

FINANCE COMMITTEE
WEDNESDAY, JUNE 12, 2013
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VIRGINIA
AGENDA

5:30 PM CALL TO ORDER

- | | |
|--|------------------------------------|
| 1. Approve Minutes of the May 29, 2013, Finance Committee Meeting | 1 Minute
Page 1 |
| 2. Resolution 2013-59-R Amending the FY 2013 Budget by Budgeting and Appropriating \$30,000 from the Manassas City Public Schools for School Playground Equipment Capital Project (Fitzwater) | 2 Minutes
Page 3 |
| 3. Resolution R-2013-59 Authorizing the Purchase of a Replacement Altitude Valve for Quarry Tank (Dawood) | 2 Minutes
Page 9 |
| 4. Resolution 2013-60-R Amending the FY 2013 Budget by Budgeting and Appropriating \$8,519 Reimbursement from HIDTA (High Intensity Drug Trafficking Areas) for Overtime Worked by the Gang Task Force (Lawler) | 2 Minutes
Page 13 |
| 5. Resolution 2013-61-R Amending the FY 2013 Budget by Budgeting and Appropriating an \$877,390 Federal Aviation Administration Grant and a \$77,990 Virginia Department of Aviation Grand and Transferring \$19,500 of Airport Funds for the Relocate the Localizer Antenna Project at the Airport and Accepting the Grants and Authorizing the Mayor to Sign the Grant Agreements (Rivera) | 2 Minutes
Page 23 |
| 6. Resolution 2014-06-R Amending the FY 2014 Budget by Budgeting and Appropriating \$1,358,000 of Developer Proffers Included in the Schools FY 2014 Budget (Bergeron) | 2 Minutes
Page 35 |
| 7. Resolution 2014-01-R Amending the FY 2014 Budget by Budgeting and Appropriating the FY 2014 Projects for the FY 2014 Five-Year Capital Improvement Program (CIP) (Bergeron) | 2 Minutes
Page 43 |

- | | |
|--|-------------------------------------|
| 8. Resolution 2014-02-R Amending the FY 2014 Budget by Budgeting and Appropriating Funds in an Amount Not to Exceed \$2,913,904 from the FY 2013 Budget for FY 2013 Outstanding Commitments (Purchase Orders) (Bergeron) | 5 Minutes
Page 55 |
| 9. Resolution 2014-03-R Amending the FY 2014 Budget by Budgeting and Appropriating Funds in an Amount Not to Exceed \$30,256,861 from the FY 2013 Budget for Capital Projects (Bergeron) | 5 Minutes
Page 77 |
| 10 Resolution 2014-04-R Amending the FY 2014 Budget by Budgeting and Appropriating Funds in an Amount Not to Exceed \$5,000,000 from the FY 2013 Budget for Operations and Grants (Bergeron) | 5 Minutes
Page 89 |
| 11 Treasurer's Investment Reports as of January 31, 2013, and April 30, 2013 (Perkins) | 10 Minutes
Page 91 |
-

City Manager's Time

ADJOURNMENT

cc: Mayor
Council Members
John A. Budesky

Diane Bergeron
Tamara Sturm

**MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE
WEDNESDAY, MAY 29, 2013
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VA**

COMMITTEE MEMBERS PRESENT: Council Member Marc Aveni, Chairman
Vice Mayor Andrew L. Harrover
Council Member J. Stephen Randolph
Council Member Mark Wolfe (Alternate)

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Council Member Jonathan L. Way, Mayor Harry J. Parrish II, City Manager John A. Budesky, Budget Manager Diane V. Bergeron, Public Works and Utilities Director Mike Moon, Deputy Public Works Director Gene Jennings, Assistant Public Works Director Patrick Moore

GUESTS PRESENT: None

The meeting was called to order at 5:30 p.m. by Chairman Marc Aveni.

AGENDA ITEM #1 Approve Minutes of the May 8, 2013, Finance Committee Meeting

A motion was made and seconded to approve the minutes of the May 8, 2013, Finance Committee Meeting. The Committee approved (3/0).

AGENDA ITEM #2 Resolution 2013-58-R Amending the FY 2013 Budget by Budgeting and Appropriating \$950,000 of Bond Proceeds for the Main Street Streetscape Capital Project

Patrick Moore presented Staff's recommendation to amend the FY 2013 Budget by budgeting and appropriating \$950,000 of Bond Proceeds for the Main Street Streetscape Capital Project. The Committee was split on this item (2/1). This item will be forwarded to the June 17, 2013, City Council meeting and will not be on Consent.

AGENDA ITEM #3 Consideration of Non-Profit Donation Committee Recommendations for the FY 2014 Budget

John A. Budesky presented the Non-Profit Donation Committee's recommendations for the FY 2014 Budget. The Committee was split on this item (2/1). This item will be forwarded to the June 17, 2013, City Council meeting and will not be on Consent.

City Manager's Time

John A. Budesky reported that a Council Work Session has been scheduled for June 5th to discuss the Memorandum of Understanding with Manassas City Public Schools.

The meeting was adjourned at 6:39 p.m. by Chairman Marc Aveni.

AGENDA STATEMENT

PAGE NO. 3

ITEM NO. 2

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2013-59-R Amending the FY 2013 Budget by Budgeting and Appropriating \$30,000 from the Manassas City Public Schools for School Playground Equipment Capital Project

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** The FY 2013 Capital Improvement Program includes \$60,000 (\$30,000 City and \$30,000 Schools) to replace playground equipment at Dean Elementary School. The City's funds are included in the FY 2013 Budget, but the contribution from the Schools needs to be budgeted and appropriated.

This resolution will budget and appropriate \$30,000 of revenue from the Schools in the General Capital Projects Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2013-59-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$30,000 – Schools Contribution

STAFF: Tim Fitzwater, Building & Grounds Manager, (703) 257-8372

RESOLUTION 2013-59-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24th day of June 2013, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
GENERAL CAPITAL PROJECTS FUND			
<u>Revenue:</u>			
310-0000-318-17-00	CP2619	Contribution from Schools	\$ 30,000
<u>Expenditure:</u>			
310-2619-505-71-00	CP2619	School Playground Equipment Project	\$ 30,000

For: Schools Contribution for Playground Equipment Project

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

PROJECT: R-7 School Playground Equipment**DEPARTMENT: Public Works****Site:**

Various Elementary School Sites

**Project Description:**

Upgrade playground equipment for all City elementary schools. A joint City/School Playground Committee who, with input from the elementary Principals, selects the equipment. Once installed by a selected contractor, the City's Building and Grounds Division is responsible for the maintenance.

The following schools have been completed to date:

FY 2001 & FY 2006 – Haydon
FY 2002 & FY 2007 – Baldwin
FY 2003 & FY 2008 – Weems
FY 2004 – Dean
FY 2005 – Round
FY 2013 – Baldwin

Service Impact Narrative:

This is a yearly match with the School board to purchase and upgrade playground equipment at all 5 elementary schools. The purpose is to standardize and maintain equipment that is both safe and ADA compliant.

To date all 5 elementary schools meet ADA and safety standards. The City staff and school principals will continue to meet to determine a maintenance schedule for each school to ensure the continued safety of the equipment as well as the needs of the schools.

Comprehensive Plan Conformance:

The project is in conformance with the Comprehensive Plan.

Year Introduced in CIP: 2001

Project Timeline	FY 12 Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future
Planning/Design							
Land Acquisition							
Construction	•	•	•	•	•	•	•

Associated / Coordinated Projects:

N/A

310-2619

[illegible]

City of Manassas						
General Capital Projects Fund - Fund 310						
School Playground Equipment CP2619						
Project to Date						
As of 5/31/2013						
CIP# R-7	Revenues				Expenditures	
				Total	Total	
	Contr/Donations	General Fund	School Fund	Revenues	Expenditures	
<u>BUDGET</u>						
FY 2001 ORD# 01-07-O	-	30,000.00	-	30,000.00	30,000.00	
FY 2001 ORD# 01-56-O	3,000.00	-	30,000.00	33,000.00	33,000.00	
FY 2002 ORD# 02-02-O	-	30,000.00	-	30,000.00	30,000.00	
FY 2002 ORD# 02-03-O	11,035.00	-	-	11,035.00	11,035.00	
FY 2002 ORD# 02-42-O	-	-	30,000.00	30,000.00	30,000.00	
FY 2003 RES# 03-04-R	-	30,000.00	-	30,000.00	30,000.00	
FY 2003 ORD# 03-51-O	-	-	30,000.00	30,000.00	30,000.00	
FY 2004 RES# 04-01-R	-	30,000.00	-	30,000.00	30,000.00	
FY 2004 ORD# 04-87-O			30,000.00	30,000.00	30,000.00	
✓ FY 2005 RES# 05-01-R	-	30,000.00	-	30,000.00	30,000.00	
FY 2005 ORD# 05-68-O	11,957.00	-	30,000.00	41,957.00	41,957.00	
FY 2006 RES# 06-01-R	-	30,000.00		30,000.00	30,000.00	
FY 2006 ORD# 06-73-O	-		30,000.00	30,000.00	30,000.00	
FY 2007 RES# 07-01-R	-	30,000.00		30,000.00	30,000.00	
FY 2007 ORD# 07-57-O	-	-	30,000.00	30,000.00	30,000.00	
FY 2008 RES #08-01-R		30,000.00		30,000.00	30,000.00	
FY 2008 ORD#08-56-O			30,000.00	30,000.00	30,000.00	
FY 2009 RES #09-01-R		30,000.00		30,000.00	30,000.00	
FY 2009 RES #09-13-R		(30,000.00)		(30,000.00)	(30,000.00)	
FY 2009 RES #09-50-R	(603.00)			(603.00)	(603.00)	
FY 2013 RES #13-01-R		30,000.00		30,000.00	30,000.00	
Project to Date Budget	25,389.00	270,000.00	240,000.00	535,389.00	535,389.00	

City of Manassas									
General Capital Projects Fund - Fund 310									
School Playground Equipment CP2619									
Project to Date									
As of 5/31/2013									
CIP# R-7									
	Revenues						Total		Expenditures
									Total
	Contr/Donations						Revenues		Expenditures
ACTUAL									
FY 2001	3,000.00	30,000.00	30,000.00	30,000.00	63,000.00				-
FY 2002	11,035.00	30,000.00	30,000.00	30,000.00	71,035.00				134,035.00
FY 2003	-	30,000.00	30,000.00	30,000.00	60,000.00				60,000.00
FY 2004	-	30,000.00	30,000.00	30,000.00	60,000.00				-
FY 2005	11,956.23	30,000.00	30,000.00	30,000.00	71,956.23				60,000.00
FY 2006	-	30,000.00	30,000.00	30,000.00	60,000.00				71,353.23
FY 2007	-	30,000.00	30,000.00	30,000.00	60,000.00				60,000.00
FY 2008		30,000.00	30,000.00	30,000.00	60,000.00				60,000.00
FY 2009	(603.00)	-	-	-	(603.00)				60,000.00
FY 2013		30,000.00	30,000.00		30,000.00				-
Project to Date Actual	25,388.23	270,000.00	240,000.00	240,000.00	535,388.23				505,388.23
Remaining Budget Balance	(0.77)	-	-	-	(0.77)				30,000.77

AGENDA STATEMENT

PAGE NO. 9

ITEM NO. 3

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution R-2013-59 Authorizing the Purchase of a Replacement Altitude Valve for Quarry Tank

DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:

N/A

SUMMARY OF ISSUE/TOPIC:

The Quarry tank altitude valve controls the tank water elevations and insures adequate storage and water quality; whereby, allowing the water to cycle appropriately in order to preclude the water from aging and the formation of nitrates. This valve is a vital component of the City's water distribution system and daily operations.

Currently, the Quarry tank is being manually operated due to a mechanical breakdown of the existing valve. The existing valve is the original valve installed at the time Quarry tank was built in 1990.

Through an emergency purchase order, the City has contacted the manufacturer and they have begun to build a new altitude valve. Lead time is approximately 2 weeks. Installation of the valve will be completed in-house.

This resolution will authorize the purchase of equipment/machinery capital items as required by City Council Policy Statement #P-2009-02.

STAFF

RECOMMENDATION: Approve Resolution R-2013-59

BOARD/COMMISSION/ COMMITTEE:

June 13, 2013 – Utility Commission

RECOMMENDATION: X Approve ___ Disapprove ___ Reviewed ___ See Comments

CITY MANAGER: ___ Approve ___ Disapprove ___ Reviewed ___ See Comments

COMMENTS:

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT:

\$12,500 is available in the Water Fund's FY 2013 Budget

STAFF:

Tony Dawood, Deputy Director of Water & Sewer, (703) 257-8382

MOTION: _____

SECOND: _____

**June 24, 2013
Regular Meeting
Resolution #R-2013-59**

**RE: PROCUREMENT OF REPLACEMENT ALTITUDE VALUE AT THE
QUARRY TANK**

WHEREAS, an altitude value at the Quarry Tank is in need of replacement; and

WHEREAS, the cost of the altitude value is approximately \$12,500; and

WHEREAS, City Council Policy #P-2009-02 requires City Council approval for the purchase of any capital asset not specially identified in the budget process.

NOW, THEREFORE, BE IT RESOLVED that the Manassas City Council does hereby approve the purchase of replacement altitude value at the Quarry Tank.

Harry J. Parrish, II Mayor
On behalf of the City Council
Of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

CLA-VAL CO., EASTERN REGION OFFICE

QUOTATION

QUOTE NUMBER: DCE052413	DATE: MAY 24TH, 2013	PAGE: 1
CUSTOMER: CITY OF MANASSAS		
CONTACT: SID BUDD		
ADDRESS:		FAX:
CITY:	STATE/ZIP:	

JOB NAME: QUARRY RD. ALTITUDE VALVE

DATE REQUIRED: BID DATE:

ITEM NO.	QTY	SIZE	DESCRIPTION	NET PRICE	TOTAL
1	1	12"	610G-01BRYKC DB 150A X105LCW ONE WAY FLOW ALTITUDE VALVE WITH DI BODY, BRZ TRIM, EPOXY COATED WITH 150ANSI FLANGED. INCL PRESSURE GAUGE WITH TESTER AND X105LCW LIMIT SWITCH ASSEMBLY. INCLUDES QUICK SHIPPING AFTER RECEIPT OF ORDER	\$12,342.00	
TOTAL					

DELIVERY SCHEDULE: 2-3 WEEKS ARO

SPECIAL TERMS: NET 30 DAYS FROM DATE OF INVOICE.

SPECIAL NOTES:

PRICE IS NET EACH

FOB FACTORY

PLEASE ORDER THROUGH A DISTRIBUTOR

AUTHORIZED BY: DAN ESSER **SALESPERSON:** DAN ESSER

TERRITORY: 7200

F.O.B. NEWPORT BEACH, CALIFORNIA

QUOTATION EFFECTIVE FOR: 30 DAYS FROM MAY 24TH, 2013

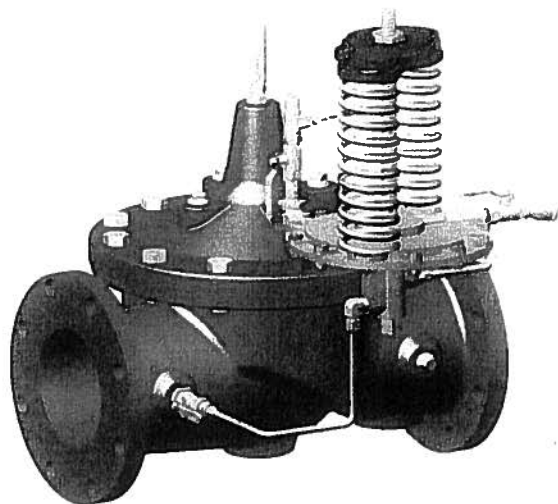
MESSAGES:

IF YOU HAVE ANY QUESTIONS REGARDING THIS QUOTATION PLEASE CONTACT THE REGIONAL OFFICE AT 1-800-451



— MODEL — **210-01**
(Full Internal Port)
610-01
(Reduced Internal Port)

Altitude Valve For One-Way Flow



Schematic Diagram

Item	Description
1	Hytrol (Main Valve)
2	CDS6A Altitude Control
3	X101 Valve Position Indicator
4	Bell Reducer
5	CV Flow Control (Closing)

Optional Features

Item	Description
A	X46A Flow Clean Strainer
B	CK2 (Isolation Valve)
D	Check Valve with Isolation Valve
F	Independent Operating Pressure
H	Dry Drain
P	X141 Pressure Gauge
R	Reservoir Gauge with Tester
S	CV Flow Control (Opening)
Y	X43 "Y" Strainer

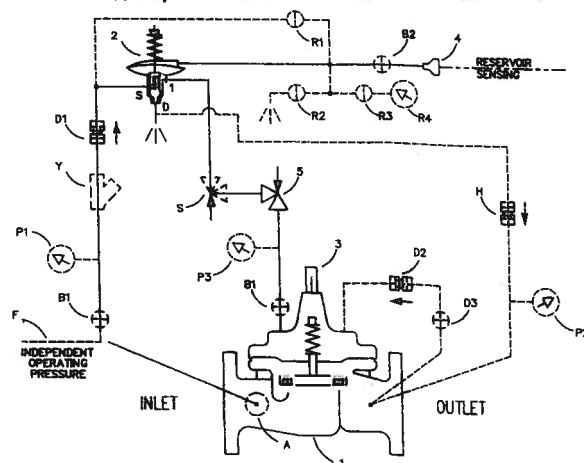
- Accurate and Repeatable Level Control
- Drip-Tight, Positive Shut-Off
- Reliable Hydraulic Operation
- Easily Adjustable Control
- Completely Automatic Operation

The Cla-Val Model 210-01/610-01 Altitude Valve controls the high water level in reservoirs without the need for floats or other devices. It is a non-throttling valve that remains fully open until the shut-off point is reached. This valve is designed for one-way flow only.

