

**FINANCE COMMITTEE**  
**WEDNESDAY, November 12, 2014**  
**SECOND FLOOR CONFERENCE ROOM**  
**CITY HALL - MANASSAS, VIRGINIA**  
**AGENDA**

**5:30 P.M. CALL TO ORDER**

- |  |                                    |
|--|------------------------------------|
| 1. Approve Minutes of the October 15, 2014, Finance Committee Meeting  | <b>1 Minute</b><br><b>Page 1</b>   |
| 2. Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$50,000 of Economic Development Reserved Fund Balance for the Economic Opportunity Fund (Small)  | <b>2 Minutes</b><br><b>Page 3</b>  |
| 3. Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$12,276 in State Grant Revenue from the Virginia Department of Aviation to Replace a Security Fence in the Southwest Area of the Airport (Berry)   | <b>2 Minutes</b><br><b>Page 11</b> |
| 4. Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$44,900 of Water Fund Fund Balance for Lake Manassas Access Study and Approval of Lake Manassas Access Task Force (Dawood)   | <b>2 Minutes</b><br><b>Page 15</b> |
| 5. Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$500,000 of Broad Run Stormwater Escrows for the Portner Avenue / Battle Street / Main Street Storm Sewer Improvements Capital Project and Authorize the Mayor to Sign the Construction Contract (Goudarzi)  | <b>2 Minutes</b><br><b>Page 19</b> |
| 6. Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$3,619 from the State / Local Drug Seizure Funds for the Purchase of In-Car Camera Systems (Hurley/Alfonso)  | <b>2 Minutes</b><br><b>Page 23</b> |
| 7. Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating a \$3,144 VML Insurance Program Risk Management Grant for w Wheeled Ramp Dry Chemical Fire Extinguisher for Airport and Drum Platforms and Chemical Containment System for the Stonewall Park Pool (Bergeron) | <b>2 Minutes</b><br><b>Page 27</b> |

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8. Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating the 2014 State Criminal Alien Assistance Grant in the Amount of \$35,355 from the U.S. Department of Justice (Bergeron) **2 Minutes**
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- Page 29**
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**City Manager's Time**

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## **ADJOURNMENT**

cc: **Mayor**  
**Council Members**  
**W. Patrick Pate**

**Paul York**  
**Diane Bergeron**  
**Tamara Sturm**

**MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE  
WEDNESDAY, OCTOBER 15, 2014  
SECOND FLOOR CONFERENCE ROOM  
CITY HALL - MANASSAS, VA**

**COMMITTEE MEMBERS PRESENT:** Council Member Marc Aveni, Chairman  
Council Member J. Steven Randolph

**COMMITTEE MEMBERS ABSENT:** Vice Mayor Andrew L. Harrover  
Council Member Mark Wolfe (Alternate)

**OTHERS PRESENT** Mayor Harry J. Parrish II, City Manager W. Patrick Pate, Finance and Administration Director Paul York, Police Department Fiscal Specialist Nancy Hurley

**GUESTS PRESENT:** Davenport & Company LLC Sr. Vice President Ted Cole, Davenport & Company LLC Vice President Ty Wellford

The meeting was called to order at 5:30 p.m. by Chairman Marc Aveni.

**AGENDA ITEM #1 Approve Minutes of the September 17, 2014, Finance Committee Meeting**

A motion was made and seconded to approve the minutes of the September 17, 2014, Finance Committee Meeting. The Committee approved (2/0).

**AGENDA ITEM #2 Resolution 2015-05-R Amending the FY 2015 Budget by Budgeting and Appropriating \$8,342 of Miscellaneous Revenue from the Sale of Outdated Tasers**

Nancy Hurley presented Staff's recommendation to amend the FY 2015 Budget by budgeting and appropriating \$8,342 of Miscellaneous Revenue from the sale of outdated tasers. The committee approved (2/0). This item will be forwarded to the October 27, 2014, City Council meeting for consideration.

**AGENDA ITEM #3 Resolution 2015-05-R Amending the FY 2015 Budget by Budgeting and Appropriating \$20,000 From the Federal Government Passed Through the Virginia State Police for the Internet Crimes Against Children Task Force**

Nancy Hurley presented Staff's recommendation to amend the FY 2015 Budget by budgeting and appropriating \$20,000 from the Federal Government passed through the Virginia State Police for the Internet Crimes Against Children Task Force. The committee approved (2/0). This item will be forwarded to the October 27, 2014, City Council meeting for consideration.

**AGENDA ITEM #4 2014D General Obligation Refunding Bonds Summary and Recommendation**

Paul York presented the 2014D General Obligation Refunding Bonds Summary and recommendation. The committee approved (2/0). This item will be forwarded to the October 20, 2014, City Council meeting for consideration.

**City Manager's Time**

- No Items

The meeting was adjourned at 5:50 p.m. by Chairman Aveni.

**AGENDA STATEMENT**

**PAGE NO.** 3

**ITEM NO.** 2

**MEETING DATE:** November 12, 2014 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$50,000 of Economic Development Reserved Fund Balance for the Economic Opportunity Fund

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** N/A

**SUMMARY OF ISSUE/TOPIC:** The City has an adopted Economic Opportunity Fund Policy which provides for the provision of incentives used in the attraction of new and expanded business investment. Resources for this fund have been exhausted (Malones Restaurant, The Bone, Heritage Brewery, et. al.) and will not support additional grants in FY 2015, including several pending applications.

