



CITY OF MANASSAS FIRE AND RESCUE COMMITTEE

THURSDAY, APRIL 20, 2017

6:00 P.M

CITY HALL – 2ND FLOOR CONFERENCE ROOM

I.	Call Meeting To Order – Chairman Aveni		
II.	Determination of Quorum		<u>Page</u>
III.	Approval of March 16, 2017 Meeting Minutes		2
	▪ with Committee Listings		6
IV.	Chairperson’s Report		
V.	City of Manassas Fire and Rescue Department’s Report		
VI.	Manassas Volunteer Fire Company’s Report		
VII.	Greater Manassas Volunteer Rescue Squad’s Report		
VIII.	Unfinished Business		
	1. Standing Committees –		9
	a. Consolidated Logistics –		
	b. Health and Safety –		
	c. Quality Assurance – REPORT DUE (Lieutenant Matt Fox)		
	d. Training Committee – REPORT DUE (Battalion Chief Jerry Smith)		
	e. Strategic Plan –		
	f. Information Technology Ad Hoc Group – SEE ITEM #6		
	2. NIMS Quarterly Update - (Robb Hoffower, VDEM)		10
	3. Incident Reporting – Update (Deputy Chief Lupton)		11
	4. Code of Conduct Policy, 30 minute discussion – postponed until April 2017		–
	5. FS 521 Update (Chief Clemons)		12
IX.	New Business		
	6. Information Technology Ad Hoc Group (Chairman Aveni)		13
	7. Lettering of Apparatus (Deputy Chief Lupton)		14
X.	Closed Session (NONE)		
IX.	Adjournment of Meeting		
	<u>Appendix:</u>		15
	A. Fuel Report (March 2017)		

DISTRIBUTION:

Councilman Marc Aveni, Chairman
 Deputy Chief Todd E. Lupton, Manassas Fire and Rescue
 Director David Burns, Greater Manassas Volunteer Rescue Squad
 President Tripp DeRamus, Manassas Volunteer Fire Company

Chief Rob Clemons, Manassas Fire and Rescue
 Chief Nancy Orndoff, Greater Manassas Volunteer Rescue Squad
 Chief Gary Orndoff, Manassas Volunteer Fire Company
 City Council, City Manager, and City Clerk

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CITY OF MANASSAS FIRE AND RESCUE COMMITTEE

Meeting Minutes March 16, 2017

CALL TO ORDER 6:00pm

ROLL CALL

Present: Councilman Marc T. Aveni (Chairman), Director Dave Burns, Chief Rob Clemons, President Tripp DeRamus, Deputy Chief Todd Lupton, Chief Gary Orndoff and Chief Nancy Orndoff

Guest Speakers: Battalion Chief Kevin Franzello

Others Present: Lieutenant Matt Fox and Melissa Heiderman

Absent: None

DETERMINATION OF QUORUM

Chairman Aveni determined quorum is present.

APPROVAL OF MINUTES

DIRECTOR BURNS MOVED to approve the minutes of the February 16, 2017 meeting; Deputy Chief Lupton seconded the motion. Roll Call Vote: AYES – Director Burns, Deputy Chief Lupton, Chief Clemons, President DeRamus, Chief Orndoff, and Chief Orndoff. **MOTION CARRIED (6/0)**

CHAIPERSON’S REPORT

Chairman Aveni welcomed everyone to the meeting and welcomed President DeRamus back to the FRC. The City’s budget process is in full swing; the City Manager presented his budget to Council Monday night and there have been two work sessions since then. Fire and Rescue was discussed earlier in the week; a slight increase to the fund was discussed. Items included in the Fire and Rescue budget were the fleet plan [purchase of a new engine and medic unit], overtime costs, a fiscal specialist position, and a captain upgrade. More meetings will be happening and the public comment meeting is in May.

MANASSAS FIRE AND RESCUE DEPARTMENT’S REPORT

Chief Clemons reiterated Chairman Aveni’s comments on the budget. He reported that a community meeting will be hosted next week to discuss the new station; it will be held at Round Elementary School on March 21st at 7pm. Chief Clemons and Chief Keen participated in the St. Patrick’s Day Parade through Old Town last weekend.

