

## REGULAR MEETING – SEPTEMBER 27, 2011

The regular meeting of the Common Council of the City of Marshall was held on September 27, 2011 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, DeCramer, Boedigheimer and Ritter. Absent: Sanow. Staff present included: Ben Martig, City Administrator; Matthew Gross, Assistant City Attorney; Glenn Olson, Director of Public Works/City Engineer; Thomas M. Meulebroeck, Finance Director/City Clerk and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

### **APPROVAL OF THE AGENDA:**

It was the general consensus of the council that the agenda be approved with the deletion of item 4b, which is consideration of an on-sale temporary liquor license for Holy Redeemer Church; and the addition of item 2a, which is a public hearing on the North Industrial Park.

### **APPROVAL OF THE MINUTES:**

Doom moved, DeCramer seconded, that the minutes of the regular meeting held on September 13, 2011 be approved as filed with each member and that the reading of the same be waived. All voted in favor of the motion.

### **PUBLIC HEARING – REQUEST TO VACATE ALLEY (PAUL AND ANNA CHRISTENSEN) 404 NORTH 6<sup>TH</sup> STREET – CONSIDER RESOLUTION GRANTING A PETITION FOR VACATION OF AN ALLEY:**

This was the date and time set for a public hearing on the request to vacate an alley at 404 North 6<sup>th</sup> Street. Glenn Olson, Director of Public Works/City Engineer, indicated that a request for petition for vacation of an alley was submitted from 50% of the two property owners of all of the abutting properties of the alley proposed to be vacated. The petitioning property owner has attempted to contact the mortgage company of the foreclosed property on the other side of the alley, but the mortgage company has not responded. Council Member Ritter asked why the alley was not being split between the two parcels of property. Mr. Olson indicated that the petitioner requested that the alley not be split between the two parcels. Ritter moved, Boedigheimer seconded, that the public hearing be closed. All voted in favor of the motion.

Ritter moved, Doom seconded, the adoption of RESOLUTION NUMBER 3654, SECOND SERIES and that the reading of the same be waived. Resolution Number 3654, Second Series is a resolution Granting a Petition for Vacation of an Alley in the City of Marshall. This resolution provides for vacation of the alley at 404 North 6<sup>th</sup> Street. All voted in favor of the motion.

### **PUBLIC HEARING – NORTH INDUSTRIAL PARK:**

Glenn Olson, Director of Public Works/City Engineer, is recommending that the public hearing on the North Industrial Park scheduled for September 27, 2011 be postponed until the regular meeting scheduled for October 25, 2011. Council Member Boedigheimer indicated that this should be tabled and not postponed. Doom moved, Ritter seconded, that the public hearing on the North Industrial Park be tabled to the regular meeting scheduled for October 25, 2011. All voted in favor of the motion.

### **AWARD OF BIDS – AWARD PROPOSAL FOR SOIL CONDITIONER ATTACHMENT FOR WASTEWATER TREATMENT FACILITY:**

Glen Olson, Director of Public Works/City Engineer, indicated that the Wastewater Facility has a new skid loader broom attachment budgeted for 2011. They are now able to utilize the Street Department's broom when needed. They would like to purchase the Soil Conditioner attachment instead of the broom attachment. This attachment preps soil prior to planting seed which would be used for repair

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of boulevard areas during small sewer main replacement projects and turf improvements in other departments. The Soil Conditioner attachment would be available for other departments use also.

Proposals were received for a Soil Conditioner Attachment for the Wastewater Treatment Facility as follows:

Bobcat Company	D & M Implement	Titan Machinery
West Fargo, North Dakota	Marshall, Minnesota	Marshall, Minnesota
\$6,693.08	\$7,433.68	\$9,458.44

Ritter moved, Doom seconded, to award the proposal for a Soil Conditioner Attachment for the Wastewater Treatment Facility to Bobcat Company, Government Sales Contract in the amount of \$6,693.08 including tax and delivery to Swedes Service Center, Minneota, Minnesota. All voted in favor of the motion.

**CONSENT AGENDA – A. AUTHORIZATION TO DECLARE VEHICLES AS SURPLUS PROPERTY; B. TEMPORARY ON-SALE LIQUOR LICENSE FOR HOLY REDEEMER CHURCH WAS DELETED FROM THE AGENDA; C. CONSIDER RESOLUTION ADOPTING ASSESSMENT FOR SNOW REMOVAL AND MOWING OF WEEDS; D. CONSIDER THE REQUEST BY ARNOLD S. ZIMMERMAN FOR A RENEWAL OF A CONDITIONAL USE PERMIT AT 1307 WESTWOOD DRIVE; E. APPROVAL OF BILLS/PROJECT PAYMENTS:**

Ritter moved, DeCramer seconded, that the following consent agenda items be approved:

Authorization be granted to the Department of Public Safety to dispose of surplus City property – five (5) vehicles. These vehicles will be auctioned using the State's On-Line auction process. Those vehicles that don't receive the minimum bid will be taken to Alter Metal Recycling for disposal.

The adoption of RESOLUTION NUMBER 3655, SECOND SERIES and that the reading of the same be waived. Resolution Number 3655, Second Series is a resolution Adopting Assessment for Ice and Snow Removal and for Grass and Weed Control. This resolution provides for the City to assess property owners for outstanding statements for expenses the city incurred for ice and snow removal and grass and weed control.

The approval of the request of Arnold Zimmerman for a three-year renewal of a Conditional Use Permit for a gun sales business at 1307 Westwood Drive with the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair such default
3. That the property is maintained to conform with the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.
4. This permit expires three years from its date of adoption.
5. Business hours shall be between 6:00 a.m. and 10:00 p.m. only.
6. The business is limited to a "special order" business.
7. The business will have no signs or exterior displays relating to guns.

The following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 76230 through 76455.

All voted in favor of the motion.

**CONSIDERATION OF APPROVAL OF AMENDMENTS TO THE PERSONNEL POLICY MANUAL:**

Ben Martig, City Administrator, reviewed the proposed Personnel Policy Manual amendments. Staff is recommending the following amendments:

1. Cover page: Revised amendment date pending approval of the items below.
2. Table of Contents: Where a revision is approved, the section will be notated with an approval date (i.e., date of City Council approval).
3. Employee Classifications:
  - a. Staff proposes the addition of an “Internship” classification with the definition. The Community Services Department and Public Works departments typically bring in at least one intern per year from a partnering university or the high school. For this and prior years, staff have hired the individuals under the classification of *Temporary Employee*. Staff would like to recognize the placement as an internship as it better depicts the relationship of the student/supervisor and acknowledges the additional responsibilities on the supervisor (e.g., initial and follow-up progress reports to the guidance counselor and student, mentoring, etc.).
  - b. Staff proposes to move all of the classification types to Section 4.2. The policies in each of the respective sections will be re-numbered pending approval of the City Council.
4. Holidays: “housekeeping” item. Change 72 to 80.
5. Sick Leave: Staff proposes adding the language “maternity or paternity leave” to this section. Under the Family and Medical Leave Act (FMLA), both parents are legally permitted to take leave (up to 12 work weeks) from work after the birth or placement of a son or daughter with the employee for adoption or foster care. Though the FMLA does not require the payment of wages during a leave of absence, the City has been permitting the use of sick leave to both the mother and the father for this purpose for at least 10 years, but our sick leave policy isn’t explicit on this point. Staff proposes to continue with our past practice of allowing the usage of sick leave for this purpose and state it in our policy. The typical maternity leave lasts from 6 to 12 workweeks and the typical paternity leave lasts from 1 to 3 work weeks.
6. Leave of Absence with/without Pay: Staff proposes adding language that will assist in the administration of the employee returning from a leave, that is, notification procedures for his/her return to work. Staff also propose the language “on a case-by-case basis” to coincide with the revised ADAAA (Americans with Disabilities Amendments Act of 2008) and reasonable accommodation laws.
7. Appendix B: The City has generally followed the U.S. General Services Administration (GSA) per diem rates established for meals and lodging. The GSA rates are set in accordance with the federal fiscal year and usually reflect minor adjustments to the current table in the policy manual (Appendix B) effective October 1<sup>st</sup> each year. In addition to amending the per diem rates to coincide with the GSA tables, Staff is recommending that in lieu of bringing this to City Council annually for adjustments, that the Council consider approval the proposed language permitting Staff to make annual adjustments going forward in accordance with GSA established rates. The proposed language has been added to the table in Appendix B. “The U.S. GSA rates will remain

