

REGULAR MEETING – OCTOBER 11, 2011

The regular meeting of the Common Council of the City of Marshall was held on October 11, 2011 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer and Boedigheimer. Absent: Ritter. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Rob Yant, Director of Public Safety; Thomas M. Meulebroeck, Finance Director/City Clerk; and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

APPROVAL OF THE AGENDA:

It was the general consensus of the council that the agenda be approved with the addition of item 2c, which is to consider Resolution Declaring Official Intent Regarding the Reimbursement of Expenditure with the Proceeds of Tax-Exempt Bonds for Marshall Airpark East Entrance Road Project Y67 / S. P. 4201-79 and the clarification that item 7c, which is an informational item on a City of Marshall Wellness Program.

APPROVAL OF MINUTES:

Doom moved, Sanow seconded, that the minutes of the special meeting held on September 20, 2011; the minutes of the regular meeting held on September 27, 2011 and the minutes of the special meeting held on October 4, 2011 be approved as filed with each member and that the reading of the same be waived. All voted in favor of the motion.

AWARD OF BIDS - PROJECT Y67 / S.P. 4201-82 -- MARSHALL AIRPARK EAST ENTRANCE ROAD PROJECT – A. CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT) TO R&G CONSTRUCTION CO.; B. CONSIDER SUPPLEMENTAL AGREEMENT NO. 1 WITH TKDA; C. CONSIDER RESOLUTION DECLARING OFFICIAL INTENT REGARDING THE REIMBURSEMENT OF EXPENDITURES WITH THE PROCEEDS OF TAX-EXEMPT BONDS:

Bids were received, opened and read on September 26, 2011 for the Marshall Airpark East Entrance Road Project Y67 / S.P. 4201-82. The bids received, opened and read were from:

R & G Construction Co.
Marshall, Minnesota
\$1,075,119.45

Midwest Contracting
Marshall, Minnesota
\$1,190,246.35

Duininck, Inc.
Prinsburg, Minnesota
\$1,331,150.15

DeCramer moved, Boedigheimer seconded, the adoption of RESOLUTION NUMBER 3660, SECOND SERIES and that the reading of the same be waived. Resolution Number 3660, Second Series is a resolution Accepting Bid (Award Contract) for Marshall Airpark East Entrance Road Project Y67 / S.P. 4201-82. This bid was awarded to R & G Construction Co., Marshall, Minnesota in the amount of \$1,075,119.45. All voted in favor of the motion, except Sanow and Hulsizer who voted no.

Glenn Olson, Director of Public Works/City Engineer, reviewed Supplemental Agreement No. 1 with TKDA for construction phase and post-construction phase services of the project in the amount of \$171,000.00. At the June 14, 2011 meeting, City Council authorized entering into a professional services agreement with TKDA for design phase services for Airpark East in the amount of \$210,000. The design phase of the project (\$210,000) was funded under a separate FAA Grant Agreement / Mn/DOT Grant Agreement No. 99596.

Boedigheimer moved, DeCramer seconded, the approval of Supplemental Agreement No. 1 with TKDA for the East Building Area Program – Marshall Airpark East Entrance Road in the amount of \$171,000.00. All voted in favor of the motion, except Sanow and Hulsizer who voted no.

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Ben Martig, City Administrator, indicated that this project or a portion thereof may be financed by the sale of bonds with repayment coming from the proceeds of tax exempt bonds. Mr. Martig indicated that this needs to be authorized by the City Council.

Boedigheimer moved, Doom seconded, the adoption of RESOLUTION NUMBER 3661, SECOND SERIES and that the reading of the same be waived. Resolution Number 3661, Second Series is a resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Marshall Airpark East Entrance Road Project Y67 / S.P. 4201-82. All voted in favor of the motion, except Sanow and Hulsizer who voted no.

APPROVAL OF CITY OF MARSHALL FARM LEASES:

Bids were received, opened and read at 10:00 A.M. on October 4, 2011 for the Farm Leases on the City of Marshall agricultural properties. The three high bidders and the current tenants for each parcel were then given the opportunity to increase their bids at a verbal auction for each parcel at 1:00 P.M. on October 4, 2011. The final bid for each parcel is as follows:

| | | |
|---|---|---|
| Parcel 1 14 Acres Airport N. Quadrant Mortier Farms Marshall, Minnesota \$180.00 per acre (negotiated) | Parcel 2 9.47 Acres North of University Paul Deutz Marshall, Minnesota \$140.00 per acre | Parcel 3 5.7 Acres County Road 7 Sean Carmody Marshall, Minnesota \$130.00 per acre (extended lease) |
| Parcel 5 118.4 Acres Airport Paul Wambeke Marshall, Minnesota \$263.00 per acre | Parcel 6 84.9 Acres Wastewater Brennan Hagert Redwood Falls, Minnesota \$197.00 per acre | Parcel 7 16.1 Acres Parkway III Dan Gregoire Marshall, Minnesota \$225.00 per acre |
| Parcel 8 30.15 Acres Parkway IV Dan Gregoire Marshall, Minnesota \$230.00 per acre | Parcel 9 9.59 Acres N. Truss Plant Dan Gregoire Marshall, Minnesota \$230.00 per acre | Parcel 10 2.11 Acres Regnier property Ron Verly Marshall, Minnesota To be negotiated |
| Parcel 11 56.38 Acres Airport Mortier Farms Marshall, Minnesota No bids – negotiated at \$180.00 | Parcel 14 58.1 Acres Mosch/Bladholm Bossuyt Family Farms Marshall, Minnesota \$278.00 | |

Dennis Simpson, City Attorney, indicated that the successful bidder for Parcel #6 has indicated that he does not intend to rent the land and wants to be released from his bid. City staff does not recommend such action and is recommending that the lease be extended to the successful bidder. It was indicated that there were no bids for Parcel 11, therefore Mortier Farms agreed to pay \$180.00 per acre.

