

ECONOMIC DEVELOPMENT AUTHORITY
OF THE
CITY OF MANASSAS
July 13, 2021

MEMBERS PRESENT: Mark T. Olsen, Chairman
Sheryl Bass
Larry Naylor
Andrea Morisi
Denise Harrover, Secretary
Scott Hepburn, Treasurer

Patrick J. Small, ED Director, *ex-officio*
Mike Vanderpool, EDA Attorney

MEMBERS ABSENT: Gary Jones, Vice-Chairman

OTHERS PRESENT: Pam Sebesky, Vice-Mayor, Council Liaison

DETERMINATION OF QUORUM

Mark Olsen called the EDA to order at 6:00PM. A quorum was present.

MINUTES

Sheryl Bass moved to approve the Minutes of the June 21 Special Meeting which was seconded by Andrea Morisi. There being no discussion the Secretary called the roll.

Mark T. Olsen – AYE
Gary Jones – AYE
Sheryl Bass – AYE
Andrea Morisi – AYE
Scott Hepburn – AYE

The motion passed 5-0.

Larry Naylor Arrived

FINANCIAL REPORTS

The Treasurer presented the May City Treasurer's Report and bank statement. He noted an interest credit of \$78.51, no other activity, and an ending balance of \$616,357.11.

Denise Harrover made a motion to approve the May City Treasurer's Report which was seconded by Andrea Morisi. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE
Sheryl Bass – AYE
Larry Naylor – AYE
Denise Harrover – AYE

The motion passed 6-0.

NEW BUSINESS

Patrick Small presented an MOU between EDA and the Mason SBDC for services during the upcoming fiscal year. He noted having fixed an error in the agreement period and that EDA had approved the funding for the SBDC in its adopted budget. Mr. Small was requested to brief the members on the service arrangement and general operations of the SBDC. He noted the members receive a semi-annual and annual report from the group.

Andrea Morisi moved to approve the MOU which was seconded by Sheryl Bass. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE
Sheryl Bass – AYE
Larry Naylor – AYE
Denise Harrover – AYE

The motion passed 6-0.

Patrick Small delivered his VIDA presentation on real estate acquisition and disposition by public bodies. The members suggested a tour of the City to observe the types of parcels that could be targeted for acquisition and/or redevelopment. It was decided a bus tour would replace the next meeting and Mr. Small would make the arrangements. The members were asked to read the Land Use Chapter of the City's Comprehensive Plan in the interim.

OLD BUSINESS

Chairman Olsen noted the body continued to make progress on its Strategic Plan and that the conversation about real estate was an integral part of that document.

CLOSED SESSION

None.

ADJOURNMENT

Chairman Olsen adjourned the meeting at 7:40pm.