This Resolution will budget and appropriate \$50,000 of General Fund Reserved Fund Balance in the General Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2015-06-R

**BOARD/COMMISSION/ COMMITTEE:**

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:**

**DISCUSSION (IF NECESSARY):** The balance of the Economic Development Reserve Fund Balance Account is \$657,000

**BUDGET/FISCAL IMPACT:** \$50,000 – General Fund Reserved Fund Balance for Economic Development

**STAFF:** Patrick Small, Economic Development Director 703-257-8881



# MEMORANDUM

## CITY OF MANASSAS

Department of Economic Development

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**TO:** Diane Bergeron, Manager, Budget

**FROM:** Patrick J. Small, Director of Economic Development

**DATE:** October 15, 2014

**RE:** Economic Opportunity Fund

The City has an adopted Economic Opportunity Fund Policy (copy attached) which provides for the provision of incentives used in the attraction of new and expanded business investment. Resources for the fund have been maintained in Account #100-3436-465.36-11. Recent appropriations from this fund have been used to support Malone's Restaurant, the Bone, Heritage Brewery, El Cactus, Vertical Rock and others over the past five years. More detail on these investments is contained in the attached memorandum addressed to the Land Use Committee on June 20, 2014.

The Account has been exhausted and will not support additional grants, including several pending applications. I am requesting a transfer of \$50,000.00 from the economic development line item in the City's Fund Balance to replenish this account. This amount will allow for continuity of the existing program through the current fiscal year. I have begun a review of the City's use of incentives generally and will propose comprehensive recommendations to the City Manager as part of the upcoming budget process.

**Adopted by the Manassas City Council February 9, 2009**

**City of Manassas**  
**Economic Opportunity Fund Policy**

**Purpose:**

The Economic Development Opportunity Fund is to be used to attract and retain economic development prospects and secure the expansion of existing industry and businesses in the City of Manassas. The Economic Opportunity Fund Policy is to generally guide disbursement of those funds by Staff and the City Council's Community /Economic Development and Land Use Committee pursuant to a budget and appropriation by the Manassas City Council of the fund.

**Business Type:**

Any business or organization that, in the opinion of the City, advances the City's strategic goals identified in the most recently adopted Economic Development Strategic Plan, the City's Comprehensive Plan and any other relevant policy documents of the Manassas City Council.

**Criteria for Qualification:**

Eligibility will be based on a combination of the following factors:

1. Number of new full-time jobs created
2. Prevailing average wage of employees
3. Amount of private money spent on real estate improvements, the purchase of personal property and the purchase of inventory
4. The square footage size of the building or buildings
5. Location of the project within an area of interest or sector plan
6. Contribution to the goals outlined in the City's Economic Development Strategic Plan and Comprehensive Plan

**New businesses** shall be ranked on the number of new jobs equal to the prevailing average wage of the area within two years and the capital investment in real property, tangible property or machinery and tools through the purchase of a building or a 5 year lease or more.

**Existing businesses** shall be ranked on the number of new jobs equal to the prevailing average wage of the area within two years and the capital investment in real property, tangible property or machinery and tools through the purchase of a building or a 5 year lease or more.

**Projects within the Arts and Tourism District** shall positively contribute to the spectrum of arts and cultural activities and venues available to the public and/or provide goods, services or activities for visitors to the downtown including City residents.

**Adopted by the Manassas City Council February 9, 2009**

**Area:**

Within the corporate limits of the City of Manassas

**Funds can be applied to:**

Reduction of permit fees paid to the City of Manassas  
Reduction of building permit fees to the City of Manassas  
Reduction of taxes paid to the City of Manassas  
Site preparation and/or infrastructure improvements  
Site acquisition  
Construction or build-out costs of the building, including renovation  
Capital equipment purchases  
Engineering studies  
Other items deemed acceptable by the City Council

**Funds cannot be applied to:**

Under no circumstances shall the funds be used, directly or indirectly, to pay or guarantee the payment for any rental, lease, license, or other contractual right to the use of a property.

**Other**

The City shall provide grants and commitments from the fund in an amount not to exceed the dollar amount budgeted and appropriated by the City Council and contained in the Fund. The granting of funds shall be at the sole discretion of the Manassas City Council through the Council's Economic/Community Development and Land Use Committee based upon the general guidance of this policy.

A Performance Agreement may be required to include the date of the private investment, jobs and/or other commitments are to be achieved or initiated. The City Council Economic/Community Development and Land Use Committee may grant the business an extension if deemed appropriate but the business must apply for the extension and state the reason for their requests.





# MEMORANDUM

## CITY OF MANASSAS

Department of Community Development  
Phone: 703-257-8223 Fax: 703-257-5117

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**TO:** The Hon. Jonathan Way, Councilmember  
Chairman, Economic/Community Development and Land Use  
The Hon. Andrew L. Harrover, Vice Mayor  
The Hon. Mark Wolfe, Councilmember

**FROM:** Elizabeth S. Via, AICP, Director, Community Development

**DATE:** June 20, 2014

**COPIES:** Mayor and Council  
City Manager  
Economic Development Director

**RE:** Economic Development Incentives

The purpose of this agenda item and memorandum is to offer a “debrief” of the City’s use of financial incentives for economic development in anticipation of the new Economic Development Director starting in August of this year. I have not requested additional funding for the program in anticipation that the new Director will review our pilot program and offer a recommendation on continuation, refunding, and or changes. There is currently just under \$20,000 left in the fund and one more project commitment for FY15. This project will be discussed in closed session at the upcoming meeting on June 26<sup>th</sup>.

### **Background**

The City of Manassas Economic Development Strategic Plan 2009-2012 was adopted by the Manassas City Council on May 12, 2008. That plan included a goal regarding identifying incentives to attract new companies and encourage the expansion of existing businesses in order to assist companies in creating new jobs and investment in the City. That plan also encouraged City incentives in targeted areas such as the downtown and Mathis Avenue sector plan areas. On June 5, 2008 the City Council Economic/Community Development and Land Use Committee approved a set of incentives for economic development consistent with the strategic plan and instructed staff to finalize each incentive and bring it forward to the appropriate body for approval. In October, 2008 the Staff brought to the full City Council the Economic Opportunity Fund Policy which was adopted. The fiscal goal of these incentives is to “keep the City whole” and not waive or defer any existing taxes. For example, if tap fees are offered as an incentive, the fees would be paid to the Utility Fund from the Economic Opportunity Fund. If a sales tax rebate is offered it would be from an increase of sales tax, not from sales tax already owed.