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in effect unless modified by the Marshall City Council. When applying meal per diems to in-state or out-of-state locations, subtract the incidental per diem from the total per diem rate.”

Mr. Martig indicated that the Personnel Committee is not in favor of the staff making annual adjustments for meals and lodging, this should be reviewed by the Council any time there is a change.

Council Member Hulsizer asked about interns and was informed that interns have been used by the Community Services Department and Engineer Department. These positions can either be a paid position or not.

Doom moved, DeCramer seconded, approval of the amendments no. 1 through no. 6 to the Personnel Policy Manual and the approval of amendment no. 7 with the deletion of the sentence allowing staff to make the annual adjustment without City Council approval. Any adjustments to Appendix B will continue to be reviewed by the City Council. All voted in favor of the motion.

**CONSIDERATION OF PROPERTY INSURANCE RENEWAL:**

Sheldon Kimpling from Bremer Insurance, was in attendance at the meeting to review the City's Property, General Liability, Auto, Liquor Liability, Excess Liability, Airport and Boiler Insurance effective October 1, 2011. The major changes addressed were:

1. Property Coverage had no rate change but the property values increased by 4.6%.
2. The General Liability Coverage had no rate change & exposures remained similar to last year.
3. Auto Coverage – Auto Physical Damage coverage had a 2% rate decrease and Auto Liability coverage had a 1% rate decrease.
4. Liquor Liability had a 5% rate decrease.
5. Excess Liability Coverage – same as general liability.
6. Airport Liability Coverage had no rate change. Mr. Kimpling indicated that he received 3 other airport liability quotes, but none were as competitive as ACE-USA. The closest premium was over \$5,000.
7. Boiler Coverage had a 9% rate increase and adjusted to the higher property values.

Council Member Boedigheimer was concerned that there is no longer an Insurance Advisory Committee. Ben Martig, City Administrator, indicated that this was discussed at an earlier council meeting and the Ways and Means Committee will handle any insurance issues. Boedigheimer did not think that the Ways and Means Committee was knowledgeable on insurance issues. The Insurance Advisory Committee only met 2 to 3 times per year. Boedigheimer was also concerned that the Airport Commission did not have any input on Terrorism Insurance Coverage. Mr. Martig indicated that other boards did not provide any input.

Doom moved, Ritter seconded, that the Property, General Liability, Auto, Excess Liability and Liquor Liability be renewed with the League of Minnesota Cities at a cost of \$346,653. All voted in favor of the motion, except Boedigheimer who voted no.

Doom moved, Ritter seconded, that the Airport Liability be renewed with ACE-USA in the amount of \$2,960. All voted in favor of the motion, except Boedigheimer who voted no.

Doom moved, Ritter seconded, that the Boiler Coverage be renewed with Hartford Steam Boiler in the amount of \$38,840. All voted in favor of the motion, except Boedigheimer who voted no.

**CONSIDER THE REQUEST BY TERRY AND BETTE ZINNEL FOR A VARIANCE  
ADJUSTMENT PERMIT AT 306 EAST MAIN STREET:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the request of Terry and Bette Zinnel, 306 East Main Street, for a Variance Adjustment Permit to construct an attached garage that will protrude 4 feet into the required rear yard. Mr. Olson indicated that the July 1, 2011, storm severely damaged the existing detached garage which was located closer to the rear property line than the Ordinance allowed. The owner has demolished this garage and wants to construct a new oversized 2 car attached garage at the back of the house. Section 86-99 (e) (4) of the City Code calls for rear yard equal to 25% of the lot depth which in this case comes to 33 feet. With the current house location and desired garage size of 30 feet x 26 feet, the new garage extension will project into required rear yard for about 4 feet. Staff is recommending approving with the condition that the existing garage slab is turned into green space.

Per the recommendation of the Planning Commission, Doom moved, DeCramer seconded, to approve the request of Terry and Bette Zinnel, 306 East Main Street, for a Variance Adjustment Permit to construct an attached garage that will protrude 4 feet into the required rear yard without the condition of removing the existing garage slab. All voted in favor of the motion.

**CONSIDER THE REQUEST OF ROBERT AND NANCY BLOMME FOR A VARIANCE  
ADJUSTMENT PERMIT AT 312 WALNUT STREET:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the request of Robert and Nancy Blomme, 312 Walnut Street, for a Variance Adjustment Permit to construct an accessory building that has 11 foot front yard in lieu of the required 25 feet. There is currently an existing garage located at the back of the house. The owner wants to tear it down because it is in a bad shape and build a new garage at the same location. This is a corner lot that is just 150 feet by 52 feet. Both existing garage and house are presently lined up along North 4<sup>th</sup> Street with a front yard of 11 feet. In 2000, a variance was approved to build an addition to the house towards garage with the condition that there was a clear space of 5 feet left between addition and existing garage. Section 86-163 (b) (3) of the City Code requires that accessory buildings must not be placed in the required front yard, which in this case is 25 feet, and at least 15 feet from rear property line. It is possible to build a new garage within buildable part of the lot but it is very restrictive and garage size will have to be reduced.

Per the recommendation of the Planning Commission, Doom moved, Boedigheimer seconded, to approve the request of Robert and Nancy Blomme, 312 Walnut Street, for a Variance Adjustment Permit to construct an garage with the condition that the building is located in the same place where the existing garage is and at least 5 feet from the house and that access to it is provided from the alley and that new garage wall finish is compatible with the main house. All voted in favor of the motion.

