



2020 FEE SCHEDULE

Approved 12/17/2019

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Finance charge: 1.5% per month on unpaid balance of City bills after 30 days from date of 1st billing

ASSESSING DEPARTMENT

	<u>Fee/Charge</u>
Copies	\$ 0.25 per side
Sales Summary	\$ 10.00 each
Apartment List	\$ 15.00
Ownership Searches	\$ 4.00 per parcel
Yearly Subscription Rate	\$ 75.00

CLERK

	<u>Fee/Charge</u>
Brewer Tap Room	\$ 500.00 Annual
Club License	\$ 275.00 Annual
Consumption & Display	\$ 130.00 Annual
	\$ 25.00 1 Day
Growlers License	\$ - Annual
On-Sale Liquor License	\$ 3,000.00 Annual
Financial Background (on-sale liquor)	Charged at rate of 3rd Party Vendor
Off-Sale 3.2% Malt Liquor	\$ 90.00 Annual
On-Sale 3.2% Malt Liquor	\$ 250.00 Annual
Sunday Liquor	\$ 200.00 Annual
Temporary On-Sale Liquor	\$ 30.00 Per Day
Temporary On-Sale 3.2% Malt Liquor	\$ 30.00 Per Day
	\$ 50.00 Month
Tobacco License	\$ 150.00 Annual
Wine License	\$ 600.00 Annual
Dangerous Animals	\$ 150.00 Annual
Dog or Cat License	
Male/Female	\$ - Annual
Unisex	\$ - Annual
Replacement of tag	\$ 1.00
Pick-up (Animal at large)	\$ 10.00
Board	\$ 10.00 Per Day
Animal at Large	\$ 90.00
No City License	\$ 90.00
Rabies Vaccination not current	Court
Disturbing the Peace	Court
Garbage & Refuse Haulers	\$ 160.00 Annual
Special Vehicle Permit	\$ 35.00 Annual
Non-profits Exempt (must provide certification)	
Taxicabs	\$ 100.00 Annual
	\$ 25.00 Per Additional Vehicle
Transient Merchant	\$ 30.00 Per Month
	\$ 160.00 Semiannual
	\$ 315.00 Annual
Mobile Food Units/Food Carts	\$ 150.00 Annual

Refunding of License Fee	20% of fee up to a maximum of \$100.00
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ADMINISTRATION & HUMAN RESOURCES

<u>Fee/Charge</u>
Copies (40 pages or more) \$ 0.25 Per Side
Administrative Fee for Retiree Insurance (<i>Health/Dental/Life</i>) 2% of total cost to the City

FINANCE

<u>Fee/Charge</u>
Assessment Searches \$ 15.00
Returned check for all City departments \$ 30.00
Budget Reports \$ 25.00
Audit Reports \$ 25.00
Business Tax Abatement Application \$ 750.00

COMMUNITY SERVICES

<u>Fee/Charge</u>	<u>Deposit</u>
Shelter Permits \$ 25.00	\$25.00
Park Gazebo Permit \$ 25.00	\$25.00
Moving Liberty Park Benches for Events \$ 100.00	
Collapsible Picnic Tables (Min:6/Max:50) \$ 10.00 Per Table/Per Day	
Tents 20 x 20 \$ 200.00 Weekend	\$200.00
\$ 100.00 Per Day	\$200.00
Tents 20 x 30 \$ 200.00 Weekend	\$200.00
\$ 100.00 Per Day	\$200.00
Band Shell \$ 150.00 Per Day	\$50.00
Channel Parkway Complex \$ 100.00 Per Day	\$100.00
\$ 150.00 2 Days	\$100.00
Amateur Sports Complex \$ 250.00 Per Day	\$100.00
\$ 200.00 2 Days	\$100.00
One Ballfield \$ 75.00 Per Day	\$100.00
Independence Park Youth Ballfields \$ 50.00 Per Day/Per Field/Without Lights	
(2 Fields: 1 Lighted & 1 Not Lighted) \$ 75.00 Per Day/One Field With Lights	
\$ 125.00 Per Day/Both Fields/One Field With Lights	
American Legion Field Ballfield \$ 150.00 Per Day/Without Lights	
\$ 200.00 Per Day/With Lights	
Legion Field Park Youth Ballfields \$ 25.00 Per Day	
Justice Park Youth Baseball/Softball Field \$ 25.00 Per Day	
Marshall Aquatic Center (Minimum 25 people) \$ 100.00 Per Hour &	
\$ 3.00 Per Person	

Cable

	<u>Fee/Charge</u>	
DVD	\$ 11.00	Includes Tax
CD	\$ 3.00	
CD w/Printed Cover	\$ 5.00	
Filming w/Certification	\$ 50.00	Per Day
Editing w/Certification	\$ 10.00	Per Hour
Certification Training	\$ 100.00	
Student (high school and full-time post secondary)	\$ 25.00	Per Hour

Stage

	<u>Fee/Charge</u>	
Damage Deposit	\$ 500.00	
Call-Back	\$ 50.00	Per Hour
Basic Unit; 24x20 ft., set-up and take down		
Marshall non-profit business or agency	\$ 250.00	
Marshall for profit business or agency	\$ 350.00	
All others	\$ 600.00	

