



# Children's Services Act For Youth & Families

Ellen Patterson, Chair  
Family Assessment and  
Planning Team

Brian Maceyak, Chair  
Community Policy and  
Management Team

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CPMT Agenda  
March 15, 2023  
Manassas Regional Airport – Conference Room 1  
10600 Harry J. Parrish Boulevard

3:30 PM	Welcome and Introductions	Brian Maceyak
3:35 PM	ACTION ITEM: Review minutes of January 18, 2023, Meeting	Brian Maceyak
3:40 PM	Expenditure/Budget Review <ul style="list-style-type: none"><li>Budget – FY 23 YTD</li><li>Action Item: Case Action Approvals – Consent Agenda 1/19/23 – 03/15/23 – (Closed Session when necessary)</li></ul>	LaTanya Buckhalter
3:45 PM	CSA Division Report <ul style="list-style-type: none"><li>CSA PRIVATE DAY SPECIAL EDUCATION RATE FISCAL IMPACT STUDY 2022 - JANUARY 2023</li><li>OCS FY22 General Assembly Reports</li><li>Residential Treatment Reporting Memo</li><li>CSA Symposium</li><li>CSA Coordinator</li><li></li></ul>	LaTanya Buckhalter
4:00 PM	2024 PSSF Grant	Trevor Hensley
4:15 PM	MHI Funds	Tanya Odell
4:25 PM	CLOSURE – Next meeting April 19, 2023	

DISTRIBUTION:

Buckhalter, LaTanya - Fiscal Agent  
Kirven, Nicole - Social Services Director  
Jackson, Lorri - Parent Representative  
Johnson, Jermaine - Private Provider Representative  
Keller, Kimberly - Court Services Unit  
Ralph Smith - City Council Member  
Maceyak, Brian - City Schools [Chair]  
Odell, Tanya - Community Services  
Woods, Linda - Health Department

Vacant – CSA Coordinator  
Brown, Anita - Secretary



COMMUNITY POLICY AND MANAGEMENT TEAM  
Children's Services Act  
March 15, 2023 Meeting Minutes

Members present: LaTanya Buckhalter, Lorri Jackson, Jermaine Johnson, Kimberly Keller, Nicole Kirven, Brian Maceyak, Councilmember Ralph Smith, and Linda Woods

Others present: Anita Brown, CPMT Secretary, Meaghan Turner, and Trevor Hensley

Meeting called to order at 3:33 p.m. by Chair, Brian Maceyak.  
Quorum present

- 1. Welcome and introductions:** Welcome and introductions.
- 2. Minutes** from January 18, 2023, reviewed and motion to approve the minutes as presented by L. Woods, second, N. Kirven. Motion passed without opposition.
- 3. Expenditure/Budget Review**

**FY23** (attachment a pg. 1)

State allocation for FY23 is \$1,078,890 and the city allocation is \$1,462,500. As of 3/18/23, expenditures were \$952,467.09 leaving a fund balance of \$126,422.91 for the state and \$510,032.91 for the City. Obligated funds are \$990,889.48 leaving a fund balance of -\$856,007.11 for the state and -\$472,397.11 for the City. The supplemental request to the state will most likely be made at the end of March when the financials are uploaded to the state. A supplemental request to the city can wait until the \$1.4 million has been spent. It is anticipated that some of the obligated funds can be released and a supplemental request to the City would not be needed.

- Local Pool Fund Match Rate reflected in the second section.
- Mid-section reflects the number of youths being served by agency, expenditures through 3/8/2023 and obligated funds for FY23.
- Final section normally would reflect the CSA Medicaid Target for FY23 as of 1/2023.

**4. Consent agenda**

CPMT members received the Consent Agenda(s) before today's meeting for their review and preparation for voting. Supporting documentation has been included with the Consent Agendas.