He further reported that department members worked with Osbourn High School to help make a wish come true for a student who is facing life threatening surgery in the coming weeks.

In February 2017 crews responded to 321 calls for service in the City and 212 mutual aid calls. Next week, four members of the department will be honored at the Prince William Chamber of Commerce Valor Awards ceremony. They are Master Technician Billy Barton and Firefighter/EMTs Ian Burke, Dustin Clay, and Brad Fairbanks.

The EOC was at a monitoring level for the recent storm, Stella, which came through earlier this week. Amelia Gagnon monitored the situation throughout the night, from HQ. A modified EOC was setup at Public Works as a precaution.

APPARATUS MAINTENANCE

Maintenance costs YTD are \$91,378.

MANASSAS VOLUNTEER FIRE COMPANY'S REPORT

President DeRamus reported that in February volunteers donated a total of 2,024 hours [1,577 operational and 477 auxiliary]. He held a meeting with the Board of Directors and Chief Clemons to discuss his vision to advance the company and system; upcoming training for Uniform Rank Structure was also discussed. Chief Clemons added that it was an excellent meeting with great conversation about the system and challenges within it. One topic that came of the meeting was refocusing on the citizens.

MVFC has made a formal request to the City Manager to have a driver, staffed by career personnel.

GREATER MANASSAS VOLUNTEER RESCUE SQUAD'S REPORT

Chief Orndoff reported volunteers donated a total of 1,280 hours last month [1,123 staffing, 64 admin, and 93 training]. Units were staffed 27 of the 28 days in February or 328.05 of a possible 482 hours. 68% of the staffing was done a partial staffing level; one day there was no staffing and one day staffing was at full staffing.

During the March 11th CME class there were 12 volunteers in attendance. Four members completed and passed an EVOC class. Five members are in an EMT class which is set to finish on April 9th and two members are in an EMT class with PWC. There is a HIPAA and Infection Control class on March 17th and a CPR class on April 5th. All classes are listed on the GMVRS website, www.gmvrs.org. There are eight applicants in the new member process.

UNFINISHED BUSINESS

(1) Standing Committees

(b) Health and Safety

Battalion Chief Kevin Franzello began his report but was dispatched on a call; the meeting will continue until he returns.

This is BC Franzello's first report since taking over Health and Safety. His first priority is to streamline the annual physical process. Deputy Chief Lupton and Battalion Chief Franzello will be working to create a flowchart for physicals and fit testing. BC Franzello will also be working

to create a letter for members who work in other jurisdictions in which their physician can sign the letter attesting that he/she has completed and passed an approved physical. This letter would replace the physical for the City of Manassas for that member. He will also work with BC Jerry Smith to include SCBA and fit testing results with members' training files.

(2) NIMS Quarterly Report

This topic was postponed until April 2017.

(3) Incident Reporting

Deputy Chief Lupton stated that he is proud to announce there are no outstanding incident reports. He congratulated Chief Gary Orndoff for his hard work and dedication to getting these reports completed. All outstanding reports from 2015 through 2017 are now done due to the outstanding effort(s) of Chief Orndoff.

(4) Code of Conduct Policy

Both Chief Nancy Orndoff and President DeRamus need an opportunity to review the draft code of conduct policy. It was suggested that the FRC do a mini-work session to discuss the policy. The City Attorney has not reviewed the policy.

(5) Fire Station 521 Update

Chief Clemons reported that there will be a community meeting held at Round Elementary School on March 21st at 7pm. Melissa will send out a reminder to FRC members.

(6) Uniform Rank Structure Update

The deadline for URS compliance was March 13th. Items were given to staff that Monday, late afternoon; staff then stayed until 7pm working to review the documents. On Monday morning, there were three members in compliance; by that evening, after documentation was provided, ten members were deemed compliant. Based on the numbers the following positions may be staffed: 3 Officer, 3 Driver, and 8 Firefighters. It was noted that it appears to be more than 10 members, but you must consider that (for example) Chief Orndoff is certified to fulfill more than one role.

