

SPECIAL MEETING – DECEMBER 1, 2010

A special meeting of the Common Council of the City of Marshall was held on December 1, 2010 in the Professional Room at the Marshall Middle School, 401 South Saratoga School. The meeting was called to order at 6:55 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, Boedigheimer and Ritter. Absent: DeCramer. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Rob Yant, Director of Public Safety; Jeff Wenker, Police Sergeant; and Thomas M. Meulebroeck, Finance Director/City Clerk

REVIEW 2011 BUDGET:

Ben Martig, City Administrator, addressed potential revisions and areas of concerns for the 2011 General Fund Budget. As a follow up to Council Member Boedigheimer's budget adjustments, Mr. Martig provided a list of approximately \$8,300 in General Fund Budget reductions.

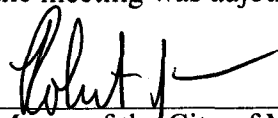
Mr. Martig also reviewed the City's Computer Inventory, date of equipment and schedule for replacement of equipment.

Mayor Byrnes initiated a discussion on prioritizing positions if they were to be reinstated. Mayor Byrnes was advocating that the Department of Public Safety be the number one priority. Rob Yant, Director of Public Safety, addressed the Police Department staffing which included the chief, three (3) sergeants, two (2) corporals, three (3) investigators and nine (9) patrol officers. With a patrol officer retiring in March and not being filled with a new officer the future schedule, overtime, part-time help and the length of time for the training of new officers was discussed.

Council Member Boedigheimer expressed a concern with the Cable position remaining full time. Cable Commission Chairperson David Patterson indicated that the Cable Commission had met and identified approximately \$15,950 in potential operating expenses to be reduced in the budget in order to reclaim the full time position. Mr. Patterson did address a concern with the expectation of revenues being generated from the operation and that at this time there is not enough staffing to do additional tasks to generate additional revenues. Other ideas discussed in reference to the Cable (Studio One) operations were the potential of using non paid interns from SMSU; the implementing of the PEG Access Fee of \$1.50 per subscriber per month; and the need for assisting with the marketing of Studio One's services.

The other concern addressed included: the capital expenditure in the Park Maintenance budget for a new mower; the desk included as a capital expenditure in the Marshall Lyon County Library budget; the schedule for the replacement of computer equipment; the need for overtime within the Building and Inspection Department due to the elimination of a position; an update on the staffing due to reorganization within the Public Works and Park Maintenance Departments which is intended to be in place by June 1, 2011.

Upon motion by Ritter, seconded by Sanow, the meeting was adjourned. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Finance Director/City Clerk