

FINANCE COMMITTEE
WEDNESDAY, June 11, 2014
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VIRGINIA
AGENDA

5:30 P.M. CALL TO ORDER

- | | |
|---|------------------|
| 1. Approve Minutes of the April 30, 2014, Finance Committee Meeting | 1 Minute |
| | Page 1 |
| 2. Resolution R-2014-55 Authorizing the Purchase of a Replacement Virtual Host Server (Buzzard) | 2 Minutes |
| Resolution R-2014-56 Authorizing the Purchase of a New 10 Gig Blade for the Cisco Router at Public Works (Buzzard) | Page 3 |
| 3. Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$2,912 in Sponsorship Revenue for the Neighborhood Conference (Wilson-Sogunro) | 2 Minutes |
| | Page 7 |
| 4. Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$2,780 from the State / Local Drug Seizure Funds for Police Department Investigations (Laguna) | 2 Minutes |
| | Page 9 |
| 5. Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$4,867 of State Reimbursement Revenue for Extradition Expenditures (Laguna) | 2 Minutes |
| | Page 13 |
| 6. Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$1,945 from the Virginia State Police for Virginia Help Eliminate Auto Theft (H.E.A.T.) Training (Laguna) | 2 Minutes |
| | Page 15 |
| 7. Resolution 2014-55-R Amending the FY 2014 Budget by Transferring \$10,000 from General Fund Contingency to Provide a One-Time Contribution to Northern Virginia Family Services (Pate) | 2 Minutes |
| | Page 21 |
| 8. Resolution 2014-55-R Amending the FY 2014 Budget by Transferring \$50,000 from General Fund Contingency to Provide a One-Time Contribution to the Commission on Aging for a Sprinkler System in the New Exercise Room at the Manassas Senior Center (Pate) | 2 Minutes |
| | Page 23 |

9. Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating a \$35,000 Donation for Fireworks for the 4th of July Celebration (Bergeron) **2 Minutes**
Page 29

-
- 10 Resolution 2014-55-R Amending the FY 2014 Budget by Transferring Funds Between Capital Projects and Budgeting and Appropriating Additional Grant Revenue Received for Capital Projects (Bergeron) **2 Minutes**
Page 31

Resolution R-2014-54 Authorizing the Potomac and Rappahannock Transportation Committee (PRTC) to Unappropriate Funds for the Completed Liberia Avenue Third Lane Project (Bergeron)

-
- 11 Resolution 2014-55-R Amending the FY 2014 Budget by Moving Existing Capital Projects Related to Transportation Improvements to the New Northern Virginia Transportation Authority (NVTA) Fund (York) **2 Minutes**
Page 33

-
- 12 Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating a \$1,211,558 from General Fund Fund Balance FY 2014 Detention Expenditures (Bergeron) **2 Minutes**
Page 35
-

City Manager's Time

ADJOURNMENT

cc: Mayor
Council Members
W. Patrick Pate

Paul York
Diane Bergeron
Tamara Sturm

**MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE
WEDNESDAY, APRIL 30, 2014
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VA**

COMMITTEE MEMBERS PRESENT: Council Member Marc Aveni, Chairman
Vice Mayor Andrew L. Harrover
Council Member J. Steven Randolph
Council Member Mark Wolfe (Alternate)

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Mayor Harry J. Parrish II, Council Member Ian Lovejoy, Council Member Jonathan Way, City Manager W. Patrick Pate, Finance and Administration Director Paul York, Treasurer Robin Perkins, Public Works and Utilities Director Mike Moon, Fire Marshal Frank Teevan, Emergency Management Planner Amelia Gagnon

GUESTS PRESENT: None

The meeting was called to order at 5:30 p.m. by Chairman Marc Aveni.

AGENDA ITEM #1 Approve Minutes of the April 16, 2014, Finance Committee Meeting

A motion was made and seconded to approve the minutes of the April 16, 2014, Finance Committee Meeting. The Committee approved (3/0).

AGENDA ITEM #2 Resolution 2014-54-R Amending the FY 2014 Budget by Budgeting and Appropriating a \$36,000 Developer Contribution and \$65,166 of Broad Run Stormwater Escrows for Stormwater Management Initiatives

Mike Moon presented Staff's recommendation to amend the FY 2014 Budget by budgeting and appropriating a \$36,000 developer contribution and \$65,166 of Broad Run Stormwater Escrows for stormwater management initiatives. The Committee approved (3/0). This item will be forwarded to the May 12, 2014, City Council meeting.

AGENDA ITEM #3 Resolution 2014-54-R Amending the FY 2014 Budget by Budgeting and Appropriating \$3,340 for the Department of Homeland Security Federal Emergency Food & Shelter National Board Program Grant

Amanda Gagnon presented Staff's recommendation to budget and appropriate \$3,340 for the Department of Homeland Security Federal Emergency Food & Shelter National Board Program Grant. The Committee approved (3/0). This item will be forwarded to the May 12, 2014, City Council meeting.

AGENDA ITEM #4 Treasurer's Investment Reports as of October 2013 and January 2014

Robin Perkins distributed the Treasurer's Investment Reports as of October 2013 and January 2014.

AGENDA ITEM #5 Budget Status Report

Paul York presented the Budget Status Report. The Committee approved (3/0).

City Manager's Time – No Items

The meeting was adjourned at 6:10 p.m. by Chairman Aveni.

AGENDA STATEMENT

PAGE NO. 3

ITEM NO. 2

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution R-2014-55 Authorizing the Purchase of a Replacement Virtual Host Server
Resolution R-2014-56 Authorizing the Purchase of a New 10 Gig Blade for the Cisco Router at Public Works

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** The current Virtual Host Server is over six years old and has failed. The cost to replace this equipment is \$7,651.

Public Works is the only major facility where the City does not have a 10 gig blade for its router. Adding a 10 gig blade will increase the bandwidth available on the fiber into and out of the Public Works location. The cost of this equipment is \$8,970.

This resolution will authorize the purchase of equipment/machinery out of the Information Technology Fund.

**STAFF
RECOMMENDATION:** Approve Resolution R-2014-55
Approve Resolution R-2014-56

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

DISCUSSION (IF NECESSARY):

**BUDGET/FISCAL
IMPACT:** \$ 7,651 – Virtual Host Server
\$ 8,970 – 10 Gig Blade
\$16,621 is available in the Information Technology Fund's FY 2014 Budget

STAFF: Randall Buzzard, Information Technology Manager, (703) 257-8293

MOTION: _____

June 11, 2014

SECOND: _____

Regular Meeting

Resolution #R-2014-55

RE: PROCUREMENT OF REPLACEMENT VIRTUAL HOST SERVER

WHEREAS, One of the servers used to host multiple virtual servers is over 6 years old and has failed; and

WHEREAS, The cost of a replacement Virtual Host Server is \$7,651; and

WHEREAS, City Council Policy #P-2009-02 requires City Council approval for the purchase of any capital asset not specially identified in the budget process.