Chief Orndoff noted that four members need HIPAA and Infection Control and all four will be in the upcoming class with GMVRS. After that, there will be 14 members compliant. All training files with MVFC and MFRD now match.

Chief Nancy Orndoff asked the status of the audit for GMVRS; Deputy Chief Lupton replied that staff can now focus on it since MVFC is completed. The last time an audit was done GMVRS was 100% compliant so he is not anticipating much change. Chief Orndoff noted that per their bylaws, members cannot run for office unless they are compliant with uniform rank.

It was noted that URS compliance updates will be given as part of the quarterly Training Committee report(s).

Chief Clemons noted that URS is about productivity and capacity. It requires a proactive approach to training. The System needs to ensure classes are being communicated to everyone and that the right people are filling the right seats.

Director Burns asked if a process or flow chart could be created and shared to ensure that everyone is following the correct process. Battalion Chief Jerry Smith is working on creating something; however it was noted that the files held in the MFRD Headquarters will be considered the official file. President DeRamus suggested having a database which would be available to all System members and would house all training files. Chief Clemons stated that it will be a goal for 2017 to look into one system for all three agencies. [This led into another discussion on IT needs – see NEW Business.]

NEW BUSINESS

(7) IT Discussion – added at meeting

All FRC members expressed various IT (Information Technology) needs for their respective organizations. After much discussion, it was agreed to form an IT Ad Hoc Group to research the needs of each organization and find System wide solutions. FRC members should come to the April meeting with a bullet list of needs (as a starting point) and their representatives for the ad hoc group. This group will report as a standing committee.

CLOSING COMMENTS

Chairman Aveni reviewed the agenda for April.

ADJOURNED: 7:48 PM

Minutes prepared by:

Melissa A. Heiderman, Administrative Coordinator

Abbreviations:
FRC – Fire and Rescue Committee
GMVRS – Greater Manassas Volunteer Rescue Squad
MFRD – Manassas Fire and Rescue Department
MVFC – Manassas Volunteer Fire Company
VDFP – Virginia Department of Fire Programs
PWC – Prince William County
URS – Uniform Rank Structure
OMD – Operational Medical Director



CITY OF MANASSAS FIRE AND RESCUE COMMITTEE Standing and Sub Committees

Health and Safety

Kevin Franzello, *Battalion Chief* (Chair)
TO BE DETERMINED
Amos Akers, *Master Technician*
Ian Pleet, *Firefighter*
Michael Cox, *Lieutenant*
Nancy Orndoff, *Chief*
Gabriella Baldo, *EMT*

Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Manassas Volunteer Fire Company
Manassas Volunteer Fire Company
Greater Manassas Volunteer Rescue Squad
Greater Manassas Volunteer Rescue Squad

Quality Assurance and System Protocol

Matt Fox, *Lieutenant* (Chair)
Eva Rose, *Medic/Firefighter*
Ben Page, *Medic/Firefighter*
Valerie Kusterbeck, *Medic/Firefighter*
Thomas Boyden, *Assistant Chief*
Jordan Coleman, *EMT*
VACANT
Gary Orndoff, *Chief*
Dr. Thomas Luckey

Manassas Fire and Rescue Department
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Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Greater Manassas Volunteer Rescue Squad
Greater Manassas Volunteer Rescue Squad
Manassas Volunteer Fire Company
Manassas Volunteer Fire Company
Operational Medical Director

Training

Jerry Smith, *Battalion Chief* (Chair)
David Halman, *Captain*
Gary Orndoff, *Chief*
Jason Kendrick, *Lieutenant*
Thomas Boyden, *Assistant Chief*
Nancy Orndoff, *Chief*

Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Manassas Volunteer Fire Company
Manassas Volunteer Fire Company
Greater Manassas Volunteer Rescue Squad
Greater Manassas Volunteer Rescue Squad

