

## REGULAR MEETING – AUGUST 23, 2011

The regular meeting of the Common Council of the City of Marshall was held on August 23, 2011 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Absent: none. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Sheila Dubs Assistant to City Administrator; Bob VanMoer, Wastewater Superintendent; Thomas M. Meulebroeck, Finance Director/City Clerk; and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

### **APPROVAL OF THE AGENDA:**

It was the general consensus of the council that the agenda be approved with the addition of item 9F, which is the consideration of a LG220 application for Exempt Permit for the Southwest Minnesota Ducks Unlimited; the addition of item 11A, which is the consideration to approve plans and order advertisement for bids for TH 68 / Lake Street Intersection and Turn Lane Improvement Project Y93; and the addition of item 17A, which is to consider cancellation of janitorial services for the various City-owned buildings.

### **APPROVAL OF THE MINUTES:**

Doom moved, Sanow seconded, that the minutes of the regular meeting held on August 9, 2011 be approved as filed with each member and that the reading of the same be waived. All voted in favor of the motion.

### **PUBLIC HEARING - PROJECT Y88: DONITA AVENUE RECONSTRUCTION PROJECT – A. PUBLIC HEARING ON PROPOSED ASSESSMENT; B. CONSIDER RESOLUTION ADOPTING ASSESSMENT:**

This was the date and time set for a public hearing for Donita Avenue Reconstruction Project Y88. Glenn Olson, Director of Public Works/City Engineer, indicated that this project involves the replacement of watermain, sanitary sewer, partial replacement of storm sewer and street reconstruction. The proposed project will reconstruct Donita Avenue and described utilities from South 1<sup>st</sup> Street to South 4<sup>th</sup> Street including South 1<sup>st</sup> Street to the intersection of Southview Drive. Mr. Olson indicated that all improvements will be assessed according to the current Special Assessment Policy, including Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. No proposed assessments for residential properties were greater than the \$5,500 maximum.

Mr. Olson also provided a summary of the assessment process for all of the assessment projects.

Sanow moved, Ritter seconded, that the public hearing be closed. All voted in favor of the motion, except Boedigheimer who abstained.

Sanow moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3635, SECOND SERIES and that the reading of the same be waived. Resolution Number 3635, Second Series is a resolution Adopting the Assessment for Donita Avenue Reconstruction Project Y88, setting the interest rate at 4% and the assessment being paid in equal annual installments extending over a period of 10 years. All voted in favor of the motion, except Boedigheimer who abstained.

### **PUBLIC HEARING - PROJECT Y73: PEARL AVENUE RECONSTRUCTION PROJECT – A. PUBLIC HEARING ON PROPOSED ASSESSMENT; B. CONSIDER RESOLUTION ADOPTING ASSESSMENT:**

This was the date and time set for a public hearing for Pearl Avenue Reconstruction Project Y73. Glenn Olson, Director of Public Works/City Engineer, indicated that this project involves the replacement

of watermain, minor sanitary sewer replacement, storm sewer installation and street reconstruction. The proposed project will reconstruct Pearl Avenue and described utilities southerly from Country Club Drive. Mr. Olson indicated that all improvements will be assessed according to the current Special Assessment Policy, including Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. No proposed assessments for residential properties were greater than the \$5,500 maximum.

Mayor Byrnes reviewed the various payment options for special assessments.

Sanow moved, Doom seconded, that the public hearing be closed. All voted in favor of the motion.

Sanow moved, Boedigheimer seconded, the adoption of RESOLUTION NUMBER 3636, SECOND SERIES and that the reading of the same be waived. Resolution Number 3636, Second Series is a resolution Adopting the Assessment for Pearl Avenue Reconstruction Project Y73, setting the interest rate at 4% and the assessment being paid in equal annual installments extending over a period of 10 years. All voted in favor of the motion.

**PUBLIC HEARING - PROJECT Y90: SARA CIRCLE RECONSTRUCTION PROJECT –  
A. PUBLIC HEARING ON PROPOSED ASSESSMENT; B. CONSIDER RESOLUTION  
ADOPTING ASSESSMENT:**

This was the date and time set for a public hearing for Sara Circle Reconstruction Project Y90. Glenn Olson, Director of Public Works/City Engineer, indicated that this project involves the extension of watermain, replacement of sanitary sewer and street reconstruction. The proposed project will reconstruct Sara Circle and described utilities north of and including the Elaine Avenue intersection. Mr. Olson indicated that all improvements will be assessed according to the current Special Assessment Policy, including Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. No proposed assessments for residential properties were greater than the \$5,500 maximum.

Sanow moved, DeCramer seconded, that the public hearing be closed. All voted in favor of the motion.

DeCramer moved, Doom seconded, the adoption of RESOLUTION NUMBER 3637, SECOND SERIES and that the reading of the same be waived. Resolution Number 3637, Second Series is a resolution Adopting the Assessment for Sara Circle Reconstruction Project Y90 setting the interest rate at 4% and the assessment being paid in equal annual installments extending over a period of 10 years. All voted in favor of the motion.

**PUBLIC HEARING - PROJECT Y89: ELM STREET RECONSTRUCTION PROJECT –  
A. PUBLIC HEARING ON PROPOSED ASSESSMENT; B. CONSIDER RESOLUTION  
ADOPTING ASSESSMENT:**

This was the date and time set for a public hearing for Elm Street Reconstruction Project Y89. Glenn Olson, Director of Public Works/City Engineer, indicated that this project involves the replacement of watermain, storm sewer, sanitary sewer and street reconstruction on Elm Street and watermain replacement in the alleys of Block 2 and Block 3 of Fremar Addition from Elm Street to Kossuth Avenue. Mr. Olson indicated that all improvements will be assessed according to the current Special Assessment Policy, including Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. No proposed assessments for residential properties were greater than the \$5,500 maximum.

Sanow moved, Ritter seconded, that the public hearing be closed. All voted in favor of the

motion.

Ritter moved, Doom seconded, the adoption of RESOLUTION NUMBER 3638, SECOND SERIES and that the reading of the same be waived. Resolution Number 3638, Second Series is a resolution Adopting the Assessment for Elm Street Reconstruction Project Y89, setting the interest rate at 4% and the assessment being paid in equal annual installments extending over a period of 10 years. All voted in favor of the motion.

**AWARD OF BIDS - 2011 BONDING – A. CONSIDER RESOLUTION AUTHORIZING THE SALE OF CITY'S GENERAL OBLIGATION TAX INCREMENT BONDS, SERIES 2011A; B. CONSIDER RESOLUTION AUTHORIZING THE SALE OF CITY'S GENERAL OBLIGATION BONDS, SERIES 2011B; C. CONSIDER AUTHORIZATION TO EXECUTE CONTINUING DISCLOSURE AND ARBITRAGE REBATE AGREEMENTS:**

Terri Heaton, Springsteds reviewed the bids that were received for the \$3,150,000 General Obligation Tax Increment Bonds, Series 2011A and for the \$2,050,000 General Obligation Bonds, Series 2011B. Ms. Heaton also reviewed the Amendment to Addendum A of Agreement for continuing Disclosure Services and the Amendment to Addendum B for Arbitrage and Rebate Monitoring.