NOW, THEREFORE, BE IT RESOLVED that the Manassas City Council does hereby approve the purchase of a replacement Virtual Host Server.

Harry J. Parrish, II Mayor
On behalf of the City Council
Of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

MOTION: _____

**June 11, 2014
Regular Meeting
Resolution #R-2014-56**

SECOND: _____

RE: PROCUREMENT OF A 10 GIG BLADE FOR CISCO ROUTER AT PUBLIC WORKS

WHEREAS, Public Works is the only major server location that does not have a 10 gig blade for its router;

WHEREAS, this blade will increase the bandwidth available on the fiber into an out of the Public Works location;

WHEREAS, the cost of a 10 gig Blade is \$8,970; and

WHEREAS, City Council Policy #P-2009-02 requires City Council approval for the purchase of any capital asset not specially identified in the budget process.

NOW, THEREFORE, BE IT RESOLVED that the Manassas City Council does hereby approve the purchase of a new 10 gig blade for the Cisco router at the Public Works Facility.

Harry J. Parrish, II Mayor
On behalf of the City Council
Of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

AGENDA STATEMENT

PAGE NO. _____

ITEM NO. _____

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$2,912 in Sponsorship Revenue for the Neighborhood Conference;

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** The City received \$2,912 from various donors to support the 2014 Neighborhood Conference. Each year Staff defrays the actual cost of the conference with community and business sponsorships.

This resolution will budget and appropriate \$2,912 of sponsorship revenue in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: _____ Approve _____ Disapprove _____ Reviewed _____ See Comments

CITY MANAGER: _____ Approve _____ Disapprove _____ Reviewed _____ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$2,912 – Sponsorship Revenue

STAFF: Kisha Wilson-Sogunro, Neighborhood Services Manager, (703) 257-8240

Account number . . . : 100-0000-316.33-07

Fund : 100 General Fund
Department : 00
Division : 00
Activity basic : 31 Local Revenues
Sub activity : 6 Charges for Services
Element : 33 Community Development
Object : 07 Neighborhood Conference

Estimated revenue : 0

Actual receipts - current . . . :	250.00		
Actual receipts - ytd :	2,661.85		
Unposted receipts :	.00		
Total receipts :	2,911.85	0.0	%
Unrealized revenue :	2,911.85-	0.0	%

F7=Project data

F8=Misc inquiry

F10=Detail trans

F11=Acct activity list

F12=Cancel

F13=Misc Budget

F24=More keys

AGENDA STATEMENT

PAGE NO. 9

ITEM NO. 4

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$2,780 from the State / Local Drug Seizure Funds for Police Department Investigations

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:**

N/A

**SUMMARY OF
ISSUE/TOPIC:**

The Prince William County / Manassas City Police Department Joint Narcotics Task Force investigates narcotics cases for both Prince William County (PWC) and the City of Manassas. As a result of these investigations, the City receives a portion of all task force related seizures. PWC currently funds the costs of the City's cases and later invoices the City for these costs. With reduced funding available at the local level, the Department would like to use seizure revenue to reimburse the County for narcotic investigation expenditures. This payment will cover expenditures for the period of July 1, 2013 – September 30, 2013.

This resolution will budget and appropriate \$2,780 of State / Local Drug Seizure Funds in the General Fund.

STAFF

RECOMMENDATION: Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

DISCUSSION

(IF NECESSARY): The balance in the State / Local Drug Seizure Liability Account is \$104,439.13

**BUDGET/FISCAL
IMPACT:**

\$2,780 – State / Local Drug Seizure

STAFF:

Captain Tina P. Laguna, Administrative Services Division, (703) 257-8005

Account number . . : 100-0000-221.17-32 Db/Cr . : C

Fund : 100 General Fund
Department : 00
Division : 00
Activity basic . . . : 22 Current Liability
Sub activity : 1 Other Deposits
Element : 17 Police Department
Object : 32 State/Local Drug Seizure

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
			90,922.95
Current :	4,906.00	4,356.21	
Unposted :	11,853.00	25,918.97	
Total :	16,759.00	30,275.18	104,439.13

F7=Project data F8=Misc inquiry F10=Detail trans
F11=Account activity F12=Cancel F16=Pending trans F24=More keys



**CITY OF MANASSAS
POLICE DEPARTMENT**
Investigative Services Division
Memorandum



TO: Capt. T.P. Laguna, Administrative Services Division
FROM: Captain C.V. Crawford
Commander, Investigative Services Division
DATE: April 28, 2014
SUBJECT: Reimbursement of Buy Money Expenditures
(CALEA Standard 17.4.2, 43.1.3)

Please have a check processed in the amount 2,780.00 for monies spent on cases by the Prince William County/Manassas/Manassas Park Narcotics Task Force between July 1, 2013 to September 30, 2013. Have the check sent to the following:

Prince William County, Director of Finance
Attn: Katherine Gaskins
Prince William County Police Department
#1 County Complex Court
Prince William, VA 22192-9201

Please have these funds budget and appropriated from the MCPD seizure account.

(This payment request was not completed for the time frame listed above so the reimbursement is still due).

cc: Chief D. W. Keen
Lieutenant B. K. Larkin
Office of Professional Standards
Lieutenant D. M. Hess (PWCPD)
Tamara Sturm



COUNTY OF PRINCE WILLIAM

1 County Complex Court, Prince William, Virginia 22192-9201
(703) 792-6650 Metro 631-1703 FAX: (703) 792-7056

**POLICE DEPARTMENT
OFFICE OF THE CHIEF**

**Stephan M. Hudson
Chief of Police**

November 5, 2013

TO: Captain Carl V. Crawford
Commander, Investigative Services Bureau
Manassas City Police Department

FROM: Lieutenant Daniel M. Hess *[Signature]*
Special Investigations Bureau Commander

RE: Reimbursement of Criminal Investigation Fund for Manassas City
Criminal Investigations

PRINCE WILLIAM COUNTY
NOV - 8 A 6:42

The expenditures listed on the table on the following pages were reported to the PWC/MCPD Narcotics Task Force between July 1, 2013 and September 30, 2013. These expenses were directly related to investigation of Manassas City cases.

Please direct a check for the total amount of **\$2,780.00** to "PW Director of Finance", to:

Katherine Gaskins
Prince William County Police Department
1 County Complex Court
Prince William, Virginia 22192-9201

Thank you for your attention to this matter and continued support of the Narcotics Task Force.