CONSOLIDATED LOGISTICS

Mark Nary, *Battalion Chief (Chair)*
John Sakavich, *EMT*
AJ Shillingburg, *Firefighter*

Manassas Fire and Rescue Department
Greater Manassas Volunteer Rescue Squad
Manassas Volunteer Fire Company

STRATEGIC PLANNING SUB-COMMITTEE

Rob Clemons, *Chief (Chair)*
Todd Lupton, *Deputy Chief*
Nancy Orndoff, *Chief*
Pete Rockx, *President*
Gary Orndoff, *Chief*
Jason Lesnik, *President*
James Hartnett, *Fire Marshal*

Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Greater Manassas Volunteer Rescue Squad
Greater Manassas Volunteer Rescue Squad
Manassas Volunteer Fire Company
Manassas Volunteer Fire Company
Manassas Fire and Rescue Department

Recruitment and Retention

Rob Clemons (Chair)
Matt Fox
Cailean Roche
Randy Cusick
Leo Carbone
Debbie Colby
Mark Failer

Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Greater Manassas Volunteer Rescue Squad
Greater Manassas Volunteer Rescue Squad
Manassas Volunteer Fire Company
Manassas Volunteer Fire Company

cusickr@gmvrs.org

carbonel@gmvrs.org

Rescue Engine Workgroup (Jul 2015)

David Halman, *Captain (Chair)*
William "Jerry" Smith, *Battalion Chief*
Karl Sampson, *Master Technician*
Donald Brown, *EMT*
Gary Orndoff, *Chief*

Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Manassas Fire and Rescue Department
Greater Manassas Volunteer Rescue Squad
Manassas Volunteer Fire Company

Ambulance Specification Workgroup (Feb 2017)

Todd Lupton, *Deputy Chief*

Matt Fox, *Lieutenant*

Cailean Roche, *FF/Medic*

Thomas Boyden, *Assistant Chief*

Leo Carbone, *EMT*

Manassas Fire and Rescue Department

Manassas Fire and Rescue Department

Manassas Fire and Rescue Department

Greater Manassas Volunteer Rescue Squad

Greater Manassas Volunteer Rescue Squad

Engine Specification Workgroup (Feb 2017)

Todd Lupton, *Deputy Chief*

David Halman, *Captain*

Joe Rose, *Captain*

Jamie Jewett, *Master Tech*

Gary Orndoff, *Chief*

AJ Shillingburg, *Firefighter*

Manassas Fire and Rescue Department

Manassas Fire and Rescue Department

Manassas Fire and Rescue Department

Manassas Fire and Rescue Department

Manassas Volunteer Fire Company

Manassas Volunteer Fire Company

**FIRE AND RESCUE COMMITTEE
AGENDA STATEMENT**

PAGE NO. 9

MEETING DATE: April 20, 2017

TIME ESTIMATE: 5 minutes

AGENDA ITEM TITLE: Standing Committees – Committee Listing and Monthly Reports

**DATE THIS ITEM WAS LAST
CONSIDERED BY
COMMITTEE:** Monthly

**SUMMARY OF
ISSUE/TOPIC:** Ordinance #O-2010-14, Section 60-6.e, gives the Fire and Rescue Committee authority to establish standing committees and technical sub-committees. The following have been formed by the FRC, and shall be acknowledged as such:

- Quality Assurance and System Protocol
- Health and Safety
- Training
- Consolidated Logistics
- Strategic Planning
- Information Technology Ad Hoc

ORGANIZATION: Manassas Fire and Rescue Committee

RECOMMENDATION: **Approve** **Disapprove** **Reviewed** **X** **See Comments**

COMMENTS: Reports are due from the following committees:

- Quality Assurance
- Training

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:**

CONTACT PERSON: Councilman Marc T. Aveni, Chairman
[Melissa Heiderman, Administrative Assistant, 703.257.8458]

**FIRE AND RESCUE COMMITTEE
AGENDA STATEMENT**

PAGE NO. 10

MEETING DATE: April 20, 2017

TIME ESTIMATE: 10 minutes

AGENDA ITEM TITLE: NIMS Compliance Update

**DATE THIS ITEM WAS LAST
CONSIDERED BY
COMMITTEE:** Quarterly

**SUMMARY OF
ISSUE/TOPIC:** Virginia Department of Emergency Management (VDEM) has assigned Robb Hoffower to the Cities of Manassas and Manassas Park as the NIMS Compliance Officer. He is working with both jurisdictions – local government and volunteers, to assure all members receive the proper NIMS training.