The bids received for the \$3,150,000 General Obligation Tax Increment Bonds, Series 2011A were from:

Bidder	Price	Net Interest Cost	True Interest Rate
United Banker's Bank	\$3,189,399.40	\$678,449.43	2.4552%
Piper Jaffray & Co.	\$3,279,637.20	\$685,588.08	2.4727%
UMB Bank, N.A.	\$3,121,650.00	\$683,534.22	2.5166%
BOSC, Inc.	\$3,184,575.70	\$693,807.74	2.5370%
Robert W. Baird & Co., Inc.	\$3,256,208.85	\$716,695.59	2.5803%
C. L. King & Associates			
Coastal Securities L.P.			
Samco Capital Markets, Inc.			
Davenport & Company LLC			
Loop Capital Markets, LLC			
Edward D. Jones & Company			
Kildare Capital			
Crews & Associates			
Jackson Securities, LLC			
Cronin & Company, Inc.			
FTN Financial Capital Markets			
Wedbush Morgan Securities			
Corby Capital Markets, Inc.			
Dougherty & Company LLC			
Vining-Sparks IBG, Limited Partnership			
Isaak Bond Investments Inc.			
Northland Securities	\$3,153,492.20	\$712,422.93	2.6187%

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The bids received for the \$2,050,000 General Obligation Bonds, Series 2011B were from:

Bidder	Price	Net Interest Cost	True Interest Rate
United Banker's Bank	\$2,085,851.00	\$422,952.56	2.4618%
UMB Bank, N.A.	\$2,031,140.00	\$426,862.00	2.5414%
Piper Jaffray & Co.	\$2,105,830.30	\$433,816.09	2.5466%
BOSC, Inc.	\$2,069,846.45	\$433,228.88	2.5641%
Bremer Bank, National Assoc. (Marshall, Minnesota)	\$2,050,000.00	\$433,590.22	2.5775%
Northland Securities	\$2,053,022.70	\$440,203.19	2.6193%
Robert W. Baird & Co., Inc. C. L. King & Associates Coastal Securities L.P. Samco Capital Markets, Inc. Davenport & Company LLC Loop Capital Markets, LLC Edward D. Jones & Company Kildare Capital Crews & Associates Jackson Securities, LLC Cronin & Company, Inc. FTN Financial Capital Markets Wedbush Morgan Securities Corby Capital Markets, Inc. Dougherty & Company LLC Isaak Bond Investments Inc.	\$2,106,137.25	\$451,324.97	2.6343%

Boedigheimer moved, Ritter seconded, the adoption of RESOLUTION NUMBER 3939, SECOND SERIES and that the reading of the same be waived. Resolution Number 3939, Second Series is a resolution Awarding the Sale of \$3,150,000 General Obligation Tax Increment Bonds, Series 2011A, Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment. The bonds were sold to United Bankers Bank at a price of \$3,189,399.40; net interest cost of \$678,449.43 and a true interest rate of 2.4552%. All voted in favor of the motion.

DeCramer moved, Boedigheimer seconded, the adoption of RESOLUTION NUMBER 3940, SECOND SERIES and that the reading of the same be waived. Resolution Number 3940, Second Series is a resolution Awarding the Sale of \$2,050,000 General Obligation Bonds, Series 2011B, Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment. The bonds were sold to United Bankers Bank at a price of \$2,085,851.00; net interest cost of \$422,952.56 and a true interest rate of 2.4618%. All voted in favor of the motion.

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Ritter moved, Doom seconded, the approval of the Amendment to Addendum A of Agreement for Continuing Disclosure Services with Springsted Incorporated. This addendum adds the \$3,150,000 General Obligation Tax Increment Bonds, Series 2011A and for the \$2,050,000 General Obligation Bonds, Series 2011B to the original agreement. There is no additional fee for the Disclosure Services. All voted in favor of the motion.

Ritter moved, Doom seconded, the approval of the Amendment to Addendum B of Agreement for Arbitrage and Rebate Monitoring with Springsted Incorporated. This addendum adds the \$3,150,000 General Obligation Tax Increment Bonds, Series 2011A and for the \$2,050,000 General Obligation Bonds, Series 2011B to the original agreement. There is no additional fee for the Arbitrage and Rebate Monitoring. All voted in favor of the motion.

**AWARD OF BIDS - PROJECT Y81: SONSTEGARD INDUSTRIAL PARK-PHASE II – A. CONSIDER RESOLUTION DECLARING OFFICIAL INTENT REGARDING THE PROCEEDS OF TAX-EXEMPT BONDS; B. CONSIDER RESOLUTION ACCEPTING BID (AWARD CONTRACT):**

Glenn Olson, Director of Public Works/City Engineer, reviewed Project Y81 Sonstegard Industrial Park Phase II. This project includes the installation of sanitary sewer main, storm sewer and pavement construction for the extension of Lake Road from Michigan Road to T.H. 68. The project will include site grading for the entire Sonstegard Industrial area including street excavation work. The project also includes the extension of a 16" diameter watermain along T.H.68 from Channel Parkway to just west of the Lake Road intersection with T.H. 68.

Ritter moved, Sanow seconded, the adoption of RESOLUTION NUMBER 3641, SECOND SERIES and that the reading of the same be waived. Resolution Number 3641, Second Series is a resolution Declaring the Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for the Sonstegard Industrial Park – Phase II Project Y81. Council Member Boedigheimer asked why the principal amount of debt expected to be issued for the project would not exceed \$1,950,000 when the low bid was only \$1,574,426. Thomas M. Meulebroeck, Finance Director/City Clerk, indicated that the amount included the bid amount plus the contingency and administrative fee. All voted in favor of the motion, except Boedigheimer who voted no.

Bids were received, opened and read on August 22, 2011 for the Sonstegard Industrial Park Phase II Project Y81. The bids received, opened and read were from:

Duininck Bros, Inc.  
Prinsburg, Minnesota  
\$1,918,247.00

Kuechle Underground Inc  
Kimball, Minnesota  
\$1,574,426.00

Chad Monson Excavating LLC  
Willmar, Minnesota  
\$1,759,399.20

Voss Plumbing & Heating Inc.  
Paynseville, Minnesota  
\$1,634,064.80

Winter Brothers Underground Inc.  
Sioux Falls, South Dakota  
\$2,100,000.00

DeCramer moved, Ritter seconded, the adoption of RESOLUTION NUMBER 3642, SECOND SERIES and that the reading of the same be waived. Resolution Number 3642, Second Series is a

resolution Accepting Bid (Award Contract) for Sonstegard Industrial Park – Phase II Project Y81. This contract was awarded to Kuechle Underground, Inc., Kimball, Minnesota in the amount of \$1,574,426.00. All voted in favor of the motion.

**AWARD OF BIDS - PROJECT Y91: COUNTRY CLUB DRIVE RELOCATION PROJECT – RECOMMENDATION TO LYON COUNTY FOR AWARD OF BIDS OF CITY PORTION OF THE PROJECT:**

Glenn Olson, Director of Public Works/City Engineer, indicated that the Transportation Study that was completed in 2009 indicated the top priority for safety improvements of T.H. 23 being the installation of a new, full interchange at T.H. 23 and CSAH 7. Lyon County and the City of Marshall have received approval for funding for the relocation of a portion of Country Club Drive and reconstruction of CSAH 7 and T.H. 23 intersection. This project is a precursor to the installation of the interchange at CSAH 7 and T.H. 23. In accordance with the Cooperative Construction Agreement, the City and Lyon County will accept the low bid separately. If, in fact, the bids are nonresponsive or excessively over the bid the City may choose to deny its portion of the bid. The engineer's estimate for the total project was \$1,179,347.80. The engineer's estimate for the City portion of the project was \$908,638.00.

On August 11, 2011, bids were received for Country Club Drive Relocation Project Y91. Two bids were received. The low bidder was R&G Construction Co. of Marshall, Minnesota in the amount of \$950,158.48, of which \$713,714.00 is the City portion of the project. It is anticipated the County will award this project on September 6, 2011.

This project has been approved through Mn/DOT as a project initiated and developed by Lyon County. As a significant portion of the project involves a City street (Country Club Drive), it is necessary for the City of Marshall to coordinate its responsibilities with the Lyon County project

Ritter moved, Sanow seconded, approval for the City of Marshall to recommend to the Lyon County Board of Commissioners to award the bid for the city portion for Country Club Drive Relocation Project Y91 in the amount of \$713,714.00 to R & G Construction Co., Marshall, Minnesota in accordance with the Lyon County/City of Marshall Cooperative Construction Agreement, with the understanding that \$507,028.28 will be allocated from County STIP Funds. All voted in favor of the motion.

**APPROVAL OF CONSENT AGENDA – A. TEMPORARY ON-SALE LIQUOR LICENSE FOR THE MARSHALL AREA CHAMBER OF COMMERCE FOR THE BUCK N ROOSTER TAXIDERMY SHOP, 309 EAST COLLEGE DRIVE ON SEPTEMBER 26, 2011; B. CHAPTER 78 OF THE MARSHALL CITY CODE OF ORDINANCES REGARDING SUMP PUMPS – INTRODUCTION OF ORDINANCE; C. CONSIDER AMENDMENT TO THE 2011 WAGE SCHEDULE FOR TEMPORARY/SEASONAL EMPLOYEES D. APPROVAL OF TRANSIENT MERCHANT LICENSE; E. APPROVAL BILLS/PROJECT PAYMENTS:**

Ben Martig, City Administrator, indicated that item 9b, which is Chapter 78 of the Marshall City Code of Ordinances regarding Sump Pumps – introduction of ordinance was removed from the agenda; Council Member Boedigheimer requested item 9e, which is to consider approval of bills/project payments, be removed from the consent agenda; Council Member Sanow requested that item 9d, which is to consider approval of a Transient Merchant License be removed from the agenda.