Basic Unit; plus additional 16x4 ft., set-up and take down

Marshall non-profit business or agency	\$ 350.00
Marshall for profit business or agency	\$ 500.00
All others	\$ 1,200.00

Park Land Development

For any residential or commercial subdivision of property after March 10, 2009, upon initial sale

	<u>Fee/Charge</u>	
Residential Lot	\$ 500.00	Per Lot
Commercial Lot		2% Of gross unimproved value per commercial lot

Telecommunication

	<u>Fee/Charge</u>	
Application & Permit fee	\$ 1,500.00	Plus
	\$ 2.00	Per Lineal Foot from point of initiation to point of termination for the use of City owned right-of-way

Adult Community Center

	<u>Fee/Charge</u>	
Meeting Room (24 chairs only or 16 with tables)	\$ -	Per Hour
	\$ 20.00	Per Hour
Dining Hall (140 chairs with tables)	\$ -	Per Hour
	\$ 30.00	Per Hour
	\$ 75.00	Per Hour

Groups A , B

Group C

Groups A , B

Groups A , B**

Group C

The kitchen is not available for use. This applies to all caterers and renters.

(This includes the refrigerator, stove, freezer, sink, dishwashers, etc.)

Group A: Seniors/City of Marshall sponsored events.

Any group of seniors meeting during regular scheduled hours (9-4), depending on space assignment.

Group B: Local public agencies and non-profit organizations.

Group C: Private/Commercial/State of Minnesota Groups

** Meeting after regular scheduled hours (after 4:00 p.m.)

Rentals will be made as follows based on space availability:

1. Senior Center Programs/Activities
2. Marshall Area Senior Citizens, Inc. Members (receive a \$5/hr. discount)
3. Seniors (age 55 & older)
4. All others

Red Baron Arena and Expo Center

Video Board usage for events	\$	300.00	Per Event
Plus Staff time	\$	25.00	Per Hour Per Staff
Advertising Fees			Contractual Agreement

Ice Rink

	<u>Fee/Charge</u>	
Open Rate	\$	125.00 Per Hour
10 or more hours booked at one time	\$	115.00 Per Hour
30 or more hours booked at one time	\$	100.00 Per Hour
Marshall Community Services	\$	75.00 Per Hour
Marshall High School	\$	75.00 Per Hour
(Marshall High School will not be charged ice time during high school games or tournaments)		
Southwest Figure Skating Club	\$	75.00 Per Hour
Marshall Area Hockey Association (MAHA)	\$	65.00 Per Hour (1st 450 hrs.) \$40.00 Per Hour thereafter
Off season (June 1–August 31)(Saturday and Sunday)	\$	80.00 Per Hour
Ice Painting Equipment	\$	250.00 Per Day

Expo/Meeting Room

	<u>Fee/Charge</u>	
Full day expo floor rental	\$	1,050.00 Per Day
Event SETUP	\$	50.00 Per Hour after 5pm
Event CLOSURE	\$	50.00 Per Hour after 5pm
Club Room	\$	400.00 Per Day or Event
	\$	80.00 Per Hour
Lower level meeting Room	\$	30.00 Per Hour

FIRE DEPARTMENT

	<u>Fee/Charge</u>	
Fire/Rescue Calls (Outside city limits)*	\$	1,000.00
Fire/Rescue Calls (Within city limit)*	\$	750.00
*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Department Association Mutual Aid Agreement		
Hazardous Materials Trailer	\$	750.00 Plus supplies & materials used
Pumping Fuel or Gas (48 hours to pick up)	\$	1.00 Per Gallon in and out (48 hours to pick up)**
**If not picked up within 48 hours, owner will be assessed cost of Hazardous waste disposal contractor to dispose of waste		
Natural Gas line hits	\$	750.00 Per Call
Automatic fire alarm activation***	\$	750.00 Per Call
*** (3rd call and after, within 72 hour period OR 3 business days, until functional)		

Education Trailer (to all departments)	\$	150.00	Per Day
Fire Chief's call for service (officer's pages)	\$	100.00	Per Hour

Calls that are caused by negligence, or lasting longer than 5 hours on scene*, will be billed out on cost basis of equipment and manpower:

*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Dept. Association Mutual Aid Agreement for all departments that were called for mutual aid.

<u>Fire Equipment</u>	<u>Fee/Charge</u>		
Rescue Truck	\$	125.00	Per Hour
1500 GPM Engine	\$	295.00	Per Hour
1000 GPM Engine	\$	200.00	Per Hour
Ladder Truck	\$	750.00	For Initial First Hour
	\$	250.00	Per Hour thereafter
Tanker	\$	160.00	Per Hour
Grass Rig	\$	125.00	Per Hour
Haz-Mat Trailer	\$	125.00	Per Hour
Water Auger with Engine or Tanker	\$	150.00	Per Hour
UTV	\$	85.00	Per Hour
Each firefighter responding to the call for service	\$	17.50	Per Hour
Mileage to organizations outside the Southwest/West Central Fire Department Mutual Aid	\$	1.75	Per Mile

****Any equipment/tools damaged/destroyed due to the call for service will be assessed at actual cost to the owner or responsible party of the call for service.