**CONSIDER THE REQUEST BY AARON AND ANDREA HESS FOR A VARIANCE  
ADJUSTMENT PERMIT AT 600 NORTH 4<sup>TH</sup> STREET:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the request of Aaron and Andrea Hess, 600 North 4<sup>th</sup> Street, for a Variance Adjustment Permit to construct an accessory building that does not comply with yard regulations. Mr. Olson indicated that the July 1, 2011, storm severely damaged the existing detached garage and the insurance company has condemned the building. The owner wants to rebuild at the same location and with the same size. This is a corner lot that is just 104 feet by 75 feet. Either yard opposite the street may be designated as a rear yard with the other one becoming a side yard (Section 86-162 (10); rear yard depth shall be 18% of the lot depth for corner lots (Section 86-97 (e) (4). Section 86-163 (b) (3) of the City Code requires that all accessory buildings be placed not less than 15 feet from the rear property line unless required rear yard is less and off required side yards. If the yard

opposite High Street is assumed to be a rear yard, its depth will be 13.5 feet and the building will be located 8 feet from rear property line and 2 feet from side property line in lieu of required 5 feet. If the yard opposite 4<sup>th</sup> Street is assumed to be a rear yard, its depth will be 18.5 feet and the building will be located 2 feet from rear property line but will be in compliance with the side yard requirements. No easements are located around the property.

Per the recommendation of the Planning Commission, Doom moved, Ritter seconded, to approve the request of Aaron and Andrea Hess, 600 North 6<sup>th</sup> Street, for a Variance Adjustment Permit to construct a garage with the condition that the building is located in the same place as the existing garage. All voted in favor of the motion.

**MARKET STREET MALL SIGN – REQUEST FOR SPECIAL PERMISSION FOR SIGN ON MARKET STREET RIGHT-OF-WAY:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the request from the Market Street Mall to replace an advertising sign on the west side of Market Street off the College Drive right-of-way. An original sign was placed on the Market Street Right-of-Way by special permission issued by the City Council in October of 1979, pursuant to City Code Sec. 62-9. At that time, the Owner obtained a Conditional Use Permit for a sign with 190 SF in area. In March of 1996, a Conditional Use Permit for an advertising sign with special permission was granted for a sign of 221 SF, enabling the mall to add an extra signage area to the existing sign.

The Conditional Use Permit issued in 1996 contained the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to cure any such default.
3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.
4. That the applicant obtains "special permission" from the City Council as required in City Code Sec. 62-9, and comply with all terms and conditions specified by the Council.
5. The owner of the property at 1420 East College Drive maintain the formerly required certificate of insurance to hold the City harmless in the event of a liability claim. The owner shall provide the Zoning Administrator with a copy of the certificate.
6. The sign location must be maintained within the right-of-way area described in the survey dated April 6, 1998, certified by Lyle E. Moseng, RLS.
7. This permit is for the sign structure with a total of 227 SF of advertising sign as shown on the modified photo presented to the Commission and on file with the Zoning Administrator
8. The sign structure shall be maintained in a safe condition and all surfaces maintained without blemish or defects. The City may remove the sign if deemed necessary due to lack of maintenance with the cost to remove paid by the owner of 1420 East College Drive.
9. All other permits relating to this matter are revoked.

Mr. Olson indicated that the storm of July 1, 2011 damaged the existing sign. The Owner is requesting to replace the sign with a new, modern looking, sign which is the same height and area as the original sign. The sign will be installed at the same place, and meets all other requirements of the recorded conditional use permit.

Doom moved, DeCramer seconded, to grant special permission to install an advertising sign on Market Street right-of-way. This sign will be placed on the Market Street Right-of-Way with the requirements of the recorded conditional use permit. All voted in favor of the motion.

**CONSIDER PETITION TO ELIMINATE ON-STREET BIKE PATH – “C” STREET:**

Glenn Olson, Director of Public Works/City Engineer, indicated that residents along “C” Street have filed a petition to allow parking on the 100 block of “C” Street. Mr. Olson indicated that the Public Improvement/Transportation Committee met with these property owners. Mr. Olson indicated that this section of “C” Street was designated as a bike path as it connects the new library, middle school, Saratoga Street, Main Street, the Tiger Lake bike path to the downtown, Lyon Street to Independence Park and all residential areas in between. During the re-construction of “C” Street, the street was constructed at 40 feet from curb to curb with standard sidewalk widths constructed as the area from Tiger Lake northeast to Main Street had significant grade issues requiring a retaining wall and revisions to private driveways. No additional widening could take place while keeping these driveways at a reasonable slope. Therefore, the off-street path could not begin until south of the residences. The width of “C” Street will allow driving lanes and bike lanes with one parking lane maximum but not parking on both sides. Parking lanes would not be allowed on both sides as there is not adequate street width to do so. Ritter moved, Doom seconded, to allow the existing bike path to remain in the present location on the southwest side of “C” Street and allow parking and bike bath on the northwest side of “C” Street, contingent upon allowing property owners the opportunity to bring back to the City Council for further consideration if this does not work for the residents and there are still problems. All voted in favor of the motion, except Boedigheimer who voted no.

**CONSIDER RESOLUTION AUTHORIZING EXECUTION OF MN/DOT GRANT AGREEMENT NO. 99607 FOR PAVEMENT AND CRACK REPAIR AT THE AIRPORT:**

Glenn Olson, Director of Public Works/City Engineer, indicated that this is an informational item only. Mr. Olson indicated that at the July 12, 2011 meeting, City Council awarded bids for Project Y96, contingent upon receipt of MN/DOT Grant Agreement and “Resolution Number 3614, Second Series Authorizing Execution of Grant Agreement” from the State of Minnesota. This grant is for the Fog Sealing at the Southwest Minnesota Regional Airport – Marshall/Ryan Field. The bid was awarded to Caldwell Asphalt, Hawick Minnesota in the amount of \$25,269.93 on July 12, 2011.

**CONSIDER RESOLUTION AUTHORIZING EXECUTION OF MN/DOT GRANT AGREEMENT NO. 99728 FOR SIGNAGE AT THE AIRPORT:**

Glenn Olson, Director of Public Works/City Engineer, indicated that on August 23, 2010, the City received a “Notification of State FY2011 Grant Award” in the amount of \$30,000 for Signage at the Airport. At their May 3, 2011 meeting, the Airport Commission recommended approval of this award contingent upon receipt of MN/DOT Grant Agreement and “Resolution Authorizing Execution of Grant Agreement” from the State of Minnesota.

Boedigheimer moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3656, SECOND SERIES and that the reading of the same be waived. Resolution Number 3656, Second Series is a resolution providing Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport improvement Excluding Land Acquisition. This resolution provides for the proper city personnel to execute the Grant Agreement for airport Improvement Excluding Land Acquisition. This agreement provides for Signage at the Southwest Minnesota Regional Airport for a total not to exceed \$40,204.00. The proposal was awarded to asi Signage Innovations of Minneapolis, Minnesota (Signage) in the amount of \$36,340.00 and to Electrical Plus, Inc. of Spicer, Minnesota (Installation) in the amount of \$3,864.00. All voted in favor of the motion.

**CONSIDER RESOLUTION AUTHORIZING EXECUTION OF MN/DOT GRANT AGREEMENT NO. 99596 FOR PROFESSIONAL SERVICES FOR DESIGN OF MARSHALL AIRPARK EAST AND ACQUISITION OF SNOW REMOVAL EQUIPMENT:**

Glenn Olson, Director of Public Works/City Engineer, indicated that at the special meeting held on September 6, 2011, the City Council authorized acceptance of FAA Grant Agreement for Professional Services for Design Phase Services for Marshall Airpark East (Phase I) and Acquisition of Snow Removal Equipment with funding participation of 95% federal (\$276,450) / 5% local (\$14,550).