Sanow moved, Doom seconded, that the following consent agenda items be approved:

The approval of a Temporary On-Sale Liquor License for the Marshall Area Chamber of Commerce to use on September 26, 2011 at the Buck N Rooster Taxidermy Shop, 309 East College Drive. The fee for this license is \$30.00.

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The approval to amend the 2011 Wage Schedule for Temporary/Seasonal Employees.

The approval of the Application for Exempt Permit – LG220 for the Southwest Minnesota Ducks Unlimited for a raffle to be held at the Prairie Event Center, 1507 East College Drive, Marshall, Minnesota on September 27, 2011.

All voted in favor of the motion.

Council Member Sanow indicated that he is not in favor of approving any Transient Merchant Licenses that allow for soliciting for construction services.

Hulsizer moved, Sanow seconded, to deny the Transient Merchant License for American Home Remodeling MN. Council Member Doom asked on what grounds and Council Member Hulsizer indicated that the City does not need these businesses going door to door. Council Member Boedigheimer indicated that the City Council has already approved 21 Transient Merchant Licenses that allow for soliciting for construction services.

Sanow called the question

Voting in favor of the motion were: Sanow and Hulsizer. Voting no were: Byrnes, Doom, DeCramer, Boedigheimer and Ritter.

DeCramer moved, Boedigheimer seconded, the approval of a Transient Merchant License for American home Remodeling MN. The fee for this license is \$315.00. All voted in favor of the motion, except Sanow and Hulsizer who voted no.

Council Member Boedigheimer asked about check number 75811 and 75812 payable to the Rotary Club of Marshall. Thomas M. Meulebroeck, Finance Director, indicated that one check was for Library employees and the other check was for City employees.

Boedigheimer moved, Ritter seconded, that the following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 75788 through 75981. All voted in favor of the motion.

**MARSHALL-LYON COUNTY LIBRARY PROJECT – CONSIDER CHANGE ORDER NO. BP#3-1:**

Sanow moved, Boedigheimer seconded, that the request to approve Change Order no. BP#3-1 be removed from the table. All voted in favor of the motion.

Ron Halgerson, TSP, indicated that the shelving was listed as one of the items in the spec's but MINNCOR Industries left out the periodical shelving units for the Library. After catching this mistake, TSP asked MINNCOR and Office Elements to provide a quote on the periodical shelving. Office Elements quote was \$5,624 and MINNCOR's quote was \$3,221. Mr. Halgerson indicated that MINNCOR is a non-profit State of Minnesota Agency. The Marshall-Lyon County Library Board had met and recommended the approval of Change Order No. BP#3-1.

Some of the Council Members wanted verification that the specification was included in the bid in order to make a decision on whether to approve the added cost or alternatively enforce the specifications

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included in the bidding documents. TSP was not in attendance and therefore the item was tabled at the August 9, 2011 City Council meeting.

Council Member Boedigheimer indicated that MINNCOR should be held accountable for errors, even if the contractor is the State of Minnesota. Boedigheimer moved, Doom seconded, to deny Change Order No. BP#3 with MINNCOR for shelving for the Marshall Lyon County Library.

Mr. Halgerson indicated that it was possible that MINNCOR might not respond well to the situation. Ben Martig, City Administrator, indicated that there was no performance bond included with the contract. If MINNCOR were to reject the bid, the city and library could be stuck without the shelves. Given the library's planned opening this fall the shelving is needed. Mr. Halgerson indicated that even with the additional \$3,200 for the shelving the new library would still be well within their budget.

Council Member Sanow called the question.

Voting in favor of the motion were: Boedigheimer, Doom, Sanow and Hulsizer. Voting no were Ritter, DeCramer and Byrnes.

**CONSIDER APPROVAL TO PURCHASE TWO REPLACEMENT OUTDOOR WARNING SIRENS:**

Rob Yant, Director of Public Safety, indicated that outdoor warning sirens are critical parts of emergency notification to the public in case of an emergency, most often severe weather. The two oldest sirens are working but have limited availability of replacement parts and will not work with the new digital radio system that will be being implemented next year. For cost conservation Mr. Yant is proposing buying replacement sirens that are more comparable to the older sirens they are replacing rather than the other sirens that have been bought. This will be 50 watt vs. 100 watt and be electrical (with a battery backup) rather than solar powered. One siren is located between Schwan's Corporate Headquarters and MMU and the other siren is located behind Perkins (next to the old Running's store at Hwy. 23 and Main). Both have newer units generally around them so having a larger volume won't matter. These replacement units will be new, have digital communications, have a battery backup and be capable of the Public Address notification.

These sirens would be purchased from Frontline Plus, Inc. They are the sole area provider for Whelen Sirens. This company builds the brand that the City currently uses for their outdoor warning system. This company is now also supplying outdoor sirens to the City of Cottonwood.

Sanow moved, Doom seconded, the proper city personnel be authorized to purchase two replacement outdoor warning sirens from Frontline Plus, Inc., in the amount of \$28,238.30. All voted in favor of the motion.

**IT WAS THE GENERAL CONSENSUS OF THE CITY COUNCIL TO MODIFY THE AGENDA TO CONSIDER APPROVAL OF A RESOLUTION FOR DETACHMENT OF SKUNK HOLLOW ROAD AREA AT THIS TIME:**

Dennis Simpson, City Attorney, indicated that a number of years ago the Skunk Hollow roadway was transferred from township/County jurisdiction to the City of Marshall. The City was of the belief that future growth and development of the City would develop in the northeasterly quadrant of the City. At the time of transfer, the County did provide to City of Marshall a financial payment which was to be used for resurfacing of the Skunk Hollow roadway. Those funds are still maintained in a designated City account and have not been used for resurfacing purposes. The roadway is in significant state of disrepair



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and does need repair in excess of resurfacing. The Director of Public Works/City Engineer does not recommend resurfacing roadway.

The roadway and the adjacent agricultural property are not likely to be developed for municipal purposes therefore City staff is recommending that the City utilize the detachment procedure as established by Minn. Stat. §414.06, and detach this property from the City and turn this back to the County. City staff has met with County representatives to discuss the detachment proceeding. The County representatives appear to be cool to the idea of the detachment of the roadway and land from the City. Mr. Simpson indicated that it appears to City staff that the property does not provide any advantage to the municipality and would appear that the property should be detached from the municipality as the property does not serve any municipal purpose.

Statutes authorize the detachment proceeding to be initiated by a resolution from the municipality asking that a hearing be scheduled before the Chief Administrative Law Judge for the State of Minnesota. It is the recommendation that the resolution be approved and would then be forwarded to the State for public hearing on the matter. County and township will have a right to appear at the public hearing to address their concerns regarding the proposed detachment.

Loren Stomberg, Lyon County Administrator, along with County Commissioners Rod Stensrud and Rick Anderson and the Lyon County Public Works Director Suhall Kanwar were in attendance at the meeting and requested that the City Council not go through with the detachment process at this time. Mr. Stomberg indicated that this has not been discussed by the County Commissioners. Mr. Stomberg indicated that representatives from the City, County and Fairview Township should meet to discuss this matter.

Sanow moved, Ritter seconded, that the request to adopt a resolution for Detachment of Skunk Hollow Road Area be tabled until the September 27, 2011 City Council meeting and that there be a Joint City, County and Township before that time. All voted in favor of the motion.

Mayor Byrnes called for a 5-minute recess at 7:00 P.M.

