



City of Manassas, Virginia
Finance Committee Meeting

AGENDA

Finance Committee Meeting
9027 Center Street
Manassas, VA 20110
Second Floor Conference Room
Wednesday, November 08, 2017

Call to Order - 5:30 p.m.

1. Action Items

- 1.1 **Minutes: October 11, 2017 Finance Committee Meeting**
[Minutes: October 11, 2017](#)
- 1.2 **Consideration of Resolution 2018-04-R Amending the FY 2018 Budget by Budgeting and Appropriating \$99,849 of Airport Fund Fund Balance from FAA Land Sale Proceeds for the Purchase of a Dump Truck and Snow Plow for the Airport and Transferring \$127,593 of Airport Funds to the Vehicle Maintenance Fund to Make the Purchase (Juan E. Rivera, Airport Director)**
[Agenda Statement - 2018-04-R FAA Land Proceeds for Airport Dump Truck & Snow Plow](#)
[Resolution 2018-04-R](#)
[2018-04-R: Backup for FAA Land Proceeds for Airport Dump Truck & Snow Plow](#)

City Manager's Time

Adjournment

MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE
WEDNESDAY, OCTOBER 11, 2017
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VA

COMMITTEE MEMBERS PRESENT: Council Member Sheryl L. Bass, Chair
Vice Mayor Marc T. Aveni
Council Member Ken D. Elston
Council Member Pamela J. Sebesky (Alternate)

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Mayor Harry J. Parrish II, Council Member Ian Lovejoy, Council Member Mark D. Wolfe, City Manager W. Patrick Pate, Deputy City Manager Bryan Foster, City Clerk/Assistant to the City Manager Andrea Madden, Interim Finance and Administration Director Diane Bergeron, Airport Director Juan Rivera, Community Development Director Liz Via-Gossman, Public Works Director, Steve Burke, Police Chief Doug Keen, Fire & Rescue Chief Rob Clemons, Planning & Zoning Manager Matt Arcieri, Communications Manager Patty Prince, Budget Analyst Amanda Hamm

The meeting was called to order at 5:33 p.m. by Council Member Sheryl L. Bass, Chair.

AGENDA ITEM #1 Approve Minutes of the September 13, 2017 Finance Committee Meeting

A motion was made and seconded to approve the Minutes of the September 13, 2017, Finance Committee meeting. The Committee approved (3/0).

AGENDA ITEM #2 Consideration of Resolution 2018-03-R Amending the FY 2018 Budget by Budgeting and Appropriating \$425,000 of Northern Virginia Transportation Authority (NVTA) 30% Funds for Design of a Roundabout at Sudley Road and Centreville Road (Burke)

Steve Burke presented Staff's recommendation to amend the FY 2018 budget by budgeting and appropriating \$425,000 of Northern Virginia Transportation Authority (NVTA) 30% Funds for Design of a Roundabout at Sudley Road and Centreville Road. The Committee did not vote to approve or disapprove this item. The Committee voted (3/0) to forward this item to the October 23, 2017 City Council meeting for consideration. This item will not be on consent.

City Manager's Time

- Liz Via-Gossman provided clarification regarding the Architectural Review Board's Special Worksession to discuss Annaburg Manor.
- The City Manager provided an update on the status of the business personal property tax refund checks.

The meeting was adjourned at 6:02 p.m. by Council Member Sheryl L. Bass, Chair.



City of Manassas
Finance Committee
9027 Center Street
Manassas, VA 20110

Meeting Date: November 8, 2017

Time Estimate: 5 Minutes

Agenda Title: Consideration of Resolution 2018-04-R Amending the FY 2018 Budget by Budgeting and Appropriating \$99,849 of Airport Fund Fund Balance from FAA Land Sale Proceeds for the Purchase of a Dump Truck and Snow Plow for the Airport and Transferring \$127,593 of Airport Funds to the Vehicle Maintenance Fund to Make the Purchase

Recommendation: Approve Resolution 2018-04-R

Motion:
Date Last Considered
by City Council: N/A
Summary and/or
Comments: The Airport's existing plow was given to the Manassas Airport by National Airport and sees very little use because it cannot move large volumes of snow and the back of it slides whenever it is operated with more than 2 to 3 inches of wet snow. It will be sold and the funds will be returned to the Airport Fund. The FAA will allow the Airport to use its land proceeds to purchase a new dump truck and plow. It takes 8 months to receive the vehicle once it is purchased and the Airport would like to have it available for the 2018 snow season. The truck will be used for material handling during the non-snow season.

This resolution will budget and appropriate \$98,849 of Airport Fund Fund Balance from FAA Land Proceeds in the Airport Fund and transfer \$127,593 from the Airport Fund to the Vehicle Maintenance Fund.

Board – Committee – or
Commission Reviewed: N/A

Fiscal Impact: \$99,849 – FAA Land Proceeds in Airport Fund Fund Balance
\$27,744 – Available in Airport Fund FY 2018 Operating Budget
\$127,593 Total Cost of Dump Truck & Snow Plow

Staff Contact: Juan Rivera, Airport Director
jrivera@manassasva.gov
(703) 257-8261

Freightliner 108SD/Snow Plow/Dump Budget

Vehicle Price	\$88,585
Extended Warranty	\$568
Dealer Installed Options/Snow Plow & Dump Body	\$35,940
Misc. (Radio, Light Bar, Decals)	\$2,500
TOTAL ESTIMATED EXPENSES	\$127,593
Land Sale Proceeds (FAA Share 78%)	\$99,849
Equipment & Machine Purchase (Airport 22%) Acct #57003710 471000	\$27,744
TOTAL REVENUES	\$127,593

The existing 22 foot plow was given to the Airport by National Airport. The vehicle sees very little use since the carrier vehicle cannot move large volumes of snow with a 22 foot plow. The back of the carrier vehicle slides whenever it is operated when the snow is more than 2-3 inches of wet snow. The vehicle would be sold and the funds returned to the Airport Fund. No State funding is available for this project. The FAA has indicated that it will allow the Airport to use its Land Proceed funds for this project. The new Dump Truck and Plow would not be available for this snow season, but would be available for the 2018 snow season. The truck is a long lead item. The truck will be used for material handling throughout the year when it is not being used for snow removal.

