

ECONOMIC DEVELOPMENT AUTHORITY  
OF THE  
CITY OF MANASSAS  
April 12, 2022

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**MEMBERS PRESENT:** Mark T. Olsen, Chairman  
Gary Jones, Vice-Chairman  
Larry Naylor  
Andrea Morisi  
Sheryl Bass  
Denise Harrover, Secretary  
Scott Hepburn, Treasurer  
  
Patrick J. Small, ED Director, *ex-officio*

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Pam Sebesky, Vice-Mayor, *Council Liaison*  
Pat Pate, City Manager, *ex-officio*  
Kris Spitler, EDA Attorney

**DETERMINATION OF QUORUM**

Mark Olsen called the EDA to order at 6:00PM. A quorum was present.

**MINUTES**

Sheryl Bass moved to approve the Minutes of the March 8 Meeting as amended which was seconded by Gary Jones. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE  
Gary Jones – AYE  
Larry Naylor – AYE  
Sheryl Bass – AYE  
Denise Harrover – AYE

The motion passed 5-0.

**FINANCIAL REPORTS**

Mr. Small presented the February City Treasurer's Report and bank statement with a beginning balance of \$583,636.07 and an ending balance of \$560,834.24. He noted

\$43.02 for Interest and a withdrawal of \$22,844.85 for the TDFP payments to the Tru by Hilton.

Gary Jones moved to approve the February City Treasurer's Report which was seconded by Larry Naylor. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE  
Gary Jones – AYE  
Denise Harrover – AYE  
Sheryl Bass – AYE  
Larry Naylor - AYE

The motion passed 5-0.

Mr. Small presented the March City Treasurer's Report and bank statement with a beginning balance of \$560,834.24 and an ending balance of \$524,671.65. He noted an interest payment of \$45.85 and a withdrawal of \$36,208.44 to pay the City invoice previously approved by the EDA.

Gary Jones moved to approve the March City Treasurer's Report which was seconded by Denise Harrover. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE  
Gary Jones – AYE  
Denise Harrover – AYE  
Sheryl Bass – AYE  
Larry Naylor - AYE

The motion passed 5-0.

### **NEW BUSINESS**

None.

### **OLD BUSINESS**

Andrea Morisi Arrived.

The members present began going over the EDA Strategic Plan. They confirmed the Vision Statement and that Objectives 1-4 in Goal Area 1 had been completed to their satisfaction and no further action was required.

Scott Hepburn arrived.

The members spent the balance of the meeting discussing Objectives 5 and 6 dealing with real estate. At the conclusion of the discussion the members determined to spend their next meeting discussing the sections of the City's Comprehensive Plan related to Land Use and Economic Development. It was also determined the members should review City Council's Strategic Plan.

Because the next Regularly Scheduled Meeting was in conflict with the City's Volunteer Dinner the members agreed to move their meeting to 11am following the Business Appreciation Breakfast on May 10<sup>th</sup>.

### **CLOSED SESSION**

None.

### **ADJOURNMENT**

Chairman Olsen adjourned the meeting at 8PM.