This valve is hydraulically operated and pilot controlled. The pilot control operates on the differential in forces between a spring load and the water level in the reservoir. The desired high water level is set by adjusting the spring force. The pilot control measures the reservoir head through a customer supplied sensing line* connected directly to the reservoir.

This valve can also be furnished with auxiliary controls to meet the need for multiple functions, such as: pressure sustaining, pressure reduction, rate of flow control, solenoid override, etc.

If the check feature option is added and a pressure reversal occurs, the downstream pressure is admitted into the main valve cover chamber and the valve closes to prevent return flow.



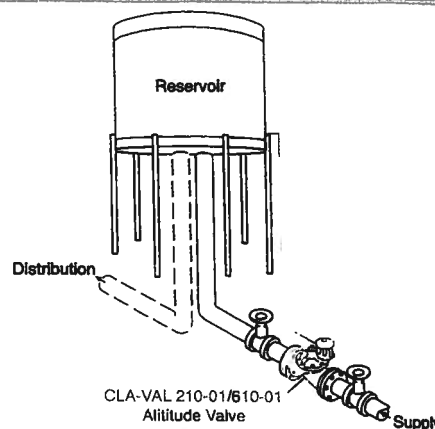
Note: When "D" check feature is ordered, the "H" feature is required.

Typical Applications

Used on reservoirs where the water is withdrawn through a separate line or through a bypass equipped with a check valve. The valve opens to refill the reservoir when the water lowers below the shut-off level. For more information see data sheet E-CDS6A.

*Note: The reservoir pressure sensing line should be 3/4" minimum I.D. installed with a 2° slope from the valve to the reservoir to avoid air pockets.

Note: We recommend protecting tubing and valve from freezing temperatures.



AGENDA STATEMENTPAGE NO. 13ITEM NO. 4**MEETING DATE:** June 12, 2013 – Finance Committee**TIME ESTIMATE:** 2 Minutes**AGENDA ITEM TITLE:** Resolution 2013-60-R Amending the FY 2013 Budget by Budgeting and Appropriating \$8,519 Reimbursement from HIDTA (High Intensity Drug Trafficking Areas) for Overtime Worked by the Gang Task Force Detective**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A**SUMMARY OF
ISSUE/TOPIC:**

Since 2004, the City of Manassas Police Department has been a member of the Northern Virginia Regional Gang Task Force. In FY 2013, HIDTA requested the assistance of the Gang Task Force for a local case. HIDTA was created by Congress with the Anti-Drug Abuse Act of 1998 and provides assistance to agencies operating in areas determined to be critical drug-trafficking regions of the United States. The Task Force assisted with the case with the understanding the HIDTA would reimburse any overtime worked by the assigned detectives. Reimbursements were submitted to HIDTA in the amount of \$8,519.

This resolution will budget and appropriate \$8,519 of Federal Grant Revenue in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2013-60-R**BOARD/COMMISSION/
COMMITTEE:****RECOMMENDATION:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**CITY MANAGER:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**COMMENTS:**

**DISCUSSION
(IF NECESSARY):****BUDGET/FISCAL
IMPACT:** \$8,519 – Federal Grant Revenue**STAFF:** Captain Quentin F. Lawler, Administrative Services Division, (703) 257-8003

RESOLUTION 2013-60-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24th day of June 2013, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Revenue:</u>		
100-0000-334-17-99	Federal Grant Revenue	\$ 8,519
<u>Expenditure:</u>		
100-1764-421-16-00	Gang Task Force Overtime	\$ 8,519

For: Federal Grant for HIDTA Gang Task Force Overtime

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

Diane Bergeron

From: Tamara Sturm
Sent: Wednesday, June 05, 2013 9:38 AM
To: Diane Bergeron
Subject: FW: Status of Reimbursement for City of Manassas Police
Attachments: HIDTA Invoice 1.pdf, HIDTA Invoice 2.pdf

Here is a chain of emails you can use as back-up and I'm attaching copies of the HIDTA Reimbursements.

Tamara Sturm

Budget Technician
City of Manassas
(703) 257-8310

From: Colgan, Ray [mailto:RColgan@pwcgov.org]
Sent: Tuesday, May 28, 2013 10:04 AM
To: Tamara Sturm
Subject: FW: Status of Reimbursement for City of Manassas Police

Here is some follow up from Dan Hess.

From: Hess, Daniel M.
Sent: Tuesday, May 28, 2013 9:26 AM
To: 'Bryan.Wilhite@ic.fbi.gov'
Cc: Colgan, Ray
Subject: Re: Status of Reimbursement for City of Manassas Police

Thanks Bryan

From: Wilhite, Bryan D. [mailto:Bryan.Wilhite@ic.fbi.gov]
Sent: Tuesday, May 28, 2013 09:16 AM
To: Hess, Daniel M.
Subject: Re: Status of Reimbursement for City of Manassas Police

Yes trying to get it straight w/HIDTA. I have the funds available so it should be worked out.

From: Hess, Daniel M. <dhes@pwcgov.org>
To: Wilhite, Bryan D.
Sent: Tue May 28 08:12:46 2013
Subject: Fw: Status of Reimbursement for City of Manassas Police

Bryan -

This was the case Pengelly worked and generated OT. Do you recall this?

From: Colgan, Ray
Sent: Tuesday, May 28, 2013 07:54 AM
To: Hess, Daniel M.
Subject: FW: Status of Reimbursement for City of Manassas Police

Any recall on this?

From: Tamara Sturm [mailto:tsturm@ci.manassas.va.us]
Sent: Friday, May 24, 2013 9:16 AM
To: 'Lonick, Sherae'; Colgan, Ray
Cc: Spier, Lori; bryan.wilhite@ic.fbi.gov
Subject: RE: Status of Reimbursement for City of Manassas Police

Ray,

See Sherae's Lonick's (HIDTA) email below. We have not been reimbursed for the overtime that Barahona worked as part of that FBI Case. She's saying we were never approved for overtime reimbursement from their 2012 award. It appears that there are other funds available so she will try to reimburse us with that money, but I thought you should know since I'm sure other agencies will have the same issue.

Tamara

From: Lonick, Sherae [mailto:slonick@wb.hidta.org]
Sent: Friday, May 24, 2013 9:12 AM
To: Tamara Sturm
Cc: Spier, Lori; bryan.wilhite@ic.fbi.gov
Subject: RE: Status of Reimbursement for City of Manassas Police

Unfortunately, the City of Manassas was not approved for overtime reimbursement in our 2012 award, thus the lack of reimbursement. However, since we have now closed out this award I have some unused funds and will process this request for payment. I would keep in mind for the future if you do not receive an MOU from HIDTA than an officer is not eligible for overtime.

Sherae Lonick
Program Manager, Finance/Human Resources Unit
9001 Edmonston Road, STE. 300
Greenbelt, Maryland 20770
PHONE 301-489-1711
FAX 301-489-1664

From: Tamara Sturm [mailto:tsturm@ci.manassas.va.us]
Sent: Friday, May 24, 2013 8:43 AM
To: Lonick, Sherae
Subject: RE: Status of Reimbursement for City of Manassas Police

The detective's name is Amilcar Barahona. I don't know what initiative it was – he is part of the Northern Virginia Gang Task Force though, if that helps. I think they were working a FBI Wirecase.

Tamara Sturm
Budget Technician
City of Manassas
(703) 257-8310

From: Lonick, Sherae [mailto:slonick@wb.hidta.org]
Sent: Friday, May 24, 2013 6:41 AM
To: Tamara Sturm
Subject: RE: Status of Reimbursement for City of Manassas Police

What initiative are they in and what are the names of the officers?

Sherae Lonick
Program Manager, Finance/Human Resources Unit
9001 Edmonston Road, STE. 300
Greenbelt, Maryland 20770
PHONE 301-489-1711
FAX 301-489-1664

From: Tamara Sturm [<mailto:tsturm@ci.manassas.va.us>]
Sent: Thursday, May 23, 2013 4:00 PM
To: Lonick, Sherae
Subject: FW: Status of Reimbursement for City of Manassas Police

Hi Ms. Lonick,

I sent the below e-mail to Ms. Spier last week but have not heard anything back. The City of Manassas Police Department has mailed overtime reimbursement requests to HIDTA, but has not received the funds. Would you be able to find out if there was something else needed from the City or what the status would be of the reimbursement? Two requests for overtime reimbursement were submitted back in 2012, one for \$7,332.77 and the other for \$1,186.35.

Thank you,

Tamara

Tamara Sturm
Budget Technician
City of Manassas
(703) 257-8310

From: Tamara Sturm
Sent: Friday, May 17, 2013 10:06 AM
To: 'Spier, Lori'
Subject: Status of Reimbursement for City of Manassas Police

Hi Lori,

I wanted to check on the status of reimbursement of behalf of the City of Manassas Police Department. Two requests for overtime reimbursement were submitted back in 2012, one for \$7,332.77 and the other for \$1,186.35. So far, it does not look like we have received reimbursement. Did you need something else from the City to process the requests or can you give me an idea of when we can expect reimbursement?

Thank you for your time.

Tamara

Tamara Sturm
Budget Technician
City of Manassas
9027 Center Street
Manassas, VA 20110
703-257-8310

INVOICE

Washington / Baltimore HIDTA
Attn: Lori Spier
9001 Edmonston Road, Suite 100
Greenbelt, MD 20770

Subcontract No:	
Invoice Number:	PD-13-105
Vendor #	
This invoice is submitted for reimbursable expenses for the period: <u>From:</u>	

<u>Quarter</u>	<u>Group</u>	<u>Expenses</u>	<u>Totals</u>
CASE # 28ID-WF-245043			
Detective Amilcar Barahona Overtime (June 22 - July 23, 2012)		\$ 2,515.47	\$ 2,515.47
(Total of 72 Hours - see attached HIDTA Overtime Record Sheet)			
Detective Amilcar Barahona Overtime (August 6 - August 31, 2012)		\$ 3,559.05	\$ 3,559.05
(Total of 88 Hours - see attached HIDTA Overtime Record Sheet)			
Detective Amilcar Barahona Overtime (September 4 - September 28, 2012)		\$ 1,258.25	\$ 1,258.25
(Total of 35 Hours - see attached HIDTA Overtime Record Sheet)			

**Note that pay rates changed effective 07/03 so hours for 06/22 were actually paid at \$33.21/hour.

Total \$ 7,332.77

Authorized Signature:	
Typed Name of Authorized Signature:	Pon Yusuf, Accounting Manager
Typed Name of Preparer:	Tamara Sturm, Budget Technician
Phone Number of Preparer:	703-257-8310
Fax Number of Preparer:	703-257-5060

INVOICE


Washington / Baltimore HIDTA
Attn: Lori Spier
9001 Edmonston Road, Suite 100
Greenbelt, MD 20770

Subcontract No:	
Invoice Number:	<u>PD13-129</u>
Vendor #	
This invoice is submitted for reimbursable expenses for the period: <u>From:</u>	

<u>Quarter</u>	<u>Group</u>	<u>Expenses</u>	<u>Totals</u>
----------------	--------------	-----------------	---------------

CASE # 28ID-WF-245043**Detective Amilcar Barahona Overtime (October 2012)****\$ 1,186.35 \$ 1,186.35****(Total of 33 Hours - see attached HIDTA Overtime Record Sheet)**

Total	<u>\$ 1,186.35</u>
--------------	---------------------------

Authorized Signature:	
Typed Name of Authorized Signature:	Ben Yusuf, Accounting Manager
Typed Name of Preparer:	Tamara Sturm, Budget Technician
Phone Number of Preparer:	703-257-8310
Fax Number of Preparer:	703-257-5060

HIDTA OVERTIME RECORD SHEET: Cap \$8,935

NAME BARATONK, A. C.
Print TFO NAME

Agency Manassas
Parent Agency of TFO

Month/Year _____

Signature [Signature]
TFO Signature required

SS#

CONFIDENTIAL

Initiative Name: NGVI

Approved BY [Signature]
Parent Agency Supervisor signature required

OT Hourly Rate \$ 35.75

Total Amount Requested \$ 719.00

All blocks must be filled in to receive reimbursement. HIDTA does not reimburse for administrative duties and court overtime.

Date	Hours Worked (start-end)	Overtime Hours	Reason For Overtime	Case Number	OCDETF OT Available for this case? Yes/no	HIDTA Group Supervisor's Authorized Signature
10-11-12	0800 - 1400	6	TITLE III Shifts	281D-WF-245043	NO	Bryon D. Willett
10-12-12	0800 - 1500	7	TITLE III Shifts	281D-WF-245043	NO	Bryon D. Willett
10-17-12	0800 - 1500	7	TITLE III Shifts	281D-WF-245043	NO	Bryon D. Willett
Total Overtime		20				

By signing above, I, the Task Force Officer assigned to a HIDTA initiative, attest to the fact that no other Federal Funding, including OCDETF funds were paid and or made available for the overtime referenced above:

[Signature]
Signature and Date

By signing above, I, the Group Supervisor, have attested that the above reference task force officer has not exceeded the maximum amount of overtime on a per annum basis on the calculation of 25% of a GS 12, step 1. This reimbursable overtime rate is the maximum that an officer can receive during the year from ALL FUNDING Sources, this would include HIDTA and OCDETF programs. This calculation will be tracked by the calendar year.

[Signature]
Signature and Date

HIDTA OVERTIME RECORD SHEET: Cap \$8,935

NAME A.G. Barahona
Print TFO NAME

Agency Marietta City Police
Parent Agency of TFO

Month/Year 10/12

Signature [Signature]
TFO Signature required

SS#

CONFIDENTIAL

Initiative Name: NGVI

Approved BY [Signature]
Parent Agency Supervisor signature required

OT Hourly Rate \$ 35.95

Total Amount Requested \$ 467.35

All blocks must be filled in to receive reimbursement. HIDTA does not reimburse for administrative duties and court overtime.

Date	Hours Worked (start-end)	Overtime Hours	Reason For Overtime	Case Number	OCDEF OT Available for this case? Yes/no	HIDTA Group Supervisor's Authorized Signature
10-2-12	0800-1400	6	to Hie III shift	281D-WF-24ss:43	NO	Byron D. Wilhite
10-3-12	0800-1500	7	I	I	I	Byron D. Wilhite
Total Overtime		13				

By signing above, I, the Task Force Officer assigned to a HIDTA Initiative, attest to the fact that no other Federal Funding, including OCDEF funds were paid and/or made available for the overtime referenced above:

[Signature] 10-8-12
Signature and Date

By signing above, I, the Group Supervisor, have attested that the above reference task force officer has not exceeded the maximum amount of overtime on a per annum basis on the calculation of 25% of a GS 12, step 1. This reimbursable overtime rate is the maximum that an officer can receive during the year from ALL FUNDING Sources, this would include HIDTA and OCDEF programs. This calculation will be tracked by the calendar year.

