

REGULAR MEETING – MAY 11, 2010

The regular meeting of the Common Council of the City of Marshall was held on May 11, 2010 in the Professional Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were present: Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Absent: none. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; Rob Yant, Director of Public Safety; Shane Waterman, Assistant City Engineer; and Jane DeVries, Deputy City Clerk.

The Pledge of Allegiance was recited at this time.

APPROVAL OF AGENDA

It was the general consensus of the council that the agenda be approved as presented.

APPROVAL OF MINUTES

Sanow moved, DeCramer seconded, that the minutes of the Local Board of Appeal and Equalization held on April 27, 2010 and the minutes of the regular meeting held on April 27, 2010 be approved as filed with each member and that the reading of the same be waived. All voted in favor of the motion.

RESOLUTION OF APPRECIATION FOR ROGER KULLA:

Sanow moved, Doom seconded, the adoption of RESOLUTION NUMBER 3402, SECOND SERIES and that the reading of the same be waived. Resolution Number 3402, Second Series is a resolution expressing the City of Marshall's Appreciation to Roger Kulla, Street Department Mechanic. Ben Martig, City Administrator, read the resolution. Roger took this opportunity to thank everyone for their help and support for the past 24 years of employment with the City of Marshall. All voted in favor of the motion.

BOARD AND COMMISSION MEMBER RECOGNITION:

At this time the City Council took the opportunity to recognize community residents for their contributions and time provided to the various boards and commissions. The following members in attendance at the meeting were recognized:

Gwen Mukomela, Community Services Advisory Board, 2004-2010
John Glasgow, Utilities Commission, 2000-2010
Gael Coleman, Senior Citizen Center Commission, 2003-2010
Gary Schmidt, Airport Commission, 2004-2010
Pam Larson, Cable Television Commission, 2004-2010

The following members were not present at the meeting to receive their recognition:

Frank Moore, Community Services Advisory Board, 2004-2010
Jon Harback, Planning Commission, 2004-2010
Candice Conway, Human Rights Commission, 2009-2011
Shane Hastings, Airport Commission, 2006-2010
Linda Erb, Cable Television Commission, 2009-2010
Dale Janiszkeski, Housing Commission, 2000-2010

PUBLIC HEARING ON THE SOUNDS OF SUMMER REQUEST FOR STREET CLOSURE AND PRIVATE USE OF PUBLIC STREETS AND PARKING LOT:

This was the date and time set for a public hearing on the Sounds of Summer Planning Committee for the closure of the following areas:

- 1) Whitney Lot from 8:00 a.m. on Saturday, August 21, 2010 to 2:00 a.m. on Sunday, August 22, 2010. This closure is requested for preparation and clean-up of the concert area for the concert to be held Saturday evening.
- 2) West Marshall Street next to Liberty Park to South First Street, as well as closure of North 1st Street from West Redwood Street to West Marshall Street on Thursday, August 19, 2010 from 2 pm to 10 pm., with approval on West Marshall Street leaving the entrance to Freedom

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Gas Station open.

- 3) South "A" Street from the North Memorial Ambulance entrance to East Saratoga Street on Friday, August 20, 2010 from 10 am to 4 pm, subject to satisfactory arrangements with North Ambulance Service.

Russ Labat from the Sounds of Summer Committee indicated that they would like the request for Whitney Lot to include a larger area (moving closer to West College Drive).

DeCramer moved, Ritter seconded, that the public hearing be closed. All voted in favor of the motion.

Doom moved, Sanow seconded, to approve the request of the Sounds of Summer Planning Committee for the closure of Whitney Lot from 8:00 A.M. on Saturday, August 21, 2010 to 2:00 A.M. on Sunday, August 19, 2010; the closure of West Marshall Street next to Liberty Park to South First Street, as well as closure of North 1st Street from West Redwood Street to West Marshall Street on Thursday, August 19, 2010 from 2 pm to 10 pm., with the entrance to Freedom Gas Station off of West Marshall being left open; and the closure of South "A" Street from the North Memorial Ambulance entrance to East Saratoga Street on Friday, August 20, 2010 from 10 am to 4 pm, subject to satisfactory arrangements with North Ambulance Service. All voted in favor of the motion.