ORGANIZATION: Manassas Fire and Rescue Department

RECOMMENDATION: **Approve** **Disapprove** **Reviewed** **X** **See Comments**

COMMENTS:

**DISCUSSION
(IF NECESSARY):** Compliancy rates will be provided at the April 20, 2017 FRC meeting.

**BUDGET/FISCAL
IMPACT:**

CONTACT PERSON: Chief Rob Clemons, 703.257.8458, information provided by:
Robb Hoffower, Robert.Hoffower@vdem.virginia.gov

**FIRE AND RESCUE COMMITTEE
AGENDA STATEMENT**

PAGE NO. 11

MEETING DATE: April 20, 2017

TIME ESTIMATE: 5 minutes

AGENDA ITEM TITLE: Incident Reporting

DATE THIS ITEM WAS LAST CONSIDERED BY COMMITTEE:	March 16, 2017	July 21, 2016
	February 16, 2017	June 16, 2016
	January 19, 2017	April 21, 2016
	December 15, 2016	March 17, 2016
	November 17, 2016	February 18, 2016
	October 20, 2016	January 21, 2016
	September 15, 2016	December 17, 2015
	August 18, 2016	

**SUMMARY OF
ISSUE/TOPIC:** There has been an issue with units responding on emergency incidents but not completing incident reports. These reports are legal documents, accounts of what happened at an incident; they are often requested by the citizen/business that was affected.

ORGANIZATION: City of Manassas Fire and Rescue

RECOMMENDATION: **Approve** **Disapprove** **Reviewed** **X** **See Comments**

COMMENTS: As of March 16, 2017 there were no outstanding incident reports.

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:**

CONTACT PERSON: Deputy Chief Todd Lupton
(703) 257-8458

**FIRE AND RESCUE COMMITTEE
AGENDA STATEMENT**

PAGE NO. 12

MEETING DATE: April 20, 2017
TIME ESTIMATE: 10 minutes
AGENDA ITEM TITLE: FS 521 Update
DATE THIS ITEM WAS LAST CONSIDERED BY COMMITTEE: March 16, 2017
February 16, 2017
January 19, 2017
December 15, 2016

SUMMARY OF ISSUE/TOPIC: New Fire Station 521 (CIP P-022) is moving forward. City Staff has been working with the architect on land and building design. An advisory group has also been established to help address member inquiries and comments.

ORGANIZATION: Manassas Fire and Rescue Department

RECOMMENDATION: **Approve** **Disapprove** **Reviewed** **X** **See Comments**

COMMENTS: Chief Clemons was asked to provide an update on the project status to the FRC each month until completion of the project.

A community meeting was held on March 21, 2017 at Round Elementary School.

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:**

CONTACT PERSON: Chief Rob Clemons
(703) 257-8465

**FIRE AND RESCUE COMMITTEE
AGENDA STATEMENT**

PAGE NO. 13

MEETING DATE: April 20, 2017

TIME ESTIMATE: 10 minutes

AGENDA ITEM TITLE: Information Technology Ad Hoc Group

**DATE THIS ITEM WAS LAST
CONSIDERED BY
COMMITTEE:** N/A

**SUMMARY OF
ISSUE/TOPIC:** Members of the FRC discussed separate information technology needs within their respective organizations. Many of these needs overlapped and it was apparent that IT needs should be coordinated to make them most efficient, as well as cost effective. It was agreed to establish an IT Ad Hoc Work Group to research and address the needs of the System.