The City's economic development incentive program includes the following three elements:

1. Tax code incentives in the form of a City-Wide Technology Zone and an Arts and Tourism District for the Downtown
2. Financial incentives through the Economic Development Opportunity Fund
3. Fast Track Permitting and Plan Review

The purpose of this "debrief" is to review the success and lessons learned on Item #2 – Financial Incentives through the Economic Development Opportunity Fund.

#### **Economic Opportunity Fund (EOF)**

The City's EOF was initially funded in FY09 though the first projects were not until FY10. Since FY10 there have been 12 projects. The total public investment to date from the EOF is \$165,842 with an additional \$40,000 provided from the EDA for grants. Therefore the total amount spent to date for the pilot program is **\$205,842**. The total private capital investment in the 12 projects is estimated at **\$4,227,000**.

The following are some other related facts regarding the program.

- 7 out of the 12 projects were in the Arts and Tourism District (Downtown)
- 4 of those 7 were restaurants and the other 3 were retail
- 1 project was a small manufacturing company
- 3 projects were technology companies
- 1 project is no longer in business
- 1 business is in default of their performance agreement and are paying back their incentives as required by the performance agreement

The following are some lessons learned regarding the program should the new Economic Development Director recommend it be continued and refunded.

- The performance agreement is extremely important
- There should be a monetary cap on the total for plan review and permit fees and/or fixture fees and the difference between permit fees and fixture fees should be explicit
- There should be expectations explicit in the performance agreement that the applicant will follow the plan review and permit process (i.e. no doing work without the proper permits) or they will be in default of the agreement
- Each phase of a project shall be separately negotiated and be an addendum to the original performance agreement so there is clearly an "end point"

**Conclusion**

Please note that this is strictly public investment versus private capital investment and does not include funds the city spent on the Battle and Main Street improvements or increase in the tax base due to the projects. There is additional analysis that should be done on the whole program including the benefits and issues with fast track permitting and the tax zones. In general the EOF was successful in that it generated \$4.2 million in private investment from just over \$200,000 in public investment. However, if the program is continued there are definite improvements to be made such as more stringent criteria and more explicit performance agreements.

If you have any questions please do not hesitate to contact me at x8224 or [evia@ci.manassas.va.us](mailto:evia@ci.manassas.va.us)

Account number . . : 100-0000-251.11-00 Db/Cr . . : C

Fund . . . . . : 100 General Fund  
 Department . . . . : 00  
 Division . . . . . : 00  
 Activity basic . . . : 25 Fund Balance Unreserved  
 Sub activity . . . . : 1 Designated  
 Element . . . . . : 11 Development  
 Object . . . . . : 00

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
Current . . . . . :	657,000.00	1,314,000.00	.00
Unposted . . . . . :	.00	.00	
Total . . . . . :	657,000.00	1,314,000.00	657,000.00

F7=Project data  
 F11=Account activity

F8=Misc inquiry  
 F12=Cancel

F16=Pending trans

F10=Detail trans  
 F24=More keys

**AGENDA STATEMENT**

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ITEM NO. 3

**MEETING DATE:** November 12, 2014 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$12,276 in State Grant Revenue from the Virginia Department of Aviation to Replace a Security Fence in the Southwest Area of the Airport

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** N/A

**SUMMARY OF ISSUE/TOPIC:** The Virginia Department of Aviation has offered a \$12,276 grant to replace a security fence in the southwest area of the airport that was knocked down by flow waters last spring. The grant represents 90% of the total project cost and will provide for the replacement of the fence line with flood gates that will open when flooding occurs in that area. The local match of \$1,364 is available in the Airport Fund. Total cost of the project will be \$13,640.

This resolution will budget and appropriate \$12,276 of State Grant Revenue in the Airport Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2015-06-R

**BOARD/COMMISSION/ COMMITTEE:**

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:** \_\_\_\_\_

**DISCUSSION (IF NECESSARY):**

**BUDGET/FISCAL IMPACT:** \$12,276 – State Grant Revenue  
\$ 1,364 – Airport Funds  
\$13,640 – Total Capital Purchase

**STAFF:** Jolene Berry, Senior Airport Operations Officer, (703) 361-1882



Commonwealth of Virginia  
Department of Aviation  
5702 Gulfstream Road  
Richmond, Virginia 23250-2422

## Grant Agreement

### Part I - Offer

Project Number: VS0030-16  
Date of Approval: October 21, 2014  
Date of Offer: October 21, 2014  
Date of Offer Expiration: January 14, 2015

WHEREAS, by executing a *Master Agreement on Terms and Conditions for Accepting State Aviation Funding Resources* (hereinafter referred to as the "Master Agreement"), effective on October 6, 2010, the City of Manassas (hereinafter referred to as the "Sponsor") agreed to the terms and conditions for accepting state aviation funding from the Commonwealth of Virginia (hereinafter referred to as the "Commonwealth"); and

WHEREAS, the Sponsor has submitted a request for a grant of state funds to assist in the development of Manassas Regional Airport (hereinafter referred to as the "Airport") together with the appropriate supporting documentation; and

WHEREAS, the Commonwealth acting by and through the Virginia Aviation Board (hereinafter referred to as the "Board") and/or the Department of Aviation (hereinafter referred to as the "Department"), has approved a project for development of the Airport which consists of the following (hereafter referred to as the "Project"):

#### Security Fence Repair/Improvements

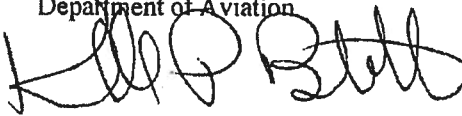
NOW, THEREFORE, pursuant to the authority granted to the Department by §5.1-2.2 of the *Code of Virginia* (1950), as amended, and in consideration of: (a) the authority granted to the Sponsor to operate and maintain the Airport, (b) the Sponsor's adoption and ratification of the assurances provided in the Master Agreement, and (c) the benefits to accrue to the Commonwealth and the public from the accomplishment of this Project, the Department offers to pay, as the Commonwealth's share, ninety (90) percent of all eligible Project costs.

