

REGULAR MEETING – APRIL 12, 2011

The regular meeting of the Common Council of the City of Marshall was held on April 12, 2011 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by President Pro-tem Boedigheimer. In addition to Boedigheimer the following members were present: Hulsizer, Doom, Sanow, and DeCramer. Absent: Byrnes and Ritter. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Rob Yant, Director of Public Safety; Kim Jergenson, Engineer Technician; Illya Gutman, Building Official; Thomas M. Meulebroeck, Finance Director/City Clerk; and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

APPROVAL OF AGENDA:

It was the general consensus of the council that the agenda be approved as recommended.

APPROVAL OF MINUTES:

Sanow moved, Doom seconded, that the minutes of the regular meeting held on March 22, 2011 be approved as filed with each member and that the reading of the same be waived. All voted in favor of the motion.

PROJECT Y88: DONITA AVENUE RECONSTRUCTION PROJECT – A. PUBLIC HEARING ON IMPROVEMENT; B. RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS:

This was the date and time set for a public hearing on the Donita Avenue Reconstruction Project Y88. Glenn Olson, Director of Public Works/City Engineer, indicated that this project involves the replacement of watermain, sanitary sewer, partial replacement of storm sewer, and street reconstruction. The proposed project will reconstruct Donita Avenue and described utilities from South 1st Street to South 4th Street, including South 1st Street to the intersection of Southview Drive. The current watermain is located in the back yards and will be capped, abandoned and left in place. DeCramer moved, Sanow seconded, that the public hearing be closed. All voted in favor of the motion.

DeCramer moved, Doom seconded, the adoption of RESOLUTION NUMBER 3565, SECOND SERIES and that the reading of the same be waived. Resolution Number 3565, Second Series is a resolution Ordering the Improvement and Preparation of Plans. This resolution provides for the improvements for Project Y88 Donita Avenue Reconstruction Project. All voted in favor of the motion.

PROJECT Y89: ELM STREET RECONSTRUCTION PROJECT - A. PUBLIC HEARING ON IMPROVEMENT; B. RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS:

This was the date and time set for a public hearing on the Elm Street Reconstruction Project Y89. Glenn Olson, Director of Public Works/City Engineer, indicated that this project consists of the installation of curb and gutter, sidewalk, aggregate base, pavement removal and construction replacement of storm sewer and watermains and miscellaneous work. The project also proposes to replace the watermains in the alleys along both sides of North 6th Street from Elm Street to Kossuth Avenue. Council Member Doom asked about sidewalks and was informed that the project includes sidewalk to be extended from North 5th Street to the park. Sanow moved, DeCramer seconded, that the public hearing be closed. All voted in favor of the motion.

DeCramer moved, Doom seconded, the adoption of RESOLUTION NUMBER 3566, SECOND SERIES and that the reading of the same be waived. Resolution Number 3566, Second Series is a resolution Ordering the Improvement and Preparation of Plans. This resolution provides for the improvements for Project Y89 Elm Street Reconstruction Project. All voted in favor of the motion.

AWARD OF BIDS PROJECT Y60 / S.P. A4201-78 & S.A.P. 139-133-01: MADRID STREET BRIDGE PROJECT – A. TERMS AND CONDITIONS OF ACCEPTING AIRPORT IMPROVEMENT PROGRAM (AIP) GRANTS; B. CONSIDER RESOLUTION AUTHORIZING EXECUTION OF MN/DOT GRANT AGREEMENT NO. 98756; C. AWARD OF CONTRACT TO DUININCK, INC. IN THE AMOUNT OF \$664,489.50:

Glenn Olson, Director of Public Works/City Engineer, reviewed the Madrid Street Bridge Project. Mr. Olson indicated that this project has been on the Airport 5-Year Capital Improvement Plan since 2009. In connection with said CIP, City Council action has authorized several stages for the above referenced project. The initial agreement with TKDA, executed February 10, 2009, provided for professional engineering services for design of the Madrid Street Bridge economic stimulus project. Supplemental Agreement No. 1, executed March 9, 2010, expanded the contract to include preparation of the Project Memorandum and additional services. Supplemental Agreement No. 2, executed February 8, 2011, expanded the existing contract with TKDA to include bidding and construction phase services for the Madrid Street Bridge project. Subsequent to the Notification of State Grant Award Offer dated December 14, 2011, a Grant Agreement has been received from the State approving the 70% State participation (\$583,022.00) and 30% Local participation (\$249,867.50).