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Sanow moved, Boedigheimer seconded, that the Farm Leases be awarded for three years beginning January 1, 2012 through December 31, 2014 as per the above identified properties. The rent for these farm leases is due by March 15th of each year. City Attorney Simpson will send the farm leases to the successful bidder and request that they be executed and returned within a certain time frame. All voted in favor of the motion.

CONSENT AGENDA – A. TEMPORARY ON-SALE LIQUOR LICENSE FOR MARSHALL AREA CHAMBER OF COMMERCE TO USE AT BREMER BANK ON DECEMBER 5, 2011; B. CONSIDER AUTHORIZATION TO BID ON AN ATV FOR THE CAT TEAM; C. CONSIDER AUTHORIZATION TO BID ON TWO SQUAD CARS FOR THE POLICE DEPARTMENT; D. CONSIDER THE REQUEST BY TAMARA SNELL FOR A RENEWAL OF A CONDITIONAL USE PERMIT FOR A MASSAGE THERAPY BUSINESS AT 426 NORTH 5TH STREET; E. CONSIDER THE REQUEST OF GREG TAYLOR TO REZONE A PORTION OF WILKE-MILLER-BUESING SECOND ADDITION FROM B-3 (GENERAL BUSINESS DISTRICT) TO R-2 (ONE TO FOUR FAMILY RESIDENCE DISTRICT) – INTRODUCTION OF ORDINANCE; F. CONSIDER THE REQUEST OF THE CITY OF MARSHALL TO REZONE ALL PROPERTIES OWNED BY THE CITY OF MARSHALL WITHIN A BLOCK SET BETWEEN, SOUTH A STREET, WEST MAIN STREET, C STREET, SARATOGA STREET AND ALSO PROPERTY LOCATED AT 107 SOUTH A STREET – INTRODUCTION OF ORDINANCE; G. PROJECT Y81: SONSTEGARD INDUSTRIAL PARK IMPROVEMENT PROJECT-PHASE I – CONSIDER CHANGE ORDER NO. 1 FOR TIME EXTENSION ONLY WITH KUECHLE UNDERGROUND, INC; H. CONSIDER APPROVAL OF A SUPPLEMENT TO THE ANNUAL VANGUARD CAMA SERVICE CONTRACT AND LICENSE AGREEMENT; I. CONSIDER GRANT OF UTILITY EASEMENT WITH MARSHALL MUNICIPAL UTILITIES CHARTER COMMISSIONS AND QUEST CORPORATION; J. CONSIDER APPROVAL OF RESOLUTION OF THE AMENDMENTS TO THE BY-LAWS OF THE MARSHALL VOLUNTEER FIREFIGHTERS RELIEF ASSOCIATION; K. APPROVAL BILLS/PROJECT PAYMENTS:

Decramer requested that item 4c, which is to consider authorization to bid two squad cars for the Police Department be removed from the consent agenda. Boedigheimer requested that item 4f, which is to consider the request of the City of Marshall to rezone all properties owned by the City of Marshall within a block set between South “A” Street, West Main Street “C” Street, Saratoga Street and also property located at 107 South “A” Street – introduction of ordinance be removed from the consent agenda. Doom requested that item 4e, which is to consider the request of Greg Taylor to rezone a portion of Wilke-Miller-Buesing Second Addition from B-3 (General Business District) to R-2 (One to Four Family Residence District) – introduction of ordinance be removed from the consent agenda.

Sanow moved, DeCramer seconded, that the following consent agenda items be approved:

The approval of a Temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use on December 5, 2011 at Bremer Bank, 208 East College Drive. The fee for this license is \$30.00.

The proper city personnel be authorized to advertise for bids for an All-Terrain Vehicle for the SWMN CAT.

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The approval of the request of Tamara Snell for a three-year renewal of a Conditional Use Permit for a massage therapy business at 426 North 5th Street with the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair such default
3. That the property is maintained to conform with the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.
4. This permit expires three years from its date of adoption.
5. Business hours shall been between 6:00 a.m. and 10:00 p.m. only.

The approval of Change Order No. 1 for fencing revisions for the Sonstegard Industrial Park Improvement Project Y81 Phase 1 with Kuechle Underground Inc., of Kimball, Minnesota for a time extension only of 41 calendar days which extends the contract completion date from October 1, 2011 to November 11, 2011.

The proper City personnel be authorized to enter into a supplemental agreement to the annual VanGuard CAMA Service Contract and License Agreement to add an additional work station license. This is a one-time license fee for the additional work station of \$357.00 and a prorated service contract fee from October 3, 2011 through June 30, 2012 in the amount of \$206.00

The approval for a Grant of Utility Easement with Marshall Municipal Utilities, CCVII Operating LLC dba Charter Communications and Quest Corporation, a Colorado Corporation for the triangular piece of property on North 7th Street, previously owned by Don and Darlys Brewers. This easement will be used by MMU for electrical switching equipment on site.

The adoption of RESOLUTION NUMBER 3662, SECOND SERIES and that the reading of the same be waived. Resolution Number 3662, Second Series is a resolution Approving the By-Laws of the Marshall Volunteer Firefighters Relief Association. This resolution provides for amendments to Article II – Membership in Section 7, Break in Service, Section 8, Return to Service, Article IV – Meetings in Section 5, Notice of Meetings, Article VII – Application for Benefits in Section 5 – (A) Early Vesting (B) Deferred Pension, Article VIII – Amendments to the By-Laws and has an effective date of January 1, 2012.

The following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 76456 through 76627.

All voted in favor of the motion.

Council Member DeCramer indicated that according to the 2011 Marshall Police Department Vehicle Summary, the Chevy Tahoe was the most economical and requested that the specs include the option of bidding on a 2-wheel drive Tahoe. Rob Yant, Director of Public Works, indicated that the Tahoe is driven by the Sergeants, is used less and kept longer than the squad cars. Council Member Boedigheimer indicated that they needed to look at the total cost of the vehicles being bid including the cost of the add-on options.

DeCramer moved, Boedigheimer seconded, the proper city personnel be authorized to advertise for bids for two (2) squad cars including the option of a 2-wheel drive Tahoe. All voted in favor of the motion.