Supplies: (Billed out at cost incurred)

AFFF Foam	\$	150.00	Per Pail
AR-AFFF Foam	\$	200.00	Per Pail
Floor Dry	\$	15.00	Per Bag
55 Gallon steel barrel with metal lid	\$	135.00	Per Barrel
8"x10' absorbent boom	\$	145.00	Per Boom
4' X 8' Plywood	\$	25.00	Per Sheet

<u>PUBLIC SAFETY DEPARTMENT</u>	<u>Fee/Charge</u>		
Police Records	\$	0.25	Per Sheet of six pages or more
DVD/CD of Photos, Videos and Audio	\$	20.00	Each
False Alarm Call (after 3rd)	\$	60.00	
Residence Check			
First three checks	\$	40.00	
After 3rd check	\$	10.00	
Towing Administration Fee	\$	15.00	
Storage	\$	25.00	Per Day
Opening Car Door	\$	35.00	
In-house Background Check	\$	20.00	

Funeral Escorts (3 or more Officers)	\$ 150.00
Bank Escorts	\$ 50.00

<u>Parking Violations</u>	<u>Fee/Charge</u>	<u>After 10 Days</u>
Prohibited Parking	\$ 15.00	\$ 30.00
Double Parking	\$ 15.00	\$ 30.00
Blocking Driveway	\$ 15.00	\$ 30.00
No Parking Zone	\$ 15.00	\$ 30.00
Blocking Alley	\$ 15.00	\$ 30.00
Parking in Alley	\$ 15.00	\$ 30.00

MERIT CENTER

<u>Classroom</u>	Room A or B <u>1/2 Day</u>	Room A or B <u>Full Day</u>	Room A & B <u>1/2 Day</u>	Room A & B <u>Full Day</u>
Public Safety	\$ 10.00	\$ 10.00	\$ 20.00	\$ 20.00
Government/Non-Profit	\$ 30.00	\$ 50.00	\$ 45.00	\$ 75.00
Business	\$ 50.00	\$ 75.00	\$ 75.00	\$ 100.00

<u>Props & Simulators</u>	<u>Fee/Charge</u>
Public Safety	\$ 35.00 Per Item Per Day
Government/Non-Profit	\$ 35.00 Per Item Per Day
Business	\$ 50.00 Per Item Per Day

<u>Driving Course</u>	<u>1/2 Day</u>	<u>1/2 Day Hourly</u>	<u>Full Day</u>	<u>Full Day Hourly</u>
Government/Non-Profit	\$ 120.00	\$ 20.00	\$ 200.00	\$ 35.00
Business	\$ 200.00	\$ 30.00	\$ 300.00	\$ 50.00

Rate Categories

Public Safety: training of police, fire, ambulance, hazardous material teams, etc.

Government/Non-Profit: training for entities such as civic, charitable, service clubs, government organizations, etc.

Business: training for private individuals, organizations, and businesses of any kind.

** Marshall Community Services Drivers Education Program Fees and Rates set by separate agreement.*

PUBLIC WORKS DEPARTMENTS

<u>Airport</u>	<u>Fee/Charge</u>
Hangar Rent	
Single Engine	\$ 80.00 Per Month
Twin Engine	\$ 100.00 Per Month
Winch	\$ 10.00 Per Month
Electric service for Heater	\$ 5.00 Per Month

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.; With Operator)

Oshkosh/FWD 24' Snow Plow with Batwings	\$ 130.00 Per Hour
Oshkosh Blower	\$ 130.00 Per Hour
Oshkosh Airport Runway Broom (18-ft.)	\$ 130.00 Per Hour
Dump Truck	\$ 115.00 Per Hour

Skid Loader	\$	110.00	Per Hour
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Building Inspection

NOTE: Building Permit Applications are subject to Minnesota State Surcharge per Minnesota Statute.

Building Permit Application

Total Valuation

	<u>Fee/Charge</u>
\$1.00 - \$500.00	\$ 21.00
\$501.00 - \$2,000.00	\$ 21.00 First \$500 + \$ 3.25 Each Add 'l \$100 or fraction thereof
\$2,001.00 - \$25,000.00	\$ 69.75 First \$2,000 + \$ 12.00 Each Add 'l \$1,000 or fraction thereof
\$25,001.00 - \$50,000.00	\$ 345.75 First \$25,000+ \$ 8.50 Each Add 'l \$1,000 or fraction thereof
\$50,001.00 - \$100,000.00	\$ 558.25 First \$50,000+ \$ 6.50 Each Add 'l \$1,000 or fraction thereof
\$100,001.00 - \$500,000.00	\$ 883.25 First \$100,000+ \$ 5.00 Each Add 'l \$1,000 or fraction thereof
\$500,001.00 - \$1,000,000.00	\$ 2,883.25 First \$500,000+ \$ 4.50 Each Add 'l \$1000 or fraction thereof
\$1,000,001.00 and up	\$ 5,133.25 First \$1,000,000+ \$ 3.50 Each Add 'l \$1000 or fraction thereof

Community Planning Department staff reserves the right to establish construction valuation based on the Building Permit Valuation Policy

Investigation Fee (when work is started prior to obtaining Building Permit)

