



UTILITY COMMISSION

REGULAR MEETING

MINUTES

Thursday, August 9, 2018
Public Works Facility, 8500 Public Works Drive

I. CALL MEETING TO ORDER

John Weber, Chairman, called the meeting to order at 5:30 p.m.

II. DETERMINATION OF QUORUM

MEMBERS PRESENT: Chairman John Weber, Commissioner Mason Hollcroft, Commissioner Jeffrey McWhirt, Commissioner Dr. James Schornick, Councilman Mark Wolfe

MEMBERS ABSENT: Commissioner Richard Milligan, Commissioner Stephen Silberstein

STAFF PRESENT: Tony Dawood, Director of Utilities; Glenn Simpson, Utilities Finance Manager; Ana Davis, Utilities Services Manager; Daralyn Baker, Utilities Administrative Coordinator; Ron Tatariw, Assistant Director of Water and Sewer; Bryan Foster, Deputy City Manager

STAFF ABSENT: David Jones, Assistant Director Electric

GUESTS PRESENT: None

III. CHAIRPERSON'S TIME

IV. APPROVAL OF MINUTES – July 12, 2018

Dr. Schornick would like the last sentence of Item 6 to read “Plans in the future are to include the tracking of valve operation and maintenance”.

MOTION: Commissioner Hollcroft made the motion to approve the July 12, 2018 meeting minutes with the one change to Item 6.

SECOND: Commissioner McWhirt

VOTE: Unanimous

V. STAFF REPORTS

A. ELECTRIC OPERATIONS REPORT

Tony Dawood, Director of Utilities, reported that there were nine (9) outages reported during the month of July: three (3) equipment failures, two (2) weather

related, two (2) scheduled outages, one (1) outage caused by a squirrel and one (1) caused by a fallen tree.

The June 2018 VMEA billing was \$2,039,242.00 (\$0.556/kwh). The City coincident peak for the month of July occurred on July 2, 2018 for a peak of 87.88 MW. The Dominion Power peak was 19,244 MW.

Mr. Dawood reported that project E-1 is complete on Tudor Lane and the services are all fed from the new underground service. Project E-21, Airport Substation, has received the bid procurement of the composite fence and material has been ordered but delivery is not yet scheduled.

B. CUSTOMER SERVICE REPORT

Ana Davis, Customer Services Supervisor, presented the July Customer Service Report. Ms. Davis reported there were 16,685 accounts billed throughout the month of July. Total revenue billed was \$6,032,536.77 and revenue collected was \$6,350,993.69. The City wrote off \$2,352.99 this month and collected \$1,488.56 from in-house and \$7,111.46 from state resulting in a net collection of \$6,247.03.

15,791 AMI electric meters have been installed to date, along with 11,035 water meters.

C. CASH REPORT AND BUDGET UPDATE

Glenn Simpson, Utilities Finance Manager, presented the Cash Report for the month of July. The Total Unrestricted Utility Operating Cash as of August 1, 2018 was \$18,885,616.27 and reflects the VMEA payment of \$2,129,641.73 made on July 20, 2018.

D. WATER AND SEWER OPERATIONS REPORT

Ron Tatariw, Assistant Director of Water & Sewer, presented the Water & Sewer Operations Report for the month of July. There were zero water main breaks and sewer blockages in July.

Mr. Tatariw reported on the status of the current CIP projects currently underway in the Water & Sewer Department. The 24" transmission main replacement (W-042) is continuing as planned on all phases. The Main Replacement Looping project, W-50, has work complete on Liberty Street. City crews have completed lining the 18" water line on Prince William Street and the next phase will be the installation of the 12" water line.

E. DIRECTOR'S UPDATE

Tony Dawood, Director of Utilities, explained that he and Glenn Simpson, Utilities Finance Manager, met with 8 Minute Energy via conference call to discuss battery storage. Staff had looked at battery storage a couple of years ago and found that it was not economic. Based on preliminary discussions with 8 Minute Energy, it appears that a 1-2 MW unit with 2 hour duration may have a simple payback of

around five years. Staff will be providing data to 8 Minute Energy to determine if such a project may be viable.

F. PURCHASE ORDERS APPROVED – JULY 2018

Project	Vendor	Amount
Load Management Device Installation and Service Calls	Air-Right Energy Design, Inc.	\$90,000
Materials for Composite Fence at Airport Substation	Anixter, Inc.	\$207,904
Pad-Mounted Switchgear for GT Tie-in to Prince William Substation	Electro-Mechanical Corp	\$23,922
Installation of Composite Fence at Airport Substation	A&A Construction Services, Inc.	\$34,375
Annual Maintenance Service Agreement – 800MHZ Radio System Infrastructure	Motorola Solutions, Inc.	\$66,998
Cisco Network Core Switch	Disys Solutions, Inc.	\$51,395
Police Department Emergency Back-Up Generator Repair and Parts	Western Branch Diesel, Inc.	\$8,978

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. CLOSED SESSION

G. CONTRACTUAL ISSUES

MOTION: Commissioner Schornick made the motion to approve Resolution #UC R-19-01 – Authorization of Closed Session

SECOND: Commissioner Hollcroft **VOTE:** Unanimous

MOTION: Commissioner McWhirt made the motion to approve Resolution #UC R-19-02 – Certification of Closed Session

SECOND: Commissioner Schornick **VOTE:** Unanimous

IX. ADJOURNMENT OF MEETING

There being no further business; a motion was made, seconded and carried unanimously to adjourn the meeting. Chairman Weber adjourned the regular meeting at 6:20 p.m.