



City of Manassas, Virginia  
Manassas Regional Airport Commission Meeting

MINUTES

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Manassas Regional Airport Commission Meeting  
Terminal Building - 1st Floor Conference Room  
10600 Harry Parrish Boulevard  
Manassas, VA 20110  
Thursday, September 15, 2022

The Manassas Regional Airport Commission held its regular meeting in the Airport Conference Room on the above date, attended by Chairman Seraydarian, Vice Chairman Ross Snare, Member Juan Cabrera, Member Howard Goodie, Member John Snider, Member Lawrence Pigeon, Member David Farajollahi,

Member Anthony McGhee, Member Vanslyn Augustus, & Member James Uzzle were not present.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Patty Bibber (Secretary) Jolene Berry (Airport Operations), Bryan Foster (Deputy City Manager), and Council Member Theresa Coates Ellis.

**Chairman Seraydarian** called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

- 1. Approval of Meeting Minutes**  
**Vice Chairman Snare MOVED** to approve the minutes for the July 21, 2022 meeting, **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**
- 2. Review of Expenses**  
No Comments
- 3. Comments from the Public**

*The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.*

**4. Airport Director's Report**

- 4.1** The NATA GA Committee met this week, notes of interest were
- a. The recent Inflation Reduction Act included provisions for Grants and Tax Credits for Blended Fuels.
  - b. New FAA Reauthorization is due next year
  - c. FAA has approved G100UL for all piston-engine aircraft

Working with the VDOA to get funding for the first phase of the new ATCT project

New maintenance work order software called GoFMX is replacing Facility Dude

Met with the FAA and VDOA for our annual ACIP meeting. This will allow me to start putting together our draft CIP for next month's Airport Commission Meeting.

The new refresh program for US Customers & Border Protection includes:

- 1. IT equipment not to exceed \$13,458.80 not budgeted but will absorb it.
- 2. Annual maintenance agreement costing \$700
- 3. New Carpet, paint and furniture.

Plan to get a 20 year lease. If cost escalates considering charging a Custom's clearing fee.

Aviation Career Fair October 17. All three district schools are participating. The event is from 10am-1pm.

ProTec will be off the Airport by October 1, 2022

Received the grant from FAA for the Taxiway Alpha Project & the State grant.

FAA - \$3,096,656.00

State - \$275,258.00

Airport \$68,815.00

- 4.2** Tie-Down and Hangar Occupancy Reports, and Citizen's Monthly Noise Concerns

- 4.3** Revenue, Expenditure and Aging Report

5. **Presentations**
  - 5.1 **Danville Regional Airport Economic Development Video (Mr. Rivera, Director, 6 minutes)**
  - 5.2 **Proposed Bow Tie Intersection at Clover Hill Road Video (Mr. Rivera, Director 6 minutes)**
6. **Old Business**
7. **Consent Agenda**  
No Comments
8. **Committee Reports (If Available)**
  - 8.1 **Airport Operations Committee Report (Mr. John Snider, 5 minutes)**  
Juan came in to meet the new committee members. Appreciated all the hard work the Operations Committee has done in the past year.
  - 8.2 **Discussion on what Operations Committee does in general, where we are on Airport security**
  - 8.3 **Working on producing flight paper, will produce some recommendations to the Commission later maybe in November.**
9. **New Business**
  - 9.1 **Virginia Department of Aviation Grand Funding received (Mr. Juan Rivera, Director, 10 minutes) No Action Required.**
  - 9.2 **Increased Cost of New Replacement Vehicles (Mr. Juan Rivera, Director, 10 minutes) No Action Required.**
  - 9.3 **Review of Strategic Plan Accomplishments (Mrs. Jolene Berry, Operations Supervisor, 10 minutes). No Action Required**

**10. Information Items (No Discussion Necessary)**

**10.1 Cost Break-out of AAM Seminar (\$3,917.70)**

**10.2 Rising Phoenix Payables (\$28,039.35).**

**10.3 FAA Business Jet Report: August 2022 Issue**

**11. Council Representative Comments**

**11.1** Council Representative Theresa Coats-Ellis commented on Career Day and was glad to hear the about the number of students turning out – we need more people in aviation careers

Council Woman also informed us about Personal property taxes being reduced 15% and extended the due date to 10/26. This was due to an outcry of the assessment of used vehicles during the last assessment.

Fall Jubilee will be held October 1, 2022 in Historic Downtown Manassas.


**12. Commission Comments**

**12.1** Encourage people to vote.

**Vice Chairman Snare MOVED to adjourn the meeting. SECONDED by Member Goodie and CARRIED UNANIMOUSLY.**

Meeting adjourned at 8:20 PM.

  
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Secretary

  
\_\_\_\_\_  
Chairman

10/20/2022  
\_\_\_\_\_  
Date