The City has just received a new “Terms and Conditions of Accepting Airport Improvement Program Grants”, a 30-page document which requires the City to review and sign prior to receiving airport grants. A signed copy of this document is necessary for this and all future AIP Grants and must be renewed each time the terms and conditions would change. The City has not received airport grant funding for construction since 2005, the date of this agreement.

Mr. Olson indicated that the current Airport general aviation area is essentially fully developed for large corporate aircraft. In order to provide the ability for industrial expansion associated with airport related activities, it is necessary to begin the process for airport expansion. Items included in the next phase of development will be available space for corporate hangars and operations, future scheduled air service, airport maintenance building, and other airport-related industrial/commercial uses. The Madrid Street Bridge is the first project necessary for continued development of the East Development Area of the Airport. The next project on the schedule on the CIP is for the extension of the roadway into the airport area and is intended to be funded under the same scenario of 70% State / 30% local participation. This will allow potential private development on the Airport property.

James Denzer, Chairperson Marshall Airport Commission, indicated that the commission was in favor of the project, both because it would help future development and because the grant money was available.

Boedigheimer indicated that this project was budgeted for 2012 but that the grant money is available now.

Council Member Hulsizer and Sanow wanted to know what would happen if the grant money was not accepted at this time. It was indicated that the City could apply for grant funds next year, however the whole process could take a long time and there is no guarantee that there would be money available.

Council Member Sanow asked why they wanted to develop on the east side and not along Highway 19. Mr. Olson indicated that the Madrid Street option was cheaper and was more favorable because it was closer to city limits.

Boedigheimer moved, Doom seconded, that the proper city personnel be authorized to execute the Terms and Conditions of Accepting Airport Improvement Program (AIP) Grants. Voting in favor of the motion were: Boedigheimer, Doom and DeCramer. Voting no were: Sanow and Hulsizer.

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DeCramer moved, Boedigheimer seconded, the adoption of RESOLUTION NUMBER 3567, SECOND SERIES and that the reading of the same be waived. Resolution Number 3567, Second Series is a resolution that provides Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition. This resolution provides for the proper city personnel to execute MN/DOT Grant Agreement No. 98756, which provides for project costs not to exceed \$832,889.50 with MN/DOT's maximum contribution of \$583,022.00 to construct Access Bridge to the East Building Area at the Southwest Minnesota Regional Airport. Voting in favor of the motion were: Boedigheimer, Doom and DeCramer. Voting no were: Sanow and Hulsizer.

Bids were received, opened and read on March 15, 2011 for the Madrid Street Bridge. The bids received, opened and read were from:

Robert R. Schroeder Construction Co.
Glenwood, Minnesota
\$719,419.50

Duininck Inc.
Prinsburg, Minnesota
\$664,489.50

Minnowa Construction Inc.
Harmony, Minnesota
\$841,644.00

Swingen Construction
Grand Forks, North Dakota
\$736,552.70

Grangaard Construction, Inc.
Watertown, South Dakota
\$805,359.45

Doom moved, DeCramer seconded, that the bid for the Madrid Street Bridge Y60 / S.P. A4201-78 and S.A.P. 139-133-01 at the Southwest Minnesota Regional Airport be awarded to Duininck Inc., Prinsburg, Minnesota in the amount of \$664,489.50. Voting in favor of the motion were: Boedigheimer, Doom and DeCramer. Voting no were: Sanow and Hulsizer.

APPROVAL OF CONSENT AGENDA – A. DECLARE TRAILER DONATED FROM FLOYD WILD FOR THE MERIT CENTER AS SURPLUS PROPERTY AND AUTHORIZE THE TRANSFER OF THE TITLE TO MINNESOTA WEST; B. DECLARE SURPLUS PROPERTY FOR THE POLICE DEPARTMENT; C. MS4 PERMIT PROGRAM AND A SUMMARY OF THE 2010 ACTIVITIES – SET PUBLIC HEARING DATE OF MAY 23, 2011; D. APPROVAL BILLS/PROJECT PAYMENTS:

Sanow moved, DeCramer seconded, that the following consent agenda items be approved:

Authorization be granted to allow the 1984 Trailer that was donated by the Floyd Wild trucking Company to the MERIT Center be declared as surplus property and that the title be transferred to Minnesota West.