First Violation	25% of building permit fee OR \$ 50.00 whichever is greater
Consecutive Violations	50% of building permit fee OR \$ 100.00 whichever is greater
Demolition Permit	35% of calculated fees
Second Re-inspection of the same item	\$ 50.00
Copy of Prior Permit	\$ 5.00
Plan Review	
Commercial Projects	65% of building permit fee
New one & two Family Dwelling	35% of building permit fee

WWTF Sanitary Sewer Connection Permit Application

Nominal Size of Sanitary Sewer Pipe	Connect + (WWTF)	Inspection = (Bldg. Insp.)	Total
Exiting the Building			
4"	200.00	50.00	\$ 250.00
6"	575.00	50.00	\$ 625.00
> 6"	2,000.00	50.00	\$ 2,050.00

Planning Commission Action Request Application**Fee/Charge****Escrow**

Escrow will be used for direct costs incurred by the City of Marshall. The difference will be refunded if OVER \$5 or billed if OVER \$50.

Variance Adjustment Permit	\$	300.00	\$	300.00
Conditional Use Permit	\$	300.00	\$	300.00
Interim Use Permit	\$	300.00	\$	300.00
Vacation of Zoning Permit	\$	100.00		
Map Amendment (Rezoning) Application	\$	300.00	\$	300.00

Direct costs include but are not limited to:

1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Subdivision Platting

Preliminary Plat	\$	70.00	Per Acre	+ Direct Costs
Final Plat	\$	50.00	Per Acre	+ Direct Costs
Planned Unit Development (PUD) (excludes platting fee)	\$	200.00	Per Acre	+ Direct Costs
Base Map Updating (whichever is greater)	\$	5.00	Per Lot	
	\$	15.00	Per Acre	
Zoning Letter	\$	25.00		

Engineering**Fee/Charge****Overweight Load Permit**

Single Trip	\$	50.00	Per Vehicle
Annual from application date			
<= 6 Axles/90,000 lbs.	\$	300.00	Per Vehicle
> 6 Axles/90,000 lbs.	\$	500.00	Per Vehicle

Direct costs include but are not limited to:

1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Annexation Application	\$	100.00	+ Direct Costs
Vacation of Public Rights of Way/Public Easements Application	\$	100.00	+ Direct Costs
Moving In-Town Permit Application	\$	200.00	
Moving on Public Right of Way Permit Application	\$	50.00	

Copying/Plotting/Printing (No Charge if under \$5)**Fee/Charge**

Small Scale Copies (8½ x 11, 8½ x 14, 11 x 17)	\$	0.25	Per Sheet
Small Scale Plots/Prints (8½ x 11, 8½ x 14, 11 x 17)	\$	0.60	Per Sheet
Large Scale (18 x 24 and larger)	\$	3.00	Per Square Foot

Aerial Photo Printing/CD Copies (No charge if under \$5)**Fee/Charge**

8½ x 11	\$	2.00	
11 x 17	\$	5.00	
Large Scale Prints	\$	4.00	Per Square Foot

Excavation Permit Application within City Right of Way Fee/Charge

Deposit is refundable less costs for repair- Billed extra if direct costs exceed deposit

Utility Companies-Post Yearly	\$ 5,000.00	Bond
Excavation	\$ 400.00	Deposit plus
	\$ 50.00	Inspection
Driveway Permit	\$ 300.00	Deposit plus
	\$ 50.00	Inspection
Sidewalk Permit	\$ 50.00	Inspection
Investigation Fee (when work is started prior to obtaining Permit)	\$ 50.00	

Special Projects**Fee/Charge**

Standard Engineering for Special Assessment Projects	16% (Construction Cost + Contingencies)	
Engineer (Registered)	\$ 100.00	Per Hour
Assistant Engineer	\$ 75.00	Per Hour
Senior Engineering/Specialist	\$ 60.00	Per Hour
Engineering Technician/Specialist	\$ 50.00	Per Hour
Building Official	\$ 70.00	Per Hour
Building Inspector	\$ 55.00	Per Hour
Administrative Assistant	\$ 50.00	Per Hour
Office Assistant/Receptionist	\$ 35.00	Per Hour
GPS Survey	\$ 100.00	Per Hour

Watermain Tapping & Water Meters (Refer to Marshall Municipal Utilities for application and fees.)

(Equipment hourly rate/not including operator). Add \$30.00/hour for operator.

Storm Sewer Connection Permits

(Inside Diameter of Sewer Service Pipe Entering the Building)		Connect +	Inspection =	Total	
4"	Gravity	100.00	30.00	\$	130.00
6"	Gravity	120.00	30.00	\$	150.00
8"	Gravity	200.00	60.00	\$	260.00
10"	Gravity	360.00	60.00	\$	420.00
12" or >	Gravity	500.00	90.00	\$	590.00
1 1/2"	Force	100.00	30.00	\$	130.00
2"	Force	120.00	30.00	\$	150.00
3"	Force	140.00	60.00	\$	200.00
4"	Force	160.00	60.00	\$	220.00

Municipal Separate Storm Sewer System (MS4)**Surface Water Management MS4 Construction Plan Review****Drainage/Land Disturbance Application****Fee/Charge**