PUBLIC HEARING ON CARR SUBDIVISION II – A. PUBLIC HEARING ON THE PRELIMINARY PLAT AND APPROVAL OF THE PRELIMINARY PLAT; B. CONSIDER RESOLUTION APPROVING THE FINAL PLAT:

This was the date and time set for a public hearing on the Preliminary Plat of Carr Subdivision II. Glenn Olson, Director of Public Works/City Engineer indicated that this is a small portion of the southwest area of Carr Subdivision I which included a portion of Mn/DOT right-of-way set aside for the future connection of Travis Road to T.H. 23. After discussions with Mn/DOT, they provided a monetary incentive to the City and Developer to eliminate the access and transfer their property to the City. This excess right-of-way enables the replatting of Carr Subdivision I. Sanow moved, Doom seconded, that the public hearing be closed. All voted in favor of the motion.

DeCramer moved, Doom seconded, the approval of the Preliminary Plat of Carr Subdivision II. All voted in favor of the motion.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3403, SECOND SERIES and that the reading of the same be waived. Resolution Number 3403, Second Series is a resolution Approving the Final Plat of Carr Subdivision II. All voted in favor of the motion.

CONSENT AGENDA – A. TRANSIENT MERCHANT LICENSE FOR THE COUNTRY STOP INC.; B. TEMPORARY ON-SALE LIQUOR LICENSE FOR MARSHALL AREA CHAMBER OF COMMERCE FOR JULY 13, 2010 AT WEAR IT'S AT; C. TEMPORARY BEER LICENSE FOR MARSHALL SOFTBALL ASSOCIATION; D. TRANSIENT MERCHANT LICENSE FOR A MEN ROOFING; E. LG220 APPLICATION FOR EXEMPT PERMIT FOR HOLY REDEEMER CHURCH FOR SEPTEMBER 26, 2010; F. AUTHORIZATION TO EXECUTE THE STATE OF MINNESOTA DISABILITY GRANT CONTRACT FOR THE INSTALLATION OF THE AUTOMATIC DOOR AT THE MARSHALL MIDDLE SCHOOL; G. DECLARE VEHICLES AS SURPLUS PROPERTY FOR THE POLICE DEPARTMENT; H. APPROVAL BILLS/PROJECT PAYMENTS:

Sanow moved, Ritter seconded, that the following consent agenda items be approved:

The approval of a Transient Merchant License for The Country Stop to sell fresh produce at the Dairy Queen parking lot located at 1207 East College Drive. This license will expire on December 31, 2010 and the fee for this license is \$315.00.

The approval of a Temporary On-Sale Liquor License for the Marshall Area Chamber of

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Commerce to use on July 13, 2010 at Wear It's At, 1217 East College Drive. The fee for this license is \$30.00.

The approval of a Temporary 3.2 Percent Malt Liquor License for the Marshall Softball Association for May 17, 2010 through September 17, 2010 at the Softball Complex. The fee for this license is \$200.00.

The approval of a Transient Merchant License for A Men Roofing LLC to go door to door to sell construction services to repair roofs, siding, windows, gutters and etc. This license will expire on December 31, 2010 and the fee for this license is \$315.00.

BE IT RESOLVED, that the proper City personnel be authorized to advise the State of Minnesota Charitable Gambling Control Board that they have approved the Application for Exempt Permit – LG220 for Holy Redeemer Catholic Church for a bingo and raffle to be held on September 26, 2010 at Holy Redeemer Catholic Church, 503 West Lyon Street, Marshall, Minnesota and that the 30 day waiting period be waived.

The proper city personnel be authorized to execute the State of Minnesota Disability Grant Contract. This is the Election Assistance for Individuals with Disabilities (EAID) Grant to wire and install an automatic door at Marshall Middle School. This grant is in the amount of \$2,750.

Authorization be granted to the Department of Public Safety to dispose of surplus City property – eight (8) vehicles. These vehicles will be auctioned using the State's On-Line auction process. Those vehicles that don't receive the minimum bid will be taken to Alter Metal Recycling for disposal.

The following bills and project payments be authorized for payment: ACCOUNTS PAYABLE, Voucher No. 69501 through 69757.

All voted in favor of the motion.

APPOINTMENT OF BUILDING OFFICIAL ILYA GUTMAN:

Glenn Olson, Director of Public Works/City Engineer, indicated that Per Sec. 18-22 of the City of Marshall Code of Ordinances, the building code of the City must be enforced by a State certified Building Official designated and appointed by the City Council to administer the Code. Mr. Olson indicated that in accordance with Minnesota State Statute 326B.133, each municipality must designate a building official to administer the building code. This official must be certified and have the proper experience necessary, as determined by the Minnesota Department of Labor & Industry, Construction Codes and Licensing Division, to administer the code.