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Doom moved, Sanow seconded, the introduction of an ordinance Amending Chapter 86 of the City Code to rezone Lots 1, 2 and 3 of Block 1 of Wilke-Miller-Buesing Second Addition from B-3 (General Business District) to R-2 (One to Four Family Residence District). All voted in favor of the motion.

Council Member Boedigheimer indicated that the City was trying to speed up the zoning request of the City of Marshall to rezone all properties owned by the City of Marshall within a block set between, South A Street, West Main Street, C Street, Saratoga Street and also property located at 107 South A Street by introducing the ordinance before the Planning Commission reviewed the request. Boedigheimer wanted to know if the city would do this for any other developer. Boedigheimer moved, DeCramer seconded, to table the introduction of the ordinance to October 18, 2011 to allow the Planning Commission to hold the public hearing and review.

Dennis Simpson, City Attorney, indicated that if there could be an issue by waiting to introduce the ordinance until after the Planning Commission meeting because there is a real estate closing scheduled for this property.

Ben Martig, City Administrator, indicated that there is nothing preventing the council from introducing the request before the Planning Commission holds the public hearing and reviews the request.

Voting in favor of the motion were Hulsizer, Boedigheimer and DeCramer. Voting no were Byrnes, Sanow and Doom. The motion failed.

Sanow moved, Doom seconded, the introduction of an ordinance Amending Chapter 86 of the City Code to rezone all properties owned by the City of Marshall within a block set between, South A Street, West Main Street, C Street, Saratoga Street and also property located at 107 South A Street. All voted in favor of the motion, except Boedigheimer who voted no.

CONSIDER APPROVAL OF AMENDMENT TO THE HOMELAND SECURITY OPERATION CONTRACT:

Rob Yant, Director of Public Safety, reviewed Amendment No. 2 to CRMS Contract No. B02342. This amendment to the Homeland Security Operating Contract will provide an additional \$45,000 to the S.W. MN C.A.T. for the time period of 7/1/2011 until 6/30/2012. Mr. Yant indicated that the original operating contract went from 7/1/2007 to 6/30/2009 with \$90,000 allocated. In 2009, Amendment #1 was approved for 7/1/2009 to 6/30/2011 with \$90,000 allocated. The State wishes to exercise its option to extend its current contract with the City of Marshall, Division of Public Safety Chemical Assessment Team for an additional one-year period. This amendment also updates the requirement of the Contractor to comply with the Governor's Executive Order 08-01 which went into effect of January 29, 2008.

Doom moved, Sanow seconded, the proper city personnel be authorized to enter into Amendment No. 2 to CRMS Contract No. B02342 with the State of Minnesota Division of Homeland Security and Emergency Management. This amendment will provide an additional \$45,000 to the SW MN CAT for the time period of 7/1/11 to 6/30/12. All voted in favor of the motion.

PROJECT Y95 – 2011 BITUMINOUS CHIP SEALING PROJECT CHANGE ORDER NO. 1 AND ACKNOWLEDGEMENT OF FINAL PAYMENT APPLICATION:

Glenn Olson, Director of Public Works/City Engineer, reviewed Change Order No. 1 (Final) for 2011 Bituminous Chip Sealing Project Y95 with McLaughlin & Schulz, Inc. of Marshall, Minnesota resulting in a contract decrease of \$4,522.10. This change order is the result of final measurements and changes in item quantities during construction.

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Sanow moved, Doom seconded, the approval of Change Order No.1 (Final) with McLaughlin & Schulz, Inc. of Marshall, Minnesota for a contract decrease of \$4,522.10 and the acknowledgement of the final payment in the amount of \$2,821.90 for 2011 Bituminous Chip Sealing Project Y95. All voted in favor of the motion.

APPROVAL OF CITY HEALTH INSURANCE – A. HEALTH INSURANCE EMPLOYEE CONTRIBUTIONS FOR 2012; B. SCHEDULE OF CITY CONTRIBUTIONS TO THE EMPLOYEES VEBA/HSA ACCOUNTS FOR 2012 AND DISCONTINUATION OF FINANCIAL HARDSHIP REQUEST; C. WELLNESS PROGRAM:

Ben Martig, City Administrator, reviewed the proposed Employee Group Health Plans for 2012. Bill Chukuske presented the renewal information to the Personnel Committee on September 27, 2011 and the Personnel Committee recommended approval. Doom moved, DeCramer seconded, the approval of the Employee Group Health Plan for 2012 with a Blue Cross Blue Shield Consumer Driven Health Plan (CDHP) HSA or VEBA with a \$5,000 single / \$10,000 family deductible or a \$3,000 single / \$6,000 family deductible. All voted in favor of the motion.

Ben Martig, City Administrator, indicated that the Personnel Committee reviewed the current quarterly schedule of City contributions into the VEBA/HSA Accounts and the discontinuation of the consideration of financial hardship cases for 2012.

Mr. Martig indicated that the Employee Advisory Committee had requested the City consider a single, January 1st contribution into the VEBA/HSA accounts each year. The Committee provided the following justification for their request:

- 1) The employee has taken on a greater amount of risk with the current plans. They feel the risk to the City is minimal in making a single—January 1st contribution.
- 2) They feel employees can better manage/plan for medical expenses, especially those that occur early in the year.
- 3) The January 1st date was selected so that the employee is better able to meet the higher deductible costs.

The Employee Advisory Committee also requested that the process and criterion used for “hardship” advances be defined and communicated to employees.

Per the recommendation of the Personnel Committee, Doom moved, DeCramer seconded, to continue with the current quarterly schedule of City contributions into the VEBA/HSA Accounts and the discontinuation of the financial hardship for 2012. All voted in favor of the motion.

Ben Martig, City Administrator, provided information on a City of Marshall Wellness Program through the Southwest West Central Service Cooperative. Mr. Martig indicated that the objective of the pilot wellness incentive program would be to: 1) improve health of insurance pool members employees; 2) reduce health care costs; and 3) create a financial incentive tied to specific activities that encourage improving healthy behavior.