Authorization be granted to the Department of Public Safety to dispose of surplus City property – twelve (12) vehicles. These vehicles will be auctioned using the State's On-Line auction process. Those vehicles that don't receive the minimum bid will be taken to Alter Metal Recycling for disposal.

A public hearing be scheduled for May 23, 2011 regarding the MS4Permit Program and a Summary of the 2010 Activities.

The following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher no. 73967 through 74179.

All voted in favor of the motion.

AUTHORIZATION TO HIRE RYAN HOFFMAN AS A PART-TIME POLICE OFFICER, TO BE SWORN-IN AND TO ENTER INTO PERA:

Upon the recommendation of Director of Public Safety Robert Yant, Sanow moved, DeCramer seconded, that Ryan Hoffman be employed as a part-time Police Officer with the City of Marshall Department of Public Safety at the rate of \$19.99 effective April 28, 2011. The following resolution was adopted: BE IT RESOLVED that Ryan Hoffman be duly appointed, qualified and acting part-time police officer for the City of Marshall, Minnesota Department of Public Safety, possessing the power of arrest by warrant and otherwise and other authority generally conferred upon and possessed by the Municipal Police Officers in Minnesota with the specific duty of enforcing the laws of the State of Minnesota and the ordinances of the City of Marshall in apprehending violators thereof and engaging in the hazards of protecting the safety and property of others and said employee shall become a member of the Public Employees Retirement Association Police and Fire Fund. All voted in favor of the motion.

MARSHALL-LYON COUNTY LIBRARY PROJECT – CONSIDER CHANGE ORDER NO. 2:

Ben Martig, City Administrator, indicated that due to the wet fall and heavy snow in the winter weather conditions the contractor on the library project received considerable delays from what would have been anticipated from a “normal” Minnesota fall and winter based on recent history. In particular, they had planned to have enough site work done to have the building more significantly enclosed for winter work to proceed. However, that did not happen. TSP architects are recommending a 2-month extension for completion from July 1, 2011 to September 1, 2011. Staff did discuss with the City Engineering Department and they concurred that this is appropriate and have made other considerations with infrastructure projects.

Ron Halgerson, TSP, was in attendance at the meeting to review this change order. Mr. Halgerson indicated that a construction tour is being planned for sometime in June. Council Member Hulsizer indicated that the Library Board has approved this change order.

Hulsizer moved, DeCramer seconded, the approval of Change Order No. 2 with TSP, Inc., for the Marshall Lyon county Library for a 2-month extension changing the project completion date from July 1, 2011 to September 1, 2011. All voted in favor of the motion.

PROJECT Y87: WEST MAIN SANITARY SEWER IMPROVEMENT PROJECT – CONSIDER RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT:

Glenn Olson, Director of Public Works/City Engineer, reviewed the West Main Street Sanitary Sewer Improvement Project Y87. This project involves the replacement of the sanitary sewer main from T.H. 59 to South 10th Street and the replacement of the 54” CMP storm sewer main crossing T.H. 59 near South 11th Street. The project will repave the trenched areas and then overlay the entire street surface from T.H. 59 to the T.H. 68 Bridge over the Diversion Channel. MN/DOT will participate in the cost of the bituminous overlay. Mr. Olson indicated that there is a sanitary sewer main on each side of the road and a decision needs to be made where the new main will be placed. The old mains will need to be capped and abandoned. Sanow moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3568, SECOND SERIES and that the reading of the same be waived. Resolution Number 3568, Second Series is a resolution Ordering Preparation of Report on Improvement for West Main Street Sanitary Sewer Improvement Project Y87. All voted in favor of the motion.