Boedigheimer moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3657, SECOND SERIES and that the reading of the same be waived. Resolution Number 3657, Second Series is a resolution providing Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition. This agreement provides for Professional Services for Development of Marshall Airpark East (Phase I) and the Acquisition of Snow Removal Equipment. This grant is in the amount of \$210,000 for design phase services for Airpark East with TKDA and \$81,000 for the purchase of an Oshkosh Bat Wing Plow from the Metropolitan Airport Commission (MAC). All voted in favor of the motion, except Hulsizer who voted no.

**5-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP):**

Glenn Olson, Director of Public Works/City Engineer, briefly reviewed the 5-year Airport Capital Improvement Program (2013-2017) (CIP). Mr. Olson indicated that this report needs to be sent to MN/DOT Aeronautics by the end of September. DeCramer moved, Boedigheimer seconded, that the proper city personnel be authorized to submit the 5-Year Capital Improvement Program (CIP) to MN/DOT Aeronautics. All voted in favor of the motion, except Hulsizer who voted no.

**PROJECT Y93 (S.A.P. 139-010-015) SP 4210-40 TH 68/LAKE ROAD INTERSECTION PROJECT – A. CONSIDER SUPPLEMENTAL AGREEMENT WITH SEH, INC., FOR CONSTRUCTION ENGINEERING SERVICES; B. CONSIDER PROPOSAL FROM AMERICAN ENGINEERING TESTING SERVICES FOR ENGINEERING OBSERVATION AND TESTING SERVICES:**

Glenn Olson, Director of Public Works/City Engineer, indicated that this project includes the installation of turning lanes and an acceleration lane at the intersection of T.H. 68 and Lake Road, including the Lake Road approach and truck acceleration lane on T.H. 68. The improvement will include excavation and embankment, drainage, gravel base, asphalt surfacing, traffic control, and miscellaneous items.

Proposals for Professional Services were requested from consulting engineering firms for the development of the project. Three proposals were received. At the May 10, 2011 meeting, City Council awarded the Professional Services Agreement to Short Elliott Hendrickson, Inc. (SEH) of Mankato, Minnesota, for the above referenced project in the amount of \$39,900.00. The design phase and bidding phase of the project is now complete. At the September 20, 2011 meeting, City Council awarded the construction of the project to McLaughlin & Schulz, Inc. of Marshall, Minnesota, in the amount of \$652,030.60.

Mr. Olson reviewed the supplemental agreement with SEH, Inc. for construction engineering services. This supplemental agreement will provide construction engineering services, which included project management, construction administration, construction staking, construction observation and record drawing preparation for an hourly amount not to exceed \$60,000.00. These services will be provided in conformance with the requirements of MN/DOT State Aid, Mn/DOT TH System, and the Transportation and Economic Development (TED) funding.

Doom moved, Boedigheimer seconded, the proper city personnel be authorized to enter into a supplemental agreement with SEH, Inc., for Construction Engineering Services and Additional Design Services for TH 68 and Lake Road Intersection at an hourly rate not to exceed \$60,000. All voted in favor of the motion.

Mr. Olson, also reviewed the proposal from AET to perform engineering observations and testing services for the project. This services provided under this proposal include soil testing, bituminous subgrades and pavement testing, bituminous plant monitoring, and concrete testing at an estimated cost of \$996.00.

DeCramer moved, Ritter seconded, the proper city personnel be authorized to enter into an agreement with American Engineering Testing, Inc., for engineering observations and testing services for TH 68 and Lake Road Intersection at an estimated cost of \$996. All voted in favor of the motion.

**MERIT CENTER WIND TOWER PROJECT – PHASE I FOUNDATION –  
ACKNOWLEDGEMENT OF FINAL PAYMENT APPLICATION:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the final payment application for the MERIT Center Wind Tower Project Phase I Foundation with Sussner Construction, Inc. Mr. Olson indicated that all the work has been completed in accordance with the specifications and there were no change orders. Boedigheimer moved, Doom seconded, acknowledgement of the final payment for the MERIT Center Wind Tower Project Phase I Foundation with Sussner Construction Inc., in the amount of \$46,700. All voted in favor of the motion.

**RESOLUTION TO CONTRACT WITH A COUNCIL MEMBER FOR SNOW REMOVAL  
TRUCK RENTAL SERVICES:**

Glenn Olson, Director of Public Works/City Engineer, indicated that the Marshall Street Department is soliciting requests for vendors to provide snow removal truck hauling services for the upcoming 2011-2012 winter season. In the past, the City has procured and used rental trucks from Southwest Sanitation, Inc. and various other vendors/companies/individuals for snow removal services. Under State Statute 471.87, a public officer who is authorized to take part in any manner in making any sale, lease, or contract in official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially there from. However, there is an exception under State Statute 471.88 that allows the governing body of any city, by unanimous vote, to contract for goods or services with an interested officer of the governmental unit for a contract in which competitive bids are not required by law. In accordance with State Statute 471.89, a contract made pursuant to section 471.88, subdivision 5 is void unless the procedure prescribed by subdivisions 2 and 3 is followed and includes a resolution by the governing body and a claim, affidavit filed by the interested officer who shall be filed with the clerk of the governing body.

Mr. Olson indicated that under this year's Street Department's advertisement for snow removal truck rental haulers, all interested vendors are proposed to be paid the same hourly rental rate based upon the cubic yards of their truck/box and/or whether it contains a tailgate. Once the list of vendors is obtained, they will be called upon for snow removal hauling services on a rotating basis from one snow event to another. Southwest Sanitation, Inc. has offered to make available two (2) trucks for snow hauling if they are needed by the City. In order to consider using the two trucks, the Council will need to approve a resolution on a unanimous vote.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3658, SECOND SERIES and that the reading of the same be waived. Resolution Number 3658, Second Series is a resolution to Contract with Councilmember Daniel T. Ritter (Southwest Sanitation, Inc.) for Snow Removal Truck Rental Services (under Minnesota Statutes §§ 471.88, subd. 5 and 471.89, subd. 2). All voted in favor of the motion, except Ritter who abstained.

**CONSIDER RESOLUTION FOR DETACHMENT OF SKUNK HOLLOW ROAD AREA  
(TABLED FROM AUGUST 23, 2011):**

Ben Martig, City Administrator, indicated that the City Council tabled consideration of the detachment resolution of Skunk Hollow Road to September 27, 2011. Mr. Martig also indicated that at the special meeting of September 6 the City Council moved to designate representatives to serve on a joint meeting to review the options, the use and negotiate the ownership of Skunk Hollow Road and that the committee provides a recommendation to both the City Council and County Commissioners.

The Public Improvement and Transportation Committee (PI&T) met on Thursday, September 22 to discuss the issue in greater detail. They have provided some preliminary direction to staff in preparation of the joint meeting with the County Commissioners Fenske and Goodenow that have been appointed to review the issue. Additionally, the PI&T suggested that the City Council take action by formally assigning the agenda item to PI&T. The PI&T will then bring back a recommendation to the full City Council in the future.

Boedigheimer moved, Ritter seconded, the adoption of RESOLUTION NUMBER 3659, SECOND SERIES and that the reading of the same be waived. Resolution Number 3659, Second Series is a resolution Authorizing the Detachment of Real Property from the City of Marshall. This resolution provides for the detachment of Skunk Hollow Road Area. All voted in favor of the motion.