MARSHALL-LYON COUNTY LIBRARY CHANGE ORDER NO. 8:

Ron Halgerson, TSP, reviewed Change Order No. 8 for the Marshall-Lyon County Library. This change order provides for several items including:

1. Repainting of a portion of the underside of the roof deck and roof joists as a result of the July 1, 2011 storm.
2. Four (4) access panels were furnished / installed in walls to access the geo-thermal headers.

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3. Replacement of sidewalk located between Saratoga Street and the new parking lot.
4. Four (4) exit lights were provided in Corridor 109, Corridor 117 and Workroom 120 as recommended in the Building Official's Code review.
5. Door hardware revisions were made as recommended in the Building Official's Code Review.
6. Provide one (1) addressable monitoring module to monitor the temperature control panel. A supervisory alarm will activate on the fire alarm control panel should the temperature control panel experience an alarm / shut-off condition.

Council Member Boedigheimer indicated that item number 1 should be included in the insurance claim for storm damage. Hulsizer asked if Contingency Account was used and Mr. Martig indicated not at this time.

Hulsizer moved, Sanow seconded, the approval of Change Order no. 8 for the Marshall-Lyon County Library for an increase in the amount of \$9,382.28. All voted in favor of the motion.

APPROVAL OF MMUA 2011-2012 SAFETY MANAGEMENT PROGRAM CONTRACT:

Ben Martig, City Administrator, indicated the proposed 2011-2012 contract will cover the timeframe from January 1, 2012 through December 31, 2012, to coincide with the annual calendar period of the existing contract. Funding of this program is included in all of the respective City funds and covers all employee groups. Staff agrees that they have provided satisfactory service to meet safety requirements under State and Federal law.

DeCramer moved, Doom seconded, the proper City Personnel be authorized to enter into an Amendment to Services Agreement with Minnesota Municipal Utilities Association for the Safety Management Program. This contract is for January 1, 2012 through December 31, 2012 at a fee of \$15,275. All voted in favor of the motion.

CONSIDER THE APPROVAL OF THE 2012 REGULAR CITY COUNCIL DATES, TIME AND LOCATION:

Ben Martig, City Administrator, indicated that in 2009, the City Council meetings were transitioned from the Council Chambers in the City Hall to the Professional Development Room at the Marshall Middle School. The transition afforded community members with greater accessibility to the meetings by people with disabilities and an increased use of available technology. The Professional Development Room was selected, in part, to provide for greater accessibility. In contrast to the Council Chambers in City Hall, the site is fully accessible for persons with disabilities. The existing elevator in City Hall is not wheelchair accessible. To provide for similar level of accessibility to the Council Chambers in City Hall, upgrades would be necessary to the existing elevator, estimated at \$80,000 to \$100,000. Currently the elevator at City Hall was upgraded to meet State Code. The cost was approximately \$19,000.00. If the City Council had meetings in the Council Chambers at City Hall they would have to reschedule to a different location if they could not accommodate an alternative. This is the biggest benefit to the school location over the City Council Chambers. The opportunity to share in the technological resources available in the Professional Development Room constitutes another reason for the change. The City of Marshall has invested in another microphone for the room that is used in the front for presenters. The City also invested in a new overhead projector. The school purchased the first projector and the City purchased the second projector. This has made an impact on the quality of the presentation on the screen. The school does not charge the City for the use of the Professional Development Room or any of the other rooms that the city uses for ad-hoc meetings at the school prior to the Council meetings. The School District has indicated that a meeting schedule of the 2nd and the 4th Tuesday of each month is available with the exception of the fourth Tuesday in December which falls on

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a Holiday (December 25th); therefore this City Council meeting has been moved to Tuesday, December 18, 2012.

Doom moved, DeCramer seconded, that the City Council meetings for 2012 be held on the second and fourth Tuesday of the month with the exception of the second meeting in December being held on Tuesday, December 18, 2012 at the Marshall Middle School Professional Development Room, 401 South Saratoga Street. These meetings are scheduled for 5:30 P.M. All voted in favor of the motion.

COUNCIL MEMBER COMMISSION/BOARD LIAISON REPORTS:

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

Byrnes No report.

Hulsizer Library Board met on Monday evening and discussed the policy for the meeting room.

Doom No report.

Sanow Cable Commission met last week.

DeCramer Utilities Commission held their partnership meeting.

Boedigheimer Airport Commission items were acted on earlier.

STAFF REPORT – CITY ADMINISTRATOR:

Ben Martig, City Administrator, indicated there is a budget meeting scheduled for October 18, 2011. Mr. Martig indicated that the 2012 Argus Leader Media Tour de Kota will be coming through Marshall next summer. The revenue/expenditure report for the 9/11 Event will be provided at the next Council meeting. There is a League of Minnesota Cities Regional meeting in Balaton on October 13, 2011. The Fire Department will be holding an Open House on Thursday, October 13, 2011 for Fire Prevention Week. North Memorial Ambulance will be vacating their current location. The Highway 68 project has started.

STAFF REPORT – CITY ENGINEER:

Glenn Olson, Director of Public Works/City Engineer, indicated that Bolton and Menk is working on the design for the pond for the Highway 68 project. Curb and gutter has been installed for the Elm Street and Donita Street Projects. The “C” Street Project, Tiger Lake Project and Bike Trail Project have been completed.

STAFF REPORT – CITY ATTORNEY:

The City Attorney did not have a report.

COUNCIL MEMBER INDIVIDUAL ITEMS:

There were no Council Member individual items.

REVIEW OF PENDING AGENDA ITEMS:

There were no questions on the pending agenda items.