The IT group will report to the FRC quarterly until needs have been addressed or until further notice.

ORGANIZATION: Fire and Rescue Committee

RECOMMENDATION: **Approve** **Disapprove** **Reviewed** **X** **See Comments**

COMMENTS: FRC Members should report to the FRC in April with names of agency members who will represent them on an Ad Hoc Group to look at IT needs within the System. They should also have a bullet item list of current needs, as a starting point for the work group.

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:**

CONTACT PERSON: Chairman Marc T. Aveni
c/o Melissa Heiderman
(703) 257-8458

14 FIRE AND RESCUE COMMITTEE
AGENDA STATEMENT

MEETING DATE: April 20, 2017

TIME ESTIMATE: 10 minutes

AGENDA ITEM TITLE: Lettering of Apparatus

DATE THIS ITEM WAS LAST
CONSIDERED BY
COMMITTEE: N/A

SUMMARY OF
ISSUE/TOPIC: The FRC needs to discuss the lettering of future apparatus including the upcoming purchases of an Ambulance and Engine.

ORGANIZATION: Manassas Fire and Rescue Department

RECOMMENDATION: **Approve** **Disapprove** **Reviewed** **X** **See Comments**

COMMENTS: Discuss lettering options

DISCUSSION
(IF NECESSARY):

BUDGET/FISCAL
IMPACT:

CONTACT PERSON: Deputy Chief Todd E. Lupton
(703) 257-8582



CITY OF MANASSAS
FIRE AND RESCUE COMMITTEE

APPENDIX

Appendix A: Fuel Report (March 2017)

FLEET MANAGEMENT BILLING REPORT

03/01/2017 to 03/31/2017

EQUIPMENT #	DESCRIPTION	MI / HRS DRIVEN	M.P. / \$ MILEAGE	\$ FIXED	\$ FUEL	\$ PARTS	\$ LABOR	\$ SUBLET	\$ MISC / CREDIT	\$ TOTAL
DEPARTMENT : 2001 / FIRE CHIEF										
FC01	2017 TAHOE 4X4 4 DR	715	0.00	80.00	107.05	0.00	0.00	17.50	0.00	204.55
FD02	2008 EXPEDITION	805	0.00	140.00	127.13	0.00	0.00	0.00	0.00	267.13
FD03	2008 EXPEDITION	644	0.00	140.00	144.57	114.47	275.00	0.00	45.00	719.04
FD04	2008 EXPEDITION	357	0.00	140.00	64.24	0.00	0.00	0.00	0.00	204.24
FD05	2010 BN618TA	0	0.00	80.00	0.00	0.00	0.00	0.00	0.00	80.00
FM1	2013 F150	382	0.00	358.00	71.91	0.00	0.00	0.00	0.00	429.91
FM581	2008 EXPLORER	0	0.00	140.00	0.00	0.00	0.00	0.00	0.00	140.00
DEPARTMENT SUBTOTALS :		2,903	0.00	1,078.00	514.90	114.47	275.00	17.50	45.00	2,044.87

BREAKDOWN OF CHARGES:

EQUIPMENT COUNT :	7	MILEAGE	0.00	PARTS - WO	114.47
DEPARTMENT :	2001	MOTOR POOL	0.00	PARTS - INDEP	0.00
		BASE	518.00	LABOR	275.00
		INSURANCE	420.00	SUBLETS	0.00
		OTHER	140.00		
		REPLACEMENT	0.00	MISC - PARTS	0.00
		FUEL	514.90	MISC - LABOR	0.00
				MISC - SUBLETS	17.50
				MISC - GENERAL	45.00
				RETURNS - PARTS	0.00
				CREDITS - PARTS	0.00
				CREDITS - LABOR	0.00
				CREDITS - SUBLETS	0.00
				CREDITS - GENERAL	0.00