**CONSIDER APPROVAL OF PLANS AND ORDER ADVERTISEMENT FOR BIDS – TH 68 / LAKE STREET INTERSECTION AND TURN LANE IMPROVEMENT PROJECT Y93:**

Glenn Olson, Director of Public Works/City Engineer, reviewed TH 68 / Lake Street Intersection and Turn Lane Improvement Project Y93. Mr. Olson indicated that the plans and specifications have been prepared by the City of Marshall's consultant Short Elliott Hendrickson, Inc. of Mankato Minnesota. Mr. Olson indicated that this project includes the installation of turning lanes and an acceleration lane at the intersection of T.H. 68 and Lake Road, including the Lake Road approach and truck acceleration lane on T.H. 68. The improvement will include excavation and embankment, drainage, gravel base, asphalt surfacing, traffic control, and miscellaneous items as shown on the attached map. These improvements will provide access from the newly developing industrial park on the northwest side of Marshall to T.H. 68. The purpose of the project is to provide both car and significant truck traffic in and out of the industrial park for newly developing businesses. In addition, the improvement will enable a much safer intersection as much of the traffic will be semi-truck traffic. There is a significant amount of commuter traffic on T.H. 68 during the morning and evening rush hour. Turn and acceleration lanes will allow free traffic movements at the intersection for westbound traffic. The acceleration lane for westbound traffic will provide a much safer merging situation for both cars and heavy trucks. This new roadway access from the newly developing industrial park to T.H. 68 will provide access to approximately 100 acres of industrial property. The City of Marshall is currently engaged with several business entities seeking to develop significant industrial warehousing and animal feed production along with the associated office development.

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Ritter moved, Doom seconded, that the plans and specifications for the TH 68 / Lake Street Intersection and Turn Lane Improvement Project Y93 be approved and that the proper city personnel be authorized to advertise for bids to be received on September 16, 2011. All voted in favor of the motion.

**CONSIDER IMPLEMENTATION OF CLASSIFICATION JOB EVALUATION STUDY:**

Sheila Dubs, Assistant to the City Administrator, indicated that the City's consultant, Laumeyer Human Resource Solutions, completed the Classification and Job Evaluation Study on August 9, 2011. Copies of the proposed organizational charts have been provided for reference and to review the recommended changes. The study encompassed City, Library, and Public Housing full- and part-time employees. For illustration purposes, the Library and Public Housing employees were included in the wage schedules that were provided to the City Council; however, Staff recommendations do not include these positions as they are governed by the Library Board and Public Housing Commission.

Ms. Dubs indicated that per the recommendation of the City's Consultant, Staff is recommending the implementation of the following and the approval of the 2011 amended Wage Schedule illustrating the proposed changes:

**TITLE CHANGES:**

**CURRENT JOB CLASS TITLE**

Assistant Street Superintendent  
Assistant to the City Administrator  
Cable Operator  
Checkout Clerk  
Clerk/Typist  
Engineering Technician I  
Engineering Technician II  
New Class  
Maintenance Worker I  
Maintenance Worker II  
New Class  
Payroll/Accounting Clerk  
New Class  
Sales Associate  
Senior Engineering Technician  
WWTF Lab Technician  
New Class

**NEW JOB CLASS TITLE**

Lead Maintenance Worker  
Human Resource Coordinator  
Cable Production Technician  
Liquor Checkout Clerk  
Office Specialist  
Engineering Technician  
Engineering Specialist  
Executive Assistant  
Maintenance Worker  
Senior Maintenance Worker  
Parks Supervisor  
Human Resource Assistant  
Public Ways Superintendent  
Liquor Sales Associate  
Senior Engineering Specialist  
WWT Laboratory Specialist  
WWT Technical Operator

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## FLSA DESIGNATIONS:

Title		FLSA Designation
Airport/Public Ways Maintenance Supervisor		Exempt
Assistant City Engineer		Exempt
WWT Collection System Assistant Superintendent		Exempt
WWT Assistant Superintendent		Exempt
Parks Supervisor	New Position	Exempt
Public Ways Superintendent	New Position	Exempt
WWT Technical Operator	New Position	Non-exempt
Executive Assistant	New Title	Non-exempt

## HAY POINTS:

Title	Points	Wage Range on 2011 Wage Schedule
Parks Supervisor	352	\$20.83 to 27.77 per hour (6 Steps)
Public Ways Superintendent	611	\$27.92 to 37.22 per hour (6 Steps)
WWT Technical Operator	251	\$18.11 to 24.15 per hour (6 Steps)

Staff plans to post the vacancies internally for a minimum of 5 business days. Interested, qualified candidates would be interviewed for each of the positions and a conditional job offer would be presented. Staff anticipates that the hiring into these positions could be completed no later than October 1, 2011. There may be operational impacts of vacated positions, depending on which internal candidates are selected to fill the positions. Staff believes there are strong internal candidates to fill these positions; however, if there is a lack of interest in the new positions, Staff will explore further options.

Ritter moved, Doom seconded, to approve the implementation of all title changes, all FLSA designations, the adoption of Hay points for three new classifications and approval of the 2011 amended Wage Schedule illustrating the proposed changes as recommended by Laumeyer Human Resource Solutions. All voted in favor of the motion, except Boedigheimer who voted no.

## PROJECT Y94: 2011 BITUMINOUS RESURFACING PROJECT -- CONSIDER CHANGE ORDER NO. 1 AND ACKNOWLEDGEMENT OF FINAL PAYMENT APPLICATION:

Glenn Olson, Director of Public Works/City Engineer, reviewed Change Order No. 1 (Final) for 2011 Bituminous Resurfacing Project Y94 with McLaughlin & Schulz, Inc. of Marshall, Minnesota resulting in a contract decrease of \$15,783.30. This change order is the result of final measurements and changes in item quantities during construction.

Doom moved, DeCramer seconded, the approval of Change Order No. 2 (Final) with McLaughlin & Schulz, Inc. of Marshall, Minnesota for a contract decrease of \$15,783.30 and the

acknowledgement of the final payment in the amount of \$7,022.82 for 2011 Bituminous Resurfacing Project Y94. All voted in favor of the motion.

**MARSHALL AIRPARK EAST -- CONSIDER AUTHORIZATION TO ADVERTISE FOR BIDS FOR ENTRANCE ROAD PROJECT:**

Glenn Olson, Director of Public Works/City Engineer, indicated that the City Council has recently approved a construction contract for the development of the Madrid Street Bridge connecting Channel Parkway to the Southeast Airpark Development Area. TKDA has been hired to hire professional services for the development of the Airpark East entrance road from Channel Parkway westerly across the newly constructed Madrid Street Bridge and extending into the development area of the Airpark East. The plans and specifications are complete and the consultant has requested the City approve the plans and specifications and authorize advertisement for bids. The bids are scheduled to be received on September 26, 2011. A pre-bid conference will be held on September 19, 2011 at 11:00 A.M. at the A/D Building Conference Room for the purpose of explaining the project and answering any questions from contractors concerning the bidding documents.

DeCramer moved, Boedigheimer seconded, that the plans and specifications for the Marshall Airpark East be approved and that the proper city personnel be authorized to advertise for bids to be received on September 26, 2011. All voted in favor of the motion, except Hulsizer who voted no.

**NORTH INDUSTRIAL PARK-- INTRODUCE PLAT AND CALL FOR A PUBLIC HEARING:**

Glenn Olson, Director of Public Works/City Engineer, indicated that the City of Marshall has recently purchased the property located in the North Industrial Park and this property is intended for use for I-2 (General Industrial) purposes. The City intends to complete all platting and necessary street and utility construction to make part or all of the property "shovel-ready" for construction of industrial businesses. There are some issues that need to be addressed prior to final plat submittal, including right of way acquisition or dedication for the west roadway, potential annexation of this portion of right of way, and development plans showing existing and final grades for development. Copies of the proposed subdivision have been sent to the local utility companies for their review and comments. The plat has also been presented to the EDA Board for review.

Doom moved, Sanow seconded the introduction of the Preliminary Plat of North Industrial Park and to call for a public hearing to be held on September 27, 2011 at 5:30 P.M. All voted in favor of the motion.