CONSIDERATION OF RESOLUTION FOR SPECIAL ASSESSMENT SETTLEMENT RELATED TO PROPERTY AT 120 LONDON ROAD:

Dennis Simpson, City Attorney, indicated that on May 6, 2002, the Marshall City Council adopted Resolution No. 2438, Second Series for construction project 40135, for the grading, asphalt surfacing, curb and gutter, sanitary sewer and storm sewer for Madrid Road, Channel Parkway and property abutting London Road. The property in question does abut London Road and was assessed special assessment in the amount of \$21,787.88 for that construction project. Of that amount, \$12,433.67 was certified for collection. Property owners related to that property have paid said assessment. The remaining amount, however, of \$9,354.21 was set forth as a lien against the real property at 120 London Road, but the collection of that amount was deferred until a later time. The amount of \$9,354.21 is due upon a change of use of the property as described in the Agreement for Deferred Assessment. In addition to the principal as set forth above, interest has accrued on said unpaid amount in the additional amount of \$6,735.06. Principal and interest due on the deferred special assessment for 120 London Road is \$16,089.27.

Mr. Simpson indicated that the property located at 120 London Road is presently in foreclosure and a perspective buyer has been identified. The deferred special assessment is causing difficulty with financing. City staff has had discussions with the realtor selling the property and City staff has indicated that they would recommend to full Council, payment of principal only with a waiver of interest. Therefore it is the recommendation of City staff that the Council agree to accept sum of \$9,354.21 as payment in full for the deferred special assessment. Council Member Doom indicated that this would set a precedent and was not in favor of this recommendation. Council Member Sanow indicated that he was also not in favor of this request.

Sanow moved, Doom seconded, to deny the request to waive interest due on the deferred assessment for the property located at 120 London Road. All voted in favor of the motion, except Boedigheimer who abstained.

PROJECT Y40: "C" STREET RECONSTRUCTION PROJECT – CONSIDER RESOLUTION AMENDING ASSESSMENT ROLL:

Glenn Olson, Director of Public Works/City Engineer, indicated that bids were received for "C" Street Reconstruction Project Y40, assessments were determined, an assessment hearing was conducted, and assessments were adopted at the October 14, 2010 City Council meeting. Mr. Olson indicated that a transfer of property was completed from the School District to the Marshall Lyon County Library transferring the responsibility of the sanitary sewer main extension and sewer service line from the School District to the City. In addition, a calculation error was found reducing the sewer service assessment to eight properties. DeCramer moved, Hulsizer seconded, the adoption of RESOLUTION NUMBER 3569, SECOND SERIES and that the reading of the same be waived. Resolution Number 3569, Second Series is a resolution Amending Resolution Number 3501, Second Series Resolution Adopting Assessment for Project Y40 "C" Street Reconstruction Project. All voted in favor of the motion.

PROJECT Y73: PEARL AVENUE RECONSTRUCTION PROJECT – CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS:

Glenn Olson, Director of Public Works/City Engineer, indicated that the Pearl Avenue Reconstruction Project Y73 involves the replacement of watermain, minor sanitary sewer replacement, storm sewer installation and street reconstruction. The proposed project will reconstruct Pearl Avenue and described utilities southerly from Country Club Drive. Sanow moved, Doom seconded, the adoption of RESOLUTION NUMBER 3570, SECOND SERIES and that the reading of the same be waived. Resolution Number 3570, Second Series is a resolution Approving the Plans and Specifications and

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Ordering Advertisement for Bids for Project Y73 Pearl Avenue Reconstruction. Bids for this project will be received on May 12, 2011. All voted in favor of the motion.

PROJECT Y90: SARA CIRCLE RECONSTRUCTION PROJECT – CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS:

Glenn Olson, Director of Public Works/City Engineer, indicated that the Sara Circle Reconstruction Project Y90 involves the extension of watermain, replacement of sanitary sewer, and street reconstruction. The proposed project will reconstruct Sara Circle and described utilities north of and including the Elaine Avenue intersection. Doom moved, Sanow seconded, the adoption of RESOLUTION NUMBER 3571, SECOND SERIES and that the reading of the same be waived. Resolution Number 3571, Second Series is a resolution Approving the Plans and Specifications and Ordering Advertisement for Bids for Project Y90 Sara Circle Reconstruction. Bids for this project will be received on May 12, 2011. All voted in favor of the motion.

