

SPECIAL MEETING – NOVEMBER 3, 2010

The special meeting of the Common Council of the City of Marshall was held on November 3, 2010 in the Board Room at Marshall Municipal Utilities, 113 South 4th Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Absent: None. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Bob VanMoer, Wastewater Superintendent and Thomas M. Meulebroeck, Finance Director/City Clerk.

SESSION VI – 2011 BUDGET WORK SESSION:

Glenn Olson, Director of Public Works/City Engineer, and Bob VanMoer, Wastewater Superintendent, addressed the Wastewater and Surface Water operations and future projects to be considered as part of the Capital Improvement Plan and the impacts this has on trying to determine future rates.

Ben Martig, City Administrator, reviewed the accumulative line expenditures for the General Fund and explained some of the circumstances for the changes.

A concern was expressed with the amount of wages budgeted in the Building Inspection / Zoning Budget in comparison to the amount of revenues generated for their services. The number of outstanding building permits was also addressed.

The future potential sale of the current Marshall Lyon County Library Building was discussed along with looking at areas where additional parking could be developed to make the facility more marketable. The Marshall Lyon County Library proposed 2011 budget was reviewed and it was the consensus the increase in contribution from the City through the levy not be increased by more than 3%.

Council Member Sanow excused himself at 6:45 P.M.

The direction of the EDA was discussed with the City and County as a joint venture; as the City being a stand alone; contracting the service out and potentially other options.

Mr. Martig indicated the intent is to budget the same amount of 2011 as 2010 for the outside agencies including the Lyon County Historical Society; MAFAC; Chamber of Commerce Transportation Committee and the Sounds of Summer.

As a follow up to a previous discussion on the Mayor/County proposed travel, conference, schools budget, Ben provided a list of potential meeting and/or conferences that the Mayor and Council Members may want to attend along with the potential cost for each event. Based on the comments received Ben will incorporate an estimate in the 2011 Budget.

Ben addressed some changes to the 2011 General Fund Budget including the recognition of approximately \$52,250 from Southwest/West Central Coop for grant monies for the establishment of the Health Insurance HSA and VEBA's effective January 1, 2011; a reduction in the health insurance premiums for the Third Party Administrator (TPA) and a decrease in Police Department overtime wages. Ben indicated that the plan is to analyze the Police Department overtime and to do some comparisons with other communities.

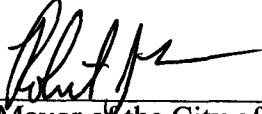
Ben identified some areas to avoid re-inventing government and to consider cooperative agreements. Some suggestions were with Economic Development, Human Resources Cooperative Staffing, Finance Operation (payroll) consolidate with other similar agencies, website maintenance, seasonal mowing / snow removal, Emergency Services, Adult Community Center Management, Studio One operations, animal control, building inspection, planning and zoning, street maintenance operations, Joint City/County airport operations, special service districts, service

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reductions/eliminations (i.e. Human Rights / Municipal Band), Ice Arena, filing personal vacancies in Police Department (March 2011 resignation), filing maintenance position at Street Department, future position for Finance Department and administration of Economic Development activities, and reorganizing within Parks and Public Works Departments and potential savings.

There were some capital expenditures suggested to be deleted from the 2011 budget including the acquisition of the Bud Rose property, Building Inspection Vehicle, Municipal Building windows, Chemical Assessment Team ATV, Police Department ATV, Street Department insulation of building and the two trucks.

Doom moved, Ritter seconded, the meeting be adjourned. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Finance Director/City Clerk