**TIGER PARK THIRD ADDITION – A. INTRODUCE PLAT AND CALL FOR PUBLIC HEARING; B. INTRODUCTION OF ORDINANCE TO REZONE FROM AN A-AGRICULTURAL DISTRICT TO A B-3 GENERAL BUSINESS DISTRICT:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the preliminary part of Tiger Park Third Addition. Mr. Olson indicated that this property has previously been platted as Outlot C of Tiger Park Addition. Mr. Olson indicated that the property owner intends to subdivide and sell the southerly 10 acres of the Outlot C for private development. This south area will be rezoned to B-3 (General Business District) zoning with the northerly 10 +/- acres to remain A (Agricultural) zoning.

Ritter moved, Doom seconded, the introduction of the Preliminary Plat of Tiger Park Third Addition and to call for a public hearing to be held on September 13, 2011. All voted in favor of the motion.

Glenn Olson, Director of Public Works/City Engineer, reviewed the request from Schwan's to rezone the proposed Tiger Park Third Addition from A (Agricultural District) to B-3 (General Business District). This property is currently in the process of being platted and preliminary plat has just been presented. The City of Marshall 1996 Comprehensive Plan (including 2004 Updates and Amendments)

shows this area as commercial area. The request complies with the intent of the Marshall Comprehensive Plan.

Doom moved, Sanow seconded, the introduction of an ordinance to rezone the proposed Tiger Park Third Addition from A (agricultural District) to B-3 (General Business District). All voted in favor of the motion.

**CONSIDER AUTHORIZATION TO CALL FOR BIDS FOR FARM LEASES ON VARIOUS CITY-OWNED PROPERTIES:**

Dennis Simpson, City Attorney, indicated that the City of Marshall is the owner of several parcels of property eligible for crop production within the City of Marshall. Previously the City has leased the property for one to three years dependent upon potential development use of the property. Most of the farm leases expired on December 31, 2011 and the City wishes to rebid these leases for another three-year term, unless plans are in place for a specific development reason. The leases will also be adjusted to include a statement of termination of any or all of each lease subject to the City needing the property for any City or development use. It is the intent to call for sealed bids for the farm leases with a subsequent verbal auction, including the top three bidders on each parcel allowed to raise their bids until a successful high bidder is determined.

Doom moved, DeCramer seconded, that the proper city personnel be authorized to advertise for bids for farm leases on various city-owned properties. These bids will be received at 10:00 A.M. on October 4, 2011 at the Office of the City Clerk, the bids opened and auction with award to the highest bidder occurring immediately thereafter. All voted in favor of the motion.

**CANCELATION OF JANITORIAL SERVICES FOR THE VARIOUS CITY-OWNED BUILDINGS:**

Glenn Olson, Director of Public Works/City Engineer, indicated proposals for cleaning services for various city-owned buildings were requested for one year beginning July 1, 2011 and expiring June 30, 2012. Proposals were received on June 24, 2011. The janitorial services began July 1, 2011 in accordance with the proposals. A checklist was provided for the cleaning service to ensure compliance. The City had not previously worked with Stain Busters from Granite Falls so a reference check was done. Stain Busters was requested to provide proof of liability insurance and workers' compensation insurance. After discussion, the City Clerk's office received a call from Stain Busters on August 23, 2011, indicating their intent to withdraw their services effective August 31, 2011.

Ritter moved, Doom seconded, that if the quotes received from C & C Cleaning for a 3-year contract were still good that the contract for Janitorial Services for the Airport A/D Building, Wastewater Treatment Facility and MERIT Center be awarded to C & C Cleaning.

Ritter withdrew his motion.

Ritter moved, Boedigheimer seconded, that the City of Marshall cancel janitorial services with Stain Busters of Granite Falls, Minnesota, for the Airport Arrival/Departure Building, Wastewater Treatment Facility and the MERIT Center effective immediately due to no insurance. All voted in favor of the motion, except Sanow who abstained.

Ritter moved, Boedigheimer seconded, that the proposal for Janitorial Services be awarded to C & C Cleanings of Marshall, Minnesota for a 3-year contract to expire on June 30, 2014 for the for the Airport Arrival/Departure Building in the amount of \$617.74/month; Wastewater Treatment Facility in the amount of \$511.93/month and the MERIT Center in the amount of \$171.00/ month for each of these

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areas and additional requests for deep cleaning upholstery will be \$0.20/S.F. plus sales tax and additional requests for deep cleaning carpets will be \$20.00/hr. plus sales tax. All voted in favor of the motion, except Sanow who abstained.

Ritter moved, Boedigheimer seconded, the adoption of RESOLUTION NUMBER 3643, SECOND SERIES and that the reading of the same be waived. Resolution Number 3643, Second Series is a resolution to Contract with a Council Member for Janitorial Services under Minnesota Statutes § 471.88, subd. 5 and 471.89, subd. 2. This contract is awarded to C & C Cleaning for a 3-year contract to expire on June 30, 2014 for the for the Airport Arrival/Departure Building in the amount of \$617.74/month; Wastewater Treatment Facility in the amount of \$511.93/month and the MERIT Center in the amount of \$171.00/ month for each of these areas and additional requests for deep cleaning upholstery will be \$0.20/S.F. plus sales tax and additional requests for deep cleaning carpets will be \$20.00/hr. plus sales tax. All voted in favor of the motion, except Sanow who abstained.

**CONSIDER AUTHORIZATION TO PURCHASE PROPERTY AT 103 WEST LYON STREET:**

Ben Martig, City Administrator, indicated that the Dave Hauge is interested in selling his property located at 103 West Lyon to the City of Marshall in the amount of \$75,000. The assessed market value for land and buildings is \$97,500. Mr. Martig indicated that the City of Marshall has a verbal agreement for the acquisition of the property in the amount of \$50,000. Staff is estimating that the total demolition could be \$55,000. Mr. Hauge has since suggested a sale price of \$55,000 as he did some estimating and believes the demolition could be as much as \$10,000 less than the city estimate which was used in the establishment of the final sale price. Staff believes the previous verbal agreement of \$50,000 is fair and that his estimate takes into consideration lower quality fill and cost savings on utility disconnects that are optimistic. Mr. Martig indicated that the public purpose is for future redevelopment immediately adjacent to property owned by the City.

Boedigheimer moved, Ritter seconded, that the proper city personnel be authorized to enter into an Earnest Money Contract of Sale (without agent) with David Hauge for the purchase of the property located at 103 West Lyon Street in the amount of \$50,000. All voted in favor of the motion.

**COUNCILMEMBER COMMISSION/BOARD LIAISON REPORTS:**

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time.

Byrnes            No report.

Hulsizer        Human Rights Commission members were involved with the National Night Out.

Doom            No report.

Sanow           No report.

DeCramer      EDA met and discussed the Marketing Plan; Utilities Commission is working on the sale of bonds for MMU improvements and MMU will no longer allow customers to use credit cards to pay the utility bill.

Boedigheimer No report.

Ritter           No report.

**STAFF REPORT – CITY ADMINISTRATOR:**

Ben Martig, City Administrator, did not have a report at this time.

**STAFF REPORT – CITY ENGINEER – A. ACKNOWLEDGEMENT OF EMERGENCY AGREEMENT WITH BOLTON & MENK, INC. FOR WHOLE EFFLUENT TOXICITY TESTING/TOXICITY REDUCTION EVALUATION; B. HYDRAULIC ANALYSIS AND PRELIMINARY DESIGN OF THE SONSTEGARD/DERUYCK DRAINAGE STUDY:**

Glenn Olson, Director of Public Works/City Engineer, reviewed the recommendation from Wastewater Superintendent Bob VanMoer concerning the requirement of the Minnesota Pollution Control Agency (MPCA) requiring a Toxicity Reduction Evaluation (TRE) Study Plan be conducted to investigate what chemicals in the wastewater discharge to the Redwood River may be affecting the mortality rate of Ceradaphnia Dubia (water fleas). As the directive from MPCA, they required a response for conducting the initiation of the TRE Study Plan within 15 days, Bob VanMoer requested names of firms that had been involved with this type plan and testing before. Bolton & Menk was given as a consultant to do the work, Bob contacted Bolton & Menk and received a proposal and estimate to do the work. Mr. Olson indicated that this is considered professional services and is deemed to be an emergency response; therefore city staff has proceeded with an authorization for Bolton & Menk to prepare the TRE Study Plan. Mr. Olson is looking for acknowledgement from the City Council for this agreement.

