of the motion.

REVIEW FIRE DEPARTMENT AND AMBULANCE 2012 BUDGET (MARC KLAITH):

Marc Klaith, Fire Chief, reviewed the 2012 Proposed Fire Department Budget requests. Marc addressed the Fire Department personnel needs, cost of training, future changes in personnel, training, equipment replacement, working relationship with the Fire Departments from the smaller surrounding Fire Departments and the inability for the small departments to acquire/maintain current equipment and to have available personnel. Marc also addressed the status of the Radio Conversation.

Ben Martig, City Administrator, addressed the budget for the current ambulance building. North Memorial has indicated they will be moving out of the City building by December 31, 2011. Marc indicated that it is the intent of the Fire Department to leave some of the building (office/sleeping quarters) as is for now and that the other portion of the building would be used for storage of Fire Department Equipment.

Thomas M. Meulebroeck, Finance Director/City Clerk, provided a summary of the construction budget, contracts, expenses and budget balances for the new Marshall-Lyon County Library. Ben indicated that it appears that the project should remain well within budget when including contingencies and that he would be following up on the pledges/donations for the Library Debt Service and also the status of the Marshall Municipal Utility Rebate.

REVIEW CITY OF MARSHALL WELLNESS PROGRAM:

Ben Martig, City Administrator, reviewed the agreement from the Service Cooperative and the Memorandum Agreement for the Wellness Pilot Program. There are a few communities that are currently enrolled in a pilot program with the Cooperative. The objective of the pilot wellness incentive program is as follows: 1) improve health of the insurance pool members employees; and 2) reduce health care costs; and 3) create a financial incentive tied to specific activities that encourage improving healthy behavior. The first year would include an online health risk assessment and online healthcare coaching. The second year would include an online health risk assessment, online healthcare coaching and taking a biometric test. There would be no cost to the employee. The employees would be provided a \$200.00 annual incentive benefit provided by the Cooperative for 2012 and \$240.00 annual incentive provided by the Cooperative for 2013.

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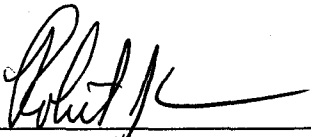
Mr. Martig indicated that the employee would receive a "Succeed" report after they complete the online health assessment questionnaire. The City of Marshall will then receive a Health Risk Assessment Summary Report. There are no names associated with this report. The information that the employees provide is confidential. The Health Risk Assessment Summary Report will be an overview of the employees health status derived from the aggregate data collected by the Succeed Health Risk Assessment Questionnaire. This report summarizes the demographics, medical history, health risk and behaviors. The city plans to use this information to focus in on health concerns within the City.

DeCramer moved, Doom seconded, that the proper city personnel be authorized to enter into an agreement with the Service Cooperative and a Memorandum Agreement for the Wellness Pilot Program for two years. All voted in favor of the motion.

REVIEW BUDGET REVISIONS:

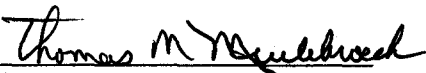
Mr. Martig indicated that time has not allowed for the review and recommendation on budget changes. Mr. Martig will be holding meetings with the various Division Heads to formulize any budget revisions.

Boedigheimer moved, Sanow seconded, that the meeting be adjourned. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Finance Director/City Clerk