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INFORMATION ONLY:

The following building permits previously approved by the Building Official were confirmed:

| | Applicant | Location Address | | | | Description of Work | Valuation |
|-----|--------------------------------------|-------------------------|-------|--------------|--------|--|------------------|
| 1. | Aspen Exteriors Inc | 506 | North | 4th | Street | Reroof (asphalt), Partial Reside (vinyl) | \$13,400 |
| 2. | Pride Neon, Inc. | 1101 | East | Main | Street | Sign | \$7,200 |
| 3. | Service Master Professional Services | 1101 | East | Main | Street | Drywall & Insulation | \$14,000 |
| 4. | E J Timmers Remodeling | 301 | | Legion Field | Road | Reroof (asphalt) 4:12 & 10:12, Reside (vinyl), Windows | \$20,000 |
| 5. | Elevation Restoration LLC | 406 | North | 5th | Street | Reroof (asphalt) 10:12 | \$14,000 |
| 6. | Cornerstone Builders, Inc. | 1004 | | Pine | Avenue | Reroof (asphalt) 6:12 | \$7,000 |
| 7. | Cornerstone Builders, Inc. | 201 | East | Thomas | Avenue | Reroof (asphalt) 10:12 | \$25,000 |
| 8. | Cornerstone Builders, Inc. | 404 | | Mason | Street | Reroof (asphalt) 6:12 | \$4,600 |
| 9. | David & Heidi Karlstad | 802 | | Brian | Street | Reside (vinyl), Window, Doors | \$10,800 |
| 10. | DZ Construction of MN LLC | 1119 | | Skyline | Drive | Reroof (asphalt) 6:12 | \$7,500 |
| 11. | DZ Construction of MN LLC | 1303 | | Pinehurst | Road | Reroof (asphalt) | \$9,600 |
| 12. | Exterior Solutions MN LLC | 301 | North | Bruce | Street | Reroof (asphalt) 5:12, Gutters | \$8,000 |
| 13. | Ladwalk, Inc. | 302 | North | 4th | Street | Reroof (asphalt), Reside (vinyl) | \$24,000 |
| 14. | Bakke's Home Repair & Construction | 402 | East | Lyon | Street | Partial Reside (vinyl) | \$2,500 |
| 15. | Exterior Solutions MN LLC | 508 | | Jaguar | Court | Reroof (asphalt) 8:12, Partial Reside (steel), Windows | \$25,000 |
| 16. | Companion Construction | 613 | West | Redwood | Street | Reroof (asphalt) 8:12, Reside (vinyl) | \$18,900 |
| 17. | Trinity Exteriors, Inc. | 224 | | Athens | Avenue | Reroof (asphalt) 5:12 | \$7,500 |
| 18. | Trinity Exteriors, Inc. | 202 | | DeSchepper | Court | Reroof (asphalt) 5:12 | \$8,000 |
| 19. | James Lozinski Construction Inc. | 507 | West | Redwood | Street | Repair Garage, Overhead Door | \$3,900 |

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| 20. | Paul & Debra A. Trevett | 505 | Mercedes | Drive | Reside (vinyl), Reroof (asphalt) | \$16,100 |
| 21. | Cathy Behrens | 902 | North | 4th Street | Reroof (asphalt), Partial Resides (vinyl), Replace Window, Eaves & Gutters | \$10,000 |
| 22. | Michael P. Buysse | 1107 | Windstar | Street | 4-Unit Apartment | \$225,000 |
| 23. | Lyon County Coop Oil Company | 1100 | East | Main Street | Car Wash Building | \$312,000 |
| 24. | Springer Construction Services | 1108 | David | Drive | Reroof (asphalt) 6:12 | \$6,000 |
| 25. | Springer Construction Services | 302 | East | Thomas Avenue | Reroof (asphalt) 6:12 | \$11,000 |
| 26. | Bohlmann Exteriors | 121 | F | Street | Reroof (asphalt), Reside (vinyl) | \$7,400 |
| 27. | Gag Sheet Metal, Inc. | 1101 | East | Main Street | Reroof (epdm membrane over iso) | \$125,000 |
| 28. | Exterior Solutions MN LLC | 606 | Elizabeth | Street | Partial Reside (vinyl) | \$1,800 |
| 29. | Exterior Solutions MN LLC | 1102 | Willow | Lane | Reroof (asphalt) 4:12, Gutters | \$12,000 |
| 30. | Douglas & Kathleen Andries | 1003 | Travis | Road | Reroof (asphalt) | \$8,000 |
| 31. | Babcock Construction | 901 | West | Main Street | Reroof (asphalt) 6:12 | \$5,100 |
| 32. | Babcock Construction | 112 | Donita | Avenue | Reroof (asphalt) 4:12 | \$6,300 |
| 33. | Coudron Construction, Inc. | 1121 | David | Drive | Partial Residen (vinyl) | \$4,300 |
| 34. | Terry & Janet Bahlmann | 1204 | Patricia | Court | Partial Reside (vinyl), Windows | \$8,500 |
| 35. | Swanson Home Specialists LLC | 611 | West | Lyon Street | Reroof (asphalt) 6:12, Reside (vinyl) | \$18,100 |
| 36. | American Remodeling Contractors, Inc. | 400 | South | Hill Street | Reroof (asphalt) 6:12 | \$10,300 |
| 37. | American Remodeling Contractors, Inc. | 601 | North | 6th Street | Reroof (asphalt) 6:12 | \$15,400 |
| 38. | Schlenner Construction Co. | 112 | "F" | Street | Reroof (asphalt) 5:12 | \$9,400 |
| 39. | James & Joanne Valentin | 806 | Silvervine | Drive | Reroof (asphalt) | \$6,900 |
| 40. | Companion Construction | 110 | "G" | Street | Reroof (asphalt) 4:12 | \$7,600 |