There were no items singled out for discussion and a closed session was not needed to discuss the Consent agenda items. Motion to approve the consent agenda dated March 15, 2023, as presented by K. Keller, second J. Johnson. Motion passed without opposition. Brian Maceyak, Chair, signed, signifying final approval of funded services.

**5. CSA Division Report:**

- CSA Private Day Special Education Rate Fiscal Impact Study 2022-January 2023-Basically the fiscal analysis focused on two aspects of implementation of the proposed tiered rates, (1) the overall cost of implementation and (2) the fiscal impact to the schools. There is talk about transferring administration of funding for special education (private day schools) to the schools. This would be moving the funding for these students from CSA to the Department of Education (DOE). The target date for this implementation would be July 2024. The average daily rate per student would increase \$316 to \$354, which is a 12% increase. The new rate analysis revealed that if the new rate model were implemented, it would result in an increase of \$38 per child, per day. 75% of individual private day school programs would experience an daily rate increase of \$74 per child. 25% of the individual private day school

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programs would experience a decrease of \$49 per child. The fiscal impact is primarily driven by the proposed tier rate children requiring 1 to 1 support. Currently most the IEPs that CSA provides funding for in the city has a required 1 to 1 support.

- OCS FY22 General Assembly Reports-Highlights from the General Assembly's report:
  - Reviewed the utilization of care under CSA. Aside from acute hospitalization, residential (or congregate) care is the most intensive setting to meet the treatment requirements of children and youth with high levels of need due to psychiatric, emotional, and behavioral problems. Historically, there has been concern about the high utilization of such settings. Models such as the System of Care, which is the foundation of the Children's Services Act, establish a preference for treating youth in the context of their families and communities.
  - Within its limits, the tiered match rate model appears to have achieved its goal of increasing the utilization of community-based versus congregate care services with an associated overall decrease in costs for services potentially impacted by the model.
  - Required regional statewide training that are required was mentioned.
  - Private education services under CSA: It was at the direction of the Virginia General Assembly, Secretary of Education and Health and Human Resources convened a workgroup to develop a detailed plan to consider the administration and use of CSA funding for private special education day schools and residential facilities. The final report outlined the workgroup's recommendation on the topic. It was to transfer the funds to the Virginia Department of Education July 1, 2024. Using CSA funds to transition back to public schools. Also mentioned was the different services and supports for students with severe disabilities.
  - Treatment Foster Care under CSA - In FY2022, utilization of treatment foster care (TFC) continued a decrease seen over the past two years (11% since FY2020). TFC remains a primary resource for foster care placements in Virginia. This reflects ongoing challenges in local departments of social services' ability to establish "agency foster homes" (foster families recruited and supported by the local department) and the needs of children in foster care for higher levels of support than typically provided in agency foster homes.
- Residential Treatment Reporting Memo- The memo indicates that each CPMT is responsible for establishing a procedure for reporting to the state when a youth requires admission to a residential treatment facility, but admission was not obtained in 30 days of the request for admission. It must be reported quarterly to the Department of Behavioral Health. \*It was the consensus of the Team that Tanya Odell at CS would keep the spreadsheet and be responsible for submission of the information.
- CSA Symposium-The CSA Symposium took place earlier on March 15, 2023. At the CPMT roundtable, the Department of Behavioral Health gave recaps of initiatives they are pushing out. One of which was the Virginia Mental Health Access Program called Right Help, Right Now. Virginians who are suffering in crisis or substance abuse disorders can now call the 9-8-8 hotline to receive the care they need. The hotline has been in use since July 2022. The Lifeline provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals in the United States. The Lifeline is a national network of local crisis centers that provides free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week in the United States. There is also a recovery high school in Chesterfield call Chesterfield Recovery academy, that teens who are recovering from substance abuse syndrome can attend this school after they have been to treatment. There will be more services in schools for mental health treatment, which will be free of charge. This brought the question of how it would affect private providers.