Ritter moved, Sanow seconded, acknowledgement of the agreement with Bolton & Menk for Whole Effluent Toxicity Testing/Toxicity Reduction Evaluation. Costs for this plan and testing will be paid from the Wastewater Fund. All voted in favor of the motion.

Mr. Olson provided an update on the Hydraulic Analysis and Preliminary Design of the Sonstegard/Deruyck Drainage Study.

**STAFF REPORT - CITY ATTORNEY:**

Dennis, Simpson, City Attorney, provided an update on the Marshall Hotel and indicated that the next step would be to give notice to the owner declaring the building as hazardous and require him to repair or tear down.

**COUNCILMEMBER INDIVIDUAL ITEMS:**

Council Member Boedigheimer requested that the council receive an up dated maintenance report from Rob Yant, Police Chief, for their vehicles and a surplus property report. Mayor Byrnes indicated that the Sounds of Summers was well attended and plans are continuing on the 911 Memorial.

**REVIEW OF PENDING AGENDA ITEMS:**

There were no questions on the pending agenda items.

**INFORMATION ONLY:**

The following building permits and plumbing permits previously approved by the Building Official were confirmed:

Applicant		Location Address		Description of Work	Valuation
1.	Manuel Lagunas	407	South 2nd Street	Replace porch, Interior Remodel, Replace Some Plumbing	\$8,000

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2.	Jesse Trebil Foundation Systems	705	Brian	Street	Interior drain tile	\$2,900
3.	LeRoy Engler	407	West	College Drive	Reroof (asphalt) 4:12	\$1,200
4.	Joe & Carol Nelson	1211	Patricia	Court	Reroof (asphalt), Reside (steel) on Dwelling & shed, Windows, 2 overhead doors, gutter	\$23,000
5.	Bohlmann Exteriors	820	Viking	Drive	Reroof (asphalt), partial Reside (vinyl)	\$18,700
6.	Bohlmann Exteriors	411	Genesis	Avenue	Reroof (asphalt)	\$5,800
7.	Bohlmann Exteriors	601	North	Minnesota Street	Reroof (asphalt)	\$6,900
8.	Bohlmann Exteriors	800	Viking	Drive	Reroof (asphalt), partial Reside (vinyl)	\$14,600
9.	Bohlmann Exteriors	604	Prospect	Circle	Reroof (asphalt), partial Reside (vinyl)	\$16,400
10.	Bohlmann Exteriors	409	Elm	Street	Reroof (asphalt), partial Reside (vinyl)	\$6,800
11.	Bohlmann Exteriors	119	F	Street	Reroof (asphalt), Partial Reside (vinyl)	\$7,600
12.	Bohlmann Exteriors	405	South	Whitney Street	Partial Reside (vinyl)	\$5,600
13.	Robert J Tholen	102	South	11th Street	Partial Reroof (asphalt), Reside (vinyl) Dwelling & Garage	\$1,500
14.	Robert J Tholen	104	South	11th Street	Partial Reroof (asphalt), Reside (vinyl)	\$1,000
15.	Robert J Tholen	106	South	11th Street	Partial Reroof (asphalt), Reside (vinyl) Dwelling & Garage	\$1,500
16.	Robert J Tholen	112	South	11th Street	Overhead Door, Reroof (steel), Reside (steel)	\$3,000
17.	John Bunge	112	South	10th Street	Doors, Reside (steel)	\$5,000
18.	Keb Properties	409	South	Whitney Street	Reroof Garage (asphalt), Gutters on Dwelling	\$2,200
19.	John Thoof	414	North	7th Street	Reroof (asphalt) 4:12	\$9,000
20.	Clayton Percy	103	Fremont	Street	Reroof (asphalt), Partial Reside (vinyl)	\$3,700
21.	James Lozinski Construction Inc.	200	Deschepper	Court	Reroof (asphalt) 4:12, Reside (vinyl)	\$15,000
22.	Bryan Kraft	603	Hudson	Avenue	Reroof (asphalt)	\$5,000
23.	Scott Haken	606	West	Marshall Street	Reroof (asphalt) Garage, Reside (vinyl) Dwelling & Garage	\$6,500
24.	Claim Pro Exteriors LLC	305	South	5th Street	Reroof (asphalt) 6:12 Shed & Garage	\$2,400
25.	Claim Pro Exteriors LLC	203	Gray	Place	Reroof (asphalt) 6:12	\$6,000
26.	Claim Pro Exteriors LLC	104	North	A Street	Reroof (asphalt) 6:12	\$6,000
27.	Swanson Home Specialists LLC	104	Carrow	Street	Reroof (asphalt) 4:12	\$7,200
28.	Swanson Home Specialists LLC	117	East	Main Street	Reroof (asphalt) 8:12	\$5,000
29.	Swanson Home Specialists LLC	206	East	Main Street	Reroof (asphalt) 8:12	\$8,900
30.	Swanson Home Specialists LLC	217	Oslo	Avenue	Reroof (asphalt) 5:12	\$7,000



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31.	Exterior Solutions MN LLC	1112	David	Drive	Reroof (asphalt) 7:12, Reside (vinyl)	\$18,000
32.	Exterior Solutions MN LLC	115	Ranch	Avenue	Reroof (asphalt) 6:12, Partial Reside (steel)	\$8,500
33.	Glenn Bayerkohler	601	Arbor	Court	Reroof (asphalt) 4:12	\$5,000
34.	James & Janice King	105	North	7th Street	Reroof Dwelling & Garage (asphalt), Window, Gutters, Reside (vinyl)	\$16,000
35.	Dwayne & Judy Skinner	506	Central	Avenue	Shed	\$2,500
36.	Exterior Solutions MN LLC	305	South	6th Street	Reroof (asphalt) 6:12	\$6,800
37.	Daniel Schwab	304	Timberlane		Reroof (asphalt) 4:12,	\$3,800
38.	Beverly Frye	220	Rainbow	Drive	Partial Reside 3 sides, Reroof, Window, Patio door, Over head door	\$12,000
39.	VanLeeuwe Construction LLC	803	Colombine	Drive	Reroof (asphalt) 4:12	\$6,700
40.	Swanson Home Specialists LLC	719	Marguerite	Avenue	Reroof (asphalt) 8:12	\$5,500
41.	Mark & Angela Kathman	205	London	Road	Reroof (asphalt), Partial Reside (vinyl), Overhead door	\$19,300
42.	Bakke's Home Repair & Construction	1103	David	Drive	Reside (vinyl) Partial 2 sides	\$3,500
43.	Bradley & Jill Engebretson	206	Walnut	Street	Garage	\$10,400
44.	True Value Home Center	1238	Patricia	Court	Reside (vinyl), Overhead Door	\$4,000
45.	True Value Home Center	705	DeSchepper	Street	Reroof (asphalt) 5:12	\$8,400
46.	American Waterworks	110	Gray	Place	Basement Waterproofing	\$2,100
47.	Erickson Building Inc.	1005	Colombine	Drive	Reroof (asphalt) 4:12	\$8,700
48.	Curtis Elliott VanMeveren	1002	Dano	Circle	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$19,900
49.	Reuben Steinbronn	1307	Greenview	Place	Reroof (asphalt) 4:12	\$4,500
50.	Bohlmann Exteriors	704	Viking	Drive	Reroof (asphalt) 5:12, Partical Siding (vinyl)	\$11,600
51.	Paul Kimman	610	West	Thomas Avenue	Reroof (asphalt) 4:12, Garage Rafter Repair	\$4,500
52.	Matthew Schreurs	406	Charles	Avenue	Reroof (asphalt) 4:12, Reside (wood), Windows	\$9,000
53.	Robert Carr	603	Cougar	Court	Dwelling	\$130,000
54.	Robert Carr	503	Continental	Street	Dwelling	\$130,000
55.	Dulas Construction, Inc.	604	North	Highway 59	Replace Metal Gable End of Bus Garage	\$1,200
56.	American Remodeling Contractor	415	North	3rd Street	Reroof (asphalt), 5:12 , Reside (Vinyl)	\$9,900
57.	Elevation Restoration LLC	902	Boxelder	Avenue	Reside (vinyl) full	\$5,400
58.	Trinity Exteriors, Inc.	216	Oslo	Avenue	Reroof (asphalt) 5:12	\$6,100
59.	Trinity Exteriors, Inc.	502	North	Minnesota Avenue	Reroof (asphalt) 5:12	\$6,700
60.	James Lozinski Construction Inc.	408	Walnut	Street	Reroof (asphalt) 6:12 and Reside (vinyl) (full)	\$4,800
61.	Nick Spoelstra Construction LLC	611	Winifred	Drive	Reroof (asphalt) 4:12 and Replace Windows	\$7,000

