

SPECIAL MEETING – SEPTEMBER 21, 2010

The special meeting of the Common Council of the City of Marshall was held on September 21, 2010 in the Board Room at Marshall Municipal Utilities, 113 South 4th Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Absent: none. Staff present included: Ben Martig, City Administrator; Glenn Olson, Director of Public Works/City Engineer; Harry Weilage, Director of Community Services; Holly Martin Hoffman, Library Director; LuAnn Anderson, Office Manager; Scott VanMoer, Liquor Store Manager; and Thomas M. Meulebroeck, Finance Director/City Clerk.

2010 BUDGET WORKSHOP – SESSION III:

MARSHALL LYON COUNTY LIBRARY:

Holly Martin Huffman, Marshall Lyon County Library Director, provided a handout that addressed the 2010 Board of Trustees, the Library Staff, the Library's Mission, 2009 Highlights, the History of the Building Project, 2009 Library Service Statistics, Library Visitors, 2008 and 2009 Library Usage, the Financial Summary for 2008 and 2009; Library Comparisons with other Communities and general information on the Marshall Lyon County Library Service Area.

PUBLIC WORKS DIVISION:

Glenn Olson, Director of Public Works/City Engineer, reviewed the personnel, operating and capital expenditures for the following departments:

- Municipal Building
- Engineering
- Building Inspection & Zoning
- Street Department
- Airport

Public Way Maintenance and the Public Works Division – Capital Outlay Summary
Mr. Olson also reviewed the proposed Infrastructure Projects for 2011. The organizational chart for the Public Works Division and Community Services Division proposed restructure was addressed.

LIQUOR STORE:

Scott VanMoer, Liquor Store Manager, provided a review of the proposed 2011 budget.

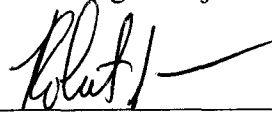
Ben Martig, City Administrator, provided an update of the Liquor Store Focus Group. Mr. Martig provided a summary of the conclusions of the staff based on feedback of the focus group and other factors. The recommendations are:

- a. Single store location
- b. New location
- c. Ideal situation to build a city-owned free-standing facility
- d. 1.5 to 2.5 acre building site
- e. 11,000 to 15,000 s.f. building
- f. Expand parking, improved accessibility, expand cold storage and expand sales space
- g. Ideal location to expand sales would include visibility from the Highway 59/23 intersection and in close proximity to the regional shopping destinations including WalMart, Shopko, Menards and Runnings

Mr. Martig provided maps of potential sites and he offered to check on the price to purchase potential properties in the area of Boyer Drive.

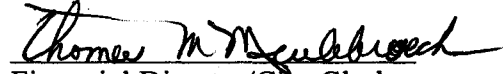
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Doom moved, Sanow seconded, that the meeting be adjourned at 8:15 P.M. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:


Financial Director/City Clerk