SEC. 78-73-POWERS AND AUTHORITY OF INSPECTIONS -- INTRODUCTION OF ORDINANCE MODIFYING THE SUMP PUMP INSPECTIONS:

Ben Martig, City Administrator, indicated that in light of the State wide snow depths and threat of flooding this spring, a number of municipalities have been raising the issue as to whether or not cities have the authority to enter private property for the purpose of inspecting sump pump systems to verify compliance with City ordinance. The local City ordinances for Marshall prohibit discharge of sump pump systems into the sanitary sewer systems. The current ordinance does allow City personnel to inspect private residence to verify compliance. However, there was a Federal district court case initiated in the district court of Minnesota, wherein a resident of the City of New Canada, Minnesota did challenge the authority of City officials to inspect private property. The citizen asserted a 4th amendment right against illegal search and seizure issues. The Federal district court indicated that City ordinances only permitting City officials to inspect the property were unconstitutional and did not give City officials permission to inspect residences. However, if the City ordinances gave the homeowner the option to hire a licensed plumber to conduct the inspection and provide those inspection results to the City, that said City ordinances were in compliance with State and Federal constitutions and those ordinances, would be upheld.

Sanow moved, DeCramer seconded, the introduction of an ordinance amending the sump pump requirements. This ordinance would provide for a second option for inspection to be added to the existing ordinance so as to meet constitutional challenge. All voted in favor of the motion.

SEC. 22.91- LICENSE AND BOND -- INTRODUCTION OF ORDINANCE ABOLISHING PLUMBERS LICENSE FEES:

Ben Martig, City Administrator, indicated that the City of Marshall currently has a plumbing license. Upon further research of State statutes, it does not require a local license or fees. The Ways and Means had a discussion questioning the need for a plumber's license and associated annual fee of \$80.00 during the 2009 review of resolution of fees for 2011. The \$80.00 was justified in that building permit fees were not charged for projects that were exclusively for plumbing. Effective January 1, 2011 the City began charging for plumbing projects including, but not limited to, water heaters, A/C, sump pump installation and others as required by the Minnesota State Building Code, with applicable fees to be paid based on valuation. This change put plumbing projects on par with other construction projects. However, there was no discussion whether the \$80.00 annual license fee was still appropriate in consideration of the change. Due to new revenues created with plumbing licenses, staff believes the City can justify eliminating the fee. Staff also is recommending refunding the \$60.00 annual fee back to the plumbing contractors for their 2011 license. The City is in transition in 2011 to change to a calendar year based fee schedule which is why only \$60.00 was charged this year. Staff also recommends eliminating the

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plumber's license entirely. This would put the plumbers on par with our other contractors. The argument to keep the license would be that it would provide the ability to revoke if we run into issues with a contractor.

Sanow moved, DeCramer seconded, the introduction of an ordinance amending the City Code that would abolish the Plumber's License. All voted in favor of the motion.

CHAPTER 86-ZONING, ARTICLE VI, DIVISION 5 – INTRODUCTION OF AMENDMENT TO THE CITY CODE RELATED TO CENTRAL HERITAGE DISTRICT EXTERIOR CONSTRUCTION STANDARDS:

Ben Martig, City Administrator, indicated that the City Council established the Design Review Committee in 2000 in order to evaluate all projects in the Central Business District for compliance with Central Business District Rehabilitation Standards (Chapter 86 Zoning, Article VI, Division 5 of the City Ordinance). This committee has not met for some time but was revived in September 2010. During its meetings since that time, the Committee has reviewed and revised some procedures and requirements that were either outdated or too stringent. During their meeting on January 18, 2011, the Design Review Committee approved the revised Central Heritage District Exterior Construction Standards and recommended presenting them to the Legislative and Ordinance Committee for approval. The Legislative and Ordinance Committee, in the process of their own review, made additional revisions including abolishing the Design Review Committee and making the Planning Commission responsible for evaluation of projects in the Central Heritage District for compliance with the Ordinance.

Doom moved, DeCramer seconded, the introduction of an ordinance amending the City Code related to the Central Heritage District Exterior Construction Standards. All voted in favor of the motion.

