

**Application Review and Approval Process** shall be followed as specified in Tax Abatement Policy as specified herein.

**Property Information:**

Location: \_\_\_\_\_ Access Road: \_\_\_\_\_  
Section: \_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_ Property Identification Number: \_\_\_\_\_  
Legal Description: \_\_\_\_\_  
(attach if needed)  
Parcel Width: \_\_\_\_\_ (feet) Length: \_\_\_\_\_ (feet) Acres: \_\_\_\_\_

**Applicant Information:**

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w)  
Mailing Address: \_\_\_\_\_  
Applicant Signature: \_\_\_\_\_

**Owner Information:**

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w)  
Mailing Address: \_\_\_\_\_  
Owner Signature: \_\_\_\_\_  
Contractors or Contract for Deed Holders – owner must sign the application.

**Company Information:**

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Location: \_\_\_\_\_  
Type of Company: \_\_\_\_\_ Service Provided: \_\_\_\_\_

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

**Return Completed Applications to:**

City Clerk  
City of Marshall  
344 West Main St.  
Marshall, MN 56258