This offer is made on and subject to the following terms and conditions:

1. The Master Agreement is incorporated by reference herein, and this offer is subject to the terms and conditions of said Master Agreement.
2. The maximum obligation of the Commonwealth payable under this Grant Agreement shall not exceed \$12,276.00.
3. If the Federal Aviation Administration (hereinafter referred to as the "FAA") will be participating in the funding of this Project, the Sponsor has, at the time of the execution of this Grant Agreement, a commitment from FAA for federal funds in the amount of \$ NA.
4. This Grant Payment Term will expire on June 30, 2015.
5. The Grant Obligation Term is 20 Years.

Grant Agreement, Project Number VS0030-16

The Sponsor's acceptance of this Grant Offer with its terms and conditions shall be evidenced by execution of this Grant Offer by, or on behalf of, the Sponsor, as hereinafter provided, and said Grant Offer and acceptance shall comprise a Grant Agreement for the distribution of funds by the Department as authorized under §5.1-2.2 Code of Virginia (1950), as amended. This Grant Agreement shall become effective upon the Sponsor's acceptance and shall remain in full force as provided herein.

Commonwealth of Virginia  
Department of Aviation  


Randall P Burdette  
Executive Director

Date SEP 19 2014

Part II - Acceptance

The City of Manassas does hereby accept and agree all the terms, conditions and assurances contained in this Grant Agreement.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

City of Manassas

By \_\_\_\_\_

Title \_\_\_\_\_

Attest \_\_\_\_\_

Title \_\_\_\_\_

Certification of Sponsor's Attorney

I, Martin R. Crim,  
acting as Attorney for the Sponsor do hereby certify that I have examined the foregoing Grant Agreement and find that the Sponsor has been duly authorized and is fully capable under the laws of the Commonwealth of Virginia of fulfilling all obligations under this Grant Agreement and that this Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms and conditions thereof.

Dated at \_\_\_\_\_, Virginia this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

By Martin R. Crim

Title City Attorney





**AGENDA STATEMENT**

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ITEM NO. 4

**MEETING DATE:** November 12, 2014 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$44,900 of Water Fund Fund Balance for Lake Manassas Access Study and Approval of Lake Manassas Access Task Force

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** September 23, 2014 – Council Work Session

**SUMMARY OF ISSUE/TOPIC:** Staff desires an outside consultant with considerable expertise in water supply reservoir management to study the technical issues related to opening the lake. Some of the issues will be:

- Risk of zebra mussels
- Best management practices relating to boat access
- Water security issues with opening lake
- Water quality issues with opening lake

The staff would suggest this be a first step in considering whether to open the lake. After the technical facts are provided and decisions are made, then the next phase of this would be to consider the business plan, potential partners, how actually to secure public access and various other issues involved. A scope of work from Michael Baker, Jr. & Associates is attached.

At the September 23, 2014 Council Work Session, the Council approved studying the opening of Lake Manassas for access. Staff is recommending the establishment of a Task Force to review this matter in detail and the hiring of a consultant to work on this issue with the Task Force.

This resolution will budget and appropriate \$44,900 of Fund Balance in the Water Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2015-06-R and Approve the Task Force Members

**BOARD/COMMISSION/ COMMITTEE:** Utility Commission – October 9, 2014

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:** \_\_\_\_\_

**DISCUSSION (IF NECESSARY):**

**BUDGET/FISCAL IMPACT:** \$44,900 – Water Fund Fund Balance

**STAFF:** Tony Dawood, Deputy Director PWU, Water & Sewer Director (703) 257-8382

## **City of Manassas Utilities**

### **Lake Manassas Access Task Force**

#### **Task Force Members**

Dr. James Schornick – City of Manassas Utility Commission

Richard Milligan – City of Manassas Utility Commission

Glen Moglen – Director of Occoquan Water Monitoring Laboratory (OWML)

Tony Dawood – Deputy Director Water & Sewer – City of Manassas

Dr. Thomas Grizzard – Occoquan Water Monitoring Laboratory (OWML) (Retired)

#### **Task Force Work Responsibility**

Work with the City's consultant to review the issues related to the industry's best management practices in regard to boat access, water quality, and water security that are associated with opening Lake Manassas for recreational purposes. Provide a recommendation back to the City's Utility Commission and City Council in regard to whether the lake should be opened, and if so, provide any recommended conditions under which this should occur.

#### **Task Force Timeframe to Report**

May 2015

## **DRAFT Scope of Services**

Baker will perform a review of the issues concerning allowing public access to Lake Manassas currently under consideration by the Manassas City Council. The purpose of this evaluation is to create a technical document of current conditions and potential access issues. As part of this report we propose the following:

### **1) Baseline Condition Evaluation**

Baseline evaluation will be performed to provide an overview of current conditions in and surrounding Lake Manassas.

#### **a) Water Quality**

Current condition water quality data will allow for a comparison of specific parameters as they relate to the threats that public access could pose.

##### **i) Watershed Current Condition**

Compile water quality data for the Broad Run Watershed. Sources will include US Geological Survey, VA Department of Environmental Quality, VA Department of Health, VA Department of Game and Inland Fisheries, city, and county sources.

##### **ii) Lake Manassas Current Condition**

Compile water quality data for Lake Manassas using similar sources to 1ai. Conduct field reconnaissance to conduct an inventory of current aquatic species, with special attention to any current invasive species occupying the lake.

#### **b) Current Land-use Condition**

Conduct a Geographic Information Systems (GIS) desktop and field reconnaissance of the Lake Manassas property in regards to current land-use, zoning, parcel data, etc. in order to assess potential security issues, access points, and permitting constraints/opportunities for facilities development.

### **2) Public Access Assessment**

This assessment will be performed to provide an overview of the specific issues surrounding public access as they relate to the following:

#### **a) Water Quality**

Research and detail potential sources of water quality degradation as they relate to public access of Lake Manassas. This task will include ranking potential threats.