Site more than 2,000 sq. ft. and less than 5,000 sq. ft.	\$ 35.00
Site 5,000 sq. ft. to one (1) acre	\$ 100.00
Site one (1) acre to five (5) acres	\$ 200.00
Site greater than five (5) acres	\$ 300.00

Administrative Fines for Violations of City Code Chapter 30 Environment

<u>Administrative Offense</u>	<u>Fee/Charge</u>
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Illicit Discharges and Connections

Illicit Discharge to Storm water System (Minor)	\$ 50.00
Illicit Discharge to Storm water System (Major)	\$ 1,000.00
Illicit Connection to Storm water System (Minor)	\$ 30.00
Illicit Connection to Storm water System (Major)	\$ 1,000.00
Failure to Report a Spill	\$ 300.00
Failure to Cleanup a Spill	\$ 300.00
Failure to Respond to a Notice of Violation	\$ 100.00

Construction Site Erosion/Sediment Control Violations

Site Dewatering	\$ 200.00
Waste and Material Disposal	\$ 100.00
Tracking (Minor)	\$ 100.00
Tracking (Major)	\$ 500.00
Drain Inlet Protection	\$ 100.00
Site Erosion Control (Minor)	\$ 500.00
Site Erosion Control (Major)	\$ 1,000.00
Failure to Provide/Maintain Concrete Washout Facility	\$ 200.00
Failure to Respond to a Notice of Violation	\$ 100.00
Failure to Conduct/Document Site inspections	\$ 100.00
Failure to Maintain SWPPP/Inspection Documents	\$ 100.00

Post Construction Structural Storm water BMP Violations

Failure to Perform Proper Maintenance (Minor)	\$ 500.00
Failure to Perform Proper Maintenance (Major)	\$ 1,000.00
Unauthorized Removal or Alterations to BMPs (Minor)	\$ 500.00
Unauthorized Removal or Alterations to BMPs (Major)	\$ 1,000.00
Failure to Submit/Maintain Maintenance Records	\$ 100.00

SURFACE WATER MANAGEMENT UTILITY

<u>Fee/Charge</u>	
Minimum fee or below, whichever is greater	\$ 5.44 Per Month
Single Family Residential (Classification 1) Flat rate	\$ 5.44 Household Per Month
Two-Family Residential (Classification 2)	\$ 24.21 Per Acre Per Month
Manufactured Housing (Classification 3)	\$ 34.30 Per Acre Per Month
Industrial, Multi-Family, Railroad Right-of-Way (Classification 4)	\$ 41.61 Per Acre Per Month
Commercial/Office/Parking (Classification 5)	\$ 53.33 Per Acre Per Month
Vacant (Classification 7)	\$ 2.91 Per Acre Per Month
Agricultural (Classification 8)	\$ 0.73 Per Acre Per Month

*Five-Year Rate Projections (See Appendix A attached)

Street

<u>Fee/Charge</u>	
Weed/Mowing/Snow/Nuisance Enforcement	\$ 50.00 + Direct Costs

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

*(Equipment hourly rate/not including operator). Generally we will use City employees. Add \$50.00/hour for operator.

*Elgin Sweeper	\$	105.00	Per Hour
*Cat/John Deere Front-End Loader	\$	95.00	Per Hour
*Tractor-Loader Backhoe	\$	85.00	Per Hour
*Motor Grader	\$	95.00	Per Hour
*Cat Loader w/Snow-Go Blower	\$	115.00	Per Hour
*Truck with Vactor (Catch Basin Cleaning Unit)	\$	80.00	Per Hour
*Truck with Snowplow	\$	80.00	Per Hour
*Skid Loader	\$	70.00	Per Hour
*Dump Truck	\$	75.00	Per Hour
*Boom Truck	\$	75.00	Per Hour
*1-Ton	\$	70.00	Per Hour
*Pick Up	\$	60.00	Per Hour
Brush Chipper	\$	70.00	Per Hour
Portable Pumps	\$	60.00	Per Hour
Barricades - Type II	\$	5.00	Per Day
Barricades - Type III	\$	10.00	Per Day
Traffic Control Devices (12 Cones)	\$	5.00	Per Day Minimum
Operator	\$	50.00	Per Hour

WASTEWATER

	<u>Fee/Charge</u>		
Residential/Commercial (includes \$1.00 Phosphorus Surcharge)	\$	22.43	Per Month Base Charge
Violation under Sec. 78-73, Marshall Code of Ordinance	\$	50.00	Monthly Surcharge
Violation under Sec. 78-74, Marshall Code of Ordinance	\$	100.00	Monthly Surcharge
Domestic	\$	4.42	Per 1,000 Gallons
Industrial	\$	2.82	Per 1,000 Gallons
(Surcharge by strength as follows):			
Excess CBOD	\$	308.57	Per 1,000 Pounds
Excess Suspended Solids	\$	308.39	Per 1,000 Pounds
Excess Phosphorus (industrial)	\$	2.18	Per Pound

*Five-Year Rate Projections (See Appendix B attached)

Pretreatment of Industrial Wastewater Violations (Sec. 78-48)

	<u>Fee/Charge</u>
Failure to meet Preliminary Treatment Requirements	\$ 500.00

* The City has the right to charge and assess violators for all costs to the City for damages from any discharge or other action in violation of the City ordinance or in violation of a permit issued by the City, including all attorney's fees, court costs, sampling and monitoring expenses, and other expenses associated with enforcement of this section. Administrative fines or other enforcement actions are not considered to be payment of these costs.