Mr. Olson indicated that Ilya Gutman was designated and has been serving as the City's Interim Building Official. At the January 12, 2010 City Council meeting, the City Council appointed Ilya Gutman as the Interim Building Official based on an hourly basis until a permanent replacement was hired.

At this time Mr. Olson indicated that Ilya Gutman was hired as the City's Building Official and started full-time employment on May 3, 2010. Mr. Olson introduced Ilya Gutman.

Ritter moved, Doom seconded, that Ilya Gutman be appointed as the City of Marshall's Building Official effective May 3, 2010. All voted in favor of the motion.

T.H. 23 TRAFFIC CONTROL PRESENTATION – MN/DOT:

At this time representatives from MN/DOT provided a power point presentation on the T.H. 23 Traffic Control due to the construction project on Highway 23. Allan Rice indicated that this is a 6-month mill and overlay project. Mr. Rice indicated that they expected traffic delays, but not like what has happened over the past couple of days. Mr. Rice indicated that six years ago Highway 23 and 59 intersection was a four-way stop and in planning this construction project MN/DOT figured it would be possible to go back to a four-way stop, but they did not take into consideration the impact of going from two lanes each way to one lane each way and the closing of other intersections along the Highway 23 by-pass.

Adam Arndt, MN/DOT Project Manager, indicated that MN/DOT has taken steps to ease the traffic congestion. He indicated that intersections at Lyon, Saratoga, O'Connell and 4th Street were being reopened and made into right-turn only intersections. He also indicated that the intersection at Saratoga is being made into a three-way stop and the speed limit on Highway 23 in Marshall is being lowered to 45 miles per hour. Mr. Arndt also indicated that they are working on getting temporary traffic signals installed at the Highway 59 and 19 intersections with Highway 23.

Jim Stoutland, MN/DOT Engineer, indicated that a detailed map of construction in Marshall will be available on MN/DOT's Web site.

Council Member Boedigheimer asked when the potholes on West College Drive would be taken care off. Mr. Stoutland indicated that they would be starting soon.

There was a brief discussion on traffic safety. Mr. Arndt indicated that they have a contract with the Department of Public Safety for traffic control at the Hwy 23 & 59 intersection.

Rob Yant, Director of Public Safety indicated that because of a limited staff it is a challenge to provide traffic control for 5 hours per day and encourage the contractors to pursue other forms of traffic control.

Shane Waterman, Assistant City Engineer, indicated that the stop light at the intersection by Shopko be changed to a stop and go to help with the flow of traffic.

Steve Klein, Walnut Grove Mercantile indicated that his business is down 85% to 90% because Highway 23 is the primary access to his business. Mr. Arndt indicated that the contractor was instructed to make this access a right-in right-out access.

Greg Mathiowitz from R & G Construction was concerned what would be done if the temporary traffic signals did not solve the traffic issue.

Mayor Byrnes indicated that the business owners should contact MN/DOT directly with any questions or concerns.

**APPROVAL OF CONTACTS FOR THE WIND TOWER FOR THE M.E.R.I.T. CENTER –
A. PROFESSIONAL SERVICES AGREEMENT WITH SMI AND HYDRAULICS INC.;
B. PROFESSIONAL SERVICES AGREEMENT FOR FOUNDATION DESIGN:**

Ben Martig, City Administrator, reviewed the proposed professional service agreement with SMI & Hydraulics, Inc. The proposal had been previously authorized on November 6, 2009 by the City Council subject to a formal agreement being drafted later. Services for this contract have been substantially completed as well as payment for services paid in January. However, staff feels a formal contract is in order to clarify expectations of services for this work. Mr. Martig, Glenn Olson, Director of Public Works/City Engineer; and Rob Yant, Director of Public Safety have been working with SMI & Hydraulics, Inc. recently to complete this contract for consideration.

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DeCramer moved, Ritter seconded, that the proper city personnel be authorized to enter into a Professional Services Agreement with SMI and Hydraulics Inc., for MERIT Center Training Tower in the amount of \$22,500. All voted in favor of the motion.

