



**Independent Auditors' Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

**To the Honorable Members of the City Council
City of Manassas, Virginia**

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Counties, Cities, and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Manassas, Virginia, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Manassas, Virginia's basic financial statements, and have issued our report thereon dated November 21, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Manassas, Virginia's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Manassas, Virginia's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Manassas, Virginia's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Manassas, Virginia's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Farmer, Cox Associates

Fredericksburg, Virginia

November 21, 2023



**Independent Auditors' Report on Compliance for Each Major Program and on
Internal Control over Compliance Required by the Uniform Guidance**

**To the Honorable Members of the City Council
City of Manassas, Virginia**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited City of Manassas, Virginia's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of City of Manassas, Virginia's major federal programs for the year ended June 30, 2023. City of Manassas, Virginia's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, City of Manassas, Virginia's complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of City of Manassas, Virginia's and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of City of Manassas, Virginia's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to City of Manassas, Virginia's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on City of Manassas, Virginia's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about City of Manassas, Virginia's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding City of Manassas, Virginia's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of City of Manassas, Virginia's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of City of Manassas, Virginia's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Report on Internal Control over Compliance (Continued)

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Robinson, Farmer, Cox Associates

Fredericksburg, Virginia
November 21, 2023

CITY OF MANASSAS, VIRGINIA

Schedule of Expenditures of Federal Awards - Primary Government and Discretely Presented Component Unit
Year Ended June 30, 2023

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-through Entity Identifying Number	Federal Expenditures
Primary Government:			
Department of the Treasury:			
Pass-through Payments:			
Virginia Department of Education:			
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	21027-197-10	\$ 2,292,273
Virginia Department of Social Services:			
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	21027-765-10	1,975
Virginia Department of Accounts:			
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	VA0113	215,260
Total 21.027			<u>\$ 2,509,508</u>
Total Department of the Treasury			<u>\$ 2,509,508</u>
Department of Housing and Urban Development:			
Pass-through Payments:			
Virginia Housing Development Authority:			
Section 8 Project-Based Cluster:			
Section 8 Housing Assistance Payments Program	14.195	14195-165-10	\$ 235,787
Total Section 8 Project-Based Cluster			<u>\$ 235,787</u>
Total Department of Housing and Urban Development			<u>\$ 235,787</u>
Department of Justice:			
Direct Payments:			
Bulletproof Vest Partnership Program	16.607	N/A	\$ 8,965
State Criminal Alien Assistance Program	16.606	N/A	79,709
Public Safety Partnership and Community Policing Grants	16.710	N/A	128,509
Congressionally Recommended Awards	16.753	N/A	108,682
Edward Byrne Memorial Justice Assistance Grant Program	16.738	N/A	14,959
Total Department of Justice			<u>\$ 340,824</u>
Department of Transportation:			
Direct Payments: Federal Aviation Administration			
Airport Improvement Program	20.106	CF-0030-46/CF-0030-54 CF-0030-51/CF-0030-52	\$ 557,673
Pass-through Payments:			
Virginia Department of Motor Vehicles:			
Highway Safety Cluster:			
State and Community Highway Safety	20.600	BSC-2023-53096-23096/ FSC-2022-52248-22248	12,866
Total Highway Safety Cluster			<u>\$ 12,866</u>
Virginia Department of Transportation:			
Highway Planning and Construction	20.205	UPC-118700/UPC-109293 UPC-96721	\$ 4,465,078
Total Department of Transportation			<u>\$ 5,035,617</u>

CITY OF MANASSAS, VIRGINIA

Schedule of Expenditures of Federal Awards - Primary Government and Discretely Presented Component Unit
 Year Ended June 30, 2023 (Continued)

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-through Entity Identifying Number	Federal Expenditures
Primary Government: (Continued)			
Department of Homeland Security:			
Pass-through Payments:			
Department of Emergency Management:			
Homeland Security Grant Program	97.067	22UASI596-01/ 21UASI596-01	\$ 149,736
Emergency Management Performance Grants	97.042	1203555	<u>7,458</u>
Total Department of Homeland Security			<u>\$ 157,194</u>
Department of Health and Human Services:			
Pass-through Payments:			
Virginia Department of Education:			
COVID-19 - Public Health Crisis Response	93.354	93354-197-10	<u>\$ 112,901</u>
Virginia Department of Social Services:			
Temporary Assistance for Needy Families	93.558	93558-765-10	<u>\$ 272,893</u>
CCDF Cluster:			
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	93596-765-10	61,271
Total CCDF Cluster			<u>\$ 61,271</u>
Medicaid Cluster:			
Medical Assistance Program	93.778	93778-765-10	<u>\$ 436,104</u>
Total Medicaid Cluster			<u>\$ 436,104</u>
Mary Lee Allen Promoting Safe and Stable Families Program	93.556	93556-765-10	<u>\$ 14,717</u>
COVID-19 - Mary Lee Allen Promoting Safe and Stable Families Program	93.556	93556-765-10	<u>9,835</u>
Total 93.556			<u>\$ 24,552</u>
Guardianship assistance	93.090	93090-765-10	196
Title IV-E Prevention Program	93.472	93472-765-10	12,106
Refugee and Entrant Assistance State/Replacement Designee Administered Programs			
Low-Income Home Energy Assistance	93.566	93566-765-10	5,551
Stephanie Tubbs Jones Child Welfare Services Program	93.568	93568-765-10	47,290
Stephanie Tubbs Jones Child Welfare Services Program	93.645	93645-765-10	329
Foster Care - Title IV-E	93.658	93658-765-10	214,824
Adoption Assistance	93.659	93659-765-10	209,685
Social Services Block Grant	93.667	93667-765-10	210,947
John H. Chafee Foster Care Program for Successful Transition to Adulthood			
COVID-19 - Elder Abuse Prevention Interventions Program	93.674	93674-765-10	2,592
COVID-19 - Elder Abuse Prevention Interventions Program	93.747	93747-765-10	3,670
Children's Health Insurance Program	93.767	93767-765-10	<u>3,879</u>
Total Department of Health and Human Services			<u>\$ 1,618,790</u>