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| 41. | Companion Construction | 1101 | David | Drive | Reroof (asphalt) 6:12, Reside (vinyl) | \$43,000 |
| 42. | Companion Construction | 1401 | Ridgeway | Road | Reroof (asphalt) 6:12 | \$46,600 |
| 43. | Nathan Miller | 1119 | David | Drive | Reroof (asphalt), Reside (vinyl), Replace Overhead Garage Door, Replace Garage Entry Door | \$45,000 |
| 44. | True Value Home Center | 126 | Legion Field | Road | Dwelling | \$175,000 |
| 45. | Brent Schumacher | 507 | Mercedes | Drive | 2 Overhead Doors | \$2,200 |
| 46. | Carl A. Rohlik (Hammer's Away, Inc.) | 207 | Stephen | Avenue | 4 Plex | \$250,000 |
| 47. | Exterior Solutions MN LLC | 500 | Hudson | Avenue | Reroof (asphalt) 5:12, Reside (vinyl) Gutters | \$8,000 |
| 48. | Exterior Solutions MN LLC | 302 | Carrow | Street | Reroof (asphalt) 5:12, Reside (fiber cement), Replace Windows, Gutters, Soffit & Fascia | \$20,000 |
| 49. | Gordon & Nancy Edwards | 1119 | Skyline | Drive | Reside (steel) & Replace Gutters | \$11,900 |
| 50. | Alluvus LLC | 607 | Heritage | Circle | Garage | \$4,000 |
| 51. | Bohlmann Exteriors | 605 West | College | Drive | Reroof (asphalt) 6:12, Reside (vinyl) | \$22,000 |
| 52. | Bohlmann Exteriors | 423 North | 5th | Street | Reroof (asphalt) Garage only 4:12 | \$3,500 |
| 53. | James & Gloria Swartz | 306 North | High | Street | Reroof (asphalt) | \$10,000 |
| 54. | Michael Sowder | 305 | Rainbow | Drive | Reroof (asphalt) | \$6,000 |
| 55. | Exterior Solutions MN LLC | 608 | Elizabeth | Street | Reroof (asphalt) 5:12, Partial Reside (vinyl), Gutters, Masonry Panels | \$15,000 |
| 56. | DZ Construction of MN LLC | 1117 | Skyline | Drive | Reroof (asphalt) 6:12, Partial Reside (vinyl) | \$12,000 |

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| 57. | Daniel & Judy Sorenson | 204 | Lucille | Street | Partial Reroof (asphalt) | \$1,500 |
| 58. | Cornerstone Builders, Inc. | 810 | Viking | Circle | Reroof (asphalt) 8:12, Partial Reside (vinyl), gutters | \$36,800 |
| 59. | Jason Pitzl | 510 | Darlene | Drive | Partial Reroof (asphalt) | \$3,600 |
| 60. | Dorothy Soupier | 201 | Elaine | Avenue | Reroof (asphalt) | \$13,100 |
| 61. | Marlin Besse | 1132 | David | Drive | Partial Reside (vinyl) | \$2,000 |
| 62. | Kenneth Sovell | 310 East | Lyon | Street | Overhead Door | \$900 |
| 63. | All American Restoration LLC | 811 | Cullen | Circle | Reroof (asphalt), Reside (vinyl), Gutters, Replace Windows | \$45,600 |
| 64. | Daniel & Robin VanOverbeke | 614 West | Marshall | Street | Overhead Door | \$2,500 |
| 65. | Southwestern Center for Independent Living (SWCIL) | 504 | Lynd | Street | Ramp | \$3,100 |
| 66. | Bohlmann Exteriors | 604 | Adobe | Road | Reroof (asphalt) 5:12 | \$9,100 |
| 67. | Neighborhood Building & Remodeling Co. | 302 South | Hill | Street | Reroof (asphalt) 4:12 | \$10,200 |
| 68. | Elevation Restoration LLC | 405 | Elaine | Avenue | Reroof (asphalt) 4:12, Partial Reside (vinyl) | \$11,000 |
| 69. | Bohlmann Exteriors | 512 | Jaguar | Court | Reroof (asphalt) 10:12, Partial Reside (cement board) | \$30,000 |
| 70. | Tutt Construction, Inc. | 1405 | Cumberland | Road | Reroof (asphalt) 4:12, Eyebrow Roof | \$14,700 |
| 71. | Rebecca A. Haugen | 610 | Soucy | Drive | Reroof (asphalt) 4:12 | \$5,000 |
| 72. | Jeffrey & Lindsay L. Liebfried | 408 West | Southview | Drive | Reroof (asphalt) | \$5,000 |
| 73. | All American Restoration LLC | 507 | Lawerence | Street | Reroof (asphalt), Reside (vinyl), Gutters, Replace Windows | \$9,200 |
| 74. | Mark & Lois Zander | 221 | Oslo | Avenue | Partial Reside (vinyl), Replace Windows | \$4,400 |
| 75. | Buysse Roofing Systems & Sheet | 415 South | 4th | Street | Reroof (asphalt) 4:12, 12:12 | \$44,300 |

REGULAR MEETING – OCTOBER 11, 2011

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| | Metal Inc. | | | | | |
| 76. | Helen Clark | 209 | | DeSchepper | Street | Overhead Garage Door \$2,200 |
| 77. | Bernie Heck Construction | 204 | | Rainbow | Drive | Reroof (asphalt) 10:12, Partial Reside (vinyl) \$15,000 |
| 78. | Ronald VanDenBroeke | 610 | | Adobe | Circle | Reside (vinyl) \$9,500 |
| 79. | Haecherl Construction, Inc. | 1006 | | Dano | Circle | Reroof (asphalt), Reside (vinyl), Replace Windows, Replace Entry Doors \$52,900 |
| 80. | Darryl & Deborah J. Munsinger | 704 | South | Saratoga | Street | Reside (vinyl) \$10,000 |
| 81. | Wild Prairie Homes, LLC | 605 | | Donita | Avenue | Reroof (asphalt) 5:12 \$5,800 |
| 82. | Rita & Gary A. Smidt | 803 | | Colt | Street | Reroof (asphalt) \$3,500 |
| 83. | Aspen Exteriors Inc | 1303 | | Birch | Street | Reroof (asphalt), Partial Reside (vinyl) \$30,200 |
| 84. | Ladwalk, Inc. | 205 | | Carrow | Street | Reroof (asphalt) 6:12 \$11,200 |
| 85. | Timothy Kellen | 204 | North | 6th | Street | Interior Remodel \$10,300 |
| 86. | Rainbow Contractors | 1120 | | Clifton | Circle | Reroof (asphalt) 4:12, Gutters, Overhead Door \$43,700 |
| 87. | Exterior Solutions MN LLC | 1600 | East | College | Drive | Reroof (asphalt) 12:12, Fascia \$14,000 |
| 88. | Astar-Hess Property Management, LLC | 900 | East | Fairview | Street | Garage, Foyer \$18,000 |
| 89. | Cornerstone Builders, Inc. | 205 | East | Thomas | Avenue | Reroof (asphalt) 8:12, Partial Reside (vinyl) \$17,000 |
| 90. | William & Karen Cole | 105 | West | Southview | Drive | Partial Reside (vinyl), Gutter Helmet \$4,000 |
| 91. | Sonya Brewers | 502 | | Hudson | Avenue | Reroof (asphalt) \$7,000 |
| 92. | American Remodeling Contractors, Inc. | 220 | North | Whitney | Street | Reroof (asphalt) 6:12, Partial Reside (vinyl), Gutters \$13,500 |
| 93. | Larry & Peggy Lamote | 920 | West | Main | Street | Reroof (asphalt), Garage Roof Addition \$5,200 |
| 94. | Common Sense Projects | 807 | | Viking | Drive | Reroof (asphalt) 6:12, Partial \$13,500 |