Byron D. Wilhite 10/10/12
Signature and Date

AGENDA STATEMENT

PAGE NO. 23

ITEM NO. 5

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2013-61-R Amending the FY 2013 Budget by Budgeting and Appropriating a \$877,390 Federal Aviation Administration Grant and a \$77,990 Virginia Department of Aviation Grant and Transferring \$19,500 of Airport Funds for the Relocate the Localizer Antenna Project at the Airport and Accepting the Grants and Authorizing the Mayor to Sign the Grant Agreements

DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:

N/A

SUMMARY OF
ISSUE/TOPIC:

The Federal Aviation Administration has offered the City of Manassas a grant for the construction phase of the Localizer Relocation project at the Manassas Regional Airport in the amount of \$877,390 which represents 90% of the total eligible project cost. The Virginia Department of Aviation has also offered the City a grant in the amount of \$77,990.00 that represents 8% of the total eligible project cost. The Airport will provide the local share of \$19,500 which is 2% of the total project cost and is available in the Airport Fund's FY 2013 Budget. The total cost of this construction project is \$974,880.

This resolution will budget and appropriate \$877,390 of Federal Grant revenue, \$77,990 of State Grant revenue and transfer \$19,500 of Airport Funds to the Airport Capital Projects Fund.

STAFF

RECOMMENDATION: Approve Resolution 2013-61-R

BOARD/COMMISSION/
COMMITTEE:

Airport Commission

RECOMMENDATION: X Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS:

DISCUSSION
(IF NECESSARY):

The format and content of this Grant Offer has been approved by the City Attorney.

BUDGET/FISCAL
IMPACT:

\$877,390 Federal Grant
\$ 77,990 State Grant
\$ 19,500 Available in Airport's FY 2013 Budget
\$974,880 Total for Relocate Localizer Antenna Project

STAFF: Juan E. Rivera, Airport Director, (703) 361-1882

RESOLUTION 2013-61-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24th day of June 2013, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
AIRPORT CAPITAL PROJECTS FUND			
<u>Revenue:</u>			
575-0000-334-00-00	CP3775	Federal Grants	\$ 877,390
575-0000-322-21-00	CP3775	State Grants	\$ 77,990
575-0000-345-57-00	CP3775	Transfer from Airport Fund	\$ 19,500
Total Revenue			\$ 974,880
<u>Expenditure:</u>			
575-3775-505-39-00	CP3775	Relocate Localizer Antenna	\$ 974,880

For: State and Federal Grants for Relocate the Localizer Antenna Project

This resolution shall take effect upon its passage.

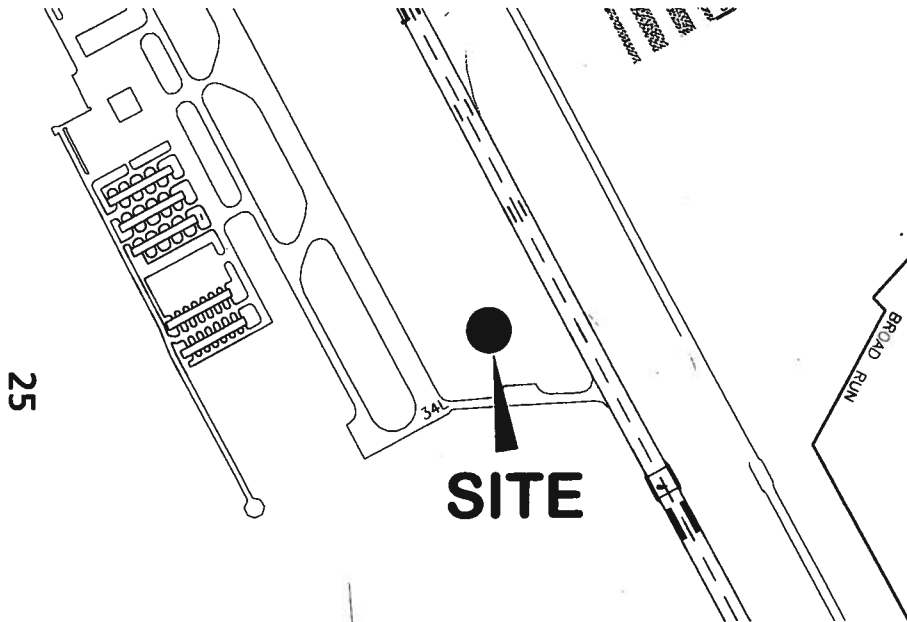
Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

PROJECT: A-27 Relocate the Localizer Antenna**DEPARTMENT: Airport****Site:**

Southeast end of the airport, south of Broad Run

**Project Description:**

This project involves the relocation of the airport Localizer Antenna to the south end of the airport. The Localizer Antenna should be located at the approach end of runway 34R (Project number I-14 of the Airport Layout Plan).

Service Impact Narrative:

Due to obstruction issues, the airport's Localizer Antenna was offset some time ago. It was never relocated to the end of the runway where it is normally located. Relocating the Localizer Antenna would improve the landing minimums for the airport.

The FAA will review and comment on the design effort relating to the relocation of the localizer antenna and procure the new localizer antenna. They will require that the City reimburse the FAA for its time and cost. The effort needed to build the platform and access road for the Localizer Antenna will be incorporated into the construction cost of the taxiway Kilo realignment project. The reimbursement funds are found in design grant for the Realignment of Taxiway K.

Comprehensive Plan Conformance:

The project conforms to the Comprehensive Plan.

Year Introduced in CIP: 2003

Project Timeline	FY 12 Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future
Planning/Design	•						
Land Acquisition							
Construction		•					

Associated / Coordinated Projects:

N/A



Commonwealth of Virginia
Department of Aviation
5702 Gulfstream Road
Richmond, Virginia 23250-2422

Grant Agreement

Part I - Offer

Project Number: CF0030-36
Date of Approval: August 17, 2012
Date of Offer: May 31, 2013
Date of Offer Expiration: July 31, 2013

WHEREAS, by executing a *Master Agreement on Terms and Conditions for Accepting State Aviation Funding Resources* (hereinafter referred to as the "Master Agreement"), effective on October 6, 2010, the City of Manassas (hereinafter referred to as the "Sponsor") agreed to the terms and conditions for accepting state aviation funding from the Commonwealth of Virginia (hereinafter referred to as the "Commonwealth"); and

WHEREAS, the Sponsor has submitted a request for a grant of state funds to assist in the development of Manassas Regional Airport (hereinafter referred to as the "Airport") together with the appropriate supporting documentation; and

WHEREAS, the Commonwealth acting by and through the Virginia Aviation Board (hereinafter referred to as the "Board") and/or the Department of Aviation (hereinafter referred to as the "Department"), has approved a project for development of the Airport which consists of the following (hereafter referred to as the "Project"):

Localizer Relocation (Construction)

NOW, THEREFORE, pursuant to the authority granted to the Department by §5.1-2.2 of the *Code of Virginia* (1950), as amended, and in consideration of: (a) the authority granted to the Sponsor to operate and maintain the Airport, (b) the Sponsor's adoption and ratification of the assurances provided in the Master Agreement, and (c) the benefits to accrue to the Commonwealth and the public from the accomplishment of this Project, the Department offers to pay, as the Commonwealth's share, eight (8) percent of all eligible Project costs.

This offer is made on and subject to the following terms and conditions:

1. The Master Agreement is incorporated by reference herein, and this offer is subject to the terms and conditions of said Master Agreement.
2. The maximum obligation of the Commonwealth payable under this Grant Agreement shall not exceed \$77,990.00.
3. If the Federal Aviation Administration (hereinafter referred to as the "FAA") will be participating in the funding of this Project, the Sponsor has, at the time of the execution of this Grant Agreement, a commitment from FAA for federal funds in the amount of \$ 877,390.00.
4. This Grant Payment Term will expire on June 30, 2017.
5. The Grant Obligation Term is 20 years.

The Sponsor's acceptance of this Grant Offer with its terms and conditions shall be evidenced by execution of this Grant Offer by, or on behalf of, the Sponsor, as hereinafter provided, and said Grant Offer and acceptance shall comprise a Grant Agreement for the distribution of funds by the Department as authorized under §5.1-2.2 *Code of Virginia* (1950), as amended. This Grant Agreement shall become effective upon the Sponsor's acceptance and shall remain in full force as provided herein.

Commonwealth of Virginia
Department of Aviation



Randall P Burdette
Director

Date JUN 4 2013

Part II - Acceptance

The City of Manassas does hereby accept and agree all the terms, conditions and assurances contained in this Grant Agreement.

Executed this _____ day of _____, 20____

City of Manassas

By _____

Title _____

Attest _____

Title _____

Certification of Sponsor's Attorney

I, _____,
acting as Attorney for the Sponsor do hereby certify that I have examined the foregoing Grant Agreement and find that the Sponsor has been duly authorized and is fully capable under the laws of the Commonwealth of Virginia of fulfilling all obligations under this Grant Agreement and that this Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms and conditions thereof.

Dated at _____, Virginia this _____ day of _____, 20____

By _____

Title _____

Application for Federal Assistance SF-424

<p>* 1. Type of Submission</p> <p><input type="checkbox"/> Preapplication</p> <p><input checked="" type="checkbox"/> Application</p> <p><input type="checkbox"/> Changed/Corrected Application</p>		<p>* 2. Type of Application</p> <p><input checked="" type="checkbox"/> New</p> <p><input type="checkbox"/> Continuation</p> <p><input type="checkbox"/> Revision</p>		<p>* If Revision, select appropriate letter(s):</p> <p>* Other (Specify)</p>	
<p>* 3. Date Received:</p>		<p>4. Application Identifier:</p>			
<p>5a. Federal Entity Identifier:</p>			<p>* 5b. Federal Award Identifier:</p>		
<p>State Use Only:</p>					
<p>6. Date Received by State:</p>			<p>7. State Application Identifier:</p>		
<p>8. APPLICANT INFORMATION:</p>					
<p>* a. Legal Name: City of Manassas</p>					
<p>* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001411</p>			<p>* c. Organizational DUNS: 03-034-2448</p>		
<p>d. Address:</p> <p>* Street1: P.O. Box 560</p> <p>Street 2:</p> <p>* City: Manassas</p> <p>County:</p> <p>* State: Virginia</p> <p>Province:</p> <p>Country:</p> <p>* Zip/ Postal Code: 20108</p>					
<p>e. Organizational Unit:</p>					
<p>Department Name: Manassas Regional Airport</p>			<p>Division Name: N/A</p>		
<p>f. Name and contact information of person to be contacted on matters involving this application:</p> <p>Prefix: Mr. First Name: Juan</p> <p>Middle Name: E.</p> <p>* Last Name: Rivera</p> <p>Suffix:</p> <p>Title: Airport Director</p> <p>Organizational Affiliation:</p> <p>N/A</p>					
<p>* Telephone Number: 703-361-1882</p>			<p>Fax Number: 703-257-8286</p>		
<p>* Email: jrivera@ci.manassas.va.us</p>					

Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type: C. City or Township Government

Type of Applicant 2: Select Applicant Type: - Select One -

Type of Applicant 3: Select Applicant Type: - Select One -

* Other (specify):

* 10. Name of Federal Agency:
Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

12. Funding Opportunity Number:

Title: Rehabilitate and Relocate Taxiway 'K', Phase 1 Runway 16L Localizer Relocation (Construction)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Manassas, Virginia

* 15. Descriptive Title of Applicant's Project:

Rehabilitate and Relocate Taxiway 'K', Phase 1 Runway 16L Localizer Relocation (Construction)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 10

* b. Program/Project: 10

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: 5/1/2013

* b. End Date: 10/1/2013

18. Estimated Funding (\$):

*a. Federal	\$877,390.00
*b. Applicant	\$19,498.54
*c. State	
*d. Local	\$77,990.31
*e. Other	
*f. Program Income	
*g. TOTAL	\$974,878.85

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on April 2013
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
☐ c. Program is not covered by E.O. 12372.

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).

☒ **I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.

*First Name: Juan

Middle Name: E.

*Last Name: Rivera

Suffix:

*Title: Airport Director

*Telephone Number: 703-361-1882

Fax Number: 703-257-8286

*Email: jrivera@ci.manassas.va.us

*Signature of Authorized Representative: 

Date Signed: 4/25/13

PART III – BUDGET INFORMATION – CONSTRUCTION**SECTION A – GENERAL**

1. Federal Domestic Assistance Catalog No.
2. Functional or Other Breakout

SECTION B - CALCULATION OF FEDERAL GRANT

COST CLASSIFICATION	Use only for revisions		Total Amount Required
	Latest Approved amount	Adjustment + or (-)	
1. Administration expense	\$	\$	\$ 2,500.00
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			73,341.00
5. Other architectural engineering fees			
6. Project inspection fees			84,788.00
7. Land development			
8. Relocation expenses			
9. Relocation payments to individuals and businesses			
10. Demolition and removal			
11. Construction and project improvement			814,249.85
12. Equipment			
13. Miscellaneous			
14. Total (Lines 1 through 13)			974,878.85
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			974,878.85
17. Less: Ineligible Exclusions			
18. Add: Contingencies			
19. Total Project Amt. (Excluding Rehabilitation Grants)			974,878.85
20. Federal Share requested of Line 19			877,390.00
21. Add Rehabilitation Grants Requested (100 percent)			
22. Total Federal grant requested (Lines 20 & 21)			877,390.00
23. Grantee share			19,498.54
24. Other shares			77,990.31
25. Total project (Lines 22, 23, & 24)	\$	\$	\$974,878.85

SECTION C - EXCLUSIONS

26. Classification	Ineligible for Participation (1)	Excluded from Contingency Provision (2)
a.	\$	\$
b.		
c.		
d.		
e.		
f.		
g. Totals	\$	\$

SECTION D - PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

27. Grantee Share	\$
a. Securities	
b. Mortgages	
c. Appropriations (By Applicant)	19,498.54
d. Bonds	
e. Tax Levies	
f. Non Cash	
g. Other (Explain)	
h. Total - Grantee Share	19,498.54
28. Other Shares	
a. State	77,990.31
b. Other	
c. Total Other Shares	77,990.31
29. TOTAL	\$ 97,488.85

SECTION E - REMARKS**PART IV - PROGRAM NARRATIVE** (ATTACH - SEE INSTRUCTIONS)

Grant Cost Summary

Runway 16L Localizer Relocation

Manassas Regional Airport

AIP Project No. 3-51-0030-033-2010

Grant Summary	
FAA	\$877,390.00
DOAV	\$77,990.31
Local	\$19,498.54
TOTAL	\$974,878.85

Cost Classification	Budget	Cost to Date	%	FAA Share	DOAV Share	Local Share
1.) Administrative Expense						
<i>Admin Expenses / IFE</i>	\$2,500.00		0.0%	\$ -	\$ -	\$ -
Sub-Total	\$2,500.00		0.0%	\$ -	\$ -	\$ -
6.) Engineering Basic Fees						
<i>Reynolds, Smith & Hills</i>	\$73,341.00		0.0%	\$ -	\$ -	\$ -
Sub-Total	\$73,341.00		0.0%	\$ -	\$ -	\$ -
7.) Project Inspection Fees						
<i>Reynolds, Smith & Hills</i>	\$84,788.00		0.0%	\$ -	\$ -	\$ -
Sub-Total	\$84,788.00		0.0%	\$ -	\$ -	\$ -
8.) Construction						
<i>DACO Construction Co., Inc.</i>	\$814,249.85		0.0%	\$ -	\$ -	\$ -
Sub-Total	\$814,249.85		0.0%	\$ -	\$ -	\$ -
TOTAL	\$974,878.85		0.0%	\$ -	\$ -	\$ -
Previous Application			0.0%	\$ -	\$ -	\$ -
Current Application			0.0%	\$ -	\$ -	\$ -

AGENDA STATEMENT

PAGE NO. 35

ITEM NO. 6

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-06-R Amending the FY 2014 Budget by Budgeting and Appropriating \$1,358,000 of Developer Proffers Included in the Schools FY 2014 Budget

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** Public Hearing – April 22, 2012
Budget Worksession – April 2, 2013

**SUMMARY OF
ISSUE/TOPIC:** The Schools have included the use of Proffers in their FY 2014 Budget. These funds need to be budgeted and appropriated in the General Fund in order to be transferred to the Schools.