CITY OF MANASSAS, VIRGINIA

Schedule of Expenditures of Federal Awards - Primary Government and Discretely Presented Component Unit
 Year Ended June 30, 2023 (Continued)

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-through Entity Identifying Number	Federal Expenditures
Department of Agriculture:			
Pass-through Payments:			
Virginia Department of Social Services:			
SNAP Cluster:			
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	10561-765-10	\$ <u>831,349</u>
Total SNAP Cluster			\$ <u>831,349</u>
Virginia Department of Education:			
Pandemic EBT Administrative Costs	10.649	10649-301-10	\$ <u>5,950</u>
Virginia Department of Agriculture:			
Child Nutrition Cluster:			
National School Lunch Program - Food Distribution Service	10.555	00-571	\$ 333,664
Virginia Department of Education:			
National School Lunch Program	10.555	10555-301-10	<u>2,970,500</u>
Total 10.555			\$ <u>3,304,164</u>
School Breakfast Program	10.553	10553-301-10	\$ <u>761,643</u>
Virginia Department of Agriculture:			
Summer Food Service Program for Children - Food Distribution Service			
	10.559	00-571	2,561
Virginia Department of Education:			
Summer Food Service Program for Children	10.559	10559-301-10	\$ <u>18,849</u>
Total 10.559			\$ <u>21,410</u>
Total Child Nutrition Cluster			\$ <u>4,087,217</u>
Child and Adult Care Food Program	10.558	10558-301-10	\$ <u>36,249</u>
Total Department of Agriculture			\$ <u>4,960,765</u>
Department of Education:			
Pass-through Payments:			
Virginia Department of Education:			
Title I Grants to Local Educational Agencies	84.010	84010-197-10	\$ 1,415,096
Special Education Cluster (IDEA):			
Special Education - Grants to States	84.027	84027-197-10	\$ 1,596,371
Special Education - Preschool Grants	84.173	84173-197-10	53,924
Total Special Education Cluster (IDEA)			\$ <u>1,650,295</u>
COVID-19 Education Stabilization Fund - Elementary and Secondary Emergency Relief (ESSER) Fund	84.425D	84425-197-10	4,692,669
Gaining Early Awareness and Readiness for Undergraduate Programs	84.334	84334-197-10	34,220
English Language Acquisition State Grants	84.365	84365-197-10	261,783
Student Support and Academic Enrichment Program	84.424	84424-197-10	2,451
Career and Technical Education - Basic Grants to States	84.048	84048-197-10	134,597
Supporting Effective Instruction State Grants	84.367	84367-197-10	<u>234,262</u>
Total Department of Education			\$ <u>8,425,373</u>
Total Expenditures of Federal Awards			\$ <u><u>23,283,858</u></u>

See accompanying notes to the Schedule of Expenditures of Federal Awards.

CITY OF MANASSAS, VIRGINIA

Notes to Schedule of Expenditures of Federal Awards
Year Ended June 30, 2023

Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the City of Manassas, Virginia under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of Manassas, Virginia, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City of Manassas, Virginia.

Note 2 - Summary of Significant Accounting Policies

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(2) Pass-through entity identifying numbers are presented where available.

(3) The City did not elect to use the 10% de minimus indirect cost rate.

(4) The City did not pass any federal awards through to sub-recipients during the year ended June 30, 2023.

Note 3 - Loan Balances

The City has no loans or loan guarantees which are subject to reporting requirements for the current year.

Note 4 - Relationship to Financial Statements

Listed below is a reconciliation of federal revenue and the Schedule of Expenditures of Federal Awards:

Federal revenue	\$ 23,339,862
Less:	
Federal funds which are not subject to single audit (rental of building for post office, tower rentals at the airport, and interest subsidy)	<u>(56,004)</u>
Total Federal Expenditures per the Schedule of Expenditures of Federal Awards	<u>\$ 23,283,858</u>

CITY OF MANASSAS, VIRGINIA

Schedule of Findings and Questioned Costs
Year Ended June 30, 2023

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
Material weaknesses identified?	No
Significant deficiencies identified?	None reported
Type of auditors' report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?	No

Identification of major programs:

<u>Assistance Listing #</u>	<u>Name of Federal Program or Cluster</u>
10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program
21.027	COVID-19 - Coronavirus State and Local Fiscal Recovery Funds
84.425D	COVID-19 Education Stabilization Fund - Elementary and Secondary Emergency Relief (ESSER) Fund
84.027/84.173	Special Education Cluster
10.553/10.555/10.559	Child Nutrition Cluster

Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

Section II - Financial Statement Findings

There are no financial statement findings to report.

Section III - Federal Award Findings and Questioned Costs

There are no federal award findings and questioned costs to report.

CITY OF MANASSAS, VIRGINIA

Summary Schedule of Prior Audit Findings
Year Ended June 30, 2023

There were no prior year audit findings.