

**AGENDA**  
**SPECIAL CITY COUNCIL MEETING**  
**Monday, December 20, 2004 – 5:00 P.M.**  
**Room 6, 2nd Floor, Municipal Building**

1. Interview applicant for Library Commission

**AGENDA**  
**MARSHALL CITY COUNCIL MEETING**  
**Monday, December 20, 2004 - 5:30 P.M.**  
**Council Chambers, 2nd Floor, Municipal Building**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF MINUTES**

1. Consider approval of the minutes of the last regular council meeting of December 6, 2004, the Truth-in-Taxation meeting on December 8, 2004, and the special council meeting of December 13, 2004.

**PUBLIC HEARINGS**

2. New On-Sale Intoxicating Liquor License for Landmark Bistro LLC dba Landmark Bistro
  - A. Consider Approval of Liquor License and Sunday On-Sale License
3. Wastewater User Rates for FY 2005
  - A. Consider Adoption of Resolution Revising the User Rates for Wastewater Service

**AWARD OF BIDS**

4. Consider Award of Bid for Refuse Collection (2005-2006).
5. Off-Road Utility Vehicle for Airport.
  - A. Award of Bid
  - B. Resolution Authorizing Execution of Minnesota Department of Transportation Grant Agreement for Airport Improvement

**CONSENT AGENDA**

6. Approval of consent agenda
  - A. Change 2005 City Council Meeting Dates
  - B. Request for Alley Closure – D & G Excavating, Inc.
  - C. Removal of Stop Signs on Marvin Schwan Memorial Drive at South 1st Street
  - D. Bills/Project Payments
  - E. Building Permits

**OLD BUSINESS**

7. Surface Water Management Utility
  - A. Consider Adoption of Ordinance Amending Chapter 78, Article III
  - B. Consider Approval of Proposed Changes to Fee Resolution
8. Consider Resolution Amending Specific Fees for 2005.

**NEW BUSINESS**

9. Resolution of Appreciation for Lowell “Curly” Rademacher.
10. Consider the request of Dustin Hinekley of Discovery Center Preschool and Daycare for a Conditional Use Permit for a Daycare Facility in a B-2 Central Business District at 202 North 4<sup>th</sup> Street.
11. Consider the request of Harold Teasdale of Marshall Senior Housing, LLC for a Variance Adjustment Permit for a rear yard of less than required by Ordinance in an R-4 Higher Density, Multiple-Family Residence District at 400 Jewett Street.

12. Preliminary Plat of Marshall Labs Addition
  - A. Introduce Plat
  - B. Call for Public Hearing
13. Avera Marshall Regional Medical Center
  - A. Consider Purchase of Replacement Fan Coil Units
  - B. Consider Change Order to Long-Term Care Construction Project
14. Consider Recommendations from Insurance Advisory Committee
  - A. Consider life insurance renewal rates effective January 1, 2005
  - B. Consider long-term disability insurance renewal rates effective January 1, 2005
  - C. Consider renewal of Employee Administration fee for dental insurance with Fortis
  - D. Consider increase in dental insurance premiums for the City's self-insured plan
  - E. Consider workers compensation insurance renewal effective January 1, 2005
15. Consider Annual Renewal of Licenses for Tobacco, Off-Sale Non-Intoxicating Beer, On-Sale Intoxicating Liquor License, Sunday On-Sale Intoxicating Liquor License, and Transient Merchants License.
16. Consider Towing and Storage Licenses for Steve's 24-Hour Towing and S & S Auto Performance Center, Inc.
17. Consider Annual Renewal of Transportation Agreement for 2005 with Western Community Action for Transit Operations.
18. Resolutions for Proposed 2005 City Budget
  - A. Approval of Proposed 2005 Property Tax Levy
  - B. Adoption of 2005 Proposed Budget
19. Consider Approval of Wastewater Discharge Permit for Iowa Turkey Products, Inc. dba Turkey Valley Farms.
20. Project 2004-004 / S.A.P. 139-010-12 / S.P. 4208-47 – Boyer Drive Project – Consider Change Order No. 1
21. Memorandum of Understanding for Highway Jurisdictional Change - Saratoga Street (County Road 67).
22. Southwest Regional Airport – Marshall/Ryan Field
  - A. Approval of Fixed Based Operator's (FBO) Lease with Southwest Aviation, Inc. dba Midwest Aviation.
  - B. Consider Modification to Monitoring Equipment Site Lease with the State of Minnesota.
23. Review State of Minnesota Department of Employment and Economic Development Business and Community Development Division Grant Agreement for the Iowa Turkey Products, Inc. Project.
24. Authorization to Approve Amendments to the CGMC Bylaws.
25. Consider Board and Commission Appointments.
26. Staff Update on Schedule for Downtown Planning Process.
27. Councilmember commission/board liaison reports.
 

Byrnes	-	EDA, Fire Relief Association, Regional Development Commission
Boedigheimer	-	Airport Commission, Cable Commission, Insurance Advisory Commission, Lyon County Enterprise Development, M.E.R.I.T. Center, Ways & Means, Legislative & Ordinance Committee
Doom	-	Planning Commission, Senior Citizen Center Commission, Marshall Area Transit, Public Improvement/Transportation
Linstrom	-	Community Services Advisory Board, Library Board, Downtown Redevelopment
Maes	-	Hospital Board, Human Rights Commission, Police Commission, PrairieNet WAN, Convention and Visitors Bureau
Reynolds	-	Charter Commission, Utilities Commission, Council Personnel Committee
Ritter	-	Housing Commission
28. Councilmember individual items.
29. Review of pending agenda items.

**ADJOURNMENT**

**MEETINGS:**

December 20	4:00 P.M.	Hospital Board
	5:30 P.M.	City Council
<b>December 24</b>	<b>HOLIDAY</b>	<b>City Hall Closed – Christmas</b>
December 27	6:00 P.M.	Human Rights Commission
<b>December 31</b>	<b>HOLIDAY</b>	<b>City Hall Closed – New Years</b>
January 3	5:30 P.M.	City Council
January 5	5:00 P.M.	Community Services Advisory Board
January 10	4:00 P.M.	Library Board
	4:30 P.M.	Airport Commission
	<b>5:30 P.M.</b>	<b>Special City Council (Retreat)</b>
	7:00 P.M.	Housing Commission
January 11	11:30 A.M.	Economic Development Authority
	5:30 P.M.	Cable Commission
January 12	12:00 P.M.	Senior Citizen Center Commission
	5:30 P.M.	Planning Commission
<b>January 17</b>	<b>HOLIDAY</b>	<b>City Hall Closed – Martin Luther King, Jr.</b>
January 18	4:00 P.M.	Hospital Board
	5:30 P.M.	City Council
January 19	5:30 P.M.	Utilities Commission