#### **b) Invasive Species Introduction/ Remediation Issues**

Research and detail issues surrounding invasive species introductions to the Lake. This will include the introduction risks of zebra mussel, snakehead fish, as well as invasive aquatic vegetation such as hydrilla, eurasian milfoil, parrot feather, etc., to aquatic resources and evaluation of potential remediation and associated costs relating to eradication and water treatment.

**c) Facilities Requirements/Permitting**

**Research and provide an overview of facility requirements for allowing controlled public access to the lake. Zoning and permitting issues relating to this development will be included.**

**3) Best Management Practices**

**Recommendations for Best Management Practices based on industry standards will be provided for protecting the Lake Manassas resource. These will include recommendations for controlled recreational activities in and around the lake. Recommendations for prevention of water quality degradation and invasive species introduction will be included.**

**AGENDA STATEMENT**

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ITEM NO. 5

**MEETING DATE:** November 12, 2014 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$500,000 of Broad Run Stormwater Escrows for the Portner Avenue / Battle Street / Main Street Storm Sewer Improvements Capital Project and Authorize the Mayor to Sign the Construction Contract

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** N/A

**SUMMARY OF ISSUE/TOPIC:** The construction contract for the Portner Avenue / Battle Street / Main Street Storm Sewer Improvement Project has come in. The approved budget for the drainage project is \$1,041,500, which was funded with bond proceeds and a contribution from the General Fund. Additional funding in the amount of \$500,000 is necessary to fund the construction, contingency, right-of-way, engineering, and construction inspection for this project. The additional funding will come from Broad Run Stormwater Escrows, bringing the total project cost for Portner Avenue / Battle Street / Main Street Storm Sewer Improvements to \$1,541,500.

This resolution will budget and appropriate \$500,000 of Broad Run Stormwater Escrows in the Stormwater Capital Projects Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2015-06-R

**BOARD/COMMISSION/ COMMITTEE:**

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:** \_\_\_\_\_

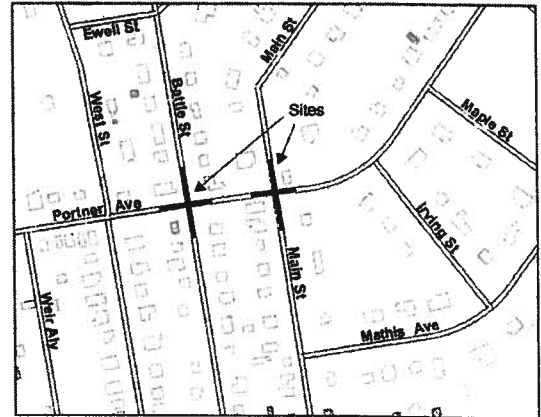
**DISCUSSION (IF NECESSARY):** The Balance in the Broad Run Stormwater Escrows Account is \$744,083.68

**BUDGET/FISCAL IMPACT:** \$1,041,500 – Previously Approved Appropriations  
\$ 500,000 – Broad Run Stormwater Escrows  
**\$1,541,500 – Total Project Budget**

**STAFF:** Bruce Goudarzi, Deputy Director of Public Works, (703) 257-8251

# D-023 Portner Ave/Battle St/Main St Storm Sewer Improvements

**Year Introduced:** 2013  
**Change:** No change  
**Associated Proj:** E-001, S-016, T-063  
**Program Area:** Drainage  
**Managing Dept:** Public Works  
**Manager:** P. Moore  
**Plan Conformance:**  
 Comprehensive Plan 7.7



**Description:**  
 Install/replace the storm sewer system that serves Portner Avenue, Battle Street, and Main Street. This will address flooding events in the area possibly caused by run-off from Old Town. The current system is not adequate for heavy storms.

<b>PROJECT-TO-DATE</b>	
Account #	CP5130
<b>Budget:</b>	\$ 1,041,500
<b>Expenditures:</b>	\$ 29,958
<b>Balance:</b>	\$ 1,011,542

<b>Project Estimate:</b> (\$ in thousands)	<b>Prior Years</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Future</b>	<b>Total Project</b>
Planning	62	-	-	-	-	-	-	62
Land	-	-	-	-	-	-	-	-
Construction	980	-	-	-	-	-	-	980
<b>Total Project Estimate</b>	<b>1,042</b>	-	-	-	-	-	-	<b>1,042</b>
<b>Funding Sources: (\$ in thousands)</b>								
General Fund	60	-	-	-	-	-	-	60
Enterprise Funds	-	-	-	-	-	-	-	-
School Fund	-	-	-	-	-	-	-	-
Bonds	980	-	-	-	-	-	-	980
Other Local Government	-	-	-	-	-	-	-	-
State	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-
Gas Taxes	-	-	-	-	-	-	-	-
Proffers	-	-	-	-	-	-	-	-
Storm Water Mgmt Fees	2	-	-	-	-	-	-	2
NVTA	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Funding Sources</b>	<b>1,042</b>	-	-	-	-	-	-	<b>1,042</b>
<b>Operating Impacts: (\$ in thousands)</b>								
Personnel	-	-	-	-	-	-	-	-
Revenue Offset	-	-	-	-	-	-	-	-
Facility Costs	-	-	-	-	-	-	-	-
Program Costs	-	-	-	-	-	-	-	-
Debt Service	-	(74)	(74)	(74)	(74)	(74)	(1,100)	(1,470)
<b>Net Revenue</b>	<b>-</b>	<b>(74)</b>	<b>(74)</b>	<b>(74)</b>	<b>(74)</b>	<b>(74)</b>	<b>(1,100)</b>	<b>(1,470)</b>

Account number . . : 100-0000-218.14-00 Db/Cr . : C  
 Fund . . . . . : 100 General Fund  
 Department . . . . : 00  
 Division . . . . . : 00  
 Activity basic . . : 21 Current Liability  
 Sub activity . . . . : 8 Storm Water Management  
 Element . . . . . : 14 Broad Run Stormwater  
 Object . . . . . : 00