This resolution will budget and appropriate \$1,358,000 of School Proffers in the General Fund.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-06-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** \$960 – Hastings Market Place
\$459,200 – Courts of Historic Manassas
\$897,840 – Village of Wellington
\$1,358,000 – Proffers

STAFF: Diane V. Bergeron, Budget Manager, (703) 257-8272

RESOLUTION 2014-06-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24th day of June, 2013, that the following funds be budgeted and appropriated as shown in the FY 2014 Budget effective July 1, 2013.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Revenue:</u>		
100-0000-318-96-99	Developer Proffers	\$ 1,358,000
<u>Expenditure:</u>		
100-9600-491-92-92	Transfer to School Capital Projects Fund	\$ 1,358,000
<u>Actual Transfers</u>		
100-0000-216-48-01	\$960 Hastings Market Place/Richmond American Home	
100-0000-216-63-02	\$459,200 Courts of Historic Manassas	
100-0000-216-64-02	\$619,200 Village of Wellington/Richmond American Home	
100-0000-216-64-08	\$278,640 Village of Wellington/Ryan Homes	

For: School Proffers for Capital Projects

This resolution shall take effect July 1, 2013.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

PROFFERS FUNDING BY PROJECT**DOLLARS IN THOUSANDS**

	<u>5 Year</u> <u>CIP Total</u>	<u>Total</u> <u>Project</u>	<u>FY 2013</u> <u>& Prior</u>	<u>FY</u> <u>2014</u>	<u>FY</u> <u>2015</u>	<u>FY</u> <u>2016</u>	<u>FY</u> <u>2017</u>	<u>FY</u> <u>2018</u>	<u>Future</u> <u>Years</u>
Schools Projects									
District Wide - Classroc 0101	123	123	-	-	123	-	-	-	-
District Wide - School E 0103	-	123	123	-	-	-	-	-	-
Johnson Learning Cent 0301	1,358	1,358	-	1,358	-	-	-	-	-
Osbourn - HVAC 1984 0406	278	278	-	-	-	-	-	278	-
Haydon - Roof Replace 0902	1,043	1,043	-	-	-	1,043	-	-	-
Round - HVAC Replace 1004	807	807	-	-	-	-	807	-	-
Subtotal Schools	3,609	3,732	123	1,358	123	1,043	807	278	-

Account number . . : 100-0000-216.48-01 Db/Cr . : C

Fund : 100 General Fund
Department : 00
Division : 00
Activity basic . . . : 21 Current Liability
Sub activity : 6 Proffer
Element : 48 Hastings Market Place
Object : 01 Richmd Am Home - Schools

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
			111,335.00
Current :	.00	.00	
Unposted :	.00	.00	
Total :	.00	.00	111,335.00

F7=Project data
F11=Account activity

F8=Misc inquiry
F12=Cancel

F16=Pending trans

F10=Detail trans
F24=More keys

Account number . . : 100-0000-216.63-02 Db/Cr . : C

Fund : 100 General Fund
Department : 00
Division : 00
Activity basic . . . : 21 Current Liability
Sub activity : 6 Proffer
Element : 63 Courts of Historic Man.
Object : 02 Schools

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
			459,200.00
Current :	.00	.00	
Unposted :	.00	.00	
Total :	.00	.00	459,200.00

F7=Project data
F11=Account activity

F8=Misc inquiry
F12=Cancel

F16=Pending trans

F10=Detail trans
F24=More keys

Account number . . : 100-0000-216.64-02 Db/Cr . : C

Fund : 100 General Fund
Department : 00
Division : 00
Activity basic . . . : 21 Current Liability
Sub activity : 6 Proffer
Element : 64 Village of Wellington
Object : 02 Schools-Richmond America

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
Current :	.00	77,400.00	541,800.00
Unposted :	.00	.00	
Total :	.00	77,400.00	619,200.00

F7=Project data
F11=Account activity

F8=Misc inquiry
F12=Cancel

F16=Pending trans

F10=Detail trans
F24=More keys

GM200I02
Fiscal year 2013

CITY OF MANASSAS
Account Balance Inquiry

4/16/13
12:43:37

Account number . . : 100-0000-216.64-08 Db/Cr . : C

Fund : 100 General Fund
Department : 00
Division : 00
Activity basic . . . : 21 Current Liability
Sub activity : 6 Proffer
Element : 64 Village of Wellington
Object : 08 Schools - Ryan Homes

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
			278,640.00
Current :	.00	.00	
Unposted :	.00	.00	
Total :	.00	.00	278,640.00

F7=Project data
F11=Account activity

F8=Misc inquiry
F12=Cancel

F16=Pending trans

F10=Detail trans
F24=More keys

AGENDA STATEMENT

PAGE NO. 43
ITEM NO. 7

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2014-01-R Amending the FY 2014 Budget by Budgeting and Appropriating the FY 2014 Projects for the FY 2014 Five-Year Capital Improvement Program (CIP)

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** Public Hearing – April 22, 2013
Budget Worksession – April 8, 2013

**SUMMARY OF
ISSUE/TOPIC:** The projects in FY 2014 of the FY 2014 Five-Year Capital Improvement Program (CIP) are funded with General Funds, Gas Tax Funds, Capital Reserve Funds, and contributions from the Candy Factory, Sewer, Water, and Electric Funds.

The Contributions from the General Fund - Operating, Sewer, Water and Electric funds are in the FY 2014 Adopted Budget.

This resolution budgets and appropriates the funds in the appropriate Capital Projects Funds.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-01-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:**

General Fund	508,000
Gas Tax Funds	200,000
Capital Reserve Fund	292,000
Contribution from Candy Factory	25,000
Contribution from Sewer Fund	500,000
Contribution from Water Fund	4,140,000
Contribution from Electric Fund	<u>1,315,000</u>
Total:	<u>\$6,980,000</u>

STAFF: Diane Bergeron, Budget Manager, (703) 257-8272

RESOLUTION 2014-01-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this day of 24th day of June, 2013, that the following funds be budgeted and appropriated as shown in the FY 2014 Budget effective July 1, 2013.

ACCOUNT NO.

AMOUNT

AS PER ATTACHED

For: Local Contribution to FY 2014 CIP

This resolution shall take effect on July 1, 2013.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

City of Manassas
Local Contribution to FY 2014 Capital Improvements Program
Attachment to Resolution 2014-01-R

	<u>CIP ID</u>	<u>Budget Account</u>	<u>Budget Amount</u>
<u>General Fund Operating</u>			
<i>Stormwater Management Capital Projects Fund</i>			
<u>Revenue:</u>			
Transfer from General Fund		350-0000-345-1000 CP5135	52,000
<u>Expenditure:</u>			
School Street Drainage Improvements	D-025	350-5135-505-3900 CP5135	52,000
<i>General Capital Projects Fund</i>			
<u>Revenue:</u>			
Transfer from General Fund		310-0000-345-1000 various	110,000
<u>Expenditure:</u>			
Public Works & Utilities Facility Improvements	G-020	310-5137-505-3900 CP5137	50,000
School Playground Equipment	R-007	310-2619-505-3900 CP2619	30,000
Park Playground Equipment	R-025	310-2679-505-3900 CP2679	30,000
			<u>110,000</u>
<i>Transportation Capital Projects Fund</i>			
<u>Revenue:</u>			
Transfer from General Fund		340-0000-345-1000 Various	346,000
<u>Expenditure:</u>			
Sidewalk Infill Initiative	T-058	340-5110-505-3900 CP5110	46,000
Supplemental Street Paving	T-066	340-5133-505-3900 CP5133	300,000
			<u>346,000</u>
<i>Total Use of General Fund Operating</i>			\$ 508,000

City of Manassas
Local Contribution to FY 2014 Capital Improvements Program
Attachment to Resolution 2014-01-R

	CIP ID	Budget Account	Budget Amount
<u>Capital Reserves Fund</u>			
<i>General Fund</i>			
<u>Revenue:</u>			
Capital Reserve Fund		100-0000-346-0101	292,000
<u>Expenditure:</u>			
Transfer to General Capital Projects Fund		100-9600-491-9231	292,000
<i>General Capital Projects Fund</i>			
<u>Revenue:</u>			
Transfer from General Fund		310-0000-345-1000 various	292,000
<u>Expenditure:</u>			
Public Works & Utilities Facility Improvements	G-020	310-5137-505-3900 CP5137	30,000
Train Depot Improvements	M-009	310-3140-505-3900 CP3140	95,000
Park Improvements	R-031	310-5121-505-3900 CP5121	167,000
			<u>292,000</u>
<u>Gas Taxes</u>			
<i>Transportation Capital Projects Fund</i>			
<u>Revenue:</u>			
City Gas Tax Funds - NTE		340-0000-318-0358 CP5134	200,000
<u>Expenditure:</u>			
Wellington Road / Route 28 Slip Ramp	T-068	340-5134-505-3900 CP5134	200,000
<u>Enterprise Funds</u>			
<i>Candy Factory Fund</i>			
<u>Revenue:</u>			
Contribution from Retained Earnings		560-0000-346-0400	25,000
<u>Expenditure:</u>			
Transfer to General Capital Projects Fund		560-3127-453-9231	25,000
<i>General Capital Projects Fund</i>			
<u>Revenue:</u>			
Contribution from Candy Factory Fund		310-0000-345-5600 CP3139	25,000
<u>Expenditure:</u>			
Candy Factory Improvements	M-010	310-3139-505-3900 CP3139	25,000

City of Manassas
Local Contribution to FY 2014 Capital Improvements Program
Attachment to Resolution 2014-01-R

	CIP ID	Budget Account		Budget Amount
<i>Electric Capital Projects Fund</i>				
<u>Revenue:</u>				
Contribution from Electric Fund		545-0000-345-5400	various	1,315,000
<u>Expenditure:</u>				
Place Overhead Lines Underground	E-001	545-3611-505-3900	CP3611	100,000
Replace/Automate Pad Mount Fuse Cabinets	E-004	545-3608-505-3900	CP3608	55,000
Prince William Street (Grant Avenue to Wellin	E-014	545-3635-505-3900	CP3635	300,000
Advanced Meter Infrastructure	E-029	545-3665-505-3900	CP3665	410,000
Underground Cable & Termination Replaceme	E-030	545-3667-505-3900	CP3667	350,000
New Generation Initiatives	E-031	545-3686-505-3900	CP3686	100,000
				<u>1,315,000</u>
<i>Sewer Capital Projects Fund</i>				
<u>Revenue:</u>				
Contribution from Sewer Fund		525-0000-345-5200	CP3682	500,000
<u>Expenditure:</u>				
Prince William Street Sewer Main Replacemer	S-017	525-3682-505-3900	CP3682	500,000
<i>Water Capital Projects Fund</i>				
<u>Revenue:</u>				
Contribution from Water Fund		535-0000-345-5300	various	4,140,000
<u>Expenditure:</u>				
24" Transmission Main Replacement	W-042	535-3683-505-3900	CP3683	2,700,000
Meter Upgrades	W-044	535-3660-505-3900	CP3660	200,000
Finished Water Capacity Increase	W-047	535-3684-505-3900	CP3684	200,000
Main Replacement/Looping	W-050	535-3663-505-3900	CP3663	160,000
Recycle Decant to the Water Treatment Plant	W-054	535-3678-505-3900	CP3678	110,000
Flocculation Paddles and Bearing Equipment	W-057	535-3680-505-3900	CP3680	150,000
Prince William Street Oversizing	W-063	535-3689-505-3900	CP3689	620,000
				<u>4,140,000</u>

GENERAL FUND FUNDING BY PROJECT

DOLLARS IN THOUSANDS

	5 Year CIP Total	Total Project	FY 2013 & Prior	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Future Years
Drainage Projects									
Prince William Hospital D-013	-	186	186	-	-	-	-	-	-
Portner Ave/Battle St/M D-023	-	60	60	-	-	-	-	-	-
School Street Drainage D-025	52	52	-	52	-	-	-	-	-
Subtotal Drainage	52	298	246	52	-	-	-	-	-
General Projects									
Roof Replacement G-010	-	783	783	-	-	-	-	-	-
Public Safety Facility G-015	-	1,095	95	-	-	-	-	-	1,000
City Hall Improvements G-016	155	155	-	-	-	-	-	155	-
Police Headquarters Irr G-017	45	45	-	-	45	-	-	-	-
Animal Shelter Improve G-018	81	81	-	-	30	11	40	-	-
Public Works & Utilities G-020	270	270	-	80	190	-	-	-	-
Subtotal General	551	2,429	878	80	265	11	40	155	1,000
Museum System Projects									
Liberia House Restorat M-004	-	210	210	-	-	-	-	-	-
Harry J. Parrish Town H M-007	-	255	255	-	-	-	-	-	-
Museum Improvements M-008	125	125	-	-	35	-	50	40	-
Train Depot Improve M-009	95	95	-	95	-	-	-	-	-
Subtotal Museum System	220	685	465	95	35	-	50	40	-
Parks Projects									
School Playground Equi R-007	150	420	270	30	30	30	30	30	-
Nelson Park R-022	-	165	-	-	-	-	-	-	165
Byrd Park R-023	-	240	240	-	-	-	-	-	-
Park Playground Equip R-025	150	344	194	30	30	30	30	30	-
Stonewall Park R-029	-	260	260	-	-	-	-	-	-
Park Improvements R-031	167	292	125	167	-	-	-	-	-
Tennis Court Improver R-032	-	150	150	-	-	-	-	-	-
Calvary Run Park R-033	-	50	50	-	-	-	-	-	-
City Parks & Trails Futu R-034	75	75	-	-	-	75	-	-	-
Subtotal Parks	542	1,996	1,289	227	60	135	60	60	165
Transportation Projects									
Dumfries Road Intersec T-001	-	56	56	-	-	-	-	-	-
Wellington Road (Noke T-006	-	57	57	-	-	-	-	-	-
Route 28 Grade Separ T-012	-	176	176	-	-	-	-	-	-
Cockrell Road (Zimbrow T-013	-	28	28	-	-	-	-	-	-
Sudley Road Third Lan T-015	123	217	94	-	-	-	-	123	-
Land Acquisition (Comr T-018	-	690	-	-	-	-	-	-	690
Prince William Street (C T-019	-	333	333	-	-	-	-	-	-
Grant Avenue (Prince V T-021	-	268	-	-	-	-	-	-	268
Wellington Road Overp T-040	-	926	-	-	-	-	-	-	926
Traffic Signal Upgrades T-049	-	200	200	-	-	-	-	-	-
Winters Branch Trail Ex T-051	-	66	66	-	-	-	-	-	-
Stonewall Park Trail Ex T-052	-	340	-	-	-	-	-	-	340
Bike Trail System Enha T-053	-	704	52	-	-	-	-	-	652
Sidewalk Infill Initiative T-058	226	316	-	46	45	45	45	45	90

GENERAL FUND FUNDING BY PROJECT

DOLLARS IN THOUSANDS

	5 Year CIP Total	Total Project	FY 2013 & Prior	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Future Years
Godwin Drive Trail T-059	-	100	-	-	-	-	-	-	100
Supplemental Street P& T-066	1,500	2,100	-	300	300	300	300	300	600
Subtotal Transportation	1,849	6,577	1,062	346	345	345	345	468	3,666
Total General Funds	3,214	11,985	3,940	800	705	491	495	723	4,831
Capital Reserves									
Public Works & Utilities Facility Improvements			G-020	30					
Train Depot Improvements			M-009	95					
Park Improvements			R-031	167					
Total Capital Reserves				292					
Total General Fund Operating				508					

GAS TAXES FUNDING BY PROJECT**DOLLARS IN THOUSANDS**

	5 Year CIP Total	Total Project	FY 2013 & Prior	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Future Years
Transportation Projects									
Sudley Road Third Lane T-015	924	924	-	-	-	-	-	924	-
Mosby Street/Peabody T-050	-	103	103	-	-	-	-	-	-
Bike Trail System Enhancement T-053	-	10	10	-	-	-	-	-	-
Maple Street (Portner Avenue) T-057	-	294	294	-	-	-	-	-	-
Sidewalk Infill Initiative T-058	-	104	104	-	-	-	-	-	-
Liberia Avenue Third Lane T-060	-	170	170	-	-	-	-	-	-
Battle Street (Portner Avenue) T-063	14	84	70	-	-	14	-	-	-
Main Street Streetscape T-065	-	125	125	-	-	-	-	-	-
Wellington Road / Route T-068	200	400	-	200	-	-	-	-	200
Subtotal Transportation	1,138	2,214	876	200	-	14	-	924	200
Total General Funds	1,138	2,214	876	200	-	14	-	924	200
Total Gas Taxes	1,138	2,214	876	200	-	14	-	924	200