Attachment: Copies of Criminal Investigation Fund Expense Reports

CC: Katherine Gaskins
✓ LaToya Williams

COPY

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



AGENDA STATEMENT

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ITEM NO. 5

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$4,867 of State Reimbursement Revenue for Extradition Expenditures

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:**

The Commonwealth of Virginia reimburses the City of Manassas Police Department for expenditures incurred in relation to extraditions of wanted persons. Generally, these reimbursements are for long distance extraditions that include expenses beyond gas and a meal. Revenue submitted for reimbursement during FY 2014 was \$4,867.

This resolution will budget and appropriate \$4,867 of State reimbursement revenue in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:**

\$4,867 – State Extradition Reimbursement Revenue

STAFF: Captain Tina P. Laguna, Administrative Services Division, (703) 257-8005

Account number . . . : 100-0000-322.18-00

Fund : 100 General Fund
Department : 00
Division : 00
Activity basic : 32 Commonwealth of Virginia
Sub activity : 2 Noncategorical Aid
Element : 18 Extradition Reimbursement
Object : 00

Estimated revenue : 0

Actual receipts - current . . . :	510.63		
Actual receipts - ytd :	1,700.07		
Unposted receipts :	2,656.65		
Total receipts :	4,867.35	0.0	%
Unrealized revenue :	4,867.35-	0.0	%

F7=Project data

F8=Misc inquiry

F10=Detail trans

F11=Acct activity list

F12=Cancel

F13=Misc Budget

F24=More keys

AGENDA STATEMENT

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ITEM NO. 6

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$1,945 from the Virginia State Police for Virginia Help Eliminate Auto Theft (H.E.A.T.) Training

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** The City of Manassas Police Department has been given \$1,945 to send a detective to the International Association of Auto Theft Investigators (I.A.A.T.I.) Seminar in Mobile, Alabama from June 22, 2014 to June 26, 2014. Any travel costs that exceed the amount received from the State will be paid out of the Police Department's budget. This training will provide the department with an excellent opportunity to renew its focus on the problem of costly auto theft.

This resolution will budget and appropriate \$1,945 of Police Service Reimbursement Revenue in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$1,945 – Police Service Reimbursements

STAFF: Captain Tina P. Laguna, Administrative Services Division, (703) 257-8005

CITY OF MANASSAS
Cash Receipts Transaction6/03/14
08:25:28

Group number : 9114 CR CASH RECEIPTS
Accounting period : 11/2014 mm/yyyy
Posting date : 05/19/2014 mm/dd/yyyy

Transaction information:

Transaction date : 05/16/2014 mm/dd/yyyy
Receipt number : 0090416
Account number : 100-0000-316.17-01 Service Reimbursements
Project number :
Transaction amount : 1,945.00
Description 1 : HEAT CONFERENCE 2014
Description 2 : HCAHILL 05/16/14 04
Transaction type code . . :
Bank code : 0

Press Enter to continue.

F3=Exit F12=Cancel F15=Group Inquiry

F20=Imaging



COMMONWEALTH OF VIRGINIA

Colonel W. S. (Steve) Flaherty
Superintendent

(804) 674-2000

DEPARTMENT OF STATE POLICE

P.O. Box 27472, Richmond, VA 23261-7472

Lt. Colonel Robert B. Northern
Deputy Superintendent

May 28, 2014

Chief Douglas W. Keene
Manassas City Police Department
9518 Fairview Avenue
Manassas, Virginia 20110

Dear Chief Keene:

This letter is to notify you that your request to send one (1) detective to attend the 2014 International Association of Auto Theft Investigators (I.A.A.T.I.) Training Seminar in Mobile, Alabama (June 22-26, 2014) has been approved.

On May 16, 2014 the Virginia State Police's Finance Division deposited funds in the amount of \$1,945.00 to your Department's account.

If you have any questions, please contact First Sergeant Steve Hall at telephone (804) 674-2586.

Sincerely,


Superintendent

WSF/shh

Copy: Lieutenant Colonel Herman C. Davis



Colonel W. S. (Steve) Flaherty
Superintendent
(804) 674-2000

COMMONWEALTH OF VIRGINIA

DEPARTMENT OF STATE POLICE
P.O. Box 27472, Richmond, VA 23261-7472

Lt. Colonel Robert B. Northern
Deputy Superintendent

March 24, 2014

Dear Chief Keene:

The Virginia Help Eliminate Auto Theft (H.E.A.T.) Program is a statewide cooperative effort of the Department of State Police, the Department of Motor Vehicles, and more than 172 local law enforcement agencies participating in Operation HEATWAVE. The goal of the H.E.A.T. Program is to decrease auto theft's adverse impact upon automobile insurance premiums by reducing the number of vehicles stolen each year.

To accomplish this, the H.E.A.T. Program supports initiatives to increase auto theft arrests, stolen vehicle recoveries, intelligence gathering, and crime prevention activities. I am pleased to announce a H.E.A.T. initiative that I believe will help increase arrests and recoveries.

To enhance Virginia's auto theft enforcement capabilities, the H.E.A.T. Program has allocated funds to provide auto theft investigation training grants. The H.E.A.T. Program authorized grant funding to send full-time auto theft investigators (up to \$1,947.00 for one, and up to \$3,052.00 for two) to the following Southeast Regional International Association of Auto Theft Investigators (I.A.A.T.I.) training seminar:

Southeast Region I.A.A.T.I. Training Seminar (www.seiaati.org)
June 22 – 26, 2014
Mobile, Alabama

An agency must have an auto theft unit consisting of a least one full-time auto theft investigator to be eligible for this funding. Authorized expenditures include seminar tuition/registration, lodging, meals, and/or transportation.

H.E.A.T. 2013 Training Grants
March 24, 2014
Page 2

To apply for this H.E.A.T. funding, please submit a written request indicating: the officer(s) that will attend the training; a detailed list of projected costs; your agency's Federal Identification Number (FIN), and your agency's contact person (name and telephone number) for this request. Your request should be mailed to First Sergeant Steve Hall, Virginia State Police, P.O. Box 27472, Richmond, Virginia 23261-7472.

Applications for funding for authorized expenditures will be approved on a first come basis. Approved funding will be provided via electronic transfer to your agency or jurisdiction utilizing the FIN provided.

If you desire additional information regarding this funding opportunity or the H.E.A.T. Program, please contact First Sergeant Steve Hall by telephone (804) 674-2586 or Email: Steven.Hall@vsp.virginia.gov.