REGULAR MEETING – OCTOBER 11, 2011

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| | | | | | Reside (Vinyl), Door | |
| 95. | Derek Hartke | 409 | South | 2nd | Street | Reside (vinyl), Door, Window \$4,000 |
| 96. | Dennis Coudron | 105 | West | Marshall | Street | Reroof Garage & shed (asphalt) \$2,500 |
| 97. | American Home Remodeling/MN | 612 | West | Main | Street | Reroof (asphalt), Partial Reside (vinyl) \$9,800 |
| 98. | American Home Remodeling/MN | 506 | | Bladholm | Avenue | Reroof (asphalt), Reside (cement board) \$12,000 |
| 99. | Central Minnesota Senior Care | 1232 | | Patricia | Court | Window, Partial Reside (vinyl), Partial Reroof (asphalt) \$6,000 |
| 100. | Neighborhood Building & Remodeling Co. | 805 | | Colt | Street | Reroof (asphalt), Door, Gutters \$8,300 |
| 101. | Bohlmann Exteriors | 426 | North | 5th | Street | Reroof (asphalt), Partial Reside (vinyl) \$11,000 |
| 102. | Karl Campbell Construction | 502 | | Windstar | Court | Reroof (asphalt), Reside (vinyl) \$25,000 |
| 103. | Steven & Teresa Otto | 403 | South | 4th | Street | Garage & Partial Reside (vinyl) \$13,000 |
| 104. | Daniel & Tammy J. Stattleman | 1410 | | Floyd Wild | Drive | Reroof (asphalt), Partial Reside (vinyl) \$7,000 |
| 105. | Ashley Potter | 308 | North | 3rd | Street | Wall \$500 |
| 106. | James Lozinski Construction Inc. | 710 | South | 4th | Street | Reroof (asphalt) 6:12 \$4,900 |
| 107. | Schmidt Roofing, Inc. | 409 | North | 4th | Street | Reroof (asphalt) 10:12 \$9,400 |
| 108. | Schmidt Roofing, Inc. | 227 | North | High | Street | Reroof (asphalt) 5:12 \$8,100 |
| 109. | Paul & Deloria Beachem | 602 | North | 5th | Street | Replace Windows \$1,400 |
| 110. | Ladwalk, Inc. | 911 | West | Main | Street | Reroof (asphalt), Flat, Reside (wood) \$18,000 |
| 111. | Jared Sanow | 621 | West | Thomas | Avenue | Interior Remodel \$5,000 |
| 112. | Wild Prairie Homes LLC | 209 | | Rainbow | Drive | Partial Reside (vinyl), Overhead Door \$2,000 |
| 113. | Wild Prairie Homes LLC | 226 | | Oslo | Avenue | Partial Reside (vinyl) \$3,200 |
| 114. | Wild Prairie Homes LLC | 1403 | | Ellis | Avenue | Overhead Door, Partial Reside \$1,800 |

REGULAR MEETING – OCTOBER 11, 2011

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|------|--------------------------------|------|-------|--------------------|---|
| | | | | (vinyl) | |
| 115. | Wild Prairie Homes LLC | 1305 | Ellis | Avenue | Partial Reside (vinyl) \$1,500 |
| 116. | Michael Slagel Construction | 102 | South | High Street | Windows \$1,600 |
| 117. | Stephen Leek | 202 | East | Saratoga Street | Reside Garage (vinyl) \$4,000 |
| 118. | Geske Home Improvement Co. | 808 | | Boxelder Avenue | Reroof (asphalt) \$11,000 |
| 119. | Margaret Jolstad | 1006 | | Silvervine Drive | Reroof (asphalt) \$7,000 |
| 120. | Swanson Home Specialists LLC | 117 | East | Main Street | Partial Reside (vinyl), Gutters \$2,500 |
| 121. | Susan Nybo | 410 | | Williams Street | Reroof (asphalt), Reside (vinyl) \$6,400 |
| 122. | John Trost | 503 | | Kennedy Street | Partial Reside (vinyl) \$1,300 |
| 123. | Aspen Exteriors Inc | 1002 | | Birch Street | Reroof (asphalt) \$5,300 |
| 124. | Richard Ochs | 308 | | Sunrise Lane | Reroof (asphalt) \$5,500 |
| 125. | MCJ Construction Inc | 122 | East | Saratoga Street | Partial Reside (vinyl) \$3,200 |
| 126. | MCJ Construction Inc | 434 | North | 7th Street | Partial Reside (vinyl) \$3,000 |
| 127. | MCJ Construction Inc | 502 | West | Saratoga Street | Partial Reside (vinyl) \$2,100 |
| 128. | MCJ Construction Inc | 117 | South | 5th Street | Reroof (asphalt), Partial Reside (vinyl) \$6,300 |
| 129. | MCJ Construction Inc | 401 | North | 3rd Street | Reroof (asphalt), Partial Reside (vinyl) \$6,200 |
| 130. | MCJ Construction Inc | 105 | | DeSchepper Street | Reroof (asphalt), Partial Reside (vinyl) \$3,600 |
| 131. | MCJ Construction Inc | 406 | West | Saratoga Street | Partial Reside (vinyl) \$1,400 |
| 132. | MCJ Construction Inc | 318 | West | College Drive | Reroof (asphalt), Partial Reside (vinyl) \$5,200 |
| 133. | Bryon Olson | 905 | | Country Club Drive | Replace Steps \$600 |
| 134. | MCJ Construction Inc | 356 | West | Main Street | Reroof (TPO) \$45,000 |
| 135. | MCJ Construction Inc | 421 | North | 7th Street | Partial Reside (vinyl) \$700 |
| 136. | Minnesota Siding Solutions LLC | 1302 | | Ellis Avenue | Partial Reroof (asphalt) 8:12, Partial Reside (vinyl) \$6,000 |
| 137. | Minnesota Siding | 713 | | Nuese Lane | Reside (vinyl) \$5,400 |