Ben Martig, City Administrator, reviewed the Professional Services Agreement for MERIT Center Training Tower Foundation with Barr Engineering Company. Mr. Martig indicated that Barr Engineering Company has reviewed the drawings and geotechnical report provided to them by the City. Based on this review, they have sufficient information to complete a foundation design for the wind tower MERIT Training Facility. Barr Engineering can provide foundation engineering services which will include calculating loads, dynamic analysis, concrete design, fatigue analysis, anchor bolt design and embed ring design. Based on the analysis, they will provide the City with two (2) drawings issued for construction, certified by a MN Professional Engineer, showing all pertinent dimensions and material specifications to allow for fabrication and construction of the foundation. Barr Engineering has estimated the level of effort to complete the tasks, based on a time and expense not to exceed price of \$7,500.00.

Mr. Martig indicated that staff has received two (2) additional proposals, both not to exceed:

TSP	\$8,000.00	EAPC	\$9,700.00
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Sanow moved, Boedigheimer seconded, that the proper city personnel be authorized to enter into a Professional Services Agreement for MERIT Center Training Tower Foundation with Barr Engineering Company in the amount not to exceed \$7,500. Council Member DeCramer asked how many times Barr Engineering would travel to Marshall from Duluth under this contract. It was indicated that the cost covers one trip. All voted in favor of the motion, except DeCramer and Ritter who voted no.

**PROJECT Y76 WATER PLANT ENTRANCE ROAD PROJECT – CONSIDER
RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT:**

Glenn Olson, Director of Public Works/City Engineer, indicated that this project has been requested by Marshall Municipal Utilities (MMU) as a reconstruction project to a private roadway shared with Southwest Coaches. The project is intended to include a subdivision including non-platted properties adjacent to a dedicated public right of way extending approximately 300 feet south of T.H. 23 between MMU and Southwest Coaches.

Ritter moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3404, SECOND SERIES and that the reading of the same be waived. Resolution Number 3404, Second Series is a resolution Ordering Preparation of Report on Improvement. This project involves the reconstruction of the Water Plant entrance road with a concrete surface. All voted in favor of the motion.

**PROJECT Y32 (139-131-03) WINDSTAR STREET FROM T.H. 59 TO CLARICE AVENUE.
(139-132-01) CLARICE AVENUE FROM WINDSTAR STREET TO SUSAN DRIVE
A. RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT; B. RESOLUTION FOR HEARING ON
PROPOSED ASSESSMENT:**

Glenn Olson, Director of Public Works/City Engineer, indicated that project consists of three segments as follows:

139-131-03 (Y32-Segment 1) - Improvements by the extension of Windstar Street, a designated minor arterial street, from T.H. 59 to approximately 300' east of the center line of Clarice Avenue. The portion of Windstar from T.H. 59 to Clarice Avenue has been designated as part of the Municipal State Aid System. The street construction included grading, aggregate base, bituminous base, and bituminous surfacing. Utilities installed included storm sewer, sanitary sewer and

watermain.

139-132-01 (Y32-Segment 2) - Improvements by the installation of Clarice Avenue, a designated collector street, connecting Windstar Street to Boyer Drive. This section of roadway has been designated as a part of the Municipal State Aid System. The street construction included grading, aggregate base, bituminous base and bituminous surfacing. Utilities installed included storm sewer, sanitary sewer and watermain.

139-132-01 (Y32-Segment 3) - This project covers the improvements by the installation of Clarice Avenue, a designated collector street, connecting Boyer Drive to Susan Drive. This section of roadway has been designated as a part of the Municipal State Aid System. The street construction included grading, aggregate base, bituminous base and bituminous surfacing. Utilities installed included storm sewer, sanitary sewer and watermain.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3405, SECOND SERIES and that the reading of the same be waived. Resolution Number 3405, Second Series is a resolution Declaring Cost to be assessed and Ordering Preparation of Proposed Assessment for Project Y32 (139-131-03) Windstar Street from T.H. 59 to Clarice Avenue and Windstar Street to approximately 300' East of Clarice Avenue; and (139-132-01) Clarice Avenue from Windstar Street to Susan Drive. This resolution provides for the assessment to be paid over a 10 year period at an interest rate of 5.8%. All voted in favor of the motion.