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- CSA Coordinator- Welcome to the new CSA Coordinator Meaghan Turner. Ms. Turner will begin her new position on March 27, 2023. Ms. Turner began her career with Social Services as the Fiscal Assistant and then was promoted to a Benefit worker who caseload also included all IV-E cases for Manassas City DSS.

2024 PSSF Grant- Trevor Hensley- Every 5 years an application for the Promoting Safe and Stable Families program must be submitted. During the off years a renewal application is submitted and that is what is being brought before the CPMT today. The allocation remains at \$26,000 annually and is divided among 4 categories.

- Family Support-promoting the safety and wellbeing of children
- Family Preservation – basically the same as family support is more geared toward families in crisis.
- Reunification – this category assists families with children in foster care placed back in a safe family environment as quickly as possible.
- Adoption –this category deals with children placed in foster care moving into an adoption placement.

The plan before the CPMT today has only one change to funding distribution and addition of a new category under adoption. The change is placing \$1500 in the adoption category to cover any legal fees or something that may be needed to assist a child in getting adopted. The remaining funds of \$8,166 are distributed among the three remaining categories. Under the categories there are subcategories, a new subcategory is #201 Emergency situations. Each subcategory selected under the main categories are listed in the plan.

Motion to approve the PSSF Plan as presented by L. Buckhalter, second by K. Keller. Motion passed without opposition.

MHI Funds- T. Odell had previously sent out the report reflecting the breakdown of Mental Health Initiative funds. The report indicates that 1 individual from Manassas City was served in October 2022, 3 individuals were served in November and December. Most individuals served were residents of Prince William.

### 7. Miscellaneous

Motion to adjourn @4:25 pm by K. Keller, second by L. Buckhalter, Motion passed without opposition.

**8. The next scheduled meeting** of the CPMT is on April 19, 2023 @ 3:30 p.m. Meetings will continue to be at the Manassas City Airport in the first-floor conference room.

Respectfully submitted,

A. R. Brown, Secretary

**COMMUNITY POLICY AND MANAGEMENT TEAM**

FISCAL YEAR 2023	STATE	CITY
CSA ALLOCATION	\$1,078,890.00	\$1,462,500.00
Expenditure thru 03/08/2023	\$952,467.09	\$952,467.09
Balance	\$126,422.91	\$510,032.91
Parental Co-Payments/Refunds	\$8,459.46	\$8,459.46
Fund Balance	\$134,882.37	\$518,492.37
Obligated Funds	\$990,889.48	\$990,889.48
Fund Balance	-\$856,007.11	-\$472,397.11

Local Pool Fund Match Rate	58.32%	41.68%
FY23 Total Base Allocation	\$952,467.09	\$1,078,890.00
FY23 State Base Allocation	\$555,478.81	\$629,253.00
FY23 Local Base Allocation	\$449,637.00	\$396,988.28

	Fiscal Year 2023		
	# of Children Served	Expenditures thru 03/08/23	Funds thru 03/08/23
CITY OF MANASSAS PUBLIC SCHOOLS	12	\$385,449.69	\$498,368.77
DEPARTMENT OF SOCIAL SERVICES	18	\$406,731.40	\$368,025.46
COURT SERVICES UNIT	1	\$12,533.00	\$906.00
COMMUNITY SERVICE BOARD	5	\$147,753.00	\$123,589.25
<b>TOTALS</b>	<b>36</b>	<b>\$952,467.09</b>	<b>\$990,889.48</b>

Medicaid Adjustments Fiscal Year 2023				
	TFC	Regular	TFC-EXT & FAMIS	Totals
Medicaid Payments to Providers thru 01/2023	\$13,157.75	\$100,045.56	\$0.00	\$113,203.31
Federal Share	\$7,451.51	\$56,278.11	\$0.00	\$63,729.62
State Share	\$3,327.90	\$20,964.61	\$0.00	\$24,292.51
Locality Share	\$2,378.34	\$22,802.84	\$0.00	\$25,181.18