

SPECIAL MEETING – OCTOBER 20, 2009

A special meeting of the Common Council of the City of Marshall was held on October 20, 2009 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Byrnes. In addition to Byrnes the following Council Members were present: Hulsizer, Doom, Sanow, DeCramer, Boedigheimer and Ritter. Absent: none. Staff present included: Ben Martig, City Administrator; Dennis Simpson, City Attorney; and Thomas M. Meulebroeck, Finance Director/City Clerk.

PRESENTATION OF THE COMMUNITY ORGANIZATION REQUEST:

At this time several outside agencies made their request for appropriations from the City's 2010 Budget. The requests were as follows:

Robert Boese, LuAnn Anderson and Kathleen Ashe from the Marshall Lyon County Library reviewed staffing needs for the new library. Given the current financial uncertainty and in the absence of a Library Director they are requesting that in lieu of the required annual meeting with the city and county the Board will submit the same budget as last year's approved budget with the only increase being in the health insurance. They indicated that their anticipated reserves at the end of 2009 would be \$186,000.

Ellayne Conyers and Andrea Hess representatives from Lyon County Historical Society indicated that they are requesting \$16,100 for 2010. Ms. Conyers indicated that the three fund raisers that they depend on to help meet their budget have all had decreased in revenue in 2009.

Russ Labat representative from the Sounds of Summer Committee provided a recap of the 2009 revenues and expenditures for the 2009 event and the list of in-kind donations from various businesses. Mr. Labat indicated that they will be soliciting contributions from the local businesses and residents for 2010. They are also requesting \$5,000 from the City of Marshall for 2010.

Steve Strautz and David Sturrock representatives from the Chamber of Commerce Transportation Committee indicated that they are requesting \$18,000 for 2010. A three year revenue and expenditure plan was provided. A majority of the expenditures were for lobbying to help meet the long-term transportation/economic viability goal of the community and region.

Liz Maiers representative from Southwest Initiative Foundation is requesting \$7,500 for 2010 to be used for the Community Investment Program. The McKnight Foundation matching grant program was discussed.

Ben Martig, City Administrator, commented on the IT Budget for 2010.

Mayor Byrnes suggested agencies with previous requests should have funding in place at the 2009 level. The importance of the new requests from the Chamber of Commerce Transportation Committee and Sounds of Summer request was discussed as priorities to also provide funding.

There was a discussion on the Library budget being reduced. Martig responded that there is an amendment to the 2009 Library revenue consistent with the General Fund in 2009. The intention is to handle the Library in a similar fashion to other departments in funding for 2010.

Mayor Byrnes called for a five-minute recess at 6:55 P.M.

SPECIAL MEETING – OCTOBER 20, 2009

Carol Purrington and Becky Wyffels from Marshall Area Fine Arts Council (MAFAC) provided a brief review of their Performance Series, Exhibits and Education benefits. They are requesting \$3,000 for 2010. They may be receiving some of the Legacy monies.

SUMMARY OF THE OPERATING FUNDS:

Ben provided a brief summary of the 2010 General Fund proposed budgets which reflect revenues of \$10,332,473 which is 5.62% less than the 2009 budgeted revenues and the expenditures of \$11,072,217 which is 3.13% less than the 2009 budgeted expenditures. The proposed 2010 budget currently reflects expenditures over revenues of \$739,744.

REVIEW OF DEBT SERVICE FUNDS:

Thomas M. Meulebroeck, Finance Director/City Clerk, reviewed the proposed budget for the 2010 Debt Service Funds. There was a brief discussion on the Debt Service Funds that have a balance, but the bonds have been paid.

REVIEW OF AMENDED CAPITAL IMPROVEMENT PLAN:

Ben Martig, City Administrator, did review more detail on the capital expenditures program utilizing the Plan-IT Capital Planning Software.

REVIEW ADMINISTRATION AND GENERAL SERVICES BUDGET:

Ben Martig, City Administrator, reviewed the detailed expenditure reports for the Mayor and Council, Human Rights Commission, City Administration, Finance/Clerk, Appraising and Assessing, Legal, General Community Development, Safety Committee, Data Processing and Depreciation. The General Fund 2010 budgeted revenues were reviewed.

The 2010 EDA budget was discussed as well as the direction of the EDA and its operations.

REVIEW LIQUOR FUND BUDGET:

A comparison of the balance sheet and the operating statement for the Marshall Municipal Liquor Fund for the past eight years was provided and reviewed along with graphs comparing the various categories of sales for the past four years. The 2010 Liquor Bund budget was reviewed.

Upon motion by Ritter, seconded by Sanow, the meeting was adjourned. All voted in favor of the motion.



Mayor of the City of Marshall

ATTEST:



Financial Director/City Clerk