This ability to provide specialized auto theft investigation training for investigators provides Virginia's law enforcement agencies with an excellent opportunity to turn up the HEAT on auto thieves by renewing our focus on Virginia's costly auto theft problem. I invite you to participate in this cooperative effort.

Your continued support and participation in H.E.A.T. initiatives are greatly appreciated.

Sincerely,



Superintendent

WSF/shh

cc: Lt. Colonel Herman C. Davis
Captain Craig C. Worsham

AGENDA STATEMENT

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ITEM NO. 7

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Transferring \$10,000 from General Fund Contingency to Provide a One-Time Contribution to Northern Virginia Family Services

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** Northern Virginia Family Services (NVFS) has been offered a matching grant to help retire their debt service. The City has received a request to provide a one-time contribution for this purpose in the amount of \$10,000.

This resolution will transfer \$10,000 from contingency in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$10,000 – General Fund Contingency

STAFF: W. Patrick Pate, City Manager, (703) 257-8212



CITY OF MANASSAS

FINANCE & ADMINISTRATION DEPARTMENT

June 3, 2014

TO: W. Patrick Pate, City Manager
FROM: Diane V. Bergeron, Budget Manager
SUBJECT: Current Status of General Fund Contingency

The following is a list of the transfers from the General Fund contingency account during Fiscal Year 2014:

BEGINNING / CURRENT BALANCE	\$311,940
Contribution to NVFS for Debt Retirement (proposed)	(10,000)
Contribution to Commission on Aging for Sprinkler System (proposed)	(50,000)
REMAINING BALANCE	<u>\$ 251,940</u>

AGENDA STATEMENT

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ITEM NO. 8

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Transferring \$50,000 from General Fund Contingency to Provide a One-Time Contribution to the Commission on Aging for a Sprinkler System in the New Exercise Room at the Manassas Senior Center

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** The Commission on Aging is expanding the Manassas Senior Center to include a new exercise room. Current building codes require a sprinkler system to be installed. The cost is \$150,000 of which Prince William County is contributing \$100,000. The City has received a request to provide a one-time contribution for this purpose in the amount of \$50,000.

This resolution will transfer \$50,000 from contingency in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$50,000 – General Fund Contingency

STAFF: W. Patrick Pate, City Manager, (703) 257-8212



Prince William Area Agency on Aging
5 County Complex Court, Suite 240
Woodbridge, VA 22192
703-792-6400
Fax: 703-792-4734
www.pwcgov.org/aging

May 17, 2014

Mr. Raymond Beverage
Chair and Secretary
Prince William Commission on Aging

Dear Ray,

As you know, the Walker Station Development proffered \$600,000 for an expansion to the Senior Center@Manassas. Our goal is to add an exercise room that will accommodate 40 people with a sprung floor so that we no longer have to use the multipurpose room for exercise classes. We have been working on this for over six months. The information below highlights the details.

Using the multipurpose room is not ideal because

- it has a linoleum over concrete floor; and
- it is where meals are prepared and eaten requiring staff to constantly put up and take down tables and chairs.

Using the current fitness room is not ideal because

- it has a linoleum over concrete floor;
- it houses the exercise equipment such as recumbent bikes and treadmills;
- it is too small for group exercise classes though it is used for rehearsals by the Happy Hoofers and Step Sisters; and
- when it is used for these purposes, no one can use the bikes and treadmills.

The current building is:

- Building Use Group is A-3; and
- 9,642 square feet.

To use the proffer to expand the building and add an exercise room to accommodate 40 people with a sprung floor we have run into several dilemmas:

- Maximum addition without major modifications is limited to 858 square feet which would equal a fitness room for 12 people;
- 10,500 square feet is the limit to have a building without a fire suppression system;
- To add space to accommodate a class size of 40, we need to add 1,450 net square feet;
- To get 1,450 net square feet, we need a sprinkler system which would allow further expansion;
- If funds are taken from the proffer for a sprinkler system, there is not enough funding left to make a room of the desired size; and
- Using a firewall and not installing a sprinkler system gets a room that accommodates approximately 28 people.

Empower, Enhance, and Enjoy Aging!

Funding for the Prince William Area Agency on Aging is received from the U.S. Administration on Aging, the Virginia Department for the Aging, Prince William County, and the cities of Manassas and Manassas Park. The Agency does not discriminate in admission to programs or activities or treatment of employment in programs or activities in compliance with appropriate state and federal statutes. If you feel you have been discriminated against, you have a right to file a complaint with the Agency by calling 703-792-6400.



Prince William Area Agency on Aging
5 County Complex Court, Suite 240
Woodbridge, VA 22192
703-792-6400
Fax: 703-792-4734
www.pwcgov.org/aging

Why is a sprinkler system important? The Center has:

- a kiln that reaches 1500 degrees;
- a full commercial kitchen with over 100 meals, to include Meals on Wheels, prepared M-F;
- over 550 members, almost half from the City of Manassas, and is growing in membership;
- a good location where future expansion is possible, if a sprinkler system is already in place;
- some members who cannot move quickly making exiting in the event of a fire difficult; and
- County Risk Management is concerned about safety and is having the insurer make a review; we assume the review will strongly recommend a sprinkler system.

To reach our goal of an exercise room with a sprung floor to accommodate 40 people, we need:

- to net 1,450 square feet and have that covered by the proffer; and
- an additional \$150,000 for a sprinkler system.

For the safety of our citizens, we are seeking additional funding for a sprinkler system. We have a promise of \$50,000 and need \$100,000. We have never sought additional funding from the City of Manassas. As the City's representative on the Prince William Commission on Aging, would you please consider making a request for funding to help us?

Thank you for your consideration.

Sincerely,
Courtney Tierney, MSW, CIRS-S
Director
703-792-6406
ctierney@pwcgov.org
Sent electronically

Empower, Enhance, and Enjoy Aging!

Funding for the Prince William Area Agency on Aging is received from the US Administration on Aging, the Virginia Department for the Aging, Prince William County, and the cities of Manassas and Manassas Park. The Agency does not discriminate in admission to programs or activities or treatment of employment in programs or activities in compliance with appropriate state and federal statutes. If you feel you have been discriminated against, you have a right to file a complaint with the Agency by calling 703-792-6400.



Plan Review

Prince William County
"Manassas Senior Center"
9320 Mosby Street
Manassas, VA 20110

Index-Rec No: 002739.72-01

Account No: 19051

Date of Review: May 27, 2014

Review No: 188383

Plans Submitted By: David Wenzel, Price William County Risk Management

Subject: Proposal for Exercise Room – Manassas Senior Center, Manassas, VA

Executive Summary:

This letter will confirm our review of the floor plans and correspondence detailing the proposed construction of a 1450 sq. ft. exercise room on to the existing facility, as it relates to the building code requirements.