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62.	Bohlmann Exteriors	605	Prospect	Circle	Reroof (asphalt) 5:12, Reside (vinyl), Garage Door size change	\$20,400
63.	Michael & Diane Osmond	1207	Prospect	Road	Reroof (asphalt), Partial Reside (vinyl), Gutters	\$8,500
64.	Shawn Dieken	1715	Thunderbird	Rd.	Deck	\$3,500
65.	Trinity Exteriors, Inc.	216	Athens	Avenue	Reroof (asphalt) 5:12	\$6,000
66.	Trinity Exteriors, Inc.	215	Athens	Avenue	Reroof (asphalt) 5:12	\$7,000
67.	Elevation Restoration LLC	219	Athens	Avenue	Reside (vinyl) (partial) and Replace Windows	\$3,800
68.	Trinity Exteriors, Inc.	307	Sunrise	Lane	Reroof (asphalt) 3:12	\$6,500
69.	Carlton & Angela Lance	1234	Patricia	Court	Reroof (asphalt), Partial Reside (vinyl), Replace Windows, Replace Doors, Replace Garage Doors	\$19,700
70.	Bohlmann Exteriors	1740	Thunderbird	Road	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$36,000
71.	Bohlmann Exteriors	804	Viking	Drive	Partial Reside (vinyl)	\$3,800
72.	Bohlmann Exteriors	203 A	Athens	Avenue	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$11,000
73.	Bohlmann Exteriors	203 B	Athens	Avenue	Reroof (asphalt) 6:12, Partial Reside (vinyl)	\$11,000
74.	True Value Home Center	900	Elizabeth	Street	Partial Reside (vinyl) and Partial Reroof	\$7,000
75.	Maple Street Construction, LLC	200	Rainbow	Drive	Partial (vinyl)	\$5,000
76.	Michael Slagel Construction	202	Robert	Street	Partial Reside (vinyl)	\$1,000
77.	Dennis Lozinski Construction	107	Gray	Place	Reroof (asphalt) 4:12 and Partial Reside (vinyl)	\$10,100
78.	Michael Cable	105	Donita	Avenue	Reroof (asphalt) 4:12	\$7,800
79.	James Lozinski Construction Inc.	109 South	Bruce	Street	Reroof (asphalt) 8:12	\$7,500
80.	American Remodeling Contractor	305 South	4th	Street	Reroof (asphalt) 7:12	\$8,300
81.	American Remodeling Contractor	506	Kendall	Street	Reroof (asphalt) 7:12	\$7,000
82.	American Remodeling Contractor	601	Kendall	Street	Reroof (asphalt)	\$12,700
83.	Dennis Lozinski Construction	304 East	Main	Street	Reroof (asphalt) 7:12	\$6,900
84.	Kevin Lanoue Construction LLC	311 North	"A"	Street	Reroof (asphalt) 4:12	\$5,200
85.	Rick Slagel Construction Inc	201	DeSchepper	Court	Reroof (asphalt) 4:12	\$10,000
86.	Javens Construction	137	"E"	Street	Reroof (asphalt) 4:12	\$7,400
87.	James Lozinski Construction Inc.	1102	David	Drive	Reroof (asphalt) (partial) 6:12	\$8,500
88.	CAB Quality Construction LLC	505 North	4th	Street	Reroof (asphalt) 5:12, 16:12, 8:12	\$4,000
89.	Kevin Lanoue Construction LLC	222	Oslo	Avenue	Windows	\$1,000

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90.	Kevin Lanoue Construction LLC	217		London	Road	Reroof (asphalt) 4:12, Reside (vinyl), Windows, Overhead Door	\$18,000
91.	Northland Roofing	102	West	Main	Street	Sign	\$100
92.	Robert Stassen	1109		David	Drive	Replace Overhead Garage Doors	\$1,900
93.	KHC Construction Inc	1004		Michigan	Road	Wind Tower - Phase II Tower, Nacelle & Associated Items	\$245,400
94.	Matt J. Skuya	518		Harriett	Drive	Basement Remodel	\$1,000
95.	Scott & Kristy Brusven / Brusven Properties LLC	1240		Floyd Wild	Drive	Interior Remodel	\$13,000
96.	Quality Computers	240	West	Main	Street	Install Sign	\$500
97.	Keith VanOverbeke & Jane Blomme	807	North	Bruce	Street	Reroof (asphalt)	\$4,000
98.	Alan & Michelle Castor	706		Sara	Circle	Reroof (asphalt)	\$5,500
99.	Bakke's Home Repair & Construction	501		Viking	Drive	Partial Reroof (asphalt) 4:12 and Partial Reside (vinyl)	\$4,000
100.	Claim Pro Exteriors LLC	303	South	5th	Street	Reroof (asphalt) 9:12, Partial Reside (steel), Overhead Garage Door	\$12,900
101.	Setty Construction, LLC	1107	East	Lyon	Street	Reroof (asphalt) 4:12, 6:12	\$8,000
102.	Mike Buysse Construction, Inc.	422		Legion Field	Road	Partial Reroof (asphalt) 4:12	\$2,400
103.	Austin Demuth	1102		David	Drive	Partial Reside (steel)	\$3,200
104.	Northland Roofing	803	North	5th	Street	Reroof (asphalt) 5:12	\$3,000
105.	Northland Roofing	1113		Bruce	Circle	Reroof (asphalt) 4:12	\$8,400
106.	Scott VanOverbeke Construction LLC	234	North	Hill	Street	Reroof (asphalt) 4:12	\$7,000
107.	Shane Hastings	702	South	Saratoga	Street	Reroof (asphalt) 4:12, Reside (vinyl) (full), Replace Door, Replace Garage Windows	\$17,500
108.	Craig Skorczewski	503		Impala	Court	Partial Reroof (asphalt) 6:12, Reside (vinyl)	\$12,000
109.	Exterior Solutions MN LLC	410	East	Lyon	Street	Reroof (asphalt) 7:12	\$10,000
110.	Ladwalk Roofing, Inc.	1205		Parkside	Drive	Reroof (asphalt) 9:12	\$8,600
111.	Setty Construction, LLC	601		Cougar	Court	Reroof (asphalt) 4:12, 6:12 / Partial Reside (vinyl)	\$10,000
112.	Allen Kruse	404		Jewett	Street	Reroof (steel) 4:12	\$4,300
113.	Exterior Solutions MN LLC	222	North	Whitney	Street	Reroof (asphalt) 7:12	\$6,500
114.	DZ Construction of MN LLC	110	West	Maple	Street	Reroof Dwelling (asphalt) 7:12, Reroof Garage (asphalt) 4:12	\$15,000
115.	Exterior Solutions MN LLC	1002	North	4th	Street	Reroof (asphalt) 7:12	\$11,000
116.	Marshall Commercial Properties, LLC	256	West	Main	Street	Installation of History Mural on west wall of 256 West Main Street	\$20,600
117.	Pretty & Plump Purses	230	West	Lyon	Street	Sign	\$200