**CONSIDER THE APPROVAL OF LAND TRANSFER TO THE CITY OF MARSHALL:**

Matthew Gross, Assistant City Attorney, reviewed the transfer of real property from Donald A. Brewers and Darlys E. Brewers to the City of Marshall. Mr. Gross indicated that Donald and Darlys Brewers own a small triangular piece of property located at the intersection of North 7<sup>th</sup> Street and the Diversion Channel. This piece of property is separated from the remainder of the Brewers property and is presently vacate. The Brewers are willing to transfer this property to the City of Marshall at no cost. Marshall Municipal Utilities has agreed to assume the legal fees associated with this transfer. The proposed use of this property is for the City of Marshall to grant a utility easement to MMU to allow them to place electrical switching equipment on this location.

Doom moved, Ritter seconded, the approval of a Quit Claim Deed between the City of Marshall and Donald A. Brewers and Darlys E. Brewers for a small triangular piece of property located at the intersection of North 7<sup>th</sup> Street and the Diversion Channel. MMU will pay the legal fees associated with this transfer. All voted in favor of the motion.

**COUNCIL MEMBER COMMISSION/BOARD LIAISON REPORTS:**

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

Byrnes	No report.
Hulsizer	<u>Convention and Visitors Bureau</u> discussed the information that was received over the summer on their web site.
Doom	<u>Planning Commission and Personnel Committee</u> items were acted on earlier in the meeting.
DeCramer	<u>EDA</u> held their meeting but DeCramer was unable to attend; <u>Utilities Commission</u> held a planning session.

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Boedigheimer Airport Commission met with the Zoning Board and Don Edbloom was appointed as the 5<sup>th</sup> member.

Ritter No report.

### STAFF REPORT – CITY ADMINISTRATOR:

Ben Martig, City Administrator, indicated that there is a budget meeting scheduled for October 4, 2011. Mr. Martig indicated that staff is working on the expense report for the 9/11 Event and this will be presented to the Council in October. The mural on 3<sup>rd</sup> Street has been completed. There has been discussion on whether Schwan's or the City of Marshall is responsible for insurance on the two hangar buildings at the airport. The City will add these buildings to their insurance until the issue is resolved. The Library project is on schedule and there will be a change order for sidewalk replacement at the next City Council meeting. The parking lot for the Library will be paved on Wednesday. Preston Stensrud has accepted the Parks Supervisor position and the Airport Public Way Position has been posted internally.

### STAFF REPORT – CITY ENGINEER:

Ron Meulebroeck, Assistant Street Superintendent, is retiring after 40 years of service. R & G Construction has started on the Sonstegard Project.

### STAFF REPORT – CITY ATTORNEY:

Matthew Gross, Assistant City Attorney, indicated that the purchase of the Hauge property is complete and the purchase of the property located at 109 "A" Street and 111 "A" Street will close in October. Negotiations have started with Gary Deutz for the property located along Country Club Drive.

### COUNCIL MEMBER INDIVIDUAL ITEMS:

Other items brought forth by the Mayor and Council Members included: having the Public Improvement and Transportation Committee discuss the sidewalk issue along Saratoga Street from Southview to Highway 23 by-pass; the City Engineer was requested to send a letter to MN/DOT in regard to the pot holes on State Street within the City of Marshall; and DeCramer indicated there is a safety issue with the bike path crossing County Road 7. Mr. Olson indicated that this is a county issue.

### REVIEW OF PENDING AGENDA ITEMS:

There were no questions on the pending agenda items.

### INFORMATION ONLY:

The following building permits previously approved by the Building Official were confirmed:

Applicant		Location Address				Description of Work	Valuation
1.	Exterior Solutions MN LLC	703	South	1st	Street	Reroof (asphalt) 6:12; Partial Reside (vinyl), Gutters	\$21,000
2.	Exterior Solutions MN LLC	602		Elizabeth	Street	Reroof (asphalt) 8:12, Partial Reside (vinyl)	\$19,000
3.	Exterior Solutions MN LLC	1210		Horizon	Drive	Reroof (asphalt) 5:12	\$9,500
4.	Exterior Solutions MN LLC	411	North	3rd	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl), Gutters	\$9,700
5.	Affiliated Community Medical Centers	Corner of Market				Sign	\$41,500

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		Street and College Drive					
6.	Cindy Jenkins	104	East	Greeley	Street	Deck & Partial Reside (vinyl)	\$2,500
7.	Minnesota Remodeling Solutions	804		Elizabeth	Street	Partial Reside, Partial Reroof, Gutters	\$7,800
8.	DZ Construction on MN	406		Elaine	Avenue	Reroof (asphalt) 4:12	\$7,000
9.	Jesse Trebil Foundation Systems	508	West	Main	Street	Foundation Drainage	\$8,200
10.	Soine Construction, Inc.	303		Elaine	St	Residing - Vinyl Reroofing 4:12	\$16,500
11.	Steve Hawkinson	108		George	Street	Reroof (asphalt), Partial Reside (vinyl)	\$9,000
12.	Companion Construction	203		Elaine	Avenue	Reroof (asphalt) 6:12, Reside (vinyl)	\$12,700
13.	Richard Coudron	905		Hackberry	Drive	Partial Reside (vinyl), Overhead Door, Walk doors	\$4,700
14.	Neighborhood Building & Remodeling	900		Birch	Street	Reroof (asphalt) 4:12	\$8,000
15.	Trinity Exteriors, Inc.	503	North	Minnesota	Street	Partial Reside (vinyl)	\$2,100
16.	Trinity Exteriors, Inc.	1120		Horizon	Drive	Reroof (asphalt) 5:12, Partial Reside (vinyl)	\$10,500
17.	Trinity Exteriors, Inc.	226		Athens	Avenue	Reroof (asphalt) 5:12	\$6,000
18.	Wild Prairie Homes, LLC	1403		Ellis	Avenue	Reroof (asphalt) 6:12	\$8,700
19.	Wild Prairie Homes, LLC	1305		Ellis	Avenue	Reroof (asphalt) 6:12	\$8,900
20.	Ladwalk, Inc.	1136		David	Drive	Reroof (asphalt) 6:12	\$5,000
21.	Ladwalk, Inc.	1318		Horizon	Drive	Reroof (asphalt) 6:12	\$6,900
22.	Vincent Ertl	517		Locust	Drive	Partial Reside (vinyl), Partial Reside Garage (vinyl)	\$2,500
23.	True Value Home Center	218		Legion Field	Road	Reroof (asphalt) 5:12, Reside (steel)	\$9,000
24.	Phillip & Rosella VanOverbeke	205		Gray	Place	Reroof (asphalt), Reside (vinyl)	\$8,500
25.	Jonathan F. Kubat	1405		Parkside	Drive	Reroof (asphalt), Reside (vinyl)	\$12,000
26.	Lynn Grosklags	202		Rainbow	Drive	Reroof (asphalt), Reside (vinyl)	\$15,900
27.	Norma Streich	108	West	Maple	Street	Partial Reside (vinyl), Foundation insulation	\$6,000
28.	Becky Moorse	703		Deschepper	Street	Partial Reside (vinyl), Overhead Doors	\$6,500
29.	Austin Demuth	1102		David	Drive	Reroof (asphalt) 6:10	\$15,900
30.	Frederick & Debra Almer	1003		Cheryl	Avenue	Overhead Door	\$1,400
31.	Coudron Construction, Inc.	1240		Patricia	Court	Partial Reside (vinyl), Overhead doors	\$4,600
32.	Coudron Construction, Inc.	501		Mercedes	Drive	Partial Reside (vinyl), Overhead doors,	\$4,100
33.	Allan & Janice Paul	1219		Prospect	Road	Reroof (asphalt)	\$5,900