When distinguishing between a Major violation and a Minor violation the following considerations shall be used:

1. Potential critical impact on public health or the environment.

2. Potential danger to human life or safety.
3. Continuing nature of violation.
4. Cost of restitution, repair, or remediation exceeds \$1,000.00.
5. Knowing performance of unpermitted activities.

Existence of one or more of the above criteria supports a finding of a Major violation. Enforcement officials must specifically describe the conditions observed to support this determination.

The administrative fine imposed for a second or subsequent violation of the same type by the same person or entity within a 24-month period may double the amount of the previous fine up to a maximum of \$,1000.00

Call-Out	<u>Fee/Charge</u>	
During Business Hours	\$	50.00 Per Hour
After Business Hours	\$	120.00 Per Hour
Biosolids Application	\$	100.00 Per Acre
Porta Potty Waste		\$74.12 Per 1,000 Gallons

Equipment Rental

Fee/Charge

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

*(Equipment hourly rate/not including operator.)

Operator	\$	50.00 Per Hour
*Skid Loader	\$	70.00 Per Hour
*Water Truck 3,000 Gal.	\$	60.00 Per Hour
*Dump Truck	\$	75.00 Per Hour
*Semi Tractor Tanker Trailers	\$	100.00 Per Hour
*Pickup	\$	60.00 Per Hour
*Crane Truck	\$	75.00 Per Hour
Jet Vac Truck	\$	150.00 Per Hour With Operator
Sludge Applicator Vac/Pressure Sys.	\$	150.00 Per Hour With Operator
Sewer Camera	\$	150.00 Per Hour With Operator
6" Portable Pumps	\$	60.00 Per Hour
6" Hose 100'	\$	30.00 Per Day
Mileage	\$	1.50 Per Mile Includes Operator

Laboratory Testing Services

Fee/Charge

(Minnesota Pollution Control Agency Permit #0022179)

CBOD	\$	24.00
TSS	\$	12.00
Ph	\$	6.00
Ammonia	\$	20.00
Total Phosphorus	\$	16.00
Fecal Coliform	\$	19.00
Chlorides	\$	15.00

Dissolved Oxygen	\$	10.00
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Sump Pump Connections

Fee/Charge

Place seal on valve preventing discharge into sanitary sewer system	\$	25.00	Service Charge
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Breaking seal on valve to allow discharge to flow into sanitary sewer system	\$	25.00	Service Charge
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Discharge fee when seal is broken on valve	\$	25.00	November 1 - March 31
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Unpermitted discharge fee	\$	300.00	
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Special Assessment For Street Reconstruction

Fee/Charge

Assessment is lesser of actual cost amount or maximum assessable amount

See SPECIAL ASSESSMENT AMOUNT CALCULATION PROCEDURES form for additional information. (Appendix C)

Maximum does NOT include individual improvements for sanitary sewer service line, removal and replacement of private driveway, sidewalk walk-ups, or new/additional driveway improvements within City right-of-way.

Interest Rate

Projects Bonded	2.00% Plus Bond Interest Rate
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Projects Not Bonded	2.50%
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ECONOMIC DEVELOPMENT DEPARTMENT

Fee/Charge

(Government and Non-profit only)

Advertising Kiosk Space (as per agreement)	\$	250.00	Per Year; 7/1-6/30 (may pro rate)
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SPRINGSTED INCORPORATED - UTILITY PLANNING MODEL
STORM WATER UTILITY FUND PROJECTIONS