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
Current . . . . . :	732,546.60	1,465,162.92	.00
Unposted . . . . . :	.00	11,467.36	
Total . . . . . :	732,546.60	1,476,630.28	744,083.68

F7=Project data  
 F11=Account activity

F8=Misc inquiry  
 F12=Cancel

F16=Pending trans

F10=Detail trans  
 F24=More keys





**AGENDA STATEMENT**

PAGE NO. 23

ITEM NO. 6

**MEETING DATE:** November 12, 2014 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating \$3,619 from the State/Local Drug Seizure Funds for the Purchase of In-Car Camera Systems

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** October 13, 2014 – City Council

**SUMMARY OF ISSUE/TOPIC:** In October, the Police Department received an award notification for the 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) from the Department of Justice. The grant award covered part of the costs for the purchase of three in-car camera systems. The total cost of all three systems will be \$14,121, but the grant award only covers \$10,502, leaving \$3,619 to be covered at the local level. The Police Department would like to use seizure funds for the \$3,619 in costs exceeding the grant award amount. The grant award was submitted with the acknowledgement that the department's application exceeded the amount allocated by the Department of Justice and that the department would cover the excess with seizure funds.

This resolution will budget and appropriate \$3,619 State/Local Drug Seizure Funds in the General Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2015-06-R

**BOARD/COMMISSION/ COMMITTEE:**

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:** \_\_\_\_\_

**DISCUSSION (IF NECESSARY):** The balance in the Local / State Drug Seizure Liability Account is \$99,775.18

**BUDGET/FISCAL IMPACT:** \$3,619 – State/Local Drug Seizure Funds

**STAFF:** Nancy Hurley, Fiscal Specialist, (703) 257-8065  
Lieutenant Elia Alfonso, Special Projects Office, (703) 257-8039

**Budget Detail Worksheet  
2014 Edward Byrne Memorial Justice Assistance Grant - Local Solicitation**

<b>A. PERSONNEL</b>			
n/a		\$	-
		<b>SUB-TOTAL</b>	<b>\$ -</b>
<b>B. FRINGE BENEFITS</b>			
n/a		\$	-
		<b>TOTAL PERSONNEL &amp; FRINGE BENEFITS</b>	<b>\$ -</b>
<b>C. TRAVEL (include # of trainees, location, travel policies used, purpose &amp; cost)</b>			
n/a		\$	-
		<b>TOTAL</b>	<b>\$ -</b>
<b>D. EQUIPMENT (useful life of more than 2 years &amp; acquisition cost of more than \$5,000)</b>			
1-Digital Evidence Management system		\$	8,565.00
		<b>TOTAL</b>	<b>\$ 8,565.00</b>
<b>E. SUPPLIES (expendable equipment items costing less than \$5,000)</b>			
	Quantity	x	Cost
3- Digital in car Camera System	3 x		\$ 4,707.00
		<b>TOTAL</b>	<b>\$ 14,121.00</b>
<b>F. CONSULTANTS / CONTRACTS (indicate procurement policy followed)</b>			
n/a		\$	-
<b>G. OTHER COSTS (i.e. rent, printing, telephone, janitorial/security, confidential funds)</b>			
		<b>TOTAL</b>	<b>\$ -</b>
<b>H. Indirect Costs</b>			
n/a		\$	-

**BUDGET SUMMARY**

Budget Category	Amount
A. Personnel	\$ -
B. Fringe Benefits	-
C. Travel	-
D. Equipment	8,565.00
E. Supplies	14,121.00
F. Consultants / Contracts	-
G. Other Costs	-
<b>Total Direct Costs</b>	<b>\$ 22,686.00</b>
I. Indirect Costs	\$ -
<b>Total Project Costs</b>	<b>\$ 22,686.00</b>

**Federal Request: \$ 22,686.00**  
**Non-Federal Amount: \$**

**Budget Detail Worksheet  
2014 Edward Byrne Memorial Justice Assistance Grant - Local Solicitation**

**EQUIPMENT**



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2014-DJ-BX-0796

PAGE 1 OF 1

This project is supported under FY14(BJA - JAG) 42 USC 3750, et seq.

1. STAFF CONTACT (Name & telephone number)

Samuel K. Beamon  
(202) 353-8592

2. PROJECT DIRECTOR (Name, address & telephone number)

Ella Alfonso  
Lieutenant  
9518 Fairview Ave  
Manassas, VA 20110-5829  
(703) 257-8039

3a. TITLE OF THE PROGRAM

BJA FY 14 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

Capturing & Managing Digital Evidence in the Field

5. NAME & ADDRESS OF GRANTEE

City of Manassas  
9027 Center Street  
Manassas, VA 20110

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2013 TO: 09/30/2015

8. BUDGET PERIOD

FROM: 10/01/2013 TO: 09/30/2015

9. AMOUNT OF AWARD

\$ 19,067

10. DATE OF AWARD

08/28/2014

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

GM200I02  
Fiscal year 2015

**CITY OF MANASSAS**  
**Account Balance Inquiry**

11/04/14  
13:58:25

Account number . . : 100-0000-221.17-32 Db/Cr . : C  
Fund . . . . . : 100 General Fund  
Department . . . . : 00  
Division . . . . . : 00  
Activity basic . . . : 22 Current Liability  
Sub activity . . . . : 1 Other Deposits  
Element . . . . . : 17 Police Department  
Object . . . . . : 32 State/Local Drug Seizure

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
Current . . . . . :	95,439.13	191,236.31	.00
Unposted . . . . . :	2,455.00	6,433.00	
Total . . . . . :	97,894.13	197,669.31	99,775.18

F7=Project data                    F8=Misc inquiry                    F10=Detail trans  
F11=Account activity              F12=Cancel                        F16=Pending trans                F24=More keys

**AGENDA STATEMENT**

PAGE NO. 27

ITEM NO. 7

**MEETING DATE:** November 12, 2014 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating a \$3,144 VML Insurance Program Risk Management Grant for a Wheeled Ramp Dry Chemical Fire Extinguisher for Airport and Drum Platforms and Chemical Containment System for the Stonewall Park Pool

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** N/A

**SUMMARY OF ISSUE/TOPIC:** The City received a \$3,144 Risk Management Grant from the VML Insurance Program. The grant will be used for a wheeled ramp dry chemical fire extinguisher for Airport (\$2,144) and for drum platforms and chemical containment system for the Stonewall Park Pool (\$1,000). There is no match required for this grant.