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34.	Mark Schnaser	1206		Patricia	Court	Windows	\$4,000
35.	Asset Restoration	1003		Pearl	Avenue	Reroof (asphalt) 5:12	\$23,000
36.	Asset Restoration	1002		Pearl	Avenue	Reroof (asphalt) 5:12	\$23,000
37.	Jonathan Biddle	107	West	Maple	Street	Reroof (asphalt) 8:12	\$3,500
38.	Bohlmann Exteriors	121		Maple	Street	Reroof (asphalt) 9:12	\$6,500
39.	Bohlmann Exteriors	700		Lawerence	Street	Reroof (asphalt) 4:12, Partial Reside (steel), Windows, Ridge Vent to Garage	\$17,000
40.	Executive Exteriors and Remodeling	907		Woodfern	Drive	Reroof - Asphalt - 4:12 Partial Reside - Vinyl	\$40,000
41.	Executive Exteriors and Remodeling	1307		Ridgeway	Road	Reroof - Metal - 12:12 Reside - Fiber Cement	\$117,000
42.	Elevation Restoration LLC	400		Walnut	Street	Reroof (asphalt) 7:12, Reside (vinyl)	\$16,000
43.	Dean Johnson Exteriors, LLC	801		Lawerence	Ct.	Reroof (asphalt) 6:12, Partial Reside (vinyl), Gutters	\$18,500
44.	Kevin Lanoue Construction LLC	1109		David	Drive	Partial Reside (vinyl)	\$2,800
45.	American Remodeling Contractors, Inc.	1229	East	Fairview	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$7,500
46.	Exterior Solutions MN LLC	522		Harriett	Drive	Reroof (asphalt) 7:12, Partial Reside (vinyl)	\$13,000
47.	Bethany Glidden	805		Colombine	Drive	Reroof (asphalt) 4:12	\$5,000
48.	Dustin Branstner	410	East	Main	Street	Partial Reroof (asphalt) 5:12, Reside (vinyl), Soffit & Faschia	\$6,500
49.	Companion Construction	302	North	"A"	Street	Reroof (asphalt) 9:12, Reroof Garage (asphalt) 6:12, Partial Reside (vinyl)	\$12,800
50.	Mike Buysse Construction, Inc.	1301		Ellis	Avenue	Foundation Repair	\$200
51.	Elevation Restoration LLC	314	North	Whitney	Street	Reroof (asphalt)	\$10,000
52.	Elevation Restoration LLC	412		Genesis	Avenue	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$10,000
53.	Elevation Restoration LLC	610		Donita	Avenue	Reroof (asphalt) 5:12, Reside (steel)	\$12,000
54.	Dean Johnson Exteriors, LLC	112		Ranch	Avenue	Reroof (asphalt) 5:12	\$9,000
55.	Executive Exteriors and Remodeling	500		Summit	Street	Reroof - Asphalt - 4:12 Partial Reside - Vinyl	\$15,000
56.	Alan Roth	1207		Patricia	Court	Reroof (asphalt), Reside (steel), Overhead Garage Door, Garage Entry Doors	\$19,500
57.	Exterior Solutions MN LLC	705	North	4th	Street	Reroof (asphalt) 5:12, Partial Reside (vinyl)	\$14,000
58.	First Choice Builders	1002		Woodfern	Drive	Reroof (asphalt) 4:12	\$12,500

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	Inc						
59.	William & Clarice Versaevel	601		Viking	Drive	Partial Reside (vinyl), Overhead Garage Doors	\$7,200
60.	MCJ Construction Inc	413	North	7th	Street	Reroof (asphalt) 7:12	\$3,200
61.	MCJ Construction Inc	411	North	7th	Street	Reroof (asphalt) 7:12	\$4,900
62.	American Waterworks	607		Camden	Drive	Basement Waterproofing	\$6,400
63.	American Waterworks	134		E	Street	Basement Waterproofing	\$6,700
64.	Larry Lamote	201	North	7th	Street	Reroof (asphalt) 5:12	\$3,000
65.	Geske Home Improvement Co.	215	North	Hill	Street	Reside (steel)	\$11,000
66.	Tru-Service Trust	105	North	Hill	Street	Install Window	\$800
67.	Tutt Construction, Inc.	703		Kennedy	Street	Reroof (asphalt) 4:12, Partial Gutters	\$10,300
68.	Tutt Construction, Inc.	106		Circle	Drive	Reroof (asphalt) 4:12	\$8,000
69.	Dale & Florence Strosahl	1305		Horizon	Drive	Reroof (asphalt)	\$8,000
70.	Marvin & Linda Determan	629		Soucy	Drive	Reroof (asphalt)	\$4,200
71.	Thomas Blomme	113	West	Maple	Street	Partial Reside Garages (vinyl)	\$2,000
72.	Steven Otto	401		Thomas	Avenue	Reroof (asphalt) 4:12, Partial Reside (vinyl), Replace Windows	\$10,000
73.	Robert Sternke	1101	South	2nd	Street	Reroof (asphalt) 4:12	\$9,000
74.	Bruning Construction	1200		Dublin	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$14,800
75.	Lonny Sowden	206	West	Southview	Drive	Reroof (asphalt) 4:12	\$4,500
76.	Mike Breyfogle Carpentry	106		E	Street	Reroof (asphalt) 4:12	\$3,000
77.	Floyd & Cecelia Phillips	606	West	Main	Street	Windows, Storm Doors, Reroof Garage & Dwelling (asphalt), Partial Reside (vinyl), Gutters	\$20,000
78.	Robert Schultz	232		Legion Field	Road	Reroof (asphalt & Steel) 4:12	\$6,000
79.	Mary A DeAustin	617		Kathryn	Avenue	Reroof (asphalt)	\$9,000
80.	Elevation Restoration LLC	108	West	Southview	Drive	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$6,500
81.	Ankrum Cabinets & Construction	103	South	Hill	Street	Reroof (asphalt) 12:12 & 4:12	\$8,800
82.	Maurice Chaplin	602		Kathryn	Avenue	Shed Reside (steel)	\$800
83.	Eric Myhre	300		Robert	Street	Reroof - Laminate Shingles	\$3,900
84.	Leda Monroy	615	West	Redwood	Street	Reroof - Wood	\$6,000
85.	David Karlstad	802		Brian	Street	Reroof (asphalt)	\$6,200
86.	Mark Hinckley	550	South	4th	Street	Reroof (asphalt), Partial Reside (vinyl/wood)	\$12,500
87.	Dean Johnson Exteriors, LLC	504		Pleasant	Avenue	Reroof (asphalt) 10:12, Reside (vinyl), Gutters, Window	\$28,000