ENTERPRISE FUNDS FUNDING BY PROJECT

DOLLARS IN THOUSANDS

	5 Year CIP Total	Total Project	FY 2013 & Prior	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Future Years
General Projects									
Roof Replacement G-010	-	546	546	-	-	-	-	-	-
Public Works & Utilities G-020	190	190	-	-	190	-	-	-	-
Manassas Landing Buil G-021	200	200	-	-	40	60	100	-	-
Subtotal General	390	936	546	-	230	60	100	-	-
Museum System Projects									
Candy Factory Improve M-010	25	25	-	25	-	-	-	-	-
Subtotal Museum System	25	25	-	25	-	-	-	-	-
Total General Funds	415	961	546	25	230	60	100	-	-
Electric Projects									
Place Overhead Lines I E-001	2,550	4,902	1,752	100	913	597	440	500	600
Replace/Automate Pad E-004	275	749	474	55	55	55	55	55	-
Sudley Road Third Lan E-012	15	15	-	-	-	-	-	15	-
Dumfries Rd Northbour E-013	-	300	-	-	-	-	-	-	300
Prince William Street (C E-014	300	600	300	300	-	-	-	-	-
Grant Avenue (Prince V E-015	-	300	-	-	-	-	-	-	300
Cockrell Road (Zimbrow E-018	-	65	65	-	-	-	-	-	-
Dean Drive Extended E-019	85	135	50	-	85	-	-	-	-
Airport Substation Exp E-021	-	1,600	1,600	-	-	-	-	-	-
Liberia Avenue Widenir E-026	-	315	-	-	-	-	-	-	315
Dean Drive (Foster Driv E-028	-	435	-	-	-	-	-	-	435
Advanced Meter Infrast E-029	820	6,020	5,200	410	410	-	-	-	-
Underground Cable & T E-030	1,400	2,450	1,050	350	150	300	300	300	-
New Generation Initiati E-031	600	1,200	600	100	500	-	-	-	-
Subtotal Electric	6,045	19,086	11,091	1,315	2,113	952	795	870	1,950
Sewer Projects									
CMOM Compliance Ca S-012	-	3,283	3,083	-	-	-	-	-	200
Upper Flat Branch Inter S-016	-	1,202	1,202	-	-	-	-	-	-
Prince William Street S S-017	500	650	150	500	-	-	-	-	-
Grant Avenue Sewer M S-018	-	200	-	-	-	-	-	-	200
Flush Truck Replacem S-019	200	400	-	-	-	200	-	-	200
Subtotal Sewer	700	5,735	4,435	500	-	200	-	-	600
Water Projects									
Spillway Improvement - W-028	-	751	751	-	-	-	-	-	-
Water System Security W-031	-	110	110	-	-	-	-	-	-
Water Plant Process C W-033	-	92	92	-	-	-	-	-	-
Water System Storage W-041	-	50	-	-	-	-	-	-	50
24" Transmission Main W-042	4,700	6,460	1,760	2,700	2,000	-	-	-	-
Meter Upgrades W-044	700	2,712	2,012	200	350	150	-	-	-
Raw Water Pump Repl W-045	170	330	160	-	-	-	-	170	-
Air Diffusers W-046	-	500	-	-	-	-	-	-	500
Finished Water Capacit W-047	350	500	150	200	150	-	-	-	-
Liberia Avenue (Centre W-048	300	300	-	-	-	-	300	-	-
Main Replacement/Loo W-050	1,910	4,724	814	160	400	550	400	400	2,000

ENTERPRISE FUNDS FUNDING BY PROJECT**DOLLARS IN THOUSANDS**

	5 Year CIP Total	Total Project	FY 2013 & Prior	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Future Years
Recycle Decant to the \ W-054	110	360	250	110	-	-	-	-	-
Filter Controller Replac W-055	-	35	35	-	-	-	-	-	-
Flocculation Paddles ar W-057	150	300	150	150	-	-	-	-	-
Fire House Tank Demo W-058	-	30	30	-	-	-	-	-	-
Grant Avenue (Prince \ W-061	-	300	-	-	-	-	-	-	300
Nokesville Road Highw W-062	-	200	200	-	-	-	-	-	-
Prince William Street O W-063	620	620	-	620	-	-	-	-	-
Existing Clear-well Roo W-064	200	320	120	-	-	-	-	200	-
Second Clear-well at W W-065	200	200	-	-	-	200	-	-	-
Nokesville Road Upgra W-066	-	500	-	-	-	-	-	-	500
Subtotal Water	9,410	19,394	6,634	4,140	2,900	900	700	770	3,350

City of Manassas
FY 2013 to FY 2014 Carryover Process

Wednesday June 12, 2013 - Finance Committee Meeting

Review Resolutions

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Wednesday June 12, 2013 - Ad in Newspaper for Public Hearing on June 24, 2013
(NOT TO EXCEED AMOUNT)

Monday June 24, 2013 - Public Hearing

Public Hearing on Amending the FY 2014 Budget

Monday June 24, 2013 - Regular City Council Meeting

Action Items

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Monday July 1, 2013 - Effective Date

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Wednesday July 24, 2013 - Finance Committee Meeting

Review Resolution

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Monday August 12, 2013 - Regular City Council Meeting

Action Items

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Future Finance Committee After FY 2013 Books Close

Report on Actual Amount of Carryovers

RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED
RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED

AGENDA STATEMENT

PAGE NO. 55

ITEM NO. 8

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 5 Minutes

AGENDA ITEM TITLE: Resolution 2014-02-R Amending the FY 2014 Budget by Budgeting and Appropriating Funds in an Amount Not to Exceed \$2,913,904 from the FY 2013 Budget for FY 2013 Outstanding Commitments (Purchase Orders)

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** All budgets and appropriations lapse at the year-end (June 30). The City has outstanding obligations for purchase orders issued to vendors. The obligations/purchase orders will carry over into FY 2014.

This resolution will budget and appropriate funds as "Not To Exceed." The actual amount to be carried over will be determined when the Accounting Division closes FY 2013. Only the purchase orders outstanding at that time will be carried over. Staff will report that amount at a Finance Committee meeting.

**STAFF
RECOMMENDATION:** Approve Resolution 2014-02-R

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** Carryovers are funded from June 30, 2013, Committed Fund Balance/Net Assets

STAFF: Diane V. Bergeron, Budget Manager, (703) 257-8272

RESOLUTION 2014-02-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24th day of June, 2013, that the following funds be budgeted and appropriated as shown, that the fund balances at June 30, 2013 will be committed in the amounts of purchase orders carried over, and that the amounts for any purchase orders cancelled in fiscal year 2014 will be released from commitment.

ACCOUNT NO.

AMOUNT

As per attached

For: Carryover budget from FY 2013 to FY 2014 for FY 2013 Commitments
(Purchase Orders)

This resolution shall take effect July 1, 2013.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

City of Manassas
Attachment to Resolution 2014-02-R

FY 2013 Outstanding Commitments for Purchase Orders

Fund	Balance of Purchase Orders
100	\$ 443,634
102	2,220
285	192,668
520	97,406
530	309,213
540	513,934
570	27,929
580	118,714
586	280
590	10,300
603	26,701
605	258,465
608	162,440
	<u>\$ 2,163,904</u>

750,000 Estimate of POs from June 3, 2013 to June 30, 2013

\$ 2,913,904 NTE Budget Carryover for Purchase Orders

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER	P.O. NUM	ENC DATE	VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
13 100-0301-411.39-47							
120849 07/01/12 0007523			DATABANK IMX LLC		11,500.00	5,006.50	6,493.50
120850 07/01/12 0007523			DATABANK IMX LLC		20,000.00	8,105.62	11,894.38
			ACCOUNT TOTAL		31,500.00	13,112.12	18,387.88
13 100-0301-411.54-71							
130143 07/18/12 0001020			T M L COPIERS & DIGITAL SOLUTION		3,185.20	2,316.16	869.04
13 100-0501-413.39-47							
120855 07/01/12 0007523			DATABANK IMX LLC		15,580.00	15,257.20	322.80
13 100-0501-413.39-93							
130735 03/21/13 0005135			SOFTK SERVICES INC		3,780.00		3,780.00
13 100-0701-414.54-71							
130122 07/13/12 0005217			CANON SOLUTIONS AMERICA INC		1,579.20	1,447.60	131.60
13 100-0801-415.54-71							
130147 07/18/12 0005217			CANON SOLUTIONS AMERICA INC		2,391.72	2,192.41	199.31
13 100-0901-415.54-71							
130148 07/18/12 0001020			T M L COPIERS & DIGITAL SOLUTION		1,320.00	990.00	330.00
13 100-0935-415.39-00							
130453 11/15/12 0008522			BENNETT, DOROTHY O.		37,400.00	36,937.50	462.50
130748 03/29/13 0008522			BENNETT, DOROTHY O.		12,000.00	2,006.26	9,993.74
			ACCOUNT TOTAL		49,400.00	38,943.76	10,456.24
13 100-1101-415.39-00							
120620 07/01/12 0008284			MINOR AND ASSOCIATES		14,490.00		14,490.00
13 100-1101-415.39-47							
120873 07/01/12 0007523			DATABANK IMX LLC		3,000.00	1,576.36	1,423.64
13 100-1105-415.31-00							
130851 05/10/13 0005507			MAXIMUS INC		6,000.00		6,000.00
13 100-1116-419.20-41							
130829 05/02/13 0005916			4IMPRINT		4,167.00		4,167.00
13 100-1117-415.54-71							
130459 11/19/12 0001020			T M L COPIERS & DIGITAL SOLUTION		1,857.67	1,828.49	29.18
13 100-1117-415.62-00							
130707 03/14/13 0007524			PRINTING SERVICES INC		48.44		48.44
13 100-1501-415.39-00							
130258 08/24/12 0007434			AM TECHNOLOGY SOLUTIONS		4,800.00	2,848.06	1,951.94
13 100-1512-419.54-71							
130259 08/24/12 0000758			PITNEY BOWES INC		11,448.00	9,540.00	1,908.00

ENCUMBRANCE MASTER LISTING BY ACCOUNT NUMBER

PREPARED 06/03/2013, 14:39:24

PROGRAM: GW152L

CITY OF MANASSAS

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER	P.O. NUM	ENC DATE	VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
13 100-1701-421.35-00					168.00		168.00
130903 05/31/13 0000799			PRINTECH INC				
13 100-1701-421.52-10					325.00	265.37	59.63
130017 07/03/12 0004286			COMCAST COMMUNICATIONS			969.50	115.50
130018 07/03/12 0008160			DIRECTV		1,410.00	1,234.87	175.13
			ACCOUNT TOTAL				
13 100-1701-421.52-12					2,225.00	2,110.57	114.43
130020 07/03/12 0006714			CRIME SCENE INFORMATION				
13 100-1701-421.54-71					450.00		450.00
130320 09/18/12 0000758			PITNEY BOWES INC		5,343.48	4,007.61	1,335.87
130032 07/03/12 0005217			CANON SOLUTIONS AMERICA INC		5,793.48	4,007.61	1,785.87
			ACCOUNT TOTAL				
13 100-1701-421.61-00					100.00		100.00
130737 03/22/13 0001020			T M L COPIERS & DIGITAL SOLUTION		1,900.00	1,117.66	782.34
130032 07/03/12 0005217			CANON SOLUTIONS AMERICA INC		2,000.00	1,117.66	882.34
			ACCOUNT TOTAL				
13 100-1701-421.62-22					32,194.48	11,591.38	20,603.10
130271 08/30/12 0000322			GUN SHOP, THE		4,746.48	3,805.76	940.72
130507 12/19/12 0000322			GUN SHOP, THE		5,455.80		5,455.80
130904 05/31/13 0000322			GUN SHOP, THE		1,349.98		1,349.98
130319 09/18/12 0002526			TOWN POLICE SUPPLY		1,448.00		1,448.00
130321 09/18/12 0002526			TOWN POLICE SUPPLY		1,804.56		1,804.56
130272 08/30/12 0005850			ARRINGTON POLICE DISTRIBUTORS		46,999.30	15,397.14	31,602.16
			ACCOUNT TOTAL				
13 100-1701-421.62-97					6,055.00	1,555.00	4,500.00
130814 04/25/13 0000918			SIG SAUER INC		1,920.00		1,920.00
130297 09/10/12 0002526			TOWN POLICE SUPPLY		10,030.00		10,030.00
130535 01/02/13 0002526			TOWN POLICE SUPPLY		18,005.00	1,555.00	16,450.00
			ACCOUNT TOTAL				
13 100-1701-421.64-00					83.25		83.25
130806 04/19/13 0008370			POINT BLANK ENTERPRISES INC				
13 100-1720-421.54-71					1,095.20	657.12	438.08
130619 01/31/13 0001020			T M L COPIERS & DIGITAL SOLUTION				
13 100-1720-421.62-00					75.00	14.52	60.48
130619 04/12/13 0001020			T M L COPIERS & DIGITAL SOLUTION				
13 100-1730-421.52-03					200.00	143.91	56.09
130152 07/19/12 0004916			A T & T MOBILITY				
13 100-1730-421.54-71					982.38		982.38
130737 03/21/13 0001020			T M L COPIERS & DIGITAL SOLUTION				

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER				PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC	DATE	VENDOR#				
13 100-1730-421.61-00							
130050	07/03/12	0001020	T M L COPIERS & DIGITAL SOLUTION		360.00	256.01	103.99
13 100-1740-421.39-00							
130019	07/03/12	0001258	LANGUAGE LINE SERVICES		3,250.00	1,789.97	1,460.03
13 100-1740-421.52-07							
130052	07/03/12	0004772	VERIZON		34,700.00	31,381.90	3,318.10
13 100-1740-421.52-09							
120406	07/01/12	0005518	VERIZON SELECT SERVICES INC		21,501.89	21,485.62	16.27
13 100-1740-421.54-71							
130030	07/03/12	0005217	CANON SOLUTIONS AMERICA INC		2,409.00	2,208.25	200.75
13 100-1740-421.61-00							
130030	07/03/12	0005217	CANON SOLUTIONS AMERICA INC		150.00	96.19	53.81
13 100-1745-421.52-12							
130052	07/03/12	0004772	VERIZON		655.00	530.16	124.84
13 100-1745-421.54-71							
130076	07/09/12	0005217	CANON SOLUTIONS AMERICA INC		1,584.00	1,188.00	396.00
13 100-1745-421.62-00							
130076	07/09/12	0005217	CANON SOLUTIONS AMERICA INC		200.00	59.61	140.39
13 100-2551-431.39-00							
120273	07/01/12	0001536	MICHAEL BAKER JR INC	S4021	18,457.50		18,457.50
130197	07/31/12	0007533	TYMATT INC	S4021	15,250.00	10,912.47	4,337.53
			ACCOUNT TOTAL		33,707.50	10,912.47	22,795.03
13 100-2553-431.39-00							
130906	05/31/13	0008670	EASTERN LAND CLEARING	S4011	20,860.00		20,860.00
130040	07/09/12	0001147	VULCAN MATERIALS CO	S4103	510.58	377.94	132.64
			ACCOUNT TOTAL		21,370.58	377.94	20,992.64
13 100-2553-431.39-04							
130891	05/29/13	0001292	BRANSCOME, JULIUS INC	S4101	192,000.00		192,000.00
13 100-2553-431.62-00							
130618	01/31/13	0005518	VERIZON SELECT SERVICES INC	S4010	199.99		199.99
130905	05/31/13	0001159	WASHINGTON AIR COMP RENTAL CO	S4011	5,160.00		5,160.00
130884	05/29/13	0007131	CHEMTEK INC	S4011	2,130.00		2,130.00
			ACCOUNT TOTAL		7,489.99		7,489.99
13 100-2553-431.64-00							
130847	05/08/13	0008648	CHESAPEAKE UNIFORM RENTAL	S4010	1,575.30		1,575.30
13 100-2553-431.66-00							
130039	03/06/13	0006231	AM DISPOSAL SERVICES INC	S4102	356.41		356.41