This resolution will budget and appropriate \$3,144 of grant revenue - \$1,000 in the General Fund and \$2,144 in the Airport Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2015-06-R

**BOARD/COMMISSION/ COMMITTEE:**

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:** \_\_\_\_\_

**DISCUSSION (IF NECESSARY):**

**BUDGET/FISCAL IMPACT:** \$3,144 – VML Grant

**STAFF:** Diane V. Bergeron, Budget Manager, (703) 257-8272



P.O. Box 239 | 1400 Allen | Virginia | 23058 | Phone: 273-0058 | Fax: (804) 273-0500 | www.vmlins.org

October 7, 2014

Ms. Brenda Cogdell, Risk Manager  
City of Manassas  
9027 Center Street, Suite 302  
Manassas, VA 20110

2014-2015 Fund Year

Check Amount Enclosed

\$3,144.00

Description:

wheeled ramp dry chemical fire  
extinguisher, drum platforms and  
chemical containment system

Dear Ms. Cogdell:

Thank you for your participation in the VML Insurance Programs Risk Management Grant program. Enclosed is a check for the award amount. We hope you will give us the opportunity to support your risk management efforts again next year.

Visit the VML Insurance Programs website at [www.vmlins.org](http://www.vmlins.org) for more information on risk management resources and services available to you.

Sincerely,

Beth A. Rosenthal  
Director of Safety Services  
[broenthal@vmlins.org](mailto:broenthal@vmlins.org)  
800-963-6800 ext. 7326

cc: Ms Fonda Craig

**AGENDA STATEMENT**

**PAGE NO.** 29

**ITEM NO.** 8

**MEETING DATE:** November 12, 2014 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2015-06-R Amending the FY 2015 Budget by Budgeting and Appropriating the 2014 State Criminal Alien Assistance Grant in the Amount of \$35,355 from the U.S. Department of Justice

**DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL:** N/A

**SUMMARY OF ISSUE/TOPIC:** The City has been awarded the 2014 State Criminal Alien Assistance Program (SCAAP) Grant in the amount of \$35,355. The grant partially reimburses the City for the costs to incarcerate criminal aliens.

The grant application is complex, so the City contracted with Justice Benefits, Inc. to prepare the grant application. This is the same vendor used by the ADC. The City's contract with Justice Benefits, Inc. is for \$5,303.25 (15% of the grant award). The remainder of the grant, \$30,051.75, will be used for the City's payments to the ADC.

This resolution will budget and appropriate \$35,355 of Federal grant revenue in the General Fund.

**STAFF RECOMMENDATION:** Approve Resolution 2015-06-R

**BOARD/COMMISSION/ COMMITTEE:**

**RECOMMENDATION:**  Approve  Disapprove  Reviewed  See Comments

**CITY MANAGER:**  Approve  Disapprove  Reviewed  See Comments

**COMMENTS:**

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**DISCUSSION (IF NECESSARY):**

**BUDGET/FISCAL IMPACT:** \$35,355 – Federal Grant Revenue

**STAFF:** Diane V. Bergeron, Budget Manager, (703) 257-8272

**Francis Deniega**

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**From:** JBI Help Desk [JBIHelpDesk@justicebenefitsinc.com]  
**Sent:** Thursday, September 04, 2014 3:57 PM  
**To:** Francis Deniega  
**Subject:** WONDERFUL NEWS!!! The FY 2014 SCAAP Awards Have Been Announced  
**Importance:** High

## Justice Benefits, Inc.

September 4, 2014

VIA EMAIL

Francis Deniega  
Accountant  
Manassas City, VA

**RE: WONDERFUL NEWS!!! The FY 2014 SCAAP Awards have been announced**

Justice Benefits, Inc. (JBI) is very excited to inform you that the Bureau of Justice Assistance (BJA) has released the Award Payment List for the FY2014 State Criminal Alien Assistance Program (SCAAP).

Congratulations! Manassas City was awarded  
**\$35,355.00**

BJA typically activates the drawdown link in the Grants Management System within one week. At that time you be able to accept your award. Once we (JBI) discover that BJA has activated the drawdown link in the GMS, we will email you the detailed drawdown procedures. JBI's Help Desk will also be available to provide assistance with the drawdown procedure, if needed. Please feel free to call us at 800-576-3518.

Reminder - There is a deadline to drawdown the money. Once you receive the official notification from BJA that your award is available for drawdown, you must accept your award through the GMS within 45 calendar days. Once 45 days elapses, the award may no longer be available.

Finally and most importantly, we would like to commend the many individuals on your staff for the wonderful spirit of cooperation in working with JBI as we analyzed data and prepared Manassas City's claim. It was only through the "partnership" of Manassas City and JBI that led to the ultimate success of this most deserved FY2014 SCAAP award.

As we have in past years, attached at the end of this email you will also find a document that can be used as a press release suitable for your local newspaper and other media.

Please do not hesitate to contact JBI regarding any questions you might have. We are happy to help!

Sincerely,  
Amy E. Hoffmann  
Senior Vice President  
Justice Benefits, Inc.

*100-0000-334-1903*



Contact: Kimberly King, Sr. Vice President of Business Development  
JUSTICE BENEFITS, INC.  
Ph: 1-800-835-2164

September 4, 2014  
FOR IMMEDIATE RELEASE

## **Press Release**

### **Manassas City Awarded Federal Reimbursement from the FY2014 SCAAP**

The U.S. Department of Justice announced the award of \$35,355.00 to Manassas City, VA, to reimburse some of the costs of incarcerating undocumented criminal aliens who have committed serious crimes in the United States. The goal of this program is to enhance public safety in communities throughout the nation.