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						Wrap	
88.	Bohlmann Exteriors	625		Kathryn	Avenue	Reroof (asphalt) 4:12	\$7,800
89.	C.I. Construction, LLC	1201	North	Highway 59		Sign	\$10,000
90.	Kevin Lanoue Construction LLC	104	West	Southview	Drive	Partial Reside (vinyl)	\$1,800
91.	Kevin Lanoue Construction LLC	1142		David	Drive	Partial Reside (vinyl), 2 overhead doors	\$4,000
92.	Kesteloot Construction, Inc.	219	North	Hill	Street	Partial Reside (vinyl), Partial Reroof (asphalt) 4:12	\$4,700
93.	Stio Roofing and Construction	133		E	Street	Partial Reside (vinyl), Window	\$1,200
94.	Schlenner Construction Co.	204		Walnut	Street	Reroof Dwelling & Garage (asphalt) 9:12	\$11,000
95.	Exterior Solutions MN LLC	808		Viking	Drive	Reroof (asphalt) 6:12	\$14,000
96.	Exterior Solutions MN LLC	813		DeSchepper	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$24,000
97.	Exterior Solutions MN LLC	604		Elizabeth	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$19,000
98.	American Remodeling Contractors, Inc.	610		Mercedes	Drive	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$19,000
99.	American Remodeling Contractors, Inc.	619		Mercedes	Drive	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$21,000
100.	American Remodeling Contractors, Inc.	107		Parkview	Drive	Reroof (asphalt) 6:12	\$10,200
101.	Nathan Bourne	1114		Horizon	Drive	Reroof (asphalt) 8:12	\$10,000
102.	Ryan Boerboom	611	West	James	Avenue	Replace Overhead Garage Door	\$900
103.	Charles Hess	113	South	10th	Street	Shop	\$95,000
104.	Swanson Home Specialists LLC	118	East	Redwood	Street	Reroof Dwelling & Garage (asphalt) 8:12/4:12, Gutters, Faschia Repair, Replace Garage Window	\$9,500
105.	Swanson Home Specialists LLC	604	West	Thomas	Avenue	Reroof (asphalt) 4:12	\$6,900
106.	Swanson Home Specialists LLC	1220		Susan	Drive	Reroof (asphalt) 6:12	\$14,500
107.	Swanson Home Specialists LLC	1300		Susan	Drive	Reroof (asphalt) 8:12	\$16,500
108.	Swanson Home Specialists LLC	707	East	College	Drive	Partial Reroof (asphalt) 4:12	\$1,500
109.	Swanson Home Specialists LLC	302		Legion Field	Road	Reroof (asphalt) 8:12	\$3,400
110.	Swanson Home Specialists LLC	300		Legion Field	Road	Reroof (asphalt) 8:12	\$3,100
111.	Swanson Home Specialists LLC	613	South	4th	Street	Partial Reside (vinyl), Gutters	\$2,500
112.	Setty Construction, LLC	216		Rainbow	Drive	Reroof (asphalt) 5:12, Partial Reside (vinyl)	\$15,000

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113.	Bakke's Home Repair & Construction	900		Cheryl	Avenue	Basement Remodel	\$3,000
114.	Swanson Home Specialists LLC	116	East	Main	Street	Reroof Dwelling & Garage (asphalt) 8:12	\$5,500
115.	American Remodeling Contractors, Inc.	502		Kossuth	Avenue	Reroof (asphalt) 5:12, Partial Reside (steel)	\$15,900
116.	Elevation Restoration LLC	418	South	2nd	Street	Reroof (asphalt) 4:12	\$6,500
117.	Dean Thoof	1102		Bruce	Circle	Reside (vinyl)	\$5,500
118.	American Remodeling Contractors, Inc.	601	North	Bruce	Street	Reroof (asphalt) 6:12	\$13,000
119.	Cornerstone Builders, Inc.	707	South	4th	Street	Reroof (asphalt) 6:12	\$4,500
120.	Joel Deruyck	804	East	Southview	Court	Reroof (asphalt)	\$14,000
121.	DZ Construction of MN LLC	712		Marguerite	Avenue	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$8,000
122.	DZ Construction of MN LLC	1204		Evergreen	Avenue	Reroof (asphalt) 4:12, Reside (vinyl), Gutter	\$20,000
123.	Cornerstone Builders, Inc.	603	West	Marshall	Street	Reroof (asphalt) 8:12	\$11,900
124.	Kevin Lanoue Construction LLC	1216		Patricia	Court	Partial Reside (vinyl)	\$2,400
125.	Claim Pro Exteriors LLC	404	South	Saratoga	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$18,000
126.	Maple Street Construction, LLC	401		Hawthorn	Drive	Replace Window	\$700
127.	Astar-Hess Property Management, LLC	600	South	1st	Street	Reroof (asphalt) 4:12, Facia,	\$10,000
128.	Cornerstone Builders, Inc.	804		Lawerence	Court	Reroof (asphalt) 8:12	\$7,100
129.	Companion Construction	806	West	Southview	Court	Reroof (asphalt) 7:12, Partial Reside (vinyl)	\$22,000
130.	Companion Construction	1307	East	College	Drive	Reroof Commercial (asphalt) 7:12, Reside (steel)	\$40,000
131.	Gordon & Nancy Edwards	201	North	11th	Street	Reroof Commercial (asphalt)	\$11,200
132.	Dennis Lozinski Construction	1304		Canoga Park	Drive	Reroof (asphalt) 4:12	\$8,100
133.	Antonio D. Pena	614	West	Main	Street	Reroof (asphalt)	\$6,000
134.	Daryl St. Aubin	214		DeSchepper	Street	Reside (vinyl)	\$7,000
135.	William & Traci Toulouse	111		F	Street	Reroof (asphalt) 10:12, Partial Reside (vinyl), Deck Repair, Gutters	\$10,200
136.	Bohlmann Exteriors	107	South	10th	Street	Reroof (asphalt) Flat Roof 4:12	\$6,800
137.	Schwan's Shared Services LLC	702	West	Erie	Road	Reroof (asphalt) 4:12	\$3,500
138.	Pride Neon, Inc	214	West	College	Drive	Sign	\$7,500
139.	Kirk & Paulette Hansen	602		Donita	Avenue	Steps (front & side)	\$1,200
140.	Swanson Home Specialists LLC	406	West	Marshall	Street	Reroof (asphalt) 10:12	\$8,700