Doom moved, DeCramer seconded, the adoption of RESOLUTION NUMBER 3406, SECOND SERIES and that the reading of the same be waived. Resolution Number 3406, Second Series is a resolution Calling for a Hearing on Proposed Assessment for Project Y32 (139-131-03) Windstar Street from T.H. 59 to Clarice Avenue and Windstar Street to approximately 300' East of Clarice Avenue; and (139-132-01) Clarice Avenue from Windstar Street to Susan Drive. The public hearing will be held at 5:30 P.M. on June 8, 2010. All voted in favor of the motion.

RESOLUTION APPROVING PERMANENT EASEMENTS WITH BNSF AND AUTHORIZING PAYMENT FOR EASEMENT ACQUISITION:

Dennis Simpson, City Attorney, indicated that the City of Marshall and BNSF Railway Company have been negotiating for a significant number of years regarding the appropriate language to be used for the permanent flood control levy easements necessary for the finalization of the Corps of Engineers Flood Control Project. The project was constructed several years ago and the construction agreement does address the need for construction of levy and obtaining easements either using some or part of lying adjacent to Railway property. After numerous unsuccessful attempts to approve easement language, City Attorney and the attorney for the Railway have now reached agreement on language to be approved. The proposed easement document has been preliminarily approved by BNSF which means that the appropriate managers for BNSF are prepared to recommend it to senior management for execution. Senior management at the Railway, however, will not consider final approval until such time as the City of Marshall has presented an executed copy of the agreement to the Railway. Therefore it is the recommendation that the proposed easement agreement be approved by City Council and that two signed documents be forwarded to the Railway.

Mr. Simpson also indicated that the parties have previously agreed that the appropriate price to be paid for the acquisition of easements total \$29,060. A Flood Control Project Fund has been established. The fund now contains necessary sums to be paid for the acquisition of easement. Railway is recommending that the easement acquisition fund (\$29,060) be forwarded to the Railway along with the executed copies. Railway will then execute the appropriate documents and will return signed document which can then be recorded in the courthouse.

Sanow moved, Ritter seconded, the adoption of RESOLUTION NUMBER 3407, SECOND SERIES and that the reading of the same be waived. Resolution Number 3407, Second Series is a

resolution Approving Flood Protection Levy Easements and Authorizing Payment. All voted in favor of the motion.

Mayor Byrnes called for a 5-minute recess at 7:00 P.M.

CONSIDER AMENDMENT RELATED TO ELECTED WRITE-IN VOTES – CALL FOR A PUBLIC HEARING AND CONSIDER AMENDMENT RELATED TO CITY COUNCIL FILING DATES – CALL FOR A PUBLIC HEARING:

Ben Martig, City Administrator, indicated that Thomas M. Meulebroeck has reviewed the write-in votes as provided through the Minnesota Secretary of State office. The City of Marshall does not have any provisions under our Charter requiring this request. The amendment regarding the counting of write-in votes was presented to the Charter Commission on Thursday, April 29, 2010. They voted unanimously to approve the amendment. Mr. Martig indicated that State Statutes allow for amendments to the City Charter by recommendation of the Charter Commission and unanimous approval of the City Council following a public hearing. The Charter Commission felt this was an appropriate procedure as it is primarily administrative in nature.

Ben Martig indicated that the Minnesota legislature amends the filing periods for city office every so often and when this happens the City then needs to make an amendment to the charter. Staff is recommending that the charter be amended to state as follows; "*in compliance with the Candidate filing period as defined by Minnesota Statute §205.13, subd. 1a.*" The City would then be in compliance with the Minnesota Statute. The amendment regarding the filing dates was presented at the Charter Commission meeting on Thursday, April 29, 2010. They voted unanimously to approve the amendment. Mr. Martig indicated that State Statutes allow for amendments to the City Charter by recommendation of the Charter and unanimous approval of the City Council following a public hearing. The Charter Commission felt this was an appropriate procedure as it is primarily administrative in nature.

Council Member Hulsizer indicated that she was not in favor of proposed amendment regarding the counting of write-in votes. Ms. Hulsizer stated that if a write-in vote was not counted it was like the voter did not vote.

Sanow moved, Doom seconded, the introduction of an ordinance amending Chapter 4, Section 4.03 Nominations by Elections of the City of Marshall Charter and call for a public hearing to be held at 5:30 P.M. on May 25, 2010. All voted in favor of the motion.

