



City of Manassas, Virginia
Manassas Regional Airport Commission Meeting

MINUTES

Manassas Regional Airport Commission Meeting
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, December 8, 2022

The Manassas Regional Airport Commission held its regular meeting in the Airport Conference Room on the above date, attended by Chairman Seraydarian, Vice Chairman Ross Snare, Member Juan Cabrera, Member Howard Goodie, Member John Snider, Member Anthony McGhee, Member Vanslyn Augustus, Member Lawrence Pigeon, Member David Farajollahi

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Patty Bibber (Secretary) Richard Allabaugh (Operations), Bryan Foster (Deputy City Manager).

Chairman Seraydarian called the meeting to order at 7:00 p.m.

Pledge of Allegiance

1. 1.1 Approval to add section 9.2 Approval of Commission Calendar to Agenda

Vice Chairman Snare **MOVED** to approve adding 9.2 approval of commission calendar to agenda, **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**

1.2 Approval of Meeting Minutes

Vice Chairman Snare **MOVED** to approve the minutes for the October 20, 2022 meeting, **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**

2. Review of Expenses

No Comments

3. Comments from the Public

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working

days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

4. Airport Director's Report

4.1 Airport Director's Report

Status of Flood Damage: a PO was issued today for \$183,624 that will complete the downstairs and the airport offices.

Aviation Adventures and Customs and Border Patrol have started moving in today. The airport offices will not be ready for another couple of weeks.

The insurance company has agreed to pay \$124,000 for damage correction construction, but working with them to get that increased. The cost from ServPro for the mitigation is approximately \$44,000. The cost of the new switch in the telephone closet which was damaged is \$15,000.

Looking into water leak sensors to help better detect water leaks before so much damage occurs.

We received an unsolicited proposal for the two lots in Moore Green Estates. The proposal was not based on an appraisal and Mr. Rivera advised the person that it would need to get an appraisal done prior to discussing the offer. Currently offering \$125,000 per lot.

4.2 Tie-Down and Hangar Occupancy Reports, and Citizen's Monthly Noise Concerns

4.3 Revenue, Expenditure and Aging Report

5. Presentations

N/A

6. Old Business

N/A

7. Consent Agenda

All items listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If separate discussion is desired, that item will be removed from the consent agenda and considered separately.

SUGGESTED MOTION: "I move that the Consent Agenda be approved".

SUGGESTED MOTION TO REMOVE AN ITEM: "I move that Item # be removed from the Consent Agenda and be added as Items # under New Business, and that the remaining Consent Agenda items be approved as it now appears".

8. Committee Reports (If Available)

8.1 Airport Operations Committee Report (Mr. John Snider, 5 minutes)

The Operations committee was updated on the flood and where we were with the construction.

Decided to move the Operations meeting to the 1st Wednesday at 11am from 2nd Wednesday at 8:30am, so that they would be able to present their items to the Executive Committee.

9. New Business

9.1 Presentation of projected Expenditures for the Airport's FY 2024 Operating Budget (Mr. Juan Rivera, Director, 10 minutes)

9.2 Approval of 2023 Airport Commission Calendar (Mr. Richard Allabaugh, 5 minutes)

Member Snider MOVED to approve the airport Commission Calendar, SECONDED by Vice Chairman Snare and CARRIED UNANIMOUSLY

**10. Information Items (No Discussion Necessary)
No items**

11. Authorize a Closed Meeting

11.1 Authorize a Closed Meeting

Vice Chairman Snare moved that Airport Commission convene in a Closed Meeting. To discuss the acquisition of real property for a public purpose in the Manassas Regional Airport area, where discussion in an open meeting would adversely affect the negotiating strategy of the City, as permitted by Va. Code §2.2-3711 (A) (5); to approve a closed meeting.

Roll Call: Chairman Seraydarian, Vice Chairman Ross Snare, Member Juan Cabrera, Member Howard Goodie, Member John Snider, Member Jim Uzzle, Member Anthony McGhee, Member Vanslyn Augustus **CARRIED UNANIMOUSLY**

Meeting closed to the public at 7:30pm

12. Certify the Closed Meeting

12.1 Certify the Closed Meeting

Vice Chairman Snare MOVED that the Commission certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion

ROLL CALL: Chairman Seraydarian, Vice Chairman Ross Snare, Member Juan Cabrera, Member Howard Goodie, Member John Snider, Member Jim Uzzle, Member Anthony McGhee, Member Vanslyn Augustus **CARRIED UNANIMOUSLY**

Meeting open to the public at 8:50 pm

13. Council Representative Comments

13.1 No comments.

14. Commission Comments

14.1 No comments

Vice Chairman Snare MOVED to adjourn the meeting. **SECONDED** by Member Cabera and **CARRIED UNANIMOUSLY.**

Meeting adjourned at 9:09 PM.



Secretary



Chairman

1/19/2023

Date