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER	PROJECT	ENCUMBRANCE	LIQUIDATED	OUTSTANDING
P.O. NUM ENC DATE VENDOR#		AMQUNT	AMOUNT	AMOUNT
13 100-2563-452.33-00				
130008 11/02/12 0002766 TRUGREEN		10,296.00	7,662.00	2,634.00
13 100-2563-452.33-06				
130776 04/09/13 0008622 PREMIUM LAWN AND LANDSCAPE		18,822.56	5,602.12	13,220.44
13 100-2563-452.33-14				
130001 07/02/12 0000787 PR WM MAN REG ADULT DET CTR		17,775.00	9,195.00	8,580.00
13 100-2563-452.62-00				
130729 03/19/13 0000276 GAME TIME		2,313.79		2,313.79
130864 05/15/13 0000276 GAME TIME		2,415.35		2,415.35
ACCOUNT TOTAL		4,729.14		4,729.14
13 100-2563-452.66-00				
130728 03/19/13 0000545 LUCK STONE CORPORATION		3,172.52		3,172.52
13 100-2565-452.33-06				
130001 07/02/12 0000787 PR WM MAN REG ADULT DET CTR		11,250.00	5,700.00	5,550.00
13 100-2567-452.33-00				
130208 08/02/12 0005517 TRUGREEN LANDCARE		13,240.00	11,121.60	2,118.40
13 100-2567-452.39-00				
130008 07/02/12 0002766 TRUGREEN		13,141.80	9,856.35	3,285.45
13 100-2567-452.62-05				
120631 04/17/13 0007729 STADLER GARDEN CENTERS INC		5,000.00	4,999.50	.50
13 100-3101-453.54-71				
130060 07/03/12 0005217 CANON SOLUTIONS AMERICA INC		2,609.44	2,132.75	476.69
13 100-3101-453.54-75				
130059 07/03/12 0008169 MANASSAS PARK SELF STORAGE		8,724.00	7,997.00	727.00
13 100-3296-465.39-63				
130827 05/01/13 0006599 ZAMBELLI FIREWORKS MFG CO INC		55,000.00	27,500.00	27,500.00
13 100-3301-419.54-71				
130073 07/05/12 0001020 T M L COPIERS & DIGITAL SOLUTION		4,829.52	4,024.60	804.92
130120 07/13/12 0001020 T M L COPIERS & DIGITAL SOLUTION		1,551.48	1,027.55	523.93
ACCOUNT TOTAL		6,381.00	5,052.15	1,328.85
13 100-3336-465.35-00				
110831 07/01/12 0008049 DAY AND NIGHT PRINTING		1,994.00		1,994.00
FUND TOTAL		727,028.97	283,395.15	443,633.82
13 102-2701-444.54-71				
130139 07/17/12 0000758 PITNEY BOWES INC		835.00		835.00
130323 09/18/12 0000758 PITNEY BOWES INC		1,834.00	1,572.00	262.00

General Fund
Fund 100

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				
130061	07/03/12	0001020	T M L COPIERS & DIGITAL SOLUTION	5,137.20	4,709.10	428.10
130146	07/18/12	0005217	CANON SOLUTIONS AMERICA INC	2,213.16	2,028.73	184.43
			ACCOUNT TOTAL	10,019.36	8,309.83	1,709.53
13 102-2881-444.54-71						
130058	07/03/12	0005217	CANON SOLUTIONS AMERICA INC	2,040.96	1,530.72	510.24
			FUND TOTAL	12,060.32	9,840.55	2,219.77
13 285-2001-422.39-00						
130724	03/18/13	0004235	VA SYSTEMS INC	7,255.00		7,255.00
130876	05/21/13	0008659	SYSTEMS FURNITURE GALLERY	756.25		756.25
			ACCOUNT TOTAL	8,011.25		8,011.25
13 285-2001-422.54-71						
130078	07/09/12	0005217	CANON SOLUTIONS AMERICA INC	9,189.40	8,235.26	954.14
13 285-2003-422.62-00						
130876	05/21/13	0008659	SYSTEMS FURNITURE GALLERY	7,143.16		7,143.16
13 285-2003-422.64-00						
120500	07/01/12	0007548	AWARD EXCELLENCE CO LLC	4,878.08		4,878.08
13 285-2003-422.64-53						
130873	05/21/13	0004194	F & F & A JACOBS & SONS INC	4,560.55		4,560.55
13 285-2093-422.73-00						
130344	09/28/12	0008474	C W WILLIAMS	1,309,172.00	1,142,051.40	167,120.60
			FUND TOTAL	1,342,954.44	1,150,286.66	192,667.78
13 310-1798-505.33-37						
120406	07/01/12	0005518	VERIZON SELECT SERVICES INC CP1798	34,957.47	34,940.21	17.26
13 310-1798-505.33-39						
120406	07/01/12	0005518	VERIZON SELECT SERVICES INC CP1798	46,729.05	46,726.00	3.05
13 310-1798-505.39-00						
120406	07/01/12	0005518	VERIZON SELECT SERVICES INC CP1798	251,558.81	251,595.40	36.59-
13 310-1799-505.31-00						
130506	12/19/12	0000142	DEWBERRY CONSULTANTS LLC CP1799	72,842.00	34,419.95	38,422.05
13 310-2665-505.31-00						
130084	07/10/12	0007238	ROOF DESIGN & CONSULTING SERV INC CP2665	66,182.40		66,182.40
13 310-2669-505.62-00						
130702	03/11/13	0002395	AM TENNIS COURTS INC CP2669	3,750.00		3,750.00
13 310-2699-505.31-00						
130463	11/28/12	0000860	LOVELESS PORTER ARCHITECTS LLC CP2699	28,500.00	16,775.00	11,725.00

Family Services Fund
Fund 102

Fire Rescue Fund
Fund 285

PROGRAM: GM152L

CITY OF MANASSAS

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER	P.O. NUM	ENC DATE	VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
13 310-2699-505.39-00							
130725	03/19/13	0006594	APEX COMPANIES LLC	CP2699	2,930.00	2,753.43	176.57
13 310-3122-505.39-00							
130464	11/28/12	0005699	RHODESIDE & HARWELL INC	CP3122	60,000.00	37,684.24	22,315.76
13 310-3687-505.39-00							
130311	09/14/12	0001195	WIRELESS COMMUNICATIONS INC	CP3687	16,180.25		16,180.25
130743	03/26/13	0001195	WIRELESS COMMUNICATIONS INC	CP3687	12,510.00		12,510.00
130804	04/18/13	0008629	UNITED STATES TOWER SRVCS LTD	CP3687	9,393.75		9,393.75
			ACCOUNT TOTAL		38,084.00		38,084.00
13 310-3687-505.62-00							
130311	09/14/12	0001195	WIRELESS COMMUNICATIONS INC	CP3687	1,760.00		1,760.00
130743	03/26/13	0001195	WIRELESS COMMUNICATIONS INC	CP3687	186,840.00		186,840.00
130805	04/19/13	0001195	WIRELESS COMMUNICATIONS INC	CP3687	5,082.48		5,082.48
130804	04/18/13	0008629	UNITED STATES TOWER SRVCS LTD	CP3687	6,670.00		6,670.00
			ACCOUNT TOTAL		200,352.48		200,352.48
13 310-5115-505.31-00							
130398	02/07/13	0000860	LOVELESS PORTER ARCHITECTS LLC	CP5115	10,350.00	3,225.00	7,125.00
120863	07/01/12	0000869	ROSS FRANCE & RATLIFF LTD	CP5115	10,400.00	10,088.75	311.25
			ACCOUNT TOTAL		20,750.00	13,313.75	7,436.25
13 310-5116-505.31-00							
130399	02/07/13	0000860	LOVELESS PORTER ARCHITECTS LLC	CP5116	11,750.00	4,625.00	7,125.00
120863	07/01/12	0000869	ROSS FRANCE & RATLIFF LTD	CP5116	11,000.00	9,881.25	1,118.75
			ACCOUNT TOTAL		22,750.00	14,506.25	8,243.75
13 310-5119-505.39-00							
130140	07/17/12	0006176	GOODE REFRIGERATION INC	CP5119	24,414.00	24,415.33	1.33-
			FUND TOTAL		873,800.21	477,129.56	396,670.65
13 320-3348-505.31-00							
130195	07/31/12	0008439	LAND DESIGN CONSULTANTS (LDC)	CP3348	5,000.00	2,415.00	2,585.00
130364	10/05/12	0008439	LAND DESIGN CONSULTANTS (LDC)	CP3348	8,000.00	3,200.00	4,800.00
			ACCOUNT TOTAL		13,000.00	5,615.00	7,385.00
			FUND TOTAL		13,000.00	5,615.00	7,385.00
13 340-5108-505.39-00							
120631	07/01/12	0007729	STADLER GARDEN CENTERS INC	CP5108	51,790.00	39,200.50	12,589.50
13 340-5123-505.39-00							
130242	08/14/12	0004394	FINLEY ASPHALT AND SEALING INC	CP5123	362,972.47	306,585.50	56,386.97
13 340-5127-505.39-00							
130215	08/06/12	0005699	RHODESIDE & HARWELL INC	CP5127	17,715.00	13,570.00	4,145.00
13 340-5131-505.31-00							
130513	12/19/12	0000854	RINKER DESIGN ASSOC PC	CP5131	536,248.00	67,106.78	469,141.22

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				
13 340-5132-505.39-00						
130040	05/22/13	0001147	VULCAN MATERIALS CO	CP5132	1,862.77	1,862.77
130796	04/16/13	0001222	ATLANTIC TECHNICAL SALES	CP5132	7,331.00	7,331.00
130879	05/22/13	0001222	ATLANTIC TECHNICAL SALES	CP5132	10,291.00	10,291.00
130821	04/29/13	0001966	CLARKE, PHILLIP C	CP5132	5,000.00	5,000.00
130856	05/10/13	0005094	ECONOLITE CONTROL PRODUCT INC	CP5132	37,916.00	37,916.00
130818	04/25/13	0006516	U S A CABLE & EXCAVATION LLC	CP5132	14,940.85	14,940.85
			ACCOUNT TOTAL		77,341.62	77,341.62
			FUND TOTAL	1,046,067.09	426,462.78	619,604.31
13 350-2617-505.31-00						
120929	07/01/12	0000142	DEWBERRY CONSULTANTS LLC	CP2617	181,854.05	181,837.90
13 350-5130-505.31-00						
130636	02/08/13	0003437	SO-DEEP INC	CP5130	18,513.00	16,017.50
			FUND TOTAL	200,367.05	97,855.40	102,511.65
13 520-3510-501.31-00						
120667	07/01/12	0001536	MICHAEL BAKER JR INC		20,000.00	10,701.34
13 520-3510-501.64-00						
130855	05/10/13	0008127	UNIFORM STORE THE		64.00	64.00
13 520-3512-501.39-00						
130068	07/05/12	0004965	LAND VENTURE II		1,300.00	1,300.00
13 520-3512-501.39-10						
130055	07/03/12	0005508	VA UTILITY PROTECTION SVC INC		3,000.00	1,267.56
13 520-3512-501.54-71						
130072	01/07/13	0005217	CANON SOLUTIONS AMERICA INC		577.74	481.45
13 520-3512-501.64-00						
130831	05/02/13	0008127	UNIFORM STORE THE		62.00	62.00
130110	07/12/12	0008346	UNIFIRST CORP		1,950.00	1,592.76
			ACCOUNT TOTAL		2,012.00	1,592.76
13 520-3513-501.33-00						
130160	07/23/12	0007502	FLAT TAIL TRAPPING LLC		2,810.00	1,600.00
13 520-3514-501.39-20						
120119	07/01/12	0005194	TRI-STATE UTILITIES CO		40,201.46	40,201.46
13 520-3514-501.39-28						
130741	03/26/13	0005348	D & S CONTRACTORS		13,073.38	13,073.38
13 520-3537-501.39-07						
130107	07/12/12	0000796	PR WM CNTY SERVICE AUTHORITY		60,000.00	29,989.68
			FUND TOTAL	143,038.58	45,632.79	97,405.79

Sewer Fund
Fund 520

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER				PROJECT	ENCUMBRANCE	LIQUIDATED	OUTSTANDING
P.O. NUM	ENC	DATE	VENDOR#		AMOUNT	AMOUNT	AMOUNT
13 525-3633-505.39-00							
130653	02/12/13	0005194	TRI-STATE UTILITIES CO	CP3633	1,881,731.88	92,875.49	1,788,856.39
130741	03/26/13	0005348	D & S CONTRACTORS	CP3633	81,936.62		81,936.62
			ACCOUNT TOTAL		1,963,668.50	92,875.49	1,870,793.01
			FUND TOTAL		1,963,668.50	92,875.49	1,870,793.01
13 530-3510-501.31-00							
130824	04/30/13	0008644	C D M SMITH		20,000.00		20,000.00
13 530-3521-501.39-00							
130068	07/05/12	0004965	LAND VENTURE II		1,300.00		1,300.00
13 530-3521-501.39-10							
130055	07/03/12	0005508	VA UTILITY PROTECTION SVC INC		3,000.00	1,267.56	1,732.44
13 530-3521-501.61-00							
130072	07/05/12	0005217	CANON SOLUTIONS AMERICA INC		45.91	37.34	8.57
13 530-3521-501.64-00							
130110	07/12/12	0008346	UNIFIRST CORP		1,950.00	1,592.76	357.24
13 530-3521-501.71-00							
130898	05/30/13	0001053	HD SUPPLY WATERWORKS LTD		12,301.76		12,301.76
13 530-3531-501.33-01							
130065	07/05/12	0006231	AM DISPOSAL SERVICES INC		1,190.80	989.56	201.24
13 530-3531-501.33-06							
130067	07/05/12	0008031	CHIPS LAWN SRV & LANDSCAPING		2,000.00	1,500.00	500.00
13 530-3531-501.39-00							
130057	07/03/12	0000693	N O V E C		390.24	321.30	68.94
13 530-3531-501.39-08							
130111	07/12/12	0000796	PR WM CNTY SERVICE AUTHORITY		40,000.00	22,466.45	17,533.55
13 530-3531-501.39-58							
130109	07/12/12	0006846	FAIRFAX WATER		1,500.00	693.00	807.00
13 530-3531-501.39-59							
130109	07/12/12	0006846	FAIRFAX WATER		150.00	26.50	123.50
13 530-3531-501.39-64							
130109	07/12/12	0006846	FAIRFAX WATER		150.00	85.75	64.25
13 530-3531-501.39-65							
130109	07/12/12	0006846	FAIRFAX WATER		1,000.00		1,000.00
13 530-3531-501.51-02							
130066	07/05/12	0007827	BLOSSMAN GAS		15,000.00	10,424.79	4,575.21