EDA SUBORDINATION POLICY COMMERCIAL OR RENTAL:

Ben Martig, City Administrator, indicated that Dennis Simpson, City Attorney has drafted a proposed loan subordination policy and incorporated the requested and recommended changes from the EDA board and Ali Joens, with the Southwest Minnesota Housing Partnership, who processes the subordination requests. This document was drafted to establish a uniform policy regarding the processing of subordination agreements involving commercial or rental rehabilitation property as secured by Small Cities Development Rehabilitation Program loans. The subsequent loan proceeds to be obtained by borrower, for which the subordination agreement is requested, shall only be used by borrower for improvements to the real estate and for the acquisition of furniture of office equipment. Loan proceeds shall not be used for acquisition of inventory by borrower. The original grant was with the City Council and therefore the subordination policy is being maintained within their authority. Council Member Boedigheimer was not comfortable specifying a consultant in the policy. Staff agreed to made the revision.

Boedigheimer moved, Doom seconded, that this be tabled until the next regular City Council meeting on May 25, 2010 to provide staff time to verify the wording of the policy. All voted in favor of the motion.

AUTHORIZATION TO APPLY FOR A GRANT FOR ENERGY EFFICIENT IMPROVEMENTS IN CITY BUILDINGS:

Ben Martig, City Administrator, reviewed the request to apply for a grant from the Minnesota Office of Energy Security to assist in the cost of making energy efficient improvement to city buildings. Mr. Martig indicated that these grants are awarded through a competitive evaluation process to local governments to assist in the cost of making energy efficient improvements to existing buildings and facilities. The amount of energy saved and labor hours paid relative to grant funds requests; and the reduction of greenhouse gas (GHG) emissions will be primary factors in assessing an applicant's potential to achieve this purpose. The current lighting system in many of the city buildings is poor and outdated. Currently the street department has to use trouble lights in order to have enough light when working in the building. Not only are the new lights more efficient but the cost of the bulbs are half the price of the current bulbs used. The bulbs used in City buildings were discounted in December of 2009. The Retrofit Companies out of Owatonna did an analysis on the lightening in City Hall, Wastewater, Street Department, Liquor Store, Fire Hall, North Ambulance, Parks and the Airport that indicated a payback for each location. The Library and the Senior Citizen Center switched to T8 several years ago but the City did not do all city buildings at that time. These funds can be used to replace existing windows with energy efficient windows, door repair or replacement, interior lighting and control improvements, heating, ventilating, and air conditioning (HVAC) upgrades. This is a 50/50 matching grant up to \$150,000.

Doom moved, Ritter seconded, that the proper city personnel be authorized to apply for a Grant for Energy Efficiency Improvements in City Buildings. All voted in favor of the motion.

CONSIDER APPOINTMENT TO THE CABLE TELEVISION COMMISSION:

Per the recommendation of Mayor Byrnes, Doom moved, DeCramer seconded, and it was unanimously approved that the following appointment be made:

Cable Commission – Brian Bromen be appointed for a 3-year term to expire on May 31, 2013.

COUNCIL MEMBER COMMISSION / BOARD LIAISON REPORTS:

Reports by the Mayor and Council Members of the various Boards and Commissions were presented at this time:

Byrnes No report.

Hulsizer Library Board met on Monday and made an offer for the Director position to Holly Martin Huffman.

Doom Marshall Community Services Advisory Board discussed the summer schedule.

Sanow Cable Commission met but Sanow was unable to attend.

DeCramer EDA minutes are included in the agenda packet.

Boedigheimer Airport Commission met last week; M.E.R.I.T. Center is coming up and the PrairieNet Consortium met.

Ritter Housing Commission met on Monday.

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STAFF REPORTS:

Ben Martig, City Administrator, indicated that he has not been involved with the hiring process of the new Library Director; he has been working on the sales tax bill for the M.E.R.I.T. Center and Amateur Sports Center; Mr. Martig provided a brief update on where things are at with the State budget; there was a meeting with the Sergeants union and there may be a contract to review at the next council meeting to review this union contract; the CRIF loan application for Turkey Valley Farms is in process; there will now be a link on the City Web site to City Council agenda and meetings. The Small Cities Development Program plan is being worked on. Gregg Swanson is back from his year long tour in Iraq.

Dennis Simpson, City Attorney, indicated that the dog bite issue was in court today. Mr. Simpson indicated that he will be meeting with the victim to discuss various creative ideas she has on educating for dog owners.

