

SPECIAL MEETING – DECEMBER 8, 2010

A special meeting of the Common Council of the City of Marshall was held on December 8, 2010 in the Board Room at Marshall Municipal Utilities, 113 South 4<sup>th</sup> Street. The meeting was called to order at 5:27 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Hulsizer, Doom, Sanow, DeCramer, and Ritter. Boedigheimer arrived at 6:00 P.M. Absent: None. Staff present included: Ben Martig, City Administrator; Rob Yant, Director of Public Safety; Harry Weilage, Director of Community Services; and Thomas M. Meulebroeck, Finance Director/City Clerk. Others in attendance included: Mary Maertens, CEO Marshall Avera Medical Center and Deb Gau from the Marshall Independent.

**REVIEW 2011 BUDGET:**

The purpose of this meeting was for the final review of the 2011 proposed General Fund Budget prior to being adopted at the December 14, 2010 City Council meeting.

Ben Martig, City Administrator, addressed the \$100,000 that was included in the General Fund budget as a payment in lieu of taxes (PILOT) from Avera Marshall Regional medical Center. Ms. Mary Maertens, CEO Marshall Avera Medical Center, was in attendance at the meeting to address the PILOT payment from Avera's position. Mr. Martig did indicate if this reduction is accepted by the City Council that there could be a reduction in the tax levy for the 2011 Debt Service and this added to the General Fund's Ad Valorem Tax Revenue.

Council Member Sanow did express his dissatisfaction with the hospital in not providing to the City a PILOT payment in a comparable amount as to what has been provided in the past.

Mr. Martig shared information with the City that he had received from Brian Grogan, Attorney with Moss & Barnett on the PEG Access Fee addressed in the Cable Franchise Ordinance. The use of the \$1.50 per month per subscriber appears to be a little unclear but Mr. Grogan did advise the City that they could move forward with implementing the fee if the Council chose to do so and use for Cable (Studio One) expenditures.

Mr. Martig provided three (3) scenarios that could be considered for the staffing of the Cable (Studio One) operations. Option (A) was to leave the budget as proposed with a reduction in part-time and the full time position to a  $\frac{3}{4}$  time position. Option (B) was to implement the reduction in operating expenses of \$15,950 as recommended at a previous meeting and to reinstate the full time position. Staff reviewed this suggestion and does not recommend it since the reduction in operating expenses as proposed would not allow the operations to operate effectively. Option (C) was to implement the additional PEG Fee, which would allow the full time position to remain and the excess funds be used in General Fund. In discussing this option it was the consensus that when the City receives this money that approximately \$7,000 be set aside for marketing and that the position profile of the Director and other personnel employed by Studio One be reviewed.

As a follow up to the previously suggested General Fund Budget adjustments by Council Member Boedigheimer, an adjustment is being recommended to a revenue account and some expenditure accounts and that the savings with the adjustments be offset by adding \$7,800 into overtime wages for the Police Department.


Mr. Martig provided a brief overview and update on the reorganization within the staffing of Public Works and Park Maintenance and that there be no further budget changes made at this time.

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Staff has reviewed the process for purchasing mowers for the Parks and Airport Departments. Based on this review, the \$15,900 in the Park Department budget for 2011 is being eliminated and \$80,000 added to the Airport budget for a self propelled double wing mower with potential attachments added and there be an offset of \$53,600 in revenues as the States 67% participation in this equipment. Once the mower is fully depreciated it could then be possibly passed onto the Parks Department.

It was the general consensus that the budget changes as discussed including Option (C) for the Cable (Studio One) be incorporated with the General Fund 2011 Budget and it be submitted to the City Council at the December 14, 2011 meeting for approval.

Upon motion by Sanow, seconded by Ritter, the meeting was adjourned. All voted in favor of the motion.

  
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Mayor of the City of Marshall

ATTEST:

  
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Finance Director/City Clerk