



UTILITY COMMISSION

REGULAR MEETING

MINUTES

Thursday, June 14, 2018
Public Works Facility, 8500 Public Works Drive

I. CALL MEETING TO ORDER

John Weber, Chairman, called the meeting to order at 5:30 p.m.

II. DETERMINATION OF QUORUM

MEMBERS PRESENT: Chairman John Weber, Commissioner Dr. James Schornick, Councilman Mark Wolfe, Commissioner Mason Hollcroft, Commissioner Richard Milligan, Commissioner Stephen Silberstein

MEMBERS ABSENT: Commissioner Jeffrey McWhirt

STAFF PRESENT: Glenn Simpson, Utilities Finance Manager; Ana Davis, Utilities Services Manager; Daralyn Baker, Utilities Administrative Coordinator; Ron Tatariw, Assistant Director of Water and Sewer; Bryan Foster, Deputy City Manager; Michael Nicholson, Water & Sewer Supervisor

STAFF ABSENT: Tony Dawood, Director of Utilities; David Jones, Assistant Director Electric

GUESTS PRESENT: None

III. CHAIRPERSON'S TIME

IV. APPROVAL OF MINUTES – May 10, 2018

MOTION: Commissioner Milligan made the motion to approve the May 10, 2018 meeting minutes as submitted.

SECOND: Commissioner Hollcroft

VOTE: Unanimous

V. STAFF REPORTS

A. ELECTRIC OPERATIONS REPORT

Glenn Simpson, Utilities Finance Manager, reported that there were thirty (30) outages reported during the month of May: twelve (12) equipment failures, nine (9) scheduled outages, six (6) tree outages, two (2) squirrel outages and one (1) outage of an unknown cause. Mr. Simpson explained that the City suffered extended outages due to wind storms and thunderstorms on May 13 and 14, but

the threshold for a Major Event Day was not reached. A significant portion of the outage minutes for the month was due to a failure of an underground cable termination in a manhole on Digges Road.

The April 2018 VMEA billing was \$2,002,865.00 (\$0.0670/kwh). The City coincident peak for the month of May occurred on May 15, 2018 for a peak of 72.85 MW. The Dominion Power peak was 15,837 MW.

Mr. Simpson reported that project E-1 is 95% complete and the majority of the services are fed from the new underground on Fairview/Tudor. Project E-21, Airport Substation, has had the bid procurement of the composite fence released, but has been pulled back for modification.

B. CUSTOMER SERVICE REPORT

Ana Davis, Customer Services Supervisor, presented the May Customer Service Report. Ms. Davis reported there were 16,647 accounts billed throughout the month of May. Total revenue billed was \$5,147,385.34 and revenue collected was \$6,033,657.26. The City wrote off \$9,012.56 this month and collected \$945.05 from in-house and \$25,078.70 from state resulting in a net collection of \$17,011.19.

15,762 AMI electric meters have been installed to date, along with 10,973 water meters.

C. CASH REPORT AND BUDGET UPDATE

Glenn Simpson, Utilities Finance Manager, presented the Cash Report for the month of May. The Total Unrestricted Utility Operating Cash as of June 1, 2018 was \$23,573,835.30 and reflects the VMEA payment of \$2,002,864.66 made on May 23, 2018.

D. WATER AND SEWER OPERATIONS REPORT

Ron Tatariw, Assistant Director of Water & Sewer, presented the Water & Sewer Operations Report for the month of May. There were zero water main breaks and one sewer blockage in May.

Mr. Tatariw reported on the status of the current CIP projects currently underway in the Water & Sewer Department. The 24" transmission main replacement (W-042) is continuing as planned on all phases. Phase 6 of the project was awarded to Shirley Contracting.

E. DIRECTOR'S UPDATE

Glenn Simpson, Utilities Finance Manager, notified the Commission that the 25 MW of generation that the City nominated into the PJM BRA (base residual auction) for 2021-2022 will cleared at \$4.25 per kilowatt hour per month or \$106,250 per month.

F. PURCHASE ORDERS APPROVED – MAY 2018

Project	Vendor	Amount
Generation Emission Testing	Montrose Environmental Group	\$18,976
Gutter/Downspout Replacement & Roof Repairs at VMEA Generation building	Northeast Contracting Corporation	\$25,400
Gutter/Downspout Replacement & Roof Repairs at Central Park Generation building	Northeast Contracting Corporation	\$14,600
Additional Repairs/Refurbishment of two Church Street Generators	Best Repair Company, Inc.	\$113,200
Rehabilitation of Water Line-Prince William Street	Utility Services Group	\$425,678
Ammonia Monochloramine Analyzer	Hach Company	\$23,466
sc1000 Probe Module (Monitors Turbidity)	Hach Company	\$64,138

VI. PRESENTATION

Michael Nicholson, Water & Sewer Supervisor gave a power point presentation on the status of CIP project W-50, Main Replacement Looping, highlighting the areas of Windsor Avenue, Liberty Street and Frank Marshall Lane. Mr. Nicholson also praised the Water & Sewer Crew for their hard work and safety awareness while working on these projects.

VII. NEW BUSINESS

VIII. OLD BUSINESS

IX. CLOSED SESSION

X. ADJOURNMENT OF MEETING

There being no further business; a motion was made, seconded and carried unanimously to adjourn the meeting. Chairman Weber adjourned the regular meeting at 6:00 p.m.