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					Partial Reside (vinyl), Overhead Garage Doors, Replace Windows	
118.	True Value Home Center	1215	Patricia	Court		\$6,000
119.	Paul & Joyce Arends	1424	Floyd Wild	Drive	Sheet Rock Basement	\$1,500
120.	Bruce C. Anderson Construction	402	Genesis	Avenue	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$12,000
121.	Fischer Painting & Carpentry	309 North	A	Street	Reroof (asphalt) 8:12, 3:12 / Repair Deck & Railing	\$12,500
122.	James & Joyce Leach	507	Washington	Avenue	Reroof (asphalt)	\$9,700
123.	Schmidt Roofing Inc.	222	Oslo	Avenue	Reroof (asphalt) 4:12, 6:12	\$6,000
124.	Schmidt Roofing, Inc.	1008 West	College	Drive	Reroof (asphalt) 4:12, 6:12	\$8,300
125.	Schmidt Roofing, Inc.	1102	Colombine	Drive	Reroof (asphalt) 4:12	\$9,500
126.	Bruce Grow	207 North	7th	Street	Reroof (asphalt)	\$5,800
127.	David Regnier	822 West	Main	Street	Replace Garage Floor	\$2,000
128.	Exterior Solutions MN LLC	703 North	5th	Street	Reroof (asphalt) 6:12	\$10,000
129.	Lakdwalk Roofing, Inc.	506 East	Lyon	Street	Reroof (asphalt) 8:12	\$10,100
130.	Ladwalk Roofing	204 West	College	Drive	Sign	\$600
131.	Northland Roofing	1110	Skyline	Drive	Reroof (asphalt) 4:12	\$7,700
132.	Swanson Home Specialists LLC	305	Walnut	Street	Reroof (asphalt) 8:12	\$5,300
133.	Exterior Solutions MN LLC	1126	Clifton	Circle	Reroof (asphalt) 6:12; Reside (vinyl)	\$25,000
134.	Kevin Lanoue Construction LLC	627 West	Southview	Drive	Reroof Garage (asphalt) 4:12	\$4,100
135.	American Remodeling Contractors, Inc.	600 East	Southview	Drive	Reroof (asphalt) 6:12	\$10,200
136.	Common Sense Projects	511	Viper	Circle	Reroof (asphalt) 6:12, Partial Reside (vinyl), Overhead Garage Door	\$16,700
137.	Common Sense Projects	308	Warsaw	Circle	Reroof (asphalt) 4:12, Reside (vinyl)- Partial	\$9,300
138.	James Lozinski Construction Inc.	706 South	Saratoga	Street	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$11,900
139.	Common Sense Projects	220	Oslo	Avenue	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$11,200
140.	Penni Hanson	103	Church	Street	Reroof (asphalt), Reside (vinyl), and Replace Windows, Deck, Overhead Door, Entry Door	\$20,900
141.	Tutt Construction, Inc.	1405	Westwood	Drive	Roof Remodel and Reroof (asphalt) 5:12	\$75,000
142.	Layle French Construction Inc.	1303	Englewood	Road	Replace Windows	\$4,500
143.	Swanson Home Specialists LLC	207	London	Road	Partial Reroof (asphalt) 6:12, Partial Reside (vinyl) , Overhead Garage Door	\$9,200
144.	Swanson Home Specialists LLC	506	Donita	Avenue	Reroof (asphalt) 4:12	\$9,300
145.	Jonathon Coil	612 West	Main	Street	Reroof (asphalt), Partial Reside (vinyl), Sheet Rock Walls	\$19,000
146.	James Lozinski Construction Inc.	803 North	Bruce	Street	Reroof (asphalt) 4:12, Partial Reside (vinyl)	\$7,900

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147.	James Lozinski Construction Inc.	304	Athens	Avenue	Reroof (asphalt) 4:12, Reside (vinyl), Replace Windows	\$17,900
148.	James Lozinski Construction Inc.	309	Athens	Avenue	Reroof (asphalt) 4:12, Reside (vinyl), Deck, Replace Windows	\$19,900
149.	James Lozinski Construction Inc.	305	Athens	Avenue	Reroof (asphalt) 4:12, Reside (vinyl), Overhead Garage Door	\$16,900
150.	Common Sense Projects	404	Genesis	Avenue	Reroof (asphalt) 4:12, Reside (vinyl), Window Sashes	\$12,300
151.	Fischer Painting & Carpentry	419	North 3rd	Street	Reroof (asphalt) 5:12, Repair Siding, Repair Deck Railing	\$10,500
152.	Ernest Hennen	1215	Patricia	Court	Reroof (asphalt)	\$11,000
153.	David Hissam & Patricia Day	234	Legion Field	Road	Reroof (asphalt)	\$6,000
154.	Bohlmann Exteriors	109	South High	Street	Reroof (asphalt) 24:12, 6:12, 12:12, Partial Reside (vinyl)	\$19,000
155.	Trinity Exteriors, Inc.	1103	David	Drive	Reroof (asphalt) 5:12	\$8,800
156.	Trinity Exteriors, Inc.	213	Athens	Avenue	Reroof (asphalt) 6:12	\$8,000
157.	Trinity Exteriors, Inc.	227	Athens	Avenue	Reroof (asphalt) 5:12	\$6,000
158.	Debra Laleman	1007	Hackberry	Drive	Partial Reside (vinyl) and window	\$1,400
159.	Andrew DeSaer	915	Pine	Avenue	Garage	\$15,000
160.	Voss Plumbing & Heating	980	North Highway 59		Lift Station	\$10,000
161.	Bohlmann Exteriors	500	West Thomas	Avenue	Reside (vinyl) one garage wall	\$1,000
162.	Elevation Restoration LLC	1403	Ridgeway	Road	Reroof (asphalt) 7:12	\$12,000
163.	Elevation Restoration LLC	1106	Bruce	Circle	Reside (vinyl), Reroof (asphalt) 4:12	\$12,000
164.	All Weather Side and Remodeling, LLC	217	Rainbow	Drive	Reroof (asphalt) 5:12, Reside (vinyl), Replace Windows, Replace Garage Doors, Replace Entry Door	\$15,600
165.	American Garage Door	215	Athens	Avenue	Overhead Door	\$2,100
166.	Ladwalk, Inc.	200	Park	Avenue	Reroof	\$18,500
167.	Ladwalk, Inc.	1136	David	Drive	Reroof	\$18,300
168.	First Choice Builders, Inc.	205B	Athens	Avenue	Replace Overhead Garage Door	\$1,500
169.	First Choice Builders, Inc.	205A	Athens	Avenue	Replace Overhead Garage Door	\$1,500
170.	Daniel Schwab	304	Timberlane		Partial Reside (vinyl)	\$1,500
171.	Elevation Restoration LLC	903	West Main	Street	Reroof (asphalt) 6:12, Reside (vinyl)	\$12,800
172.	Craig & Debra Schafer	505	West Marshall	Street	Overhead Door, Walk in	\$1,000
173.	Bohlmann Exteriors	706	DeSchepper	Street	Reroof (asphalt) 10:12, Partial Reside (Vinyl), Window	\$28,000
174.	Layle French Construction Inc.	202	Park	Avenue	Reroof (asphalt) 4:12	\$8,700

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175.	All American Restoration LLC	211	Rainbow Drive	Reroof (asphalt) 5:12, Partial Reside (vinyl)	\$24,900
176.	Allen & Deborah Gratz	303	Carrow Street	Reroof (asphalt) 4:12	\$4,500
177.	Northland Roofing	106	C Street	Reroof (asphalt)	\$5,000
178.	All American Restoration LLC	223	Oslo Avenue	Reroof (asphalt) 6:18, Reside (vinyl), Windows, & Gutters	\$23,300
178.	Jason & Angela Anderson	501	Garden Circle	Reroof (asphalt), Partial Reside (vinyl)	\$9,500

Applicant		Location Address			Description of Work	Valuation
1.	Manuel Lagunas	407	South 2nd	Street	Replace some plumbing	
2.	Sanderson Mechanical, Inc.	1240	Floyd Wild	Drive	Shampoo bowl, Pedicure Chairs	
3.	Gary A. Smidt	207	Stephen	Avenue	4 - Plex	

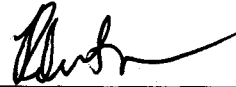
**DETERMINATION TO GO INTO CLOSED SESSION PURSUANT TO MINNESOTA STATUTE 13D.03 RELATED TO UNION CONTRACT NEGOTIATIONS:**

Sanow moved, DeCramer seconded, that the Council go into closed session at 8:15 P.M. pursuant to Minnesota Statute 13D.03 related to union contract negotiations. All voted in favor of the motion.

The closed session was called to order at 8:20 P.M. Those present at the closed session included: Byrnes, Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Staff present included: Ben Martig, City Administrator; and Thomas M. Meulebroeck, Finance Director/City Clerk.


The Council came out of closed session at 8:23 P.M.

Sanow moved, Doom seconded, that the meeting be adjourned. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:

  
Finance Director/City Clerk