CONSIDER RESOLUTION APPROVING ANNUAL QUOTES FOR PORTABLE RESTROOMS FOR THE PARKS DEPARTMENT:

Quotes were received, opened and read on April 1, 2011 and due to discrepancies on bid format and also due to a change in the number of weeks on one item new quotes were requested. These quotes were received, opened and read on April 8, 2011 at 3:00 P.M. The quotes received, opened and read were from:

	Southwest Sanitation Marshall, Minnesota	Gary Laleman Ghent, Minnesota
	Weekly Rate	Weekly Rate
Legion Field Skateboard Park A.D.A. Unisex Accessible April 11 th – May 20 th (7 weeks)	N/C	\$ 62.50
Legion Field Softball Fields A.D.A. Unisex Accessible May 2 nd – August 15 th (15 weeks)	\$ 21.37	62.50
Liberty Park A.D.A. Unisex Accessible April 18 th – October 3 rd (24 weeks)	23.51	62.50
Rate per day for special events	11.00	N/A
Softball Complex Septic Tank Pumping	No bid	85.00 per tank per time

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Doom moved, DeCramer seconded, that the quotations for portable restrooms for the City of Marshall Parks Department be awarded to Southwest Sanitation, Marshall, Minnesota for the period April 1, 2011 through October 1, 2011 and that the quotation for Septic Tank Pumping for the City of Marshall, Minnesota Parks Department be awarded to Gary Laleman, Ghent, Minnesota in the amount of \$85.00 per tank per time for the tanks at the Softball Complex. All voted in favor of the motion.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3572, SECOND SERIES and that the reading of the same be waived. Resolution Number 3572, Second Series is a Resolution to Contract with a Council Member for Portable Restroom Rentals under Minnesota Statutes §§ 471.88, subd. 5 and 471.89, subd. 2. This contract is awarded to Southwest Sanitation at an estimated cost of \$885.00 for the period April 1, 2011 through October 1, 2011. All voted in favor of the motion.

CONSIDER APPOINTMENT TO THE HUMAN RIGHTS COMMISSION:

Sanow moved, Doom seconded, that Cameron Hauge be appointed to the Human Rights Commission for an unexpired term to expire on May 31, 2013. City Administrator Martig indicated that he talked to Mayor Byrnes and he indicated that he would support the appointment. All voted in favor of the motion.

President Pro-Tem Boedigheimer called for a 5-minute recess at 7:05 P.M.

COUNCILMEMBER COMMISSION/BOARD LIAISON REPORTS:

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

- Hulsizer Library Board discussed options for Plum Creek.
- Doom Community Services Advisory Board the Summer brochure has been mailed out; the board received a presentation on My Marshall.com
- Sanow Cable Commission met and decided to not have meetings during the months of June and July.
- DeCramer Utilities Commission will receive their annual audit report on April 20, 2011.
- Boedigheimer Airport Commission members will be attending the annual conference; M.E.R.I.T. Center Commission will be meeting on April 15, 2011.

STAFF REPORTS:

Ben Martig, City Administrator, indicated that there is a House bill for the sales tax bill for the City of Marshall, but there is not a Senate bill at this time. Mr. Martig indicated that he attended the Lyon County Commissioners meeting to discuss the EDA position. A joint meeting needs to be scheduled between the City of Marshall and Lyon County as soon as possible. The financing for the infrastructure is being worked on. There is a PIT meeting scheduled for Wednesday and the Board of Appeal is scheduled for April 25, 2011. Mr. Martig indicated that he attended a conference in Worthington.

Glenn Olson, Director of Public Works/City Engineer, indicated that letters have been sent to the contractors informing them that they need to finish last year's projects.

Dennis Simpson, City Attorney, is continuing to work on prosecution cases and construction contracts for the current year.

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COUNCILMEMBER INDIVIDUAL ITEMS:

Council Member Doom indicated that the joint meeting with Lyon County to discuss an EDA Director needs to be held as soon as possible. Council Member Sanow requested that no parking signs be posted along Windstar and Clarice by Menards. Council Member Boedigheimer and Sanow were also at the Lyon County Commissioners meeting and agree with Martig and Doom that a meeting needs to be scheduled as soon as possible to discuss the EDA Director. Western Community Action's annual meeting will be held on May 12, 2011.

REVIEW OF PENDING AGENDA ITEMS:

There were no questions or concerns on the pending agenda items.

