

**FINANCE COMMITTEE  
WEDNESDAY, MAY 11, 2016  
SECOND FLOOR CONFERENCE ROOM  
CITY HALL - MANASSAS, VIRGINIA**

**AGENDA**

**5:30 P.M. CALL TO ORDER**

- |  |                  |
|--|------------------|
| 1. Approve Minutes of the April 13, 2016 Finance Committee Meeting   | <b>1 Minute</b>  |
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| 2. Resolution 2016-12-R Amending the FY 2016 Budget by Budgeting and Appropriating \$38,000 of Information Technology Fund Balance for the Procurement of Replacement Hardware and Software for Enterprise Back-up at Public Works and City Hall (Whitfield) | <b>2 Minutes</b> |
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| <b>City Manager's Time</b>   |                  |
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**ADJOURNMENT**

cc: Mayor  
Council Members  
W. Patrick Pate

Paul York  
Diane Bergeron  
Tamara Keesecker



**MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE  
WEDNESDAY, APRIL 13, 2016  
SECOND FLOOR CONFERENCE ROOM  
CITY HALL - MANASSAS, VA**

**COMMITTEE MEMBERS PRESENT:** Council Member Marc Aveni, Chairman  
Vice Mayor Jonathan L. Way  
Council Member Mark Wolfe  
Council Member Cheryl Bass (Alternate)

**COMMITTEE MEMBERS ABSENT:** N/A

**OTHERS PRESENT:** Mayor Parrish, Councilmember Ian Lovejoy, Finance and Administration Director Paul York, City Manager Pat Pate, Deputy City Manager Bryan Foster, Police Chief Douglas Keen, City Clerk/Assistant to the City Manager Andrea Madden, Commissioner of the Revenue Douglas Waldron, Buildings and Grounds Manager Timothy Fitzwater

The meeting was called to order at 5:30 p.m. by Chairman Marc Aveni.

**AGENDA ITEM #1 Approve Minutes of the March 16, 2016 Finance Committee Meeting**

A motion was made and seconded to correct the Minutes of the March 16, 2016, Finance Committee meeting to reflect the no vote of Council Member Aveni on the presentation to change the late payment penalty for property taxes. The Committee approved (3/0).

**AGENDA ITEM #2 Resolution 2016-11-R Amending the FY 2016 Budget by Budgeting and Appropriating \$13,350 of Donations to Support the Improvements at Nelson Park and the Harris Pavilion**

Timothy Fitzwater presented Staff's recommendation to amend the FY 2016 budget by budgeting and appropriating \$13,350 of Donations to Support the Improvements at Nelson Park and the Harris Pavilion. The Committee approved (3/0). This item will be forwarded to the April 25, 2016, City Council meeting for consideration.

**AGENDA ITEM #3 General Fund Status Report**

Paul York presented the FY 2016 General Fund Status Report as of December 31, 2015.

**City Manager's Time**

N/A

The meeting was adjourned at 5:47 p.m. by Chairman Aveni.

**AGENDA STATEMENT**

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**ITEM NO.** 2

**MEETING DATE:** May 11, 2016

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Consideration of Resolution 2016-12-R Amending the FY 2016 Budget by Budgeting and Appropriating \$38,000 of Information Technology Fund Balance for the Procurement of Replacement Hardware and Software for Enterprise Back-up at Public Works and City Hall

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** N/A

**SUMMARY OF ISSUE/TOPIC:** The existing enterprise backup system for Public Works and City Hall is in need of replacement; and the cost of the components required is approximately \$38,000

The new systems will provide the following:

- a. Reduce and/or eliminate our current dependency on tape
- b. Distribute the system more equally between the 3 locations
- c. Provide a mechanism to more effectively manage our backup space using better technologies.
- d. Provide better reporting capability of information captured
- e. Build and infrastructure that would allow expansion to the cloud as an option in the future

This resolution will budget and appropriate \$38,000 of Information Technology Fund Fund Balance in the Information Technology Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2016-12-R

**BOARD/COMMISSION/ COMMITTEE:**

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:** \_\_\_\_\_

**DISCUSSION (IF NECESSARY):** Estimated Information Technology Fund Balance - \$313,361

**BUDGET/FISCAL IMPACT:**  
Costs:  
\$ 1,630 - Netvault Backup Tape Integrator per Machine  
\$15,670 - Advanced Data Protection Software for AppAssure Appliance  
\$20,700 - DL4300 Backup & Recovery Appliance - Standard Capacity Edition  
\$38,000 – Total Cost Information Technology Fund Fund Balance

**STAFF:** Sean Whitfield, Information Technology Manager, (703) 257-8293

**R E S O L U T I O N 2016-12-R**

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 23<sup>rd</sup> day of May, 2016, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
<b>INFORMATION TECHNOLOGY FUND</b>			
<u>Revenues:</u>			
608-0000-346-01-00	IT Fund Balance	\$	38,000
<u>Expenditures:</u>			
608-1418-419-71-00	Capital	\$	38,000

For: IT Fund Balance for Enterprise Back-up at Public Works and City Hall

This resolution shall take effect upon its passage.

\_\_\_\_\_  
Harry J. Parrish II                      MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

\_\_\_\_\_  
Andrea P. Madden                      City Clerk