Glenn Olson, Director of Public Works/City Engineer, indicated that they are working on the Bike Path, mill and overlay on various city streets and the development of the Middleton Property.

COUNCIL MEMBER INDIVIDUAL ITEMS:

Other items brought forth by the Mayor and Council Members included the PrairieNet Consortium held their very last meeting and Mayor Byrnes indicated that it is time for Ben Martig's annual review.

REVIEW OF PENDING AGENDA ITEMS:

There were no questions or concerns on the pending agenda items.

INFORMATION ONLY:

The following building permits previously approved by the Building Official were confirmed:

	Applicant	Location Address			Description of Work	Valuation
1	Menard, Inc.	1500	Boyer	Drive	Commercial Building	\$3,200,000
2	Daniel L. Giles & Paula Schneekloth	112	Park	Avenue	Kitchen Remodel	\$1,000
3	Alan Zant	602	Elaine	Avenue	Reroof (asphalt), Replace Door	\$5,800
4	Lawrence L. & Faye C. Haugen	1104	Willow	Lane	Reside Apartment (vinyl)	\$3,100
5	Michael & Vicky Felcyn	403	Viking	Drive	Reroof Dwelling (asphalt)	\$8,900
6	Kesteloot Construction, Inc.	602	South 2nd	Street	Reroof Dwelling (asphalt)	\$5,000
7	Janet Lindsay	1420	Floyd Wild	Drive	Reroof Dwelling (asphalt)	\$7,500
8	Michael Slagel Construction	700	Marguerite	Avenue	Sheetrock Garage	\$1,100
9	Richard Louwagie Construction	405	North 6th	Street	Reroof Dwelling (asphalt)	\$6,000
10	James Lozinski Construction Inc.	615	Camden	Drive	Reroof Dwelling (asphalt)	\$6,000

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11	James Lozinski Construction Inc.	305 West	Saratoga	Street	Reroof Dwelling (asphalt) & Replace Door	\$11,000
12	Joseph & Rachel Schaffran	106	George	Street	Reroof Dwelling (asphalt)	\$5,000
13	Frank & Cecilia Sanow	311	Lawerence	Street	Reroof Dwelling (asphalt)	\$2,000
14	Steven & LeeAnn Buysse	110 West	Thomas	Avenue	Reside and Reroof (asphalt)	\$9,800
15	Starlite Partnership	1005	Emerald	Court	Reroof Apartment (asphalt)	\$5,900
16	Starlite Partnership	1001 & 1003	Indiana Jones	Avenue	Reroof Garage (asphalt)	\$6,900
17	Ziegenhagen Investments, LLC	100 North	Highway 59		Demo Quonset from top of building	\$0
18	Coudron Construction, Inc.	715	Nuese	Lane	Reroof Dwelling (asphalt)	\$9,400
19	Donald Mayaert	301	G	Street	Reroof Dwelling (asphalt)	\$4,800
20	Mike Buysse Construction Inc.	1101	Eastwood	Avenue	Reroof (asphalt)	\$7,500
21	Mike Buysse Construction Inc.	1103	Eastwood	Avenue	Reroof (asphalt)	\$7,500
22	Mike Buysse Construction Inc.	1109	Eastwood	Avenue	Reroof (asphalt)	\$7,500
23	Mike Buysse Construction Inc.	1107	Eastwood	Avenue	Reroof (asphalt)	\$7,500
24	Mike Buysse Construction Inc.	1105	Eastwood	Avenue	Reroof (asphalt)	\$7,500
25	Space Development Co. of Marshall	508	Pleasant	Street	Reroof Dwelling (asphalt)	\$7,500
26	Kevin Lanoue Construction	501	Dogwood	Avenue	Reroof Dwelling (asphalt)	\$8,600
27	Rolland J. & Mary D. Roseland	500 West	Marshall	Street	Remodel Bathroom	\$500
28	Dennis Lozinski Construction	401 South	4th	Street	Replace doors	\$2,000
29	Dennis Lozinski Construction	1303	Horizon	Drive	Reroof Dwelling (asphalt)	\$9,000
30	Dennis Lozinski Construction	703 South	1st	Street	Reroof Dwelling (asphalt)	\$7,000
31	Rick Slagel Construction Inc	305	Carrow	Street	Reroof Dwelling (asphalt)	\$6,000
32	Jullo Korr	701 South	4th	Street	Steps	\$1,000
33	Allen L. Schmidt	501	Impala	Court	Sunroom Addition	\$12,000
34	Scott VanOverbeke Construction	800	Cheryl	Avenue	Reroof Dwelling (asphalt)	\$7,000