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141.	Swanson Home Specialists LLC	409	North	3rd	Street	Reroof Dwelling & Garage (asphalt) 8:12, Partial Reside (vinyl)	\$10,000
142.	Swanson Home Specialists LLC	311	South	4th	Street	Back Porch Repair	\$1,700
143.	Swanson Home Specialists LLC	120	East	Main	Street	Reroof (asphalt) 4:12	\$16,500
144.	Swanson Home Specialists LLC	119		Marvin Schwan Memorial	Drive	Partial Reroof (asphalt) 5:12 (Porches only)	\$1,500
145.	Jerred Lee	204	North	"A"	Street	Reroof (asphalt), Reside (vinyl)	\$6,000
146.	Nancy (Clark) Piehl	303	South	1st	Street	Partial Reroof, Replace Windows, Door Siding	\$4,500
147.	Cornerstone Builders, Inc.	505	West	Redwood	Street	Reroof (asphalt) 8:12	\$7,800
148.	Rahi Hotel Management LLC	1106	East	Main	Street	Reside (stucco), Reroof (metal like shingles)	\$95,400
149.	Claim Pro Exteriors LLC	304		Walnut	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$8,000
150.	Delores Holm	608	West	Southview	Drive	Straighten Basement Walls, Pad & Step, Window	\$11,200
151.	Michael Slagel Construction	301		Rainbow	Drive	Overhead Doors	\$1,300
152.	James Lozinski Construction Inc.	600	North	4th	Street	Reroof (asphalt) 8:12, Reside (vinyl), Garage	\$19,900
153.	Tyler Grams	1200	South	4th	Street	Deck & Window	\$1,300
154.	Clark & Constance Moen	203		Rainbow	Drive	Partial Reside (Vinyl), 2 Overhead doors, & Gutters	\$3,200
155.	Scott VanOverbeke Construction LLC		1301	Ridgeway	Road	Reroof (asphalt) 4:12	\$7,500
156.	Chad Kulla	318	South	6th	Street	Partial Reside (vinyl)	\$800
157.	Robert & Rhonda Verkinderen	612		Viking	Drive	Partial Reside (vinyl), Window	\$2,500
158.	All American Restoration LLC	227		Rainbow	Drive	Reroof (asphalt), Reside (vinyl), Windows, Overhead	\$20,000
159.	American Remodeling Contractors, Inc.	507	West	Thomas	Avenue	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$14,500
160.	Daris & Mary Nelson	513		Lawrence	Street	Reroof (asphalt)	\$9,100
161.	Timothy Sell	318		Warsaw	Circle	Reside (vinyl)	\$7,000
162.	Rick Slagel Construction Inc	208		Legion Field	Road	Reroof (asphalt) 4:12	\$5,000
163.	Apolinar Rocha	405		Williams	Street	Reroof (asphalt), Window	\$4,000
164.	Rick Slagel Construction Inc	201		Deschepper	Court	Reside (vinyl), Gutters	\$8,000
165.	James Lozinski Construction Inc.	608		Elaine	Avenue	Reroof (asphalt) 4:12	\$5,900
166.	Rick Slagel Construction Inc	1221		Englewood	Drive	Reside (vinyl)	\$7,000

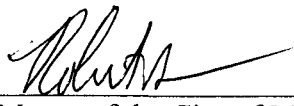
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167.	Exterior Solutions MN LLC	814	West	Southview	Court	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$15,000
168.	Exterior Solutions MN LLC	814	West	Southview	Court	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$15,000
169.	Exterior Solutions MN LLC	816	West	Southview	Court	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$15,000
170.	Exterior Solutions MN LLC	816	West	Southview	Court	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$15,000
171.	Exterior Solutions MN LLC	818	West	Southview	Court	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$15,000
172.	Exterior Solutions MN LLC	818	West	Southview	Court	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$15,000
173.	Exterior Solutions MN LLC	1101	South	1st	Street	Reroof (asphalt) 6:12	\$20,000
174.	Edge Homes and Construction	610		Elizabeth	Street	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$12,100
175.	Joey & Jennifer Hasse	106	South	Minnesota	Street	Reroof (asphalt)	\$10,500
176.	Cecil & Kristin Doyle	1510		Westwood	Drive	Partial Reside (vinyl)	\$800
177.	Timothy Steinbach	407	South	5th	Street	Reroof (asphalt), Reside (vinyl)	\$12,200
178.	Mike Buysse Construction, Inc.	222		Athens	Avenue	Reroof (asphalt), Partial Reside (vinyl)	\$13,000
179.	Independent School District #413	400		Tiger	Drive	Reroof (rubber & metal) Flat	\$54,300
180.	Rick Slagel Construction Inc	311	South	O'Connell	Street	Partial Reside (smart board)	\$6,000
181.	Setty Construction, LLC	901		Country Club	Drive	Reroof Apartment & Garage (asphalt) 4:12	\$30,000
182.	Swanson Home Specialists LLC	304		Legion Field	Road	Reroof (asphalt) 6:12	\$2,800
183.	Swanson Home Specialists LLC	309	South	4th	Street	Partial Reroof Dwelling & Garage (asphalt) 8:12 (Front flat roof only)	\$8,100
184.	Aspen Exteriors Inc	607	West	College	Drive	Reroof (asphalt)	\$4,900
185.	Aspen Exteriors Inc	711	North	6th	Street	Reroof (asphalt)	\$8,300
186.	Aspen Exteriors Inc	103		Marlene	Street	Reroof (asphalt)	\$5,200
187.	Christine Popowski	208	East	Lyon	Street	Partial Reroof (asphalt) 4:12	\$1,400
188.	Alan J. Zant	607		Winifred	Drive	Reroof (asphalt) 5:12	\$4,500
189.	France Andrejewski	704	South	4th	Street	Reroof (asphalt)	\$4,000
190.	Kurtis & Brittany VanKeulen	507		Impala	Court	Reroof (asphalt) 5:12, Reside (vinyl)	\$12,000
191.	Brian & Tamara Dahl	808	North	6th	Street	Partial Dwelling Reroof (asphalt), Reroof Garage (asphalt), Reside Dwelling (vinyl), Reside Garage (vinyl)	\$6,000
192.	Maple Street Construction, LLC	109	West	Thomas	Avenue	Reroof (asphalt) 4:12	\$5,500
193.	Dean Johnson Exteriors, LLC	1300		Cheryl	Avenue	Reroof (asphalt) 5:12, Partial Reside (vinyl), Gutters	\$22,000

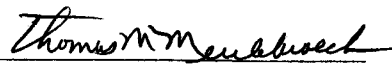
REGULAR MEETING – SEPTEMBER 27, 2011

194.	Bradley Dekker	211		Rainbow	Drive	Overhead Door (2)	\$3,400
195.	Wade Gillingham	807		Woodfern	Drive	Overhead Door	\$1,400
196.	Bradley Roos	402		Woodland	Way	3 Overhead Doors	\$4,000
197.	Aspen Exteriors Inc	106C	North	1st	Street	Reroof (asphalt), Reside (vinyl)	\$8,200
198.	Aspen Exteriors Inc	302	East	Lyon	Street	Reroof (asphalt)	\$9,400
199.	MasterBuilt Homes, LLC	1307		Iowa State	Court	Reroof (asphalt)	\$10,100
200.	Tutt Construction, Inc.	807A	West	Southview	Court	Reroof (asphalt), Gutters, Window	\$12,500
201.	Tutt Construction, Inc.	807B	West	Southview	Court	Skylight, Partial Reside (vinyl), Reroof	\$19,100
202.	Abelino Solis	603	North	Bruce	Street	Reroof (asphalt), Gutter	\$12,000
203.	Dean Johnson Exteriors, LLC	606	South	Saratoga	Street	Reroof (asphalt) 6:12, Reside (vinyl), Gutters	\$31,000
204.	Dean Johnson Exteriors, LLC	903		Colombine	Drive	Reroof (asphalt) 6:12, Gutters	\$18,000
205.	Mary Erickson	1314		Parkside	Drive	Reroof (asphalt)	\$3,500
206.	Richard Louwagie Construction	105	South	C	Street	Reroof (asphalt) 4:12, Partial Rafter Replace	\$6,000

Hulsizer moved, Doom seconded, that the meeting be adjourned at 7:00 P.M. All voted in favor of the motion.

  
Mayor of the City of Marshall

ATTEST:

  
Finance Director/City Clerk