INFORMATION ONLY:

The following building permits and plumbing permits previously approved by the Building Official were confirmed:

	Applicant	Location Address				Description of Work	Valuation
1.	Steven or Ruth Quist	704		Marguerite	Avenue	Install Wall & Doors in Basement	\$1,000
2.	Jag Properties	1210	East	College	Drive	Interior Remodeling Occupancy Change	\$10,000
3.	Lozinski Rentals	417	North	6th	Street	Interior Remodel	\$7,000
4.	Troy's Electric Company	1710	East	College	Drive	Install Sign	\$1,600
5.	Business Properties of Marshall, LLC	238-240	West	Main	Street	Metal Back Brick Wall - Second Floor	\$2,500
6.	John Hiller	230	West	Lyon	Street	Reroof (membrane)	\$8,000
7.	Kevin Lanoue Construction	115		G	Street	Replace Door	\$1,700
8.	Shane A. & Katherine L Weckwerth	108	East	Redwood	Street	Reroof (asphalt), Remodel Porch	\$39,600
9.	True Value Home Center	501	West	College	Drive	Replace Windows	\$9,000
10.	S.E.W. Enterprise, Inc.	1420	East	College	Drive	Temporary Sign/Banner	\$0
11.	James Martin	315	East	Main	Street	Reroof	\$2,000
12.	Curtis Lamote	310		Lawerence	Street	Reroof Dwelling (asphalt)	\$5,000
13.	American Waterworks	106	South	Minnesota	Street	Basement Waterproofing	\$4,900
14.	American Waterworks	604	North	4th	Street	Basement Waterproofing	\$6,000
15.	Grace Life Church	601	East	College	Drive	Replace Windows	\$1,700
16.	Geihl Construction, Inc.	1205		Parkside	Drive	Bathroom & Laundry Room Remodel	\$3,400

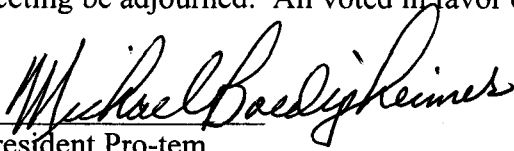
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17.	Calvary Baptist Church	500	South	Saratoga	Street	Sign	\$14,200
18.	Kesteloot Construction, Inc.	102		Parkview	Drive	Replace Windows	\$10,000
19.	Tutt Construction, Inc.	317	West	Main	Street	Replace Door	\$900
20.	Gary Vlaminck Construction	1505		Westwood	Drive	Reroof	\$6,000
21.	Gary Vlaminck Construction	601		Parkside	Drive	Reroof	\$10,000
22.	Diane Buesing	613		Camden	Drive	Replace part of basement floor , Repair basement walls	\$12,000
23.	Mike Buysse Construction Inc.	606		Arbor	Court	Reroof (asphalt)	\$7,000
24.	Alternative of Marshall Inc.	114	North	3rd	Street	Sign	\$100
25.	Mamer Construction LLC	504		Viking	Drive	Addition	\$15,000
26.	Bruce Lidstrom	419	North	3rd	Street	Install steps to deck	\$600
27.	Gary Vlaminck Construction	316	East	Main	Street	Addition	\$15,000
28.	James Lozinski Construction Inc.	604		Jefferson	Circle	Reroof (asphalt)	\$6,500

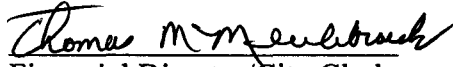
	Applicant	Location Address			Description of Work	Valuation	
1.	Trio Plumbing & Heating	607		Cougar	Court	Finish Bathroom, Sink, HVAC	\$1,500.00
2.	Julie Kopperud	1107		Horizon	Drive	Replace Water Heater	\$800
3.	Bisbee Plumbing & Heating	204		Mustang	Trail	Install Bathrooms	\$12,300.00
4.	Ricky J. Myhre	800		DeScheppe r	Street	Bathroom Remodel	\$300.00
5.	Diane Buesing	613		Camden	Drive	Install plumbing for bathroom	
6.	E.T. Heating & Cooling	1205		Parkside	Drive	Bath & Laundry Remodel	\$500.00
7.	Trio Plumbing & Heating	316	East	Main	Street	Addition	
8.	Terry Zinnel	306	East	Main	Street	Water Heater	\$500.00
9.	Cottonwood Coop Oil Company	108		George	Street	Water Heater	\$500.00
10.	Bisbee Plumbing & Heating	201		C	Street	Library	
11.	Bisbee Plumbing & Heating	1511		Carlson	Street	Water Heater	\$400.00

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Doom moved, DeCramer seconded, that the meeting be adjourned. All voted in favor of the motion.


President Pro-tem

ATTEST:


Financial Director/City Clerk