PROGRAM: GM152L

CITY OF MANASSAS

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER P.O. NUM	ENC DATE	VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
13 530-3531-501.54-71						
130071	07/05/12	0005217	CANON SOLUTIONS AMERICA INC	2,505.96	2,297.13	208.83
13 530-3531-501.62-00						
130837	05/02/13	0001260	A T & T	99.99		99.99
130861	05/15/13	0008655	AQUA SOLUTIONS	4,220.00		4,220.00
			ACCOUNT TOTAL	4,319.99		4,319.99
13 530-3531-501.64-00						
130855	05/10/13	0008127	UNIFORM STORE THE	64.00		64.00
130110	07/12/12	0008346	UNIFIRST CORP	2,450.00	2,135.91	314.09
			ACCOUNT TOTAL	2,514.00	2,135.91	378.09
13 530-3531-501.65-02						
130159	07/23/12	0008324	CHEM A CO INC	78,078.28	35,156.00	42,922.28
130758	04/03/13	0008324	CHEM A CO INC	21,972.50	13,183.50	8,789.00
			ACCOUNT TOTAL	100,050.78	48,339.50	51,711.28
13 530-3531-501.65-04						
130101	07/12/12	0007705	MARUBENI SPECIALTY CHEMICALS INC	17,520.00	8,690.54	8,829.46
13 530-3531-501.65-08						
130100	07/12/12	0006630	THATCHER COMPANY	24,191.20	12,095.60	12,095.60
13 530-3531-501.65-10						
130131	07/16/12	0000135	USALCO	227,950.04	210,655.21	17,294.83
130130	07/16/12	0006264	KEMIRA WATER SOLUTIONS	144,999.90	100,936.05	44,063.85
			ACCOUNT TOTAL	372,949.94	311,591.26	61,358.68
13 530-3531-501.65-12						
130102	07/12/12	0007954	SUFFOLK SOLUTIONS INC	92,805.21	66,112.16	26,693.05
13 530-3531-501.65-16						
130103	07/12/12	0005417	UNIVAR USA INC	44,129.12	28,531.36	15,597.76
13 530-3531-501.65-18						
130099	07/12/12	0002576	CARUS PHOSPHATES INC	73,600.00	48,300.00	25,300.00
13 530-3531-501.65-20						
130104	07/12/12	0005417	UNIVAR USA INC	90,750.00	79,584.28	11,165.72
13 530-3531-501.65-22						
130106	07/12/12	0007706	TANNER INDUSTRIES INC	21,645.90	15,362.06	6,283.84
13 530-3531-501.65-24						
130611	01/29/13	0000466	JCI JONES CHEMICALS INC	2,000.00	1,000.00	1,000.00
13 530-3531-501.66-00						
130836	05/02/13	0002546	TENCARVA MACHINERY CO INC	4,339.00		4,339.00
13 530-3533-501.33-00						
130093	07/12/12	0005533	VA WATERS & WETLANDS INC	3,900.00	2,375.00	1,525.00

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER	PROJECT	ENCUMBRANCE	LIQUIDATED	OUTSTANDING
P.O. NUM ENC DATE VENDOR#		AMOUNT	AMOUNT	AMOUNT
13 530-3533-501.39-23				
130132 07/16/12 0001041 TREAS VA TECH		106,999.08	89,165.90	17,833.18
FUND TOTAL		1,064,198.89	754,985.71	309,213.18
13 535-3630-505.31-00				
090578 07/01/12 0007091 GANNETT FLEMING INC	CP3630	24,226.60		24,226.60
13 535-3634-505.39-00				
110374 07/01/12 0004728 U R S CORPORATION	CP3634	89,891.88	46,075.42	43,816.46
13 535-3656-505.39-00				
110453 07/01/12 0000914 SHERWOOD-LOGAN & ASSOC INC	CP3656	10,650.00	6,590.00	4,060.00
13 535-3661-505.39-00				
110439 07/01/12 0002546 TENCARVA MACHINERY CO INC	CP3661	2,500.00		2,500.00
110379 07/01/12 0007849 DISE LLC	CP3661	2,943.38		2,943.38
ACCOUNT TOTAL		5,443.38		5,443.38
13 535-3680-505.39-00				
130886 05/29/13 0001150 W L WELDING CO INC	CP3680	3,146.00		3,146.00
13 535-3683-505.31-00				
130342 09/27/12 0001536 MICHAEL BAKER JR INC	CP3683	149,800.00	149,545.71	254.29
130358 10/05/12 0001536 MICHAEL BAKER JR INC	CP3683	84,298.66	72,082.53	12,216.13
130586 01/18/13 0001536 MICHAEL BAKER JR INC	CP3683	74,825.00	73,234.93	1,590.07
130637 02/08/13 0001536 MICHAEL BAKER JR INC	CP3683	92,150.00	66,795.33	25,354.67
130642 02/08/13 0001536 MICHAEL BAKER JR INC	CP3683	18,350.00	16,302.97	2,047.03
ACCOUNT TOTAL		419,423.66	377,961.47	41,462.19
13 535-3684-505.31-00				
130336 09/26/12 0007091 GANNETT FLEMING INC	CP3684	40,400.00	25,125.50	15,274.50
FUND TOTAL		593,181.52	455,752.39	137,429.13
13 540-3503-501.54-71				
130165 07/24/12 0008409 MAILFINANCE	F903	16,539.30	14,885.37	1,653.93
13 540-3509-501.54-71				
130056 07/03/12 0001020 T M L COPIERS & DIGITAL SOLUTION	F921	6,886.08	6,312.24	573.84
130117 02/13/13 0007215 XEROX CORP	F921	927.15	556.29	370.86
ACCOUNT TOTAL		7,813.23	6,868.53	944.70
13 540-3509-501.61-00				
130056 07/03/12 0001020 T M L COPIERS & DIGITAL SOLUTION	F921	2,800.00	2,472.18	327.82
13 540-3543-501.33-00				
130023 03/21/13 0006516 U S A CABLE & EXCAVATION LLC	F594	8,571.94	6,452.77	2,119.17
13 540-3543-501.39-00				
130054 07/03/12 0002619 VA MD & DE ASSOC OF ELEC COOP	F594	1,200.00	400.00	800.00

Water Fund
Fund 530

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER P.O. NUM ENC DATE VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
130055 07/03/12 0005508 VA UTILITY PROTECTION SVC INC	F594	9,000.00	3,802.68	5,197.32
ACCOUNT TOTAL		10,200.00	4,202.68	5,997.32
13 540-3543-501.64-00				
130023 09/25/12 0006516 U S A CABLE & EXCAVATION LLC	F594	85.34		85.34
13 540-3547-501.39-00				
130054 07/03/12 0002619 VA MD & DE ASSOC OF ELEC COOP	F582	1,200.00	400.00	800.00
130566 01/17/13 0006885 WEED CONTROL INC	F582	2,794.65		2,794.65
130768 04/09/13 0008625 NORTH AM SUBSTATIONS SERVICES LLC	F582	148,300.00		148,300.00
ACCOUNT TOTAL		152,294.65	400.00	151,894.65
13 540-3547-501.62-00				
130883 05/30/13 0002361 S & C ELECTRIC COMPANY INC	F582	13,720.00		13,720.00
13 540-3547-501.64-00				
130023 09/25/12 0006516 U S A CABLE & EXCAVATION LLC	F582	25.10		25.10
13 540-3551-501.31-00				
120547 07/01/12 0007934 TRINITY CONSULTANTS INC	F549	16,327.50	16,289.00	38.50
13 540-3551-501.39-00				
130786 04/11/13 0002292 AIR MONITORING SPECIALISTS INC	F549	15,785.98		15,785.98
130054 07/03/12 0002619 VA MD & DE ASSOC OF ELEC COOP	F549	1,200.00	400.00	800.00
130002 07/02/12 0006231 AM DISPOSAL SERVICES INC	F549	1,190.16	988.92	201.24
130573 01/17/13 0006594 APEX COMPANIES LLC	F549	1,574.00		1,574.00
130496 12/12/12 0007876 G E INTERNATIONAL INC	F549	5,950.00		5,950.00
120547 07/01/12 0007934 TRINITY CONSULTANTS INC	F549	372.81		372.81
130590 01/22/13 0008574 ENCIMA CONTRACTING	F549	6,700.00		6,700.00
ACCOUNT TOTAL		32,772.95	1,388.92	31,384.03
13 540-3551-501.64-00				
130023 09/25/12 0006516 U S A CABLE & EXCAVATION LLC	F549	33.55		33.55
13 540-3552-501.39-00				
130786 04/11/13 0002292 AIR MONITORING SPECIALISTS INC	F549	1,127.54		1,127.54
130573 01/17/13 0006594 APEX COMPANIES LLC	F549	1,216.00		1,216.00
130590 01/22/13 0008574 ENCIMA CONTRACTING	F549	7,200.00		7,200.00
ACCOUNT TOTAL		9,543.54		9,543.54
13 540-3553-501.39-00				
130786 04/11/13 0002292 AIR MONITORING SPECIALISTS INC	F549	3,382.68		3,382.68
120547 07/01/12 0007934 TRINITY CONSULTANTS INC	F549	126.33		126.33
ACCOUNT TOTAL		3,509.01		3,509.01
13 540-3554-501.39-00				
130786 04/11/13 0002292 AIR MONITORING SPECIALISTS INC	F549	4,510.24		4,510.24
130496 12/12/12 0007876 G E INTERNATIONAL INC	F549	1,400.00		1,400.00
120547 07/01/12 0007934 TRINITY CONSULTANTS INC	F549	114.77		114.77
ACCOUNT TOTAL		6,025.01		6,025.01

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER P.O. NUM	ENC DATE	VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
13 540-3555-501.39-00						
130786	04/11/13	0002292	AIR MONITORING SPECIALISTS INC	9,020.56		9,020.56
130573	01/17/13	0006594	APEX COMPANIES LLC	4,365.00		4,365.00
130496	12/12/12	0007876	G E INTERNATIONAL INC	2,800.00		2,800.00
120547	07/01/12	0007934	TRINITY CONSULTANTS INC	217.34		217.34
			ACCOUNT TOTAL	16,402.90		16,402.90
13 540-3560-501.39-00						
130054	07/03/12	0002619	VA MD & DE ASSOC OF ELEC COOP	1,200.00	400.00	800.00
13 540-3560-501.55-40						
120589	07/01/12	0001729	LEARNING TREE INT'L INC	21,588.00	5,397.00	16,191.00
130569	01/17/13	0002471	SIGNALCRAFTERS TECH INC	2,400.00		2,400.00
130584	01/18/13	0006161	AVO TRAINING INSTITUTE INC	11,450.00	10,983.40	466.60
130703	03/11/13	0007531	COMMONWEALTH CONTROLS CORP	3,900.00		3,900.00
			ACCOUNT TOTAL	39,338.00	16,380.40	22,957.60
13 540-3560-501.64-00						
130023	09/25/12	0006516	U S A CABLE & EXCAVATION LLC	10.05		10.05
13 540-3563-501.33-00						
130005	07/02/12	0001195	WIRELESS COMMUNICATIONS INC	11,484.60		11,484.60
13 540-3563-501.62-00						
130860	05/15/13	0007180	EATON CORPORATION	3,505.00		3,505.00
540-3572-501.62-00						
130848	05/08/13	0007531	COMMONWEALTH CONTROLS CORP	3,806.25		3,806.25
130852	05/10/13	0007531	COMMONWEALTH CONTROLS CORP	29,757.88		29,757.88
			ACCOUNT TOTAL	33,564.13		33,564.13
13 540-3573-501.62-00						
130865	05/15/13	0007465	SCHWEITZER ENG LABORTORIES INC	15,910.00		15,910.00
130852	05/10/13	0007531	COMMONWEALTH CONTROLS CORP	19,163.77		19,163.77
			ACCOUNT TOTAL	35,073.77		35,073.77
13 540-3575-501.62-00						
130863	05/15/13	0003853	CHAMPION WIRE & CABLE	8,606.00		8,606.00
130865	05/15/13	0007465	SCHWEITZER ENG LABORTORIES INC	11,585.00		11,585.00
130848	05/08/13	0007531	COMMONWEALTH CONTROLS CORP	6,343.75		6,343.75
			ACCOUNT TOTAL	26,534.75		26,534.75
13 540-3580-501.39-00						
130682	02/26/13	0008598	SURVALENT TECHNOLOGY	73,000.00		73,000.00
13 540-3580-501.62-39						
130682	02/26/13	0008598	SURVALENT TECHNOLOGY	25,200.00		25,200.00
13 540-3589-501.62-00						
130866	05/15/13	0001230	ANIXTER INC	3,406.50		3,406.50
130867	05/15/13	0008657	CABLE PLUS USA	1,093.50		1,093.50
			ACCOUNT TOTAL	4,500.00		4,500.00

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				
13 540-3590-501.39-69						
110500	07/01/12	0006470	INSTITUTE FOR BUILDING TECH & SFTY EEC1	33,599.49		33,599.49
			FUND TOTAL	583,673.81	69,739.85	513,933.96
13 545-3611-505.31-00						
130359	10/05/12	0000854	RINKER DESIGN ASSOC PC CP3611	5,880.00	2,261.10	3,618.90
13 545-3611-505.39-00						
120904	07/01/12	0000854	RINKER DESIGN ASSOC PC CP3611	12,850.00	3,826.69	9,023.31
130209	08/02/12	0000854	RINKER DESIGN ASSOC PC CP3611	2,950.00	2,721.16	228.84
			ACCOUNT TOTAL	15,800.00	6,547.85	9,252.15
13 545-3640-505.31-00						
130531	12/26/12	0002194	UTILITY ELEC CONSLT PC INC CP3640	30,800.00	10,437.09	20,362.91
13 545-3665-505.39-00						
130621	02/04/13	0004746	CANNON TECHNOLOGIES INC CP3665	62,586.00	878.64	61,707.36
120859	07/01/12	0007634	UTILIWORKS CONSULTING LLC CP3665	30,971.03	28,778.93	2,192.10
130607	01/29/13	0007634	UTILIWORKS CONSULTING LLC CP3665	142,160.00	70,328.92	71,831.08
130839	05/03/13	0008629	UNITED STATES TOWER SRVCS LTD CP3665	3,456.51		3,456.51
			ACCOUNT TOTAL	239,173.54	99,986.49	139,187.05
13 545-3665-505.62-00						
130854	05/10/13	0000873	RUMSEY ELECTRIC CO CP3665	16,485.00		16,485.00
130621	02/04/13	0004746	CANNON TECHNOLOGIES INC CP3665	169,746.00	132,363.50	37,382.50
			ACCOUNT TOTAL	186,231.00	132,363.50	53,867.50
13 545-3667-505.39-00						
130023	07/16/12	0006516	U S A CABLE & EXCAVATION LLC CP3667	664,360.71	663,908.71	452.00
13 545-3686-505.71-00						
130798	04/18/13	0004689	ALBAN ENGINE POWER SYSTEMS CP3686	187,107.20	185,755.45	1,351.75
			FUND TOTAL	1,329,352.45	1,101,260.19	228,092.26
13 570-3711-501.31-00						
130671	02/20/13	0007968	POTTER, BENNIE H	2,500.00		2,500.00
13 570-3711-501.54-71						
130495	12/12/12	0001020	T M L COPIERS & DIGITAL SOLUTION	1,520.52	1,267.10	253.42
13 570-3715-501.33-00						
130706	03/13/13	0007626	VA FENCE & CONTRACTING LLC	9,672.00	4,900.00	4,772.00
130441	11/08/12	0008514	U S PLANTS INC	789.20	690.55	98.65
			ACCOUNT TOTAL	10,461.20	5,590.55	4,870.65
13 570-3715-501.33-01						
130442	11/09/12	0006231	AM DISPOSAL SERVICES INC	1,654.97	1,445.46	209.51
13 570-3715-501.33-03						
130069	07/05/12	0007806	MISTER JANITOR	16,650.00	13,875.00	2,775.00

Electric Fund
Fund 540

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REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER				PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC	DATE	VENDOR#				
13 570-3715-501.39-00							
130307	09/13/12	0005203	ORION SYSTEMS GROUP LLC		7,074.00	5,895.00	1,179.00
13 570-3715-501.39-04							
120766	07/01/12	0001292	BRANSCOME, JULIUS INC		3,880.00		3,880.00
13 570-3715-501.39-19							
130650	02/12/13	0008494	SECURITY & ENERGY TECHNOLOGY CORP		3,434.87	172.38	3,262.49
130651	02/12/13	0008591	LOWFATTS SECURITY		23,612.54	15,488.78	8,123.76
			ACCOUNT TOTAL		27,047.41	15,661.16	11,386.25
13 570-3723-501.33-00							
130069	07/05/12	0007806	MISTER JANITOR		5,250.00	4,375.00	875.00
			FUND TOTAL		76,038.10	48,109.27	27,928.83
13 575-3755-505.39-00							
120723	07/01/12	0006934	REYNOLDS SMITH & HILLS INC	CP3755	40,224.75	31,107.14	9,117.61
13 575-3757-505.39-00							
090545	07/01/12	0007441	DIVISION 2 LLC	CP3757	258,785.40	134,240.65	124,544.75
13 575-3769-505.31-00							
130708	03/14/13	0006934	REYNOLDS SMITH & HILLS INC	CP3769	20,790.00	14,137.20	6,652.80
110609	07/01/12	0007981	DELTA AIRPORT CONSULTANTS INC	CP3769	57,645.60	50,439.90	7,205.70
110610	07/01/12	0007981	DELTA AIRPORT CONSULTANTS INC	CP3769	56,700.40	49,612.85	7,087.55
			ACCOUNT TOTAL		135,136.00	114,189.95	20,946.05
13 575-3770-505.31-00							
120933	07/01/12	0006934	REYNOLDS SMITH & HILLS INC	CP3770	341,219.00	309,673.06	31,545.94
120934	07/01/12	0006934	REYNOLDS SMITH & HILLS INC	CP3770	49,396.00	34,777.28	14,618.72
			ACCOUNT TOTAL		390,615.00	344,450.34	46,164.66
13 575-3770-505.39-00							
120932	07/01/12	0008405	SARGENT CORPORATION	CP3770	4,368,987.88	4,195,638.89	173,348.99
13 575-3772-505.39-00							
120714	07/01/12	0008312	C T I CONSULTING	CP3772	30,015.76	23,912.16	6,103.60
			FUND TOTAL		5,223,764.79	4,843,539.13	380,225.66
13 580-3292-465.39-00							
130842	05/06/13	0005466	RINK MANAGEMENT SVC CORP		138,500.00	19,785.71	118,714.29
			FUND TOTAL		138,500.00	19,785.71	118,714.29
13 586-2549-431.39-00							
130291	09/06/12	0008386	DIGITAL PAYMENT TECH CORP		3,080.00	2,800.00	280.00
			FUND TOTAL		3,080.00	2,800.00	280.00

