

ECONOMIC DEVELOPMENT AUTHORITY  
OF THE  
CITY OF MANASSAS  
November 14, 2023

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**MEMBERS PRESENT:** Gary Jones, Chair  
Larry Naylor  
Scott Hepburn, Treasurer  
Mark T. Olsen  
Denise Harrover, Vice-Chair  
Andrea Morisi, Secretary

Ralph Smith, City Council Liaison  
Patrick J. Small, ED Director, *ex-officio*  
Doug Keen, Acting City Manager, *ex-officio*

**MEMBERS ABSENT:** Sheryl Bass

**OTHERS PRESENT:** None

**DETERMINATION OF QUORUM**

Gary Jones called the EDA to order at 6:00PM. A quorum was present.

**MINUTES**

Andrea Morisi moved to approve the Minutes of the September 12 Meeting as amended to change the date of the prior financial report which was seconded by Denise Harrover. There being no discussion the Chairman asked the Secretary to call the roll.

Larry Naylor – AYE  
Scott Hepburn – AYE  
Gary Jones – AYE  
Denise Harrover – AYE  
Andrea Morisi – AYE

The motion passed 5-0.

**FINANCIAL REPORTS**

Scott Hepburn presented the September City Treasurer's Report which had a beginning balance of \$357,764.13 and an ending balance of \$358,719.80. Andrea Morisi moved to approve the City Treasurer's Report which was seconded by Gary Jones. There being no discussion the Chairman asked the Secretary to call the roll.

Larry Naylor – AYE  
Scott Hepburn – AYE  
Gary Jones – AYE  
Denise Harrover – AYE  
Andrea Morisi – AYE

The motion passed 5-0.

Mark Olsen arrived.

### **NEW BUSINESS**

Gary Jones reported on the presentation of the EDA Annual report to City Council, a recent meeting he and the Vice-Chair had with the Mayor and EDA City Council Liaison, a meeting they had with the City Manager, and a meeting they had with legal counsel from McGuire Woods. He talked about prospective future meetings with developers and others he was contemplating.

Gary Jones handed out copies of a page from the 2040 Comprehensive Plan showing major development sites in Downtown and suggested EDA spend time at a future meeting discussing the Plan. He requested the members consider other issues they would like to discuss in 2024 and noted that in light of the upcoming holidays and lack of pressing business, he was canceling the December meeting.

Mr. Small reminded the members of the upcoming Annual Meeting in January at which officers would be elected.

### **CLOSED SESSION**

None.

### **ADJOURNMENT**

Chair Jones adjourned the meeting at 7:15pm.