Complete automatic sprinkler protection should be installed in accordance with FM Global Standards.

Scope of Review:

This confirms the receipt and review of floor plans and letters documenting the review of the proposed 1450 sq. ft. exercise room addition on to the existing 9642 sq. ft. senior center. The structure is of wood framing and is not sprinkler protected. The correspondence indicates that the building code in force (2009 IBC) would require installation of a complete automatic sprinkler system if the facility area exceeds 10,500 sq. ft., or constructing a firewall such that the exercise room would constitute a separate building.

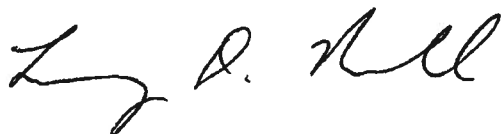
Review Comments:

1. Provide complete automatic sprinkler protection in accordance with FM Global Property Loss Prevention Data Sheet 3-26, *Fire Protection Water Demand for Nonstorage Sprinklered Properties* and FM Global Property Loss Prevention Data Sheet 2-0, *Installation Guidelines for Automatic Sprinklers* where needed, and practical, for combustible construction or occupancy. Provide security service and/or alarm systems as outlined in FM Global Property Loss Prevention Data Sheet 9-1, *Supervision of Property*. For more information on protection of construction, see FM Global Property Loss Prevention Data Sheet 1-12, *Ceilings and Concealed Spaces*.
2. The design for all light hazard areas should be a minimum of 0.10/1500 with K5.6 heads and a 250 gpm hose allowance. The design for all ordinary hazard areas should be a minimum of 0.20/2500 (or the largest room, whichever is smaller) with K5.6 heads and a 250 gpm hose allowance. These designs are in accordance with FM Global Property Loss Prevention Data Sheet 3-26 for HC-1 (light hazard) and HC-2 (ordinary hazard) occupancies.
3. Plans should be submitted to FM Global for review and comment prior to any work.

Factory Mutual Insurance Company (FM Global) has developed this report for insurance underwriting purposes. The report is provided to you for informational purposes only to reduce the possibility of loss to insured property by bringing to your attention certain potential hazards or conditions. Life, safety, or health issues are not addressed. You must make the decision whether to take any action. FM Global undertakes no duty to you or any other party by providing this report or the activities on which it is based. The liability of FM Global is limited to that contained in its insurance policies.

This review is for property insurance purposes only in accordance with FM Global standards and guidelines. Nothing should be inferred from this review regarding compliance with any rules, regulations or requirements of government agencies, state or local codes or any other jurisdictional authority. We are retaining the copy of your submitted plans for our files.

Very truly yours,



Larry D. Melnik
Engineering Specialist
FM Global – Washington Operations – Philadelphia Branch Office
larry.melnik@fmglobal.com

Loss Prevention Resources:

FM Global Property Loss Prevention Data Sheets (<http://www.fmglobaldatasheets.com>)

FM Global Loss Prevention Training (<https://fmglobaltraining.skillport.com>)

Approval Guide (<http://www.approvalguide.com>)

RoofNav (<http://roofnav.fmglobal.com>)

Distribution:

Mr. David Wenzel, Price William County Risk Management, dwenzel@pwcgov.org

Mr. Larry Melnik, FM Global, larry.melnik@fmglobal.com



CITY OF MANASSAS

FINANCE & ADMINISTRATION DEPARTMENT

June 3, 2014

TO: W. Patrick Pate, City Manager
FROM: Diane V. Bergeron, Budget Manager
SUBJECT: Current Status of General Fund Contingency

The following is a list of the transfers from the General Fund contingency account during Fiscal Year 2014:

BEGINNING / CURRENT BALANCE	\$311,940
Contribution to NVFS for Debt Retirement (proposed)	(10,000)
Contribution to Commission on Aging for Sprinkler System (proposed)	(50,000)
REMAINING BALANCE	<u>\$ 251,940</u>

AGENDA STATEMENT

PAGE NO. 29

ITEM NO. 9

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating a \$35,000 Donation for Fireworks for the 4th of July Celebration

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** The City has budgeted \$20,000 for the fireworks for the 4th of July Celebration. The City has received a \$35,000 donation for additional fireworks. With the donation, the total fireworks budget will be \$55,000.

This resolution will budget and appropriate a \$35,000 donation in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$35,000 – Donation for 4th of July Celebration Fireworks

STAFF: Diane V. Bergeron, Budget Manager, (703) 257-8272

AGENDA STATEMENT

PAGE NO. 31

ITEM NO. 10

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Transferring Funds Between Capital Projects and Budgeting and Appropriating Additional Grant Revenue Received for Capital Projects

Resolution R-2014-54 Authorizing the Potomac and Rappahannock Transportation Committee (PRTC) to Unappropriate Funds for the Completed Liberia Avenue Third Lane Project

DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL: N/A

SUMMARY OF
ISSUE/TOPIC: Annually, staff closes completed capital projects and reallocates funding to projects in need of additional funding. Additional grant revenue has also been received for two projects that needs to be budgeted and appropriated for those projects. The Liberia Avenue Third Lane Project has been completed and the gas tax funds need to be unappropriated at PRTC.

These resolutions will transfer funds between capital projects and budget State and Federal grant revenue in the Capital Projects Funds and authorize PRTC to unappropriate gas tax funds.

STAFF
RECOMMENDATION: Approve Resolution 2014-55-R
Approve Resolution R-2014-54

BOARD/COMMISSION/
COMMITTEE:

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

DISCUSSION
(IF NECESSARY):

BUDGET/FISCAL
IMPACT: \$ 12,845 – General Capital Projects Reallocation
\$151,000 – Water Projects Reallocation
\$ 4,112 – Electric Projects Reallocation

\$90,226 – State Revenue Sharing
\$ 443 – Federal Grant Revenue
\$90,669 – Additional Grant Appropriations

STAFF: Diane V. Bergeron, Budget Manager, (703) 257-8272

If Council Members have questions, you are urged to call the staff who prepared this agenda statement prior to meeting.

**June 16, 2014
Regular Meeting
Resolution #R-2014-54**

SECOND:

RE: RESOLUTION AUTHORIZING THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMITTEE (PRTC) TO UNAPPROPRIATE \$11,073.96 FROM THE CITY'S USE OF GAS TAX FUNDS FOR CAPITAL PROJECTS

WHEREAS, the Council of the City of Manassas budgeted and appropriated a total of \$170,000 of Gas Tax Funds with Resolutions R-2011-70 and R-2012-18 for Liberia Avenue Third Lane; and

WHEREAS, the project is now complete and the Council of the City of Manassas wishes to unencumber the balance of \$11,073.96.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 16th day of June, 2014, that PRTC is authorized to unencumber \$11,073.96 of City Gas Tax Funds for the Liberia Avenue Third Lane Project.

