

**CITY OF MANASSAS
UTILITIES DEMOLITION CERTIFICATION
8500 Public Works Drive, Manassas VA**

I request that the utilities to be disconnected and/or removed based on my selection(s) below. I understand that the Utility Department requires a minimum of 5 business days notice of demolition. This form is required to be filled out and signed by all parties before a demolition permit can be pulled through the Inspections Department.

Property Address: _____

Tentative date of demolition: _____ Tentative date of requested removal: _____

Contractor/Customer requesting demo: _____

Address/City/State/Zip: _____

Phone: _____

MULTIPLE STRUCTURES REQUIRE INDIVIDUAL CERTIFICATION FORMS

WATER

- I will keep the existing water tap for the permanent structure. I understand that I will open a utility consumption account before the building is constructed. (Complete Customer Service section).
- I will keep existing water tap for construction purposes only to be abandoned at final occupancy. I will open a utility account for water only billing and I understand my responsibility includes capping the water tap at the main before final occupancy.
- I will keep existing water tap for construction purposes and will use for the permanent structure at final occupancy. I understand that I will open a utility account for water only during the construction phase and will request sewer service to be added to my account before final occupancy. (Complete Customer Service section).
- I will abandon existing water tap. I understand my responsibility includes capping the water tap at the water main at the time of demolition of the building.
- I do not have water services at this site.

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Water Department Official – (703) 257-8380	Date
Note(s):	

SEWER

- I will abandon the existing sewer lateral and cap at the main during the demolition of the building.
- I will keep existing sewer lateral for the permanent structure.
- I do not have sewer services at this site.

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Sewer Department Official – (703) 257-8380	Date
Note(s):	

ELECTRIC

I will keep the existing transformers, service connections wires and meter base for the permanent structure (provided that existing equipment meets new load requirements – complete Engineering section). I understand that I will open a temporary/permanent utility consumption account before the building is constructed. (Complete Customer Service section).

I will keep existing electrical equipment for construction purposes only to be abandoned at final occupancy. I will open a utility account for the required temporary service (Complete Customer Service section).

I will require new temporary electrical service, therefore I will abandon existing: (Complete Engineering & Customer Service Sections)

I will not require electrical service, therefore I will abandon existing:

- Transformer
- Service Wires
- Meter

I will require new/upgraded installation of (Complete Engineering & Customer Service sections):

- Transformer(s)
- Service Wire(s)
- Meter(s)

Area Light(s) Present: Yes No

If yes, choose one of the following:

- Do not remove area light(s) and continue billing
- Remove areas light(s) and stop billing

I do not have electric services at this site.

Electric Department Official – (703) 257-8357	Date
Meter Department Official – (703) 257-8362	Date
Note(s):	

ENGINEERING

I will/have provided electrical load calculations.

I will/have provided riser diagram.

Engineering Services Not Required.

Engineering Department Official – (703) 257-8357	Date
Note(s):	

CUSTOMER SERVICE

I will / have applied for: water services electric services

Customer Services Not Required.

Customer Service Official – (703) 257-8289	Date
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