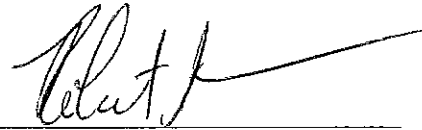
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35	Gregory Matthys	111	"E"	Street	Reroof Dwelling (asphalt)	\$7,500
36	Robert D. Andres	624	Donita	Avenue	Reroof Dwelling (asphalt)	\$6,600
37	Thomas Ricke	105	"H"	Street	Reroof Dwelling (asphalt)	\$5,000
38	Tanya L. Simon	505	East	College Drive	Interior Remodel, Replace window	\$3,000
39	Gordon F. Edwards Jr.	502	Jewett	Street	Finish Basement, Install Window	\$2,000
40	Brain Page	702	South	2nd Street	Stairs	\$700
41	DeWayne Johnson	1218	Parkside	Drive	Reroof (asphalt)	\$5,000
42	Geske Home Improvement Co.	506	West	Southview Drive	Window	\$6,000
43	Jeff Gladis Construction	306	Jean	Avenue	Reroof Dwelling (asphalt)	\$4,000
44	Jeff Gladis Construction	611	Kathryn	Avenue	Reroof Dwelling (asphalt)	\$9,800
45	Wade & Cindy McKittrick	1109	Jefferson	Avenue	Reroof Dwelling (asphalt)	\$7,100
46	Jeff Gladis Construction	209	Carrow	Street	Reroof Dwelling (asphalt)	\$8,100
47	Jeff Gladis Construction	1109	Horizon	Drive	Reroof Dwelling (asphalt)	\$8,500
48	Jeff Gladis Construction	501	Genesis	Avenue	Reroof Dwelling (asphalt)	\$6,600
49	Darren A. Struck	109	Marlene	Street	Reroof Dwelling & Garage (asphalt)	\$5,600
50	Susan M. Broman	202	East	Redwood Street	Reroof Dwelling (asphalt)	\$4,300
51	James Lozinski Construction Inc.	204	Donita	Avenue	Reroof Dwelling (asphalt)	\$6,400
52	James Lozinski Construction Inc.	619	Kathryn	Avenue	Reroof Dwelling (asphalt)	\$5,800
53	James Lozinski Construction Inc.	607	Parkside	Drive	Reroof Dwelling (asphalt)	\$8,800
54	James Lozinski Construction Inc.	710	South	4th Street	Reroof Dwelling (asphalt)	\$5,600
55	Alan Carpenter	608	Donita	Avenue	Reroof Garage (asphalt)	\$1,700
56	Alan Carpenter	608	Donita	Avenue	Reroof Dwelling (asphalt)	\$3,900
57	Kevin Lanoue Construction	1216	Patricia	Court	Reroof Dwelling (asphalt)	\$6,700
58	Kevin Lanoue Construction	614	Donita	Avenue	Reroof Dwelling (asphalt)	\$7,300
59	John W. Schaefer	610	West	Main Street	Reroof Dwelling (asphalt)	\$7,000

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60	Haneca's Roofing	708	South	4th	Street	Reroof Dwelling (asphalt)	\$6,100
61	Doom & Cuypers, Inc.	401	South	Saratoga	Street	Reroof (asphalt), Reside (vinyl) Storage Buildings	\$4,000
62	Sequoia Holdings LLC	432	North	7th	Street	Reroof Dwelling (asphalt)	\$5,000
63	Coudron Construction, Inc.	602	South	2nd	Street	Reroof Dwelling (asphalt)	\$8,700
64	Rogers Rentals/Home Improve LLP	304		Walnut	Street	Deck	\$1,500
65	Randy Sharbono	1235		Patricia	Court	Bathroom	\$2,500
66	Michael Slagel Construction	703		Kennedy	Street	Replace Doors	\$450
67	Roger B Holbeck	605	South	2nd	Street	Reroof Dwelling (asphalt)	\$6,500

Doom moved, DeCramer seconded, that the meeting be adjourned at 7:45 P.M. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:

Jane Weveris
Deputy City Clerk