This opportunity originates from federally mandated programs that the County is providing at local cost. As many local entities are aware, the Federal Government drives local political entities to assume more responsibility for the administration and delivery of government services. Many times these services are funded with local dollars.

However, in some cases there are federal funding opportunities available, if the proper request is made. Identifying federal funding stream opportunities and then properly applying for them are not simple or easy tasks. The interaction between federal, state, and local political entities is complex, and often unwieldy for most local political entities.

An aggressive program of researching and applying for little known federal programs to supplement the local tax burden was implemented by engaging Justice Benefits, Inc. (JBI) for assistance.

JBI is a public sector consulting firm located in Dallas, Texas, that specializes in locating and accessing hard-to-find federal reimbursements for local and state entities. JBI does the research, gathers and analyzes the data, and completes all necessary information to be included in the application. As a result of JBI's expertise and experience, Manassas City was able to maximize its dollar amount on this application. Manassas City was one of only 857 (out of 3,140) eligible local entities across the U.S. that successfully applied for these dollars.

**Justice Benefits, Inc.**  
**2010 Valley View Lane**  
**Suite 300**  
**Dallas, TX 75234**

**Invoice**  
**Invoice Number:**  
 200410094  
**Invoice Date:**  
 Oct 2, 2014  
**Page:**  
 1

**Voice:** 972-406-3700  
**Fax:** 972-406-3791

**Sold To:**  
 CITY OF MANASSAS, VA  
 FRANCIS DENIEGA  
 9027 CENTER ST.  
 MANASSAS, VA 20110

Customer ID	Customer PO	Payment Terms
A6UJ9A00027U		Net Due
		Extension
SCAAP FY 2014 Award Award Amount x 15% \$35,355.00 x 15%	Description	5,303.25
RECEIVED		
BY ACCOUNTING		
100-1902-423-3930		

*Thank you for your business. It is a pleasure to serve your County.*

Subtotal	5,303.25
Sales Tax	
Total Invoice Amount	5,303.25
Payment/Credit Applied	
<b>TOTAL</b>	<b>5,303.25</b>

**R E S O L U T I O N 2015-06-R**

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24<sup>th</sup> day of November, 2014, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>GENERAL FUND</b>		
<u>Revenue:</u>		
100-0000-346-01-01	Economic Development Reserved Fund Balance	\$ 50,000
 <u>Expenditure:</u>		
100-3436-465-36-11	Economic Opportunity Fund	\$ 50,000

For: Reserved Fund Balance for Economic Opportunity Fund

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>AIRPORT FUND</b>		
<u>Revenue:</u>		
570-0000-322-21-00	State Grant	\$ 12,276
 <u>Expenditure:</u>		
570-3715-501-62-48	Security Supplies	\$ (1,364)
570-3715-501-71-00	Capital Equipment	\$ 13,640
		<hr/> <u>\$ 12,276</u>

For: Virginia Department of Aviation Grant for Security Fence

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>WATER FUND</b>		
<u>Revenue:</u>		
530-0000-346-04-00	Fund Balance	\$ 44,900
 <u>Expenditure:</u>		
530-3519-501-31-00	Professional Services	\$ 44,900

For: Lake Manassas Study for Recreational Access - Impacts on Water Quality & Security

**ACCOUNT NO.** **AMOUNT**  
**GENERAL FUND**

**Revenue:**

100-0000-346-01-01	Stormwater Escrows	\$	500,000
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**Expenditure:**

100-9600-491-92-31	Transfer to Capital Projects	\$	500,000
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**STORMWATER CAPITAL PROJECTS FUND**

**Revenue:**

350-0000-345-10-00	CP5130	Transfer from General Fund	\$	500,000
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**Expenditure:**

350-5130-505-39-00	CP5130	Portner Ave / Battle St/ Main St Storm Sewer Improvements	\$	500,000
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**Actual Transfers**

100-0000-218-14-00	\$500,000.00	Broad Run Stormwater Escrows
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For: Broad Run Stormwater Escrows for Portner Avenue / Battle Street / Main Street Storm Sewer Improvements Project (D-023)

**ACCOUNT NO.** **AMOUNT**  
**GENERAL FUND**

**Revenue:**

100-0000-318-16-00	NTE	Seizure Funds	\$	3,619
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**Expenditure:**

100-1701-421-62-00	NTE	Supplies	\$	3,619
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**Actual Transfers**

100-0000-221-17-32	\$3,619.00	Local / State Drug Seizure Funds
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For: Seizure Money for In-Car Camera System

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>GENERAL FUND</b>		
<u>Revenue:</u>		
100-0000-318-96-00	VML Grant	\$ 1,000
<u>Expenditure:</u>		
100-2946-451-39-00	Purchased Services	\$ 1,000
<b>AIRPORT FUND</b>		
<u>Revenue:</u>		
570-0000-318-96-00	VML Grant	\$ 2,144
<u>Expenditure:</u>		
570-3715-501-62-00	Supplies	\$ 2,144

For: VML Grant for Stonewall Park Pool Chemical Containment System and Airport Fire Extinguisher

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>GENERAL FUND</b>		
<u>Revenue:</u>		
100-0000-334-19-03	Criminal Alien Assistance Grant	\$ 35,355
<u>Expenditure:</u>		
100-1902-423-39-30	Grant Writing Services	\$ 5,303
100-1902-423-56-99	PWC - Adult Detention Center	\$ 30,052
		<u>\$ 35,355</u>

For: 2014 State Criminal Alien Assistance Program Grant

This resolution shall take effect upon its passage.

\_\_\_\_\_  
Harry J. Parrish II                      MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

\_\_\_\_\_  
Andrea P. Madden                      City Clerk