Harry J. Parrish II
On behalf of the City Council
Of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

AGENDA STATEMENT

PAGE NO. 33

ITEM NO. 11

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Moving Existing Capital Projects Related to Transportation Improvements to the New Northern Virginia Transportation Authority (NVTA) Fund

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** In order to receive the 30% NVTA Local Funds, the City must demonstrate that it has provided the 12.5% Commercial & Industrial Tax Equivalent (\$2,070,233) to be used on local transportation projects. House Bill 2313 requires that a special fund be established to track the revenues and expenditures related to these monies. Since projects were already budgeted and appropriated in their respective capital project funds, project balances as of July 1, 2013 and new appropriations after July 1, 2013 need to be transferred to this new fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$6,377,045 – Total Dollars to be Moved from Other Capital Projects Funds to NVTA Capital Projects Fund

STAFF: Paul York, Finance and Administration Director, (703) 257-8234

**SUMMARY OF PROPERTY APPRECIATION
CITY OF MANASSAS
Estimated at 03/06/2014**

STYLE	COUNT 2013	2013 VALUE	COUNT 2014	2014 VALUE 03/06/2014	CHANGE	FY 2014 UNIT AVERAGE	FY 2015 UNIT AVERAGE	AVERAGE TAX INCREASE @ \$1.393	AVERAGE 1 CENT TAX COST	PROJECTED 2014 VALUE LAND BOOK	PROJECT. CHANGE LAND BOOK
APARTMENTS	22	246,403,600	22	258,455,800	4.89%	\$11,200,200	\$11,748,000	\$7,630.85	\$1,174.80	258,455,800	4.89%
SPECIAL USE PROPERTY	9	191,569,500	9	201,614,700	5.24%	\$21,285,500	\$22,401,600	\$15,547.27	\$2,240.16	201,614,700	5.24%
CONDOS	512	109,897,400	513	107,547,200	-2.14%	\$214,600	\$209,600	-\$69.65	\$20.96	107,547,200	-2.14%
COMMERCIAL ZONING	434	727,670,100	430	742,497,300	2.04%	\$1,676,700	\$1,726,700	\$696.50	\$172.67	742,497,300	2.04%
INDUSTRIAL ZONING	<u>288</u>	<u>334,148,200</u>	<u>288</u>	<u>346,071,100</u>	<u>3.57%</u>	<u>\$1,160,200</u>	<u>\$1,201,600</u>	<u>\$576.70</u>	<u>\$120.16</u>	<u>346,071,100</u>	<u>3.57%</u>
TOTAL NON-RESIDENTIAL:	1,265	1,609,688,800	1,262	1,656,186,100	2.89%	\$1,272,500	\$1,309,200	\$511.23	\$130.92	1,656,186,100	2.89%

16,561,861

2,070,233 C & I Tax Equivalent (\$0.125 per \$100 of Assessed Value)

AGENDA STATEMENT

PAGE NO. 35

ITEM NO. 12

MEETING DATE: June 11, 2014 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-55-R Amending the FY 2014 Budget by Budgeting and Appropriating \$1,211,558 from General Fund Fund Balance FY 2014 Detention Expenditures

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:**

The FY 2014 Budget for Juvenile Detention is \$562,000. The estimated total cost is \$676,000 for a budget deficit of \$114,000. The FY 2014 Budget for OCJS CCCA PSA is \$149,140. The estimated total cost is \$232,276 for a budget deficit of \$83,136. The FY 2014 Budget for the Adult Detention Center is \$2,430,578. On May 2, 2014, Carol Moye of the ADC estimated the total cost to the City in FY 2014 will be \$3,195,000 for jail operations and \$250,000 for the modular jail construction for a budget deficit of \$1,014,422.

Staff recommends budgeting and appropriating General Fund Fund Balance to cover the remaining detention operating expenditures the City's share of the modular jail construction. Staff anticipates being able to maintain a 13% Fund Balance per policy.

This resolution will budget and appropriate \$1,211,558 of Fund Balance in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-55-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: _____ **Approve** _____ **Disapprove** _____ **Reviewed** _____ **See Comments**

CITY MANAGER: _____ **Approve** _____ **Disapprove** _____ **Reviewed** _____ **See Comments**

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$1,211,558 - General Fund Fund Balance for FY 2014 Detention Expenditures

STAFF: Diane V. Bergeron, Budget Manager, (703) 257-8272

Expenditures - FY 2014 Estimated

Total Expenditure Budget	\$40,906,334
Less:	
Peumansend Creek Regional Jail	(782,276)
State Criminal Alien Assistance Program (SCAAP)	(49,334)
Modular Jail	(3,580,000)
Net Expenditures	\$36,494,724

Revenues - FY 2014 Estimated

State Revenues	\$9,637,228
Work Release	189,456
Electronic Incarceration Program	34,502
Meal Ticket Sales	25,093
Other Revenue (Room & Board, other inmate fees)	222,151
Miscellaneous Revenues	82,263
Manassas Park	593,626
Federal Inmates	171,168
Less: Total Revenues	\$10,955,487

Total Local Funding Required

Funding Required Less Other Revenue Sources	\$25,539,237
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Manassas Share of Local Operating Funding - Estimate

FY 14 Estimated Prisoner Day Percentage	11.8%
Manassas Share of Local Funding	\$3,013,630
Less: Funding Already Provided	(2,803,270)
Other Costs:	
Overhead @ 11.8%	\$1,519,531 179,305
Modular Jail Repairs @ 6.7%	\$3,580,000 239,860
Estimated Net Balance Due from Manassas to PWC	\$629,525

Prince William Share of Local Operating Funding

Estimated Funding From PWC @ 87.9%	\$22,448,989
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**City of Manassas
Juvenile Detention**

