



City of Manassas, Virginia
Manassas Regional Airport Commission Meeting

MINUTES

Manassas Regional Airport Commission Meeting
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, July 21, 2022

The Manassas Regional Airport Commission held its regular meeting in the Airport Conference Room on the above date, attended by Vice Chairman Ross Snare, Member Juan Cabrera, Member Anthony McGhee, Member John Snider, Member Lawrence Pigeon, Member David Farajollahi, Member James Uzzle, Member Vanslyn Augustus, Member Howard Goodie.

Chairman Richard Seraydarian was not present.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Patty Bibber (Admin Fiscal Coordinator) Jolene Berry (Airport Operations) and Matt LeCompte (Intern).

Vice Chairman Snare called the meeting to order at 7:00 p.m.

Pledge of Allegiance

- 1. Approval of Meeting Minutes**
Member Snider **MOVED** to approve the minutes for the June 16, 2022 meeting, **SECONDED** by Member Cabrera and **CARRIED UNANIMOUSLY**
- 2. Review of Expenses**
- 3. Comments from the Public**

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

- 3.1 Christopher Larson Fire Chief, Protec Fire Services stated that Leidos is planning aviation day September 24, 2022 from 9-2pm sponsored by Leidos. In touch with the schools to bring in students.

4. Airport Director's Report

4.1 Airport Director's Report

Mr. Rivera recommended having the Airport Financial Plan updated every 2 years instead of every year.

The Airport Commission will be giving a presentation of the updated Airport Strategic Plan in their October 17th 2022 meeting.

Fairfax County Police Aviation has asked for an extension till the end of the year and the Airport Director has approved it.

Mr. Rivera advised that we did not get the FY 2022 BIL Airport Terminal Program funds. Although, we are eligible for FY 2023 funding and we plan to apply in September when the Notice of Funding Opportunity is expected.

The AAM Seminar was a success by all accounts. Well attended with a count of 64 present. Received a lot of positive comments from the Director of Aviation and from people who attended.

Mr. Rivera expressed the newly elected Chairman Seraydarian objectives before the end of his term is educating the commission.

The Commission will have two long term members timeout. At that point we will have 6 of 10 members with 3 years or less on the Commission. We will have lost a lot of our historical working knowledge.

Mr. Rivera is working with Beta Technologies on their request to add a charging station at Chantilly Air or APP.

Mr. Rivera gave an update on Rising Phoenix. He noted that staff has now heard from two primary persons involved. Both parties have asked for more time to resolve the legal executor of the estate. But no one has gotten back to us yet. City attorney says we need to move forward to a judge to sell contents of hangar.

The Airport is still looking for a Maintenance Supervisor but have not had much luck.

Member Goodie expressed the delinquent VRE amount advised that they will be paying this bill by the end of the week of 7/25/2022.

Member Goodie wanted to know what the \$31K was from Piston2jet part of an electric bill that they are making payments to reduce that amount.

5. **Presentations**

- 5.1 Master Plan Update by RS&H (Lanre Olaniyan & Michael Becker RS&H 30 minutes)
Power point presentation
- 5.2 Quarterly Reports on Airport Operations & Fuel Sales (Mrs. Jolene Berry 10 minutes)
- 5.3 Quarterly Maintenance Division Report (Mr. Brian Smith, 10 minutes)

6. **Old Business**

7. **Consent Agenda**

8. **Committee Reports (If Available)**

- 8.1 **Airport Operations Committee Report (Mr. John Snider, 5 minutes)**
Member Snider was not at the Operations Committee meeting so he turned the report over to Member Goodie. Our intern was able to go to Dulles Airport and check out their facility. Spent time with FAA Chad Carper.

Demo of west side hangars still on hold.

Taxiway B and Runway 16L/34R will be painted Monday.

Bulbs are being replaced on the runway.

Security issues are being discussed and Member Snider would like to discuss with Mr. Rivera.

9. **New Business**

- 9.1 **Approve the Chairman's Committee Assignments for the Executive Committee for FY 2023 (Vice Chairman Snare, 5 minutes)**
Member Cabera MOVED that the nominations for the Executive Committee should be Vice Chairman Snare, Member Goodie and Member Cabera this was **SECONDED** by Member Pigeon, **CARRIED UNANIMOUSLY.**

- 9.2 Approve the Chairman's Committee Assignments for the Operations Committee for FY 2023 (Vice Chairman Snare, 5 minutes)**
Member Cabera nominated for the Operations Committee should be Member Snider, Member Uzzle and Member Pigeon, this was **MOVED** by Member Uzzle and this was **SECONDED** by Member Pigeon, **CARRIED UNANIMOUSLY**.

10. Information Items

11. Commission Comments

- 11.1** Member Snider commended the staff for the AAM Seminar. Member Goodie was able to attend an induction ceremony at NASA. Vice Chairman Snare wished Matt LeCompte our summer intern much luck in the future.

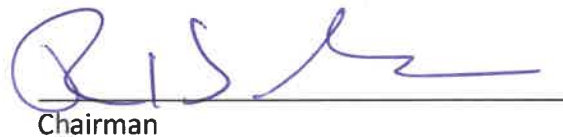
No Committee or Commission meeting in August. Next commission meeting Sept 15th.

Member Uzzle MOVED to adjourn the meeting. SECONDED by Member Pigeon and CARRIED UNANIMOUSLY.

Meeting adjourned at 8:16 PM.


Secretary

9/15/2022
Date


Chairman