SURFACE WATER UTILITY PROJECTIONS

		3.00%					
Projected Surface Water Rate Adjustment	Projected Change 2021-2025		3.00%	3.00%	3.00%	3.00%	3.00%
	growth in volume	2020	2021	2022	2023	2024	2025
Operating Revenues	0.00%	1,227,411	1,264,233	1,302,160	1,341,225	1,381,462	1,422,906
Operating Expenses							
Salaries and benefits	3.00%	-	-	-	-	-	-
Supplies	3.00%	43,850	45,166	46,520	47,916	49,354	50,834
Equipment Repair & Maintenance	3.00%	-	-	-	-	-	-
Other Repairs and Maintenance	5.00%	-	-	-	-	-	-
Other services and charges	3.00%	435,944	449,022	462,493	476,368	490,659	505,379
Insurance	3.00%	-	-	-	-	-	-
Utilities	5.00%	-	-	-	-	-	-
Depreciation - Existing		496,681	471,847	448,255	425,842	404,550	384,322
Depreciation - New		-	86,957	131,773	141,773	173,040	173,040
Total Operating Expenses		976,475	1,052,992	1,089,041	1,091,899	1,117,602	1,113,575
Operating Income (Loss)		250,936	211,241	213,119	249,326	263,860	309,331
Nonoperating Revenues (Expenses)							
Interest	0.50%	10,000	4,785	5,181	3,390	5,107	3,890
Refunds and reimbursements		-	-	-	-	-	-
Rents		-	-	-	-	-	-
Gain/(loss) on disposal of assets		-	-	-	-	-	-
Interest Expense - existing debt		(60,967)	(53,996)	(46,808)	(39,120)	(30,583)	(22,010)
Interest Expense - new debt		-	(20,440)	(50,669)	(47,847)	(77,770)	(71,979)
Total Nonoperating Revenues (Expenses)		(50,967)	(69,651)	(92,296)	(83,576)	(103,246)	(90,100)
Income (Loss) Before Transfers		199,969	141,590	120,823	165,750	160,614	219,231
Transfers							
Transfers In		-	-	-	-	-	-
Transfers (Out)	0.00%	-	-	-	-	-	-
Total Transfers		-	-	-	-	-	-
Net Income (Loss)		199,969	141,590	120,823	165,750	160,614	219,231
Beginning Cash & Investments		1,550,379	956,963	1,036,271	678,040	1,021,446	777,956
Net Income		199,969	141,590	120,823	165,750	160,614	219,231
Depreciation		496,681	558,804	580,028	567,615	577,590	557,362
Acquisition and Construction of Assets		(1,708,711)	(1,344,484)	(676,860)	(938,000)	(500,000)	(500,000)
Proceeds from Long-Term Debt		700,000	1,044,484	-	938,000	-	-
Principal Payments on Long-Term Debt - New		-	(37,858)	(95,122)	(97,944)	(180,807)	(186,598)
Principal Payments on Long-Term Debt - Existing		(281,355)	(283,228)	(287,100)	(292,015)	(300,887)	(270,887)
Ending Cash & Investment Balance		956,963	1,036,271	678,040	1,021,446	777,956	597,064
Minimum Cash & Investment Balance							
Designated for Capital Improvements - Beginning		-	165,560	351,828	168,311	357,516	50,046
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	165,560	186,268	193,343	189,205	192,530	185,787
Capital Reserve Used for Improvements/Expansion		-	-	(376,860)	-	(500,000)	-
Adjustment to Capital Reserve		-	-	-	-	-	-
Designated for Capital Improvements - Ending		165,560	351,828	168,311	357,516	50,046	235,833
Designated for Revenue Bonds (following yrs DS)		395,522	479,699	476,926	590,047	551,474	412,334
Net Operating Cash		395,881	204,744	32,804	73,883	176,436	(51,103)
Unassigned Operating Reserve (25% of Oper. Exp.)		263,248	272,260	272,975	279,400	278,394	278,394
Recommended Minimum Operating Cash		263,248	272,260	272,975	279,400	278,394	278,394
Amount Over (Under) Goal		132,633	(67,516)	(240,171)	(205,517)	(101,958)	(329,497)