	<u>100-1902-423-56-87</u>		<u>100-1902-423-56-86</u>		
	<u>Juvenile Detention Center</u>	<u>Molinari Shelter</u>	<u>Total</u>	<u>Outreach to Detention</u>	<u>Total</u>
FY 14					
July	42,577.08	12,754.32	55,331.40	2,987.37	58,318.77
August	62,345.01	13,201.84	75,546.85	4,192.80	79,739.65
September	48,007.83	3,132.64	51,140.47	4,402.44	55,542.91
October	43,011.54	17,900.80	60,912.34	5,398.23	66,310.57
November	46,921.68	9,845.44	56,767.12	6,970.53	63,737.65
December	45,618.30	6,712.80	52,331.10	10,534.41	62,865.51
January	37,363.56	-	37,363.56	10,010.31	47,373.87
February	44,532.15	13,201.84	57,733.99	8,595.24	66,329.23
March	52,569.66	24,837.36	77,407.02	8,071.14	85,478.16
April	26,284.83	671.28	26,956.11	7,494.63	34,450.74
May	-	-	-	-	-
June	-	-	-	-	-
FY 14 Total	<u>449,231.64</u>	<u>102,258.32</u>	<u>551,489.96</u>	<u>68,657.10</u>	<u>620,147.06</u>
FY 14 Budget			497,000.00	150,000.00	647,000.00
Projection	557,114.66	118,821.29	675,935.95	83,760.64	759,696.59
Budget Deficit			(178,935.95)	66,239.36	(112,696.59)

R E S O L U T I O N 2014-55-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 16th day of June, 2014, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND:		
<u>Revenues:</u>		
100-0000-316-33-07	Neighborhood Conference Sponsorships	\$ 2,912
<u>Expenditures:</u>		
100-3360-463-55-62	Neighborhood Conference	\$ 2,912

For: Sponsorship Revenues for Neighborhood Conference

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND:		
<u>Revenues:</u>		
100-0000-318-16-00	State / Local Drug Seizure Funds	\$ 2,780
<u>Expenditures:</u>		
100-1730-421-62-00	PWC Reimbursement	\$ 2,780
<u>Actual Transfers</u>		
100-0000-221-17-32	\$2,780.00	

For: Prince William County Drug Seizure Funds Reimbursement

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Revenues:</u>		
100-0000-322-18-00	Extradition Reimbursement	\$ 4,867
<u>Expenditure:</u>		
100-1701-421-55-50	Extradition Expenses	\$ 4,074
100-9600-491-92-65	Transfer to Vehicle Maintenance Fund	\$ 793
	Total Expenditures	\$ 4,867

VEHICLE MAINTENANCE FUND:

<u>Revenues:</u>		
605-0000-345-10-00	Transfer from General Fund	\$ 793
<u>Expenditure:</u>		
605-2555-419-67-00	Fuel	\$ 793

Actual Transfers

100-9600-491-92-65 \$793.25

For: Extradition Reimbursement

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Revenues:</u>		
100-0000-316-17-01	Police Reimbursements	\$ 1,945
<u>Expenditure:</u>		
100-1701-421-55-40	Training & Travel	\$ 1,945

For: Help Eliminate Auto Theft Training

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Expenditure:</u>		
100-9600-411-95-01	General Fund Contingency	\$ (10,000)
100-9607-441-56-76	SERVE	\$ 10,000

For: Contribution to Northern Virginia Family Services

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Expenditure:</u>		
100-9600-411-95-01	General Fund Contingency	\$ (50,000)
100-9603-441-56-94	Commission on Aging	\$ 50,000

For: Contribution to Commission on Aging

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Revenues:</u>		
100-0000-318-17-00	Donations/Contributions	\$ 35,000
<u>Expenditures:</u>		
100-3296-465-39-63	Fireworks	\$ 35,000

For: Fireworks Donation for 4th of July Celebration

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
STORM WATER MANAGEMENT CAPITAL PROJECTS FUND		
<u>Portner Ave / Battle St / Main St Storm Sewer Improvements</u>		
350-0000-318-96-00 CP5130	Miscellaneous Revenue	\$ 12,508
350-5130-505-39-00 CP5130	Other Purchased Services	\$ 12,508
TRANSPORTATION CAPITAL PROJECTS FUND:		
<u>Tree Relocation on Godwin Drive</u>		
340-0000-318-96-00 CP5108	Miscellaneous Revenue	\$ (12,845)
340-5108-505-39-00 CP5108	Other Purchased Services	\$ (12,845)
<u>Wellington Road</u>		
340-0000-333-25-21 CP2639	Federal Pass Through Grant	\$ 443
340-0000-318-96-00 CP2639	Miscellaneous Revenue	\$ 337
		<u>\$ 780</u>
340-2639-505-39-00 CP2639	Other Purchased Services	\$ 780

Supplemental Street Paving

340-0000-324-25-31	CP5133	State Revenue Sharing	\$	90,226
340-5133-505-39-00	CP5133	Other Purchased Services	\$	90,226

WATER CAPITAL PROJECTS FUND:

Wellington Road Water Main Replacement

535-0000-345-53-00	CP3645	Transfer from Water Fund	\$	(131,000)
535-3645-505-39-00	CP3645	Other Purchased Services	\$	(131,000)

Water Treatment Plant Clear Well

535-0000-345-53-00	CP3674	Transfer from Water Fund	\$	(20,000)
535-3674-505-39-00	CP3674	Other Purchased Services	\$	(20,000)

Water Plant Process

535-0000-345-53-00	CP3656	Transfer from Water Fund	\$	1,000
535-3656-505-39-00	CP3656	Other Purchased Services	\$	1,000

24" Transmission Main Replacement

535-0000-345-53-00	CP3683	Transfer from Water Fund	\$	50,000
535-3683-505-39-00	CP3683	Other Purchased Services	\$	50,000

Main Replacement / Looping

535-0000-345-53-00	CP3683	Transfer from Water Fund	\$	100,000
535-3663-505-39-00	CP3683	Other Purchased Services	\$	100,000

ELECTRIC CAPITAL PROJECTS FUND:

Wellington Road

545-0000-345-54-00	CP3625	Transfer from Electric Fund	\$	(4,112)
545-3625-505-39-00	CP3625	Other Purchased Services	\$	(4,112)

Generation Fire Suppression

545-0000-345-54-00	CP3677	Transfer from Electric Fund	\$	4,112
545-3677-505-39-00	CP3677	Other Purchased Services	\$	4,112

