

ECONOMIC DEVELOPMENT AUTHORITY  
OF THE  
CITY OF MANASSAS  
ANNUAL MEETING  
January 11, 2022

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**MEMBERS PRESENT:**

Mark T. Olsen, Chairman  
Sheryl Bass  
Larry Naylor  
Scott Hepburn, Treasurer  
Denise Harrover, Secretary  
Gary Jones, II, Vice-Chairman  
Andrea Morisi

W. Patrick Pate, City Manager, *ex-officio*  
Patrick J. Small, ED Director, *ex-officio*

**MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Pam Sebesky, Vice-Mayor, Council Liaison  
Michele Davis-Younger, Mayor

**DETERMINATION OF QUORUM**

Chairman Mark Olsen called the Annual Meeting to order at 6:00PM. A quorum was present.

**ELECTION OF OFFICERS**

Chairman Olsen called for nominations for officers. Gary Jones nominated the current officers to continue serving in their roles.

Mark T. Olsen, Chairman  
Gary Jones, II, Vice-Chairman  
Denise Harrover, Secretary  
Scott Hepburn, Treasurer

There being no additional nominations the Chairman asked the Secretary to call the roll:

Mark T. Olsen – AYE  
Sheryl Bass – NO  
Larry Naylor – NO  
Scott Hepburn – AYE  
Denise Harrover – NO

Gary Jones – AYE  
Andrea Morisi - NO

The motion failed 3-4.

Andrea Morisi nominated Sheryl Bass for Chairman which was seconded by Scott Hepburn. There being no additional nominations the Chairman asked the Secretary to call the roll:

Mark T. Olsen – NO  
Sheryl Bass – YES  
Larry Naylor – NO  
Scott Hepburn – NO  
Denise Harrover – NO  
Gary Jones – NO  
Andrea Morisi - AYE

The motion failed 2-5.

Mark Olsen made a motion to conduct a voice vote for either Olsen or Bass for Chairman which was seconded by Sheryl Bass. Each candidate spoke for two minutes about their qualifications. There being no additional nominations the Chairman asked the Secretary to call the roll:

Mark T. Olsen – OLSEN  
Sheryl Bass – BASS  
Larry Naylor – OLSEN  
Scott Hepburn – OLSEN  
Denise Harrover – BASS  
Gary Jones – OLSEN  
Andrea Morisi - BASS

By a vote of 4-3 Mark Olsen was elected Chairman.

Mark Olsen nominated Gary Jones for Vice-Chairman which was seconded by Scott Hepburn. Larry Naylor nominated Sheryl Bass for Vice-Chairman which was second by Andrea Morisi. Gary Jones spoke for two minutes about his candidacy. Sheryl Bass withdrew her name from consideration. There being no additional nominations the Chairman asked the Secretary to call the roll:

Mark T. Olsen – AYE  
Sheryl Bass – NO  
Larry Naylor – AYE  
Scott Hepburn – AYE  
Denise Harrover – AYE  
Gary Jones – AYE  
Andrea Morisi - AYE

By a vote of 6-1 Gary Jones was elected Vice-Chairman.

Scott Hepburn nominated Denise Harrover for Secretary which was seconded by Sheryl Bass. There being no additional nominations the Chairman asked the Secretary to call the roll:

Mark T. Olsen – AYE  
Sheryl Bass – AYE  
Larry Naylor – AYE  
Scott Hepburn – AYE  
Denise Harrover – AYE  
Gary Jones – AYE  
Andrea Morisi - AYE

By a vote of 7-0 Denise Harrover was elected Secretary.

Mark Olsen nominated Scott Hepburn for Treasurer which was seconded by Gary Jones. There being no additional nominations the Chairman asked the Secretary to call the roll:

Mark T. Olsen – AYE  
Sheryl Bass – AYE  
Larry Naylor – AYE  
Scott Hepburn – AYE  
Denise Harrover – AYE  
Gary Jones – AYE  
Andrea Morisi - AYE

By a vote of 7-0 Scott Hepburn was elected Treasurer.

### **APPOINTMENT OF COUNSEL**

Scott Hepburn moved to appoint the law firm of Vanderpool, Frostik, and Nishanian as Legal Counsel which was seconded by Gary Jones. There being no further discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE  
Sheryl Bass – AYE  
Larry Naylor – AYE  
Scott Hepburn – AYE  
Denise Harrover – AYE  
Gary Jones – AYE  
Andrea Morisi - AYE

By a vote of 7-0 VF&N was appointed Legal Counsel.

## **MINUTES**

Denise Harrover moved to approve the Minutes of the December 15 meeting which was seconded by Scott Hepburn. There being no discussion Chairman Olsen asked the Secretary to call the roll.

Mark T. Olsen – AYE  
Sheryl Bass – AYE  
Larry Naylor – AYE  
Scott Hepburn – AYE  
Denise Harrover – AYE  
Gary Jones – AYE  
Andrea Morisi - AYE

The motion passed 7-0.

## **FINANCIAL REPORTS**

Scott Hepburn presented the November City Treasurer's Reports and bank statement. He noted an interest credit of \$51.26 and a bond administrative fee payment of \$3,214.28 on the Deposits side and a Withdrawal of \$69,896.46 representing an EDA payment to the City for administrative fees. Denise Harrover made a motion to accept the City Treasurer's Report which was seconded by Scott Hepburn. There being no further discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE  
Sheryl Bass – AYE  
Larry Naylor – AYE  
Scott Hepburn – AYE  
Denise Harrover – AYE  
Gary Jones – AYE  
Andrea Morisi - AYE

The motion passed 7-0.

## **NEW BUSINESS**

None.

## **OLD BUSINESS**

None

## **CLOSED SESSION**

I, Andrea Morisi, move that the Economic Development Authority of the City of Manassas convene in closed session for discussion concerning a prospective business

since no previous announcement has been made of the business' interest in locating or expanding in the City as permitted by Virginia Code 2.2-3711 Paragraph A (5) for which the Virginia Freedom of Information Act permits discussion in closed session which was seconded by Scott Hepburn. There being no further discussion Secretary Harrover called the roll.

Mark T. Olsen – AYE  
Gary Jones – AYE  
Denise Harrover – AYE  
Scott Hepburn – AYE  
Sheryl Bass – AYE  
Larry Naylor – AYE  
Andrea Morisi – AYE

The motion passed 7-0.

After reconvening in Public Session Denise Harrover moved that the Economic Development Authority of the City of Manassas certify that, in the closed session just concluded, nothing was discussed except the matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion which was seconded by Andrea Morisi. There being no further discussion Secretary Harrover called the roll.

Mark T. Olsen – AYE  
Gary Jones – AYE  
Denise Harrover – AYE  
Scott Hepburn – AYE  
Sheryl Bass – AYE  
Larry Naylor – AYE  
Andrea Morisi – AYE

The motion passed 7-0.

Mr. Small noted that no action regarding the business discussed in Closed Session was necessary and that the matter would be placed on the regular agenda of a future meeting.

## **ADJOURNMENT**

Chairman Olsen adjourned the meeting at 8pm.