

ECONOMIC DEVELOPMENT AUTHORITY
OF THE
CITY OF MANASSAS
February 18, 2020

DETERMINATION OF QUORUM

MEMBERS PRESENT: Mark T. Olsen, Chairman
Gary Jones, II, Vice-Chairman
Denise Harrover
Holmes Steele Smith
Thomas O. Murphy

Theresa Coates Ellis, Council Liaison
W. Patrick Pate, City Manager, *ex-officio*
Patrick J. Small, ED Director, *ex-officio*

MEMBERS ABSENT: Miguel Pires, Secretary
Scott Hepburn, Treasurer

OTHERS PRESENT: Martin Crim, Legal Counsel

Chairman Mark Olsen called the meeting to order at 7:30PM. The meeting opened with an Invocation and the Pledge of Allegiance. A quorum was present.

MINUTES

Chairman Olsen presented the Minutes of the January 21 Annual Meeting and asked if there were any comments. Gary Jones made a motion to approve the January 21 minutes which was seconded by Tom Murphy. There being no discussion Chairman Olsen called the roll.

Mark T. Olsen - AYE
Gary Jones – AYE
Holmes Smith – AYE
Tom Murphy – AYE

The motion passed 4-0. Denise Harrover was absent.

FINANCIAL REPORTS

Chairman Olsen presented the City Treasurer's Reports and bank statement for January. He noted that the deposits included an interest payment in the amount of \$265.40, an Administrative Fee payment from APP Jet for \$3,540.80 and a quarterly

land sale payment from Buchanan for \$372,947.22 while the debits reflected a \$372,932.22 wire of the land sale payment to the City and a second wire transfer of \$180,833.30 to the City for the payment of expenses occurred by the City on behalf of EDA. Chairman Olsen noted the latter amount had been previously approved by EDA and included the \$150,000 EOF payment to HPS.

Gary Jones made a motion to accept the January City Treasurer's Report which was seconded by Tom Murphy. There being no further discussion Chairman Olsen called the roll.

Mark T. Olsen - AYE
Gary Jones – AYE
Holmes Smith – AYE
Tom Murphy – AYE

The motion passed 4-0. Denise Harrover was absent.

Chairman Olsen deferred discussion of the FY2021 Budget to March.

NEW BUSINESS

Patrick Small presented information on the upcoming VIDA session May 19 & 20 in Roanoke. He noted that Denise Harrover indicated she would attend and that any others should let him know as soon as possible.

Patrick Small also requested that any member who wanted to attend the Chamber's Annual Business Awards event should let him know and that he would make reservations for everyone who wanted to attend.

OLD BUSINESS

Patrick Small presented the Draft Strategic Plan and noted corrections had been made based on comments at the last meeting and an exchange with Denise Harrover. He noted that he had received no additional input from other members.

Denise Harrover arrived.

Mr. Small and Ms. Harrover went over the changes to plan and some wordsmithing among the members in a few areas occurred. Gary Jones made a motion to adopt the Strategic Plan as amended which was seconded by Denise Harrover. There being no further discussion Chairman Olsen called the roll.

Mark T. Olsen - AYE
Gary Jones – AYE
Holmes Smith – AYE
Tom Murphy – AYE
Denise Harrover - AYE

The motion passed 5-0.

CLOSED SESSION

I, Gary Jones, move that the Economic Development Authority of the City of Manassas convene in closed session for discussion concerning a prospective business since no previous announcement has been made of the business' interest in locating or expanding in the City as permitted by Virginia Code 2.2-3711 Paragraph A (5) and for discussion of the acquisition of real property within the City for a public purpose, or of the disposition of publicly held real property, since discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City as permitted by Virginia Code 2.2-3711 Paragraph A (3) which was seconded by Denise Harrover. There being no further discussion Chairman Olsen called the roll.

Mark T. Olsen - AYE
Gary Jones – AYE
Holmes Smith – AYE
Tom Murphy – AYE
Denise Harrover - AYE

The motion passed 5-0.

After reconvening in Public Session Denise Harrover moved that the Economic Development Authority of the City of Manassas certify that, in the closed session just concluded, nothing was discussed except the matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion which was seconded by Tom Murphy. There being no further discussion Chairman Olsen called the roll.

Mark T. Olsen - AYE
Gary Jones – AYE
Holmes Smith – AYE
Tom Murphy – AYE
Denise Harrover - AYE

The motion passed 5-0.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:30PM.