SPRINGSTED INCORPORATED - UTILITY PLANNING MODEL
WASTEWATER UTILITY FUND PROJECTIONS
WASTEWATER UTILITY PROJECTIONS

		0.00%					
Projected Wastewater Rate Adjustment	Projected Change		1.00%	1.00%	1.00%	1.00%	1.00%
		2020	2021	2022	2023	2024	2025
Operating Revenues	growth in volume						
Surcharge Revenues	0.00%	-	-	-	-	-	-
Utility Sewer Charges	0.00%	5,418,000	5,472,180	5,526,902	5,582,171	5,637,993	5,694,372
Pretreatment Charges	0.00%	-	-	-	-	-	-
Other Services and Charges	0.00%	41,000	41,000	41,000	41,000	41,000	41,000
Total Operating Revenues		5,459,000	5,513,180	5,567,902	5,623,171	5,678,993	5,735,372
Operating Expenses							
Salaries and benefits	3.00%	1,192,813	1,228,597	1,265,455	1,303,419	1,342,521	1,382,797
Supplies	4.00%	306,750	319,020	331,781	345,052	358,854	373,208
Repair and maintenance	4.00%	173,000	179,920	187,117	194,601	202,386	210,481
Other services and charges	2.50%	468,730	480,448	492,459	504,771	517,390	530,325
Insurance	1.00%	37,043	37,413	37,788	38,165	38,547	38,933
Utilities	5.00%	330,062	346,565	363,893	382,088	401,192	421,252
Depreciation-Existing		1,675,140	1,591,383	1,511,814	1,436,223	1,364,412	1,295,191
Depreciation-New			47,986	102,591	129,639	173,090	215,590
Total Operating Expenses		4,183,538	4,231,333	4,292,898	4,333,959	4,398,393	4,468,777
Operating Income		1,275,462	1,281,847	1,275,004	1,289,212	1,280,600	1,266,595
Non-Operating Revenue (Expenses)							
Special Assessments		-					
Other income (expense)		(1,843,279)					
Investment earnings (loss)	1.10%	50,000	74,425	66,397	70,459	68,051	65,220
Refunds and reimbursements		20,000	20,000	20,000	20,000	20,000	20,000
Rents		15,282	15,282	15,282	15,282	15,282	15,282
Gain (Loss) on Disposal of Assets - Net		-					
Bond (discount) premium amortization		-					
Bond issuance costs		-					
Interest Expense - existing debt		(274,938)	(305,788)	(274,039)	(242,371)	(208,615)	(177,725)
Interest Expense - new debt		-	-	-	-	-	-
Total Non-Operating Revenues		(2,032,935)	(196,081)	(172,360)	(136,630)	(105,282)	(77,223)
Income (Loss) Before Transfers		(757,473)	1,085,767	1,102,644	1,152,582	1,175,318	1,189,373
Operating Transfers							
Transfers In		-	-	-	-	-	-
Transfers Out		-	-	-	-	-	-
Total Operating Transfers		-	-	-	-	-	-
Net Income (Loss)		(757,473)	1,085,767	1,102,644	1,152,582	1,175,318	1,189,373
Beginning Cash & Investments		8,816,706	6,765,936	6,036,093	6,405,341	6,186,495	5,929,098
Net Income		(757,473)	1,085,767	1,102,644	1,152,582	1,175,318	1,189,373
Depreciation		1,675,140	1,639,369	1,614,405	1,565,862	1,537,502	1,511,781
Acquisition and Construction of Assets		(1,177,281)	(1,461,304)	(726,000)	(1,280,200)	(1,275,000)	(700,000)
Proceeds from Long-Term Debt		-	-	-	-	-	-
Principal Payments on Long-Term Debt - New		-	-	-	-	-	-
Principal Payments on Long-Term Debt - Existing		(1,791,156)	(1,993,674)	(1,621,801)	(1,657,090)	(1,695,217)	(1,598,217)
Ending Cash & Investment Balance		6,765,936	6,036,093	6,405,341	6,186,495	5,929,098	6,332,034
Minimum Cash Balance							
Designated for Capital Improvements - Beginning		3,389,333	1,704,434	1,850,890	1,989,025	2,110,979	1,773,480
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	558,380	546,456	538,135	521,954	512,501	503,927
Capital Reserve Used for Improvements/Expansion		(400,000)	(400,000)	(400,000)	(400,000)	(850,000)	(400,000)
Adjustment to Capital Reserve		(1,843,279)					-
Designated for Capital Improvements - Ending		1,704,434	1,850,890	1,989,025	2,110,979	1,773,480	1,877,407
Designated for Revenue Bonds (following yrs DS)		2,299,462	1,895,840	1,899,461	1,903,832	1,775,942	1,572,219
Net Operating Cash		2,762,040	2,289,363	2,516,855	2,171,683	2,379,676	2,882,409
Unassigned Operating Reserve (50% of Oper. Exp.)		2,115,666	2,146,449	2,166,979	2,199,196	2,234,388	2,234,388
Recommended Minimum Operating Cash		2,115,666	2,146,449	2,166,979	2,199,196	2,234,388	2,234,388
Amount Over (Under) Goal		646,374	142,914	349,875	(27,513)	145,288	648,020

SPECIAL ASSESSMENT AMOUNT CALCULATION PROCEDURES

STEPS

1. Actual cost amount

- (a) Engineering staff shall calculate the estimated cost of the proposed project. The assessable costs of the project (less the amounts in Step 4 below) will be allocated to each of the benefited property parcels on a frontage-foot basis.

Assessable Cost Per Frontage-foot = (Total Assessable Project Cost)/(Total Frontage-feet of All Assessable Parcels in Project)

Actual Costs Assessed to Parcel "A" = (Assessable Cost Per Frontage-foot) X (Frontage-feet of Parcel "A")

2. The amount assessed against a particular parcel will be the lesser of the actual cost amount calculated in Step 1 or the maximum assessable amount calculated in Steps 3a. (1) or 3a. (2).

3. Maximum assessable amount

- a. A maximum assessable amount for each parcel will be calculated. The maximum assessable amount per parcel will be the lesser of the amounts in (1) or (2):

(1) Fixed amount per parcel

(a) Residential parcels

- i. \$5,700/Parcel

(b) Commercial/industrial parcels

- i. \$5,700 X (Equivalent Number of Residential Parcels*)

(2) Fixed frontage-foot amount

- (a) (Standard Frontage-foot Rate**) X (Street Width Factor***) X (Street Strength Factor****) X (Frontage-feet)

4. The maximum assessed amount in Step 3 does not include the individual improvements for the sanitary sewer service line, sidewalk walk-ups, or new, additional driveway improvements within City right-of-way. The cost of any ad-ons to the project that are requested by the property owner shall be assessed to that particular property parcel in addition to the amount calculated in Step 3 above.

5. City Council may deviate from these calculation steps in certain circumstances, if necessary, in order to achieve a fair, reasonable, and equitable result.

NOTES

*Equivalent Number of Residential Parcels = (Square Feet of Parcel)/(Square Feet of Average Residential Parcel)

**Standard Frontage-foot Rate = (Maximum Fixed Amount Per Residential Parcel)/(Average Frontage-feet of Residential Parcel)

***Street Width Factor = (Width of Proposed Street)/(Width of Average Street)

****Street Strength Factor = (Strength of Proposed Street in Tons)/(Strength of Average Street in Tons)

The fixed amount per parcel and the fixed frontage-foot amount shall be adjusted on an annual basis.

ASSUMPTIONS

1. Average residential parcel area is 10,000 square feet.
2. Maximum assessable fixed amount per residential parcel is \$5,700.
3. Average frontage per residential parcel is 80 feet.
4. Average street width is 36 feet.
5. Average street is a 7-ton street.