FLEET MANAGEMENT BILLING REPORT

03/01/2017 to 03/31/2017

EQUIPMENT #	DESCRIPTION	MI / HRS DRIVEN	M.P. / \$ MILEAGE	\$ FIXED	\$ FUEL	\$ PARTS	\$ LABOR	\$ SUBLET	\$ MISC / CREDIT	\$ TOTAL
DEPARTMENT : 3020 / FIRE STATION #1										
BAT581	2013 TAHOE K1500	394	0.00	80.00	78.63	30.50	165.00	0.00	22.50	376.63
CHI501	2003 SUBURBAN	0	0.00	60.00	0.00	0.00	0.00	0.00	0.00	60.00
DEC501	1993 E350	0	0.00	60.00	0.00	0.00	0.00	0.00	0.00	60.00
ENG501	2013 COMMAND CHAS	1,160	0.00	60.00	723.52	0.00	0.00	0.00	0.00	783.52
ENG501B	1997 FIRETRUCK	129	0.00	60.00	60.96	0.00	0.00	0.00	0.00	120.96
FE11	1966 FIRETRUCK	0	0.00	60.00	0.00	0.00	0.00	0.00	0.00	60.00
FE501	2002 FIRETRUCK	0	0.00	60.00	71.40	0.00	0.00	0.00	0.00	131.40
SE501	2013 TRAILER	0	0.00	80.00	0.00	0.00	0.00	0.00	0.00	80.00
TOW501	2013 COMMAND CHAS	848	0.00	60.00	848.49	0.00	0.00	0.00	0.00	908.49
UTF501	2016 F250 4X4SC	603	0.00	60.00	108.48	37.85	0.00	0.00	0.00	206.33
UTV581	2012 UNK	0	0.00	60.00	0.00	0.00	0.00	0.00	0.00	60.00
VC501	2015 INTERCEPT UTIL	68	0.00	80.00	16.00	0.00	71.50	0.00	22.50	190.00

FLEET MANAGEMENT BILLING REPORT
 03/01/2017 to 03/31/2017

EQUIPMENT #	DESCRIPTION	MI / HRS DRIVEN	M.P. / \$ MILEAGE	\$ FIXED	\$ FUEL	\$ PARTS	\$ LABOR	\$ SUBLET	\$ MISC / CREDIT	\$ TOTAL
DEPARTMENT : 3030 / RESCUE SQUAD										
MED501	2015 AMBULANCE	513	0.00	60.00	179.45	0.00	0.00	0.00	0.00	239.45
MED501B	2008 F450	406	0.00	60.00	159.73	0.00	0.00	0.00	0.00	219.73
MED501C	2010 F450	1,462	0.00	60.00	406.85	0.00	0.00	0.00	0.00	466.85
MED501D	2016 F550	307	0.00	60.00	116.80	0.00	0.00	0.00	0.00	176.80
RC501	2014 TAHOE 1500	112	0.00	80.00	19.95	0.00	0.00	0.00	0.00	99.95
RES501	1997 AMBULANCE	1,235	0.00	60.00	688.54	0.00	0.00	0.00	0.00	748.54
UTI581B	2007 F550 4X4	102	0.00	60.00	46.94	0.00	0.00	0.00	0.00	106.94
DEPARTMENT SUBTOTALS :		4,137	0.00	440.00	1,618.26	0.00	0.00	0.00	0.00	2,058.26

BREAKDOWN OF CHARGES:										
EQUIPMENT COUNT :	7									
DEPARTMENT :	3030									
		MILEAGE	0.00			PARTS - WO				0.00
		MOTOR POOL	0.00			PARTS - INDEP				0.00
		BASE	0.00			LABOR				0.00
		INSURANCE	420.00			SUBLETS				0.00
		OTHER	20.00							
		REPLACEMENT	0.00			MISC - PARTS				0.00
		FUEL	1,618.26			MISC - LABOR				0.00
						MISC - SUBLETS				0.00
						MISC - GENERAL				0.00
						RETURNS - PARTS				0.00
						CREDITS - PARTS				0.00
						CREDITS - LABOR				0.00
						CREDITS - SUBLETS				0.00
						CREDITS - GENERAL				0.00