For: Closing Capital Projects

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
GENERAL FUND:			
100-9600-491-92-31		Transfer to General Capital Projects	\$ (294,195)
100-9600-491-92-39		Transfer to NVTA Capital Projects	\$ 294,195
SEWER FUND:			
520-3599-501-92-52		Transfer to Sewer Capital Projects	\$ (650,000)
520-3599-501-92-39		Transfer to NVTA Capital Projects	\$ 650,000
WATER FUND:			
530-3599-501-92-53		Transfer to Water Capital Projects	\$ (620,000)
530-3599-501-92-39		Transfer to NVTA Capital Projects	\$ 620,000
ELECTRIC FUND:			
540-3599-501-92-54		Transfer to Electric Capital Projects	\$ (1,724,037)
540-3599-501-92-39		Transfer to NVTA Capital Projects	\$ 1,724,037
TRANSPORTATION CAPITAL PROJECTS FUND:			
<u>Sudley Road Third Lane:</u>			
340-0000-345-10-00	CP2627	Transfer from General Fund	\$ (39,596)
340-2627-505-39-00	CP2627	Other Purchased Services	\$ (39,596)
<u>Wellington Road / Route 28 Slip Ramp:</u>			
340-0000-318-03-58	CP5134	City Gas Tax Revenues	\$ (200,000)
340-5134-505-39-00	CP5134	Other Purchased Services	\$ (200,000)
<u>Prince William Street (Grant Avenue to Wellington Road):</u>			
340-0000-345-10-00	CP2651	Transfer from General Fund	\$ (208,599)
340-0000-344-01-00	CP2651	Bond Proceeds	\$ (1,630,000)
			<u>\$ (1,838,599)</u>
340-0000-318-17-00	CP2651	Contribution	\$ 16,532
340-2651-505-39-00	CP2651	Other Purchased Services	\$ (1,838,599)
<u>Sidewalk Infill Initiative:</u>			
340-0000-318-03-58	CP5110	City Gas Tax Revenues	\$ (149,000)
340-0000-345-10-00	CP5110	Transfer from General Fund	\$ (46,000)
340-0000-324-25-31	CP5110	State Revenue Sharing	\$ (104,000)
			<u>\$ (299,000)</u>
340-5110-505-39-00	CP5110	Other Purchased Services	\$ (299,000)

Route 28 Widening:

340-0000-333-25-21	CP5131	Federal Grants	\$ (448,057)
340-0000-344-01-00	CP5131	Bond Proceeds	\$ (358,000)
			<u>\$ (806,057)</u>

340-5131-505-31-00	CP5131	Professional Services	\$ (806,057)
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Battle Street Section Improvements:

340-0000-318-03-58	CP5126	City Gas Tax Revenues	\$ (70,000)
340-5126-505-39-00	CP5126	Other Purchased Services	\$ (70,000)

SEWER CAPITAL PROJECTS FUND:Prince William Street Sewer Main Replacement:

525-0000-345-52-00	CP3682	Transfer from Sewer Fund	\$ (650,000)
525-3682-505-39-00	CP3682	Other Purchased Services	\$ (650,000)

WATER CAPITAL PROJECTS FUND:Prince William Street Oversizing:

535-0000-345-53-00	CP3689	Transfer from Water Fund	\$ (620,000)
535-3689-505-39-00	CP3689	Other Purchased Services	\$ (620,000)

ELECTRIC CAPITAL PROJECTS FUND:Place Overhead Lines Underground:

545-0000-345-54-00	CP3611	Transfer from Electric Fund	\$ (1,074,037)
545-3611-505-39-00	CP3611	Other Purchased Services	\$ (1,074,037)

Dean Drive (Foster Drive to Wellington Road):

545-0000-345-54-00	CP3649	Transfer from Electric Fund	\$ (50,000)
545-3649-505-39-00	CP3649	Other Purchased Services	\$ (50,000)

Prince William Street (Grant Avenue to Wellington Road):

545-0000-345-54-00	CP3635	Transfer from Electric Fund	\$ (600,000)
545-3635-505-39-00	CP3635	Other Purchased Services	\$ (600,000)

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY CAPITAL PROJECTS FUNDSudley Road Third Lane:

399-0000-345-10-00	CP2627	Transfer from General Fund	\$ 39,596
399-2627-505-39-00	CP2627	Other Purchased Services	\$ 39,596

Wellington Road / Route 28 Slip Ramp:

399-0000-318-03-58	CP5134	City Gas Tax Revenues	\$ 200,000
399-5134-505-39-00	CP5134	Other Purchased Services	\$ 200,000

Prince William Street (Grant Avenue to Wellington Road):

399-0000-345-10-00	CP2651	Transfer from General Fund	\$	208,599
399-0000-344-01-00	CP2651	2014 Bond Proceeds	\$	1,630,000
			\$	1,838,599

399-2651-505-39-00	CP2651	Other Purchased Services	\$	1,838,599
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Sidewalk Infill Initiative:

399-0000-318-03-58	CP5110	City Gas Tax Revenues	\$	149,000
399-0000-345-10-00	CP5110	Transfer from General Fund	\$	46,000
399-0000-324-25-31	CP5110	State Revenue Sharing	\$	104,000
			\$	299,000

399-5110-505-39-00	CP5110	Other Purchased Services	\$	299,000
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Route 28 Widening:

399-0000-333-25-21	CP5131	Federal Grants	\$	448,057
399-0000-344-01-00	CP5131	2014 Bond Proceeds	\$	358,000
			\$	806,057

399-5131-505-31-00	CP5131	Professional Services	\$	806,057
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Battle Street Section Improvements:

399-0000-318-03-58	CP5126	City Gas Tax Revenues	\$	70,000
399-5126-505-39-00	CP5126	Other Purchased Services	\$	70,000

Prince William Street Sewer Main Replacement:

399-0000-345-52-00	CP3682	Transfer from Sewer Fund	\$	650,000
399-3682-505-39-00	CP3682	Other Purchased Services	\$	650,000

Prince William Street Oversizing:

399-0000-345-53-00	CP3689	Transfer from Water Fund	\$	620,000
399-3689-505-39-00	CP3689	Other Purchased Services	\$	620,000

Place Overhead Lines Underground:

399-0000-345-54-00	CP3611	Transfer from Electric Fund	\$	1,074,037
399-3611-505-39-00	CP3611	Other Purchased Services	\$	1,074,037

Dean Drive (Foster Drive to Wellington Road):

399-0000-345-54-00	CP3649	Transfer from Electric Fund	\$	50,000
399-3649-505-39-00	CP3649	Other Purchased Services	\$	50,000

Prince William Street (Grant Avenue to Wellington Road):

399-0000-345-54-00	CP3635	Transfer from Electric Fund	\$	600,000
399-3635-505-39-00	CP3635	Other Purchased Services	\$	600,000

For: Northern Virginia Transportation Authority Legislation HB2313

ACCOUNT NO.

AMOUNT

GENERAL FUND

Revenue:

100-0000-346-01-00	General Fund Fund Balance	\$	1,211,558
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Expenditure:

100-1902-423-56-87	Juvenile Detention	\$	114,000
100-1902-423-56-88	OCJS CCCA PSA	\$	83,136
100-1902-423-56-99	Adult Detention Center	\$	1,014,422
		\$	<u>1,211,558</u>

For: FY 2014 Detention Expenditures

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk