

SPECIAL MEETING – NOVEMBER 23, 2010

A special meeting of the Common Council of the City of Marshall was held on November 23, 2010 in the Professional Room at the Marshall Middle School, 401 South Saratoga School. The meeting was called to order at 6:33 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, DeCramer and Boedigheimer. Absent: Sanow and Ritter. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; and Thomas M. Meulebroeck, Finance Director/City Clerk

REVIEW FINAL CHANGES OF THE BUDGET.

Ben Martig, City Administrator, provided a brief update on the Marshall Lyon County Library and the Cable (Studio I) budgets for 2011. The Library proposed budget reflects the amount being levied by the City for the Library operations to remain the same as the 2010 budgeted amount. The 2011 Cable budget reflects a reduction of approximately \$30,000 in the personnel expenses, which reflects a reduction in the Directors position from full time to $\frac{3}{4}$ time. There was also some reduction in other expenses within the proposed 2011 Cable budget.

David Patterson, Chairperson of the Cable Commission, addressed the commission desire to retain a full time position for the Cable operations. Mr. Patterson did express a concern with the grant monies previously received from the Cable providers for an upgrade in the equipment. Mr. Patterson expressed a concern with the Franchise Ordinance as it relates to what the franchise fees are used for, the potential of utilizing students from SMSU through an internship program, the marketing and revenues that could be generated from Studio One operations.

Holly Martin Huffman, Marshall Lyon County Library Director, and Allen Kruse, Chairperson of the Library Board, were in attendance at the meeting to address the proposed 2011 Budget. The tax levy for the Library operations was being recommended to remain the same for 2011 as 2010. Ms. Huffman and Mr. Kruse were requesting that the City's contribution to the Library be increased by 3% to allow the Library to provide wage step increase to the employees that were previously frozen.

Mayor Byrnes called for a 5-minute recess at 6:56 P.M.

It was the general consensus of the City Council to move forward with the public hearing to consider an 8 $\frac{1}{2}$ % increase in Wastewater rates and 9 $\frac{1}{4}$ % increase in Surface Water rates effective January 1, 2011.

Mr. Martig addressed some potential General Fund changes in revenues and expenditures for the proposed 2011 budget and the use of \$107,500 of the General Fund's reserve to balance the budget.

Council Member Boedigheimer expressed a concern with the Studio One operations going backwards by reducing staff and expenses, the step increases in wages should be implemented in the Marshall Lyon County Library 2011 budget, the city should consider a contribution to SWIF (Southwest Initiative Fund) and that he had a list of possible cuts in the General Fund budget in the amount of \$55,000 to \$60,000.

Other areas of concern addressed were the Fall and Winter Community Education revenues; the reduction in the interest revenue and cost of banking services; the schedule of replacing computer equipment and the potential of not extending the number of years before equipment is replaced and the necessity for employees having more than on screen; publication

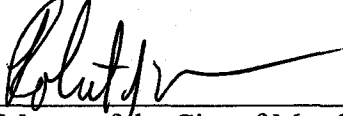
SPECIAL MEETING – NOVEMBER 23, 2010

costs; the new desk requested by the Library; the potential of the City buying a new mower through the State and then passing them on down to Park Maintenance after they have been depreciated; and the potential of contracting out the mowing operations, the transfer of some carry over monies from the EDA to the General Fund; and a loan option program for Capital Equipment as implemented by MMU.

With the potential cuts in personnel costs within the Studio One operations, Public Works and Public Safety it was the consensus that if any were to be reinstated it would be within the Public Safety Division.

DeCramer requested additional information on the City's contribution to H.S.A or VEBA accounts and suggested that the City Council receive financial reports more frequently than quarterly and that they receive a more detailed report of revenues and expenditures.

Upon motion by Hulsizer, seconded by DeCramer, the meeting was adjourned. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Financial Director/City Clerk