REGULAR MEETING – OCTOBER 11, 2011

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|------|--------------------------------|------|-------|-----------|--------|--|
| | Solutions LLC | | | | | |
| 138. | Minnesota Siding Solutions LLC | 1003 | East | Fairview | Street | Reroof (asphalt) 6:12 \$6,500 |
| 139. | Dennis Lozinski Construction | 1511 | East | College | Drive | Reroof (asphalt) 5:12 \$54,000 |
| 140. | Monty Recker | 1402 | | Carlson | Street | Partial Reside (vinyl) \$1,200 |
| 141. | Minnesota Siding Solutions LLC | 1204 | | Horizon | Drive | Reroof (asphalt) 10:12 \$10,500 |
| 142. | Elevation Restoration LLC | 1300 | | Charles | Avenue | Reroof (asphalt) 4:12 \$10,000 |
| 143. | Bohlmann Exteriors | 508 | West | Redwood | Street | Partial Reroof (asphalt) \$3,200 |
| 144. | Thomas & Karen Winn | 707 | East | College | Drive | Partial Reroof (asphalt) 4:12 \$1,500 |
| 145. | Gregory & Teresa Kohler | 1000 | North | 4th | Street | Reroof (asphalt), Sheetrock Repair, Reside (vinyl) \$25,000 |
| 146. | Cornerstone Builders, Inc. | 307 | North | 6th | Street | Reroof (asphalt) \$7,400 |
| 147. | Cornerstone Builders, Inc. | 135 | | E | Street | Reroof (shakes), Reside (vinyl) \$18,000 |
| 148. | MCJ Construction Inc | 415 | North | 7th | Street | Reroof (asphalt), Partial Reside (vinyl) \$4,400 |
| 149. | MCJ Construction Inc | 306 | South | 5th | Street | Reroof (asphalt), Partial Reside (vinyl) \$6,500 |
| 150. | Bohlmann Exteriors | 415 | North | 6th | Street | Reroof (asphalt) 8:12, Reside (vinyl) \$18,000 |
| 151. | Rosa Garcia-Velazquez | 300 | | Donita | Avenue | Reroof (asphalt) \$7,000 |
| 152. | Exterior Solutions MN LLC | 402 | | Elizabeth | Street | Reroof (asphalt) 5:12, Partial Reside (vinyl), Gutters, Replace Windows \$15,000 |
| 153. | Ladwalk, Inc. | 411 | South | 1st | Street | Reroof (asphalt) 5:12 \$8,800 |
| 154. | Ladwalk, Inc. | 203 | | London | Road | Reroof (asphalt) 5:12, Partial Reside (vinyl) \$16,000 |
| 155. | Cal & Jayne Jeremiason | 108 | | Elaine | Avenue | Partial Reside (vinyl) \$2,000 |
| 156. | Kevin & Michelle Lee | 212 | | Walnut | Street | Reroof (asphalt) \$7,900 |

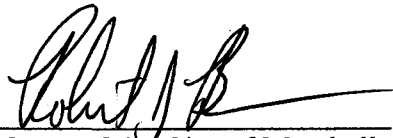
REGULAR MEETING – OCTOBER 11, 2011

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|------|--------------------|--------------------------|----------------------------------|---------|
| 157. | Renee Wyffels | 806 North 6th Street | Reroof Dwelling & Garage (steel) | \$6,000 |
| 158. | Northland Roofing | 1313 Parkside Drive | Reroof (asphalt) | \$4,100 |
| 159. | Northland Roofing | 204 Park Avenue | Reroof (asphalt) | \$9,500 |
| 160. | Northland Roofing | 602 North 4th Street | Reroof (asphalt & steel) | \$8,100 |
| 161. | Bohlmann Exteriors | 1107 Washington Avenue | Reroof (asphalt) 5:12 | \$9,000 |
| 162. | Zachary Lagred | 119 West Maple Street | Finish Basement | \$1,500 |
| 163. | Sean Stucker | 314 North Whitney Street | Replace Overhead Garage Door | \$1,000 |

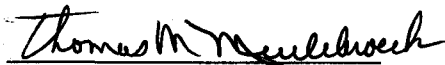
The following plumbing permits previously approved by the Building Official were confirmed:

| | Applicant | Location Address | Description of Work | Valuation |
|----|----------------------------------|--------------------------|-----------------------------------|-----------|
| 1. | Trio Plumbing & Heating | 402 East Southview Drive | Water Heater | \$700.00 |
| 2. | Ron's Plumbing & Heating Service | 1107 Windstar Street | 4-Unit Apartment | \$0.00 |
| 3. | Ricky J. Myhre | 1656 Thunderbird Road | Water Heater | \$1,700 |
| 4. | Bisbee Plumbing & Heating | 308 North 3rd Street | Install Sink, Replace Floor Drain | \$700.00 |

Doom moved, Sanow seconded, that the meeting be adjourned at 6:45 P.M. All voted in favor of the motion.


Mayor of the City of Marshall

ATTEST:


Financial Director/City Clerk