Airport Fund
Fund 570

Pavilion Fund
Fund 580

Parking Garage Fund
Fund 580

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				
13 590-2533-432.33-04						
130114	07/13/12	0000148 DIDLAKE INC		60,899.40	50,749.50	10,149.90
13 590-2533-432.39-00						
130042	07/03/12	0002699 DANIEL H BARRETT TRUCKING INC	S4103	2,550.00	2,400.00	150.00
		FUND TOTAL		63,449.40	53,149.50	10,299.90
13 603-2430-419.39-00						
130465	11/28/12	0005178 R A C SECURITY SYSTEMS INC		2,750.00		2,750.00
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		3,120.00	2,760.00	360.00
		ACCOUNT TOTAL		5,870.00	2,760.00	3,110.00
13 603-2430-419.66-00						
130807	04/19/13	0008637 JOHNSTONE SUPPLY		4,190.00		4,190.00
13 603-2432-419.33-03						
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		32,376.00	26,980.00	5,396.00
13 603-2432-419.33-09						
130009	07/02/12	0001052 THYSSENKRUPP ELEVATOR CO		1,482.00	1,358.50	123.50
13 603-2432-419.39-00						
130010	07/02/12	0007368 A R C WATER TREATMENT		2,268.00	2,079.00	189.00
13 603-2433-419.33-03						
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		2,832.00	2,360.00	472.00
13 603-2436-419.33-03						
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		19,440.00	16,200.00	3,240.00
13 603-2436-419.33-09						
130009	07/02/12	0001052 THYSSENKRUPP ELEVATOR CO		1,482.00	1,358.50	123.50
13 603-2437-419.33-03						
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		3,132.00	2,610.00	522.00
13 603-2441-419.33-03						
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		7,866.00	6,465.00	1,401.00
13 603-2442-419.33-03						
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		6,264.00	5,220.00	1,044.00
13 603-2443-419.33-03						
130184	07/27/12	0007751 ASSOCIATED BUILDING MAINTENANCE		4,608.00	3,840.00	768.00
13 603-2443-419.33-09						
130009	07/02/12	0001052 THYSSENKRUPP ELEVATOR CO		1,482.00	1,358.50	123.50
13 603-2450-419.39-00						
130563	02/25/13	0008494 SECURITY & ENERGY TECHNOLOGY CORP		2,206.40	334.75	1,871.65

*Solid Waste fund
Fund 590*

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				
13 603-2451-419.33-03						
130184	07/27/12	0007751	ASSOCIATED BUILDING MAINTENANCE	14,748.00	12,290.00	2,458.00
13 603-2451-419.39-00						
130140	07/17/12	0006176	GOODE REFRIGERATION INC	3,941.00	3,939.67	1.33
13 603-2452-419.33-03						
130184	07/27/12	0007751	ASSOCIATED BUILDING MAINTENANCE	3,828.00	3,190.00	638.00
13 603-2453-419.33-03						
130184	07/27/12	0007751	ASSOCIATED BUILDING MAINTENANCE	2,016.00	1,680.00	336.00
13 603-2454-419.33-03						
130184	07/27/12	0007751	ASSOCIATED BUILDING MAINTENANCE	1,068.00	890.00	178.00
13 603-2462-419.33-03						
130184	07/27/12	0007751	ASSOCIATED BUILDING MAINTENANCE	3,096.00	2,580.00	516.00
			FUND TOTAL	124,195.40	97,493.92	26,701.48
13 605-2555-419.54-71						
130098	07/12/12	0005217	CANON SOLUTIONS AMERICA INC	1,308.60	1,090.50	218.10
13 605-2555-419.61-00						
130098	07/12/12	0005217	CANON SOLUTIONS AMERICA INC	100.00	37.83	62.17
13 605-2555-419.73-00						
130885	05/29/13	0000671	NEW BALTIMORE GARAGE INC	2,785.40		2,785.40
130413	10/31/12	0003922	ALTEC INDUSTRIES INC	201,138.00		201,138.00
130745	04/09/13	0006249	CAPITAL CHEVROLET BUICK GMC	29,470.80		29,470.80
130785	04/11/13	0008630	MOBILE FLEET	19,395.51		19,395.51
130880	05/22/13	0008661	COOKS TRAILER SALES	5,395.00		5,395.00
			ACCOUNT TOTAL	258,184.71		258,184.71
			FUND TOTAL	259,593.31	1,128.33	258,464.98
13 608-1418-419.39-00						
130480	12/03/12	0008494	SECURITY & ENERGY TECHNOLOGY CORP	2,206.40	792.93	1,413.47
13 608-1418-419.62-38						
130882	05/23/13	0006419	ACUITY AUDIOVISUAL	2,181.77		2,181.77
13 608-1418-419.62-39						
130825	04/30/13	0005634	CIVICPLUS	9,500.00		9,500.00
13 608-1421-419.33-39						
130874	05/21/13	0007194	S H I INTERNATIONAL CORP	27,741.60		27,741.60
13 608-1425-419.39-00						
090915	07/01/12	0000995	SYSTEMS MANAGEMENT ASSOC INC	5,400.00	300.00	5,100.00

Building maint. Fund
Fund 603

Vehicle maint. Fund
Fund 605

PREPARED 06/03/2013, 14:39:24
PROGRAM: GM152L
CITY OF MANASSAS

ENCUMBRANCE MASTER LISTING BY ACCOUNT NUMBER

PAGE 17

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				
13 608-1428-419.54-71						
130091	07/12/12	0001020	T M L COPIERS & DIGITAL SOLUTION	8,331.52	5,547.54	2,783.98
130092	07/12/12	0001020	T M L COPIERS & DIGITAL SOLUTION	11,556.91	10,307.56	1,249.35
			ACCOUNT TOTAL	19,888.43	15,855.10	4,033.33
13 608-1443-419.33-39						
120648	07/01/12	0006399	BLACK BOX NETWORK SERVICES	5,628.32		5,628.32
13 608-1443-419.39-00						
120648	07/01/12	0006399	BLACK BOX NETWORK SERVICES	49,484.57	13,373.05	36,111.52
13 608-1443-419.62-39						
120648	07/01/12	0006399	BLACK BOX NETWORK SERVICES	22,209.36		22,209.36
13 608-1443-419.71-00						
120648	07/01/12	0006399	BLACK BOX NETWORK SERVICES	62,415.60	15,649.71	46,765.89
13 608-1444-419.31-00						
130508	12/19/12	0005135	SOFTEK SERVICES INC	26,595.00	24,840.00	1,755.00
			FUND TOTAL	233,251.05	70,810.79	162,440.26
			GRAND TOTAL	16,014,263.88	10,107,648.17	5,906,615.71

IT Fund
Fund 608

City of Manassas
FY 2013 to FY 2014 Carryover Process

Wednesday June 12, 2013 - Finance Committee Meeting

Review Resolutions

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Wednesday June 12, 2013 - Ad in Newspaper for Public Hearing on June 24, 2013
(NOT TO EXCEED AMOUNT)

Monday June 24, 2013 - Public Hearing

Public Hearing on Amending the FY 2014 Budget

Monday June 24, 2013 - Regular City Council Meeting

Action Items

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Monday July 1, 2013 - Effective Date

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Wednesday July 24, 2013 - Finance Committee Meeting

Review Resolution

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Monday August 12, 2013 - Regular City Council Meeting

Action Items

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Future Finance Committee After FY 2013 Books Close

Report on Actual Amount of Carryovers

RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED
RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED

AGENDA STATEMENT

PAGE NO. 77

ITEM NO. 9

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 5 Minutes

AGENDA ITEM TITLE: Resolution 2014-03-R Amending the FY 2014 Budget by Budgeting and Appropriating Funds in an Amount Not to Exceed \$30,256,861 from the FY 2013 Budget for Capital Projects

DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL: N/A

SUMMARY OF
ISSUE/TOPIC: All budgets and appropriations lapse at the year-end (June 30). The City has outstanding balances in capital projects. The balances will carry over into FY 2014.

This resolution will budget and appropriate funds as "Not To Exceed". The actual amount to be carried over will be determined when the Accounting Division closes FY 2013. Only the capital projects balances outstanding at that time will be carried over. Staff will report that amount at a Finance Committee meeting.

STAFF
RECOMMENDATION: Approve Resolution 2014-03-R

BOARD/COMMISSION/
COMMITTEE:

RECOMMENDATION: ☒ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

DISCUSSION
(IF NECESSARY):

BUDGET/FISCAL
IMPACT: Carryovers are funded from June 30, 2013, Committed Fund Balance/Net Assets

STAFF: Diane V. Bergeron, Budget Manager, (703) 257-8272

RESOLUTION 2014-03-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24th day of June, 2013, that the following funds be budgeted and appropriated as shown and that the fund balances at June 30, 2013 will be committed in the amounts of capital projects carried over.

ACCOUNT NO.

AMOUNT

As per attached

For: Carryover budget from FY 2013 to FY 2014 for Capital Projects

This resolution shall take effect July 1, 2013.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

City of Manassas					Attachment to Resolution 2014-03-R	
Capital Projects Funds					All Amounts are NTE (Not to Exceed)	
Project-To-Date (PTD) Summary of Projects						
As of 05/31/13						
		PTD	PTD	PTD	Estimated	
Fund #	Description	Budget	Revenues	Expenditures	Balance	
310	General Capital Projects Fund	8,636,023	8,674,433	3,972,452	4,663,572	
320	Gateway Business Park Projects Fund	95,000	-	5,615	89,385	
340	Transportation Capital Projects Fund	4,163,670	1,972,266	1,638,404	2,525,266	
350	Storm Water Managerment Capital Proj	331,438	286,438	157,253	174,186	
525	Sewer Capital Projects Fund	4,583,308	4,533,645	1,275,392	3,307,916	
535	Water Capital Projects Fund	24,886,223	22,934,852	17,545,137	7,341,086	
545	Electric Capital Projects Fund	10,586,006	10,607,039	2,817,130	7,768,876	
575	Airport Capital Projects Fund	9,893,842	9,507,593	9,262,148	631,694	
902	School Bond Capital Projects Fund				500,000	
79 904	School CIP Fund				1,300,000	
	Total	63,175,510	58,516,266	36,673,531	28,301,981	
Resolutions after 5/31/12						
340	Resolution 2013-58-R				950,000	
310	Resolution 2013-59-R				30,000	
575	Resolution 2013-61-R				974,880	
					1,954,880	
				Total	30,256,861	

City of Manassas					Attachment to Resolution 2014-03-R			
General Capital Projects Fund - Fund 310								
Project-To-Date (PTD) Summary of Projects								
As of 5/31/2013								
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance
CP1798	911 Calling System - PD		367,000.00	367,000.00	338,110.73	28,889.27	-	28,889
CP1799	PS Facility Study - PD	G-15	95,000.00	95,000.00	34,419.95	60,580.05	-	60,580
CP2619	School Playground Equipment - T.F.	R-7	535,389.00	535,388.23	505,388.23	30,000.77	-	30,001
CP2620	Bike Trails	R-8, T-53	89,063.00	113,262.03	58,093.07	30,969.93	-	30,970
CP2665	Roofs- City Buldings - T.F.	G-10	1,328,704.00	1,328,703.33	167,268.61	1,161,435.39	-	1,161,435
CP2666	City Hall Improvement - T.F.		194,971.00	194,971.00	176,344.79	18,626.21	-	18,626
CP2669	Tennis Courts Dean School - T.F.	R-32	407,262.00	407,261.97	368,623.17	38,638.83	-	38,639
CP2685	Police Facility Improvements - T.F.		182,453.00	182,452.72	176,581.92	5,871.08	-	5,871
CP2699	HJ Parrish Town Hall - T.F.	M-7	255,000.00	255,000.00	19,643.63	235,356.37	-	235,356
CP3122	Liberia Plantation - LVG	M-4	632,305.00	646,517.80	555,900.10	76,404.90	-	76,405
CP3687	Radio Replacement - PH		3,796,376.00	3,796,376.00	1,436,281.11	2,360,094.89	-	2,360,095
CP5115	Byrd Park Restroom - T.F.	R-23	240,000.00	240,000.00	25,610.38	214,389.62	-	214,390
CP5116	Stonewall Park Restroom - T.F.	R-29	260,000.00	260,000.00	25,420.07	234,579.93	-	234,580
CP5117	Calvary Run Park Lot - R.G.	R-33	50,000.00	50,000.00	7,235.20	42,764.80	-	42,765
CP5118	City Hall Locks / Re-Keying - T.F.		77,500.00	77,500.00	-	77,500.00	-	77,500
CP5121	Park Improvements - T.F.	R-31	125,000.00	125,000.00	77,530.84	47,469.16	-	47,469
	Total		8,636,023.00	8,674,433.08	3,972,451.80	4,663,571.20	-	4,663,571

City of Manassas				Attachment to Resolution 2014-03-R				
Gateway Business Park Capital Projects Fund - Fund 320								
Project-To-Date Summary								
As of 5/31/2013								
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance
CP3348	Gateway Roads FY12-13		95,000.00	-	5,615.00	89,385.00	-	89,385
	Total		95,000.00	-	5,615.00	89,385.00	-	89,385.00

City of Manassas					Attachment to Resolution 2014-03-R			
Transportation Capital Projects Fund (Fund 340)								
Project-To-Date (PTD) Summary of Projects								
As of 5/31/2013								
Project	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance
CP2603	Route 28 Grade Separation (Phase II) - PM	T-12	176,376.00	176,376.00	77,471.46	98,904.54	-	98,905
CP2627	Sudley Road Third Lane - PM	T-15	94,000.00	94,000.00	54,403.43	39,596.57	-	39,597
CP2650	Cockrell Road - PM	T-13	466,000.00	403,959.11	383,707.52	82,292.48	62,991	19,301
CP2651	Prince William Street (Grant/Wellington)	T-19	333,000.00	349,532.00	135,560.56	197,439.44	-	197,439
CP2675	Traffic Signal Man Park - GM - Don't Capitalize		27,176.00	24,279.38	24,279.38	2,896.62	-	2,897
CP5108	Tree Relocation on Godwin - PM		66,450.00	68,125.00	53,605.50	12,844.50		12,845
CP5110	Sidewalk Infill - PM	T-58	253,000.00	0.00	0.00	253,000.00	104,000	149,000
CP5113	Liberia Ave 3rd Lane - PM	T-60	170,000.00	158,926.04	158,926.04	11,073.96	-	11,074
CP5114	Traffic Signals - GM	T-49	645,000.00	247,001.00	259,736.94	385,263.06	385,263	-
CP5122	Regulatory Signage - PM		120,000.00	17,693.74	31,424.01	88,575.99	-	88,576
CP5123	Maple St - Portner to Rt 28 - PM	T-57	450,000.00	88,465.25	340,838.46	109,161.54	109,162	-
CP5124	Variable Message Signs - PM		200,000.00	0.00	0.00	200,000.00	200,000	-
CP5125	Mosby St/Peabody St Intersection Improv	T-50	103,000.00	0.00	0.00	103,000.00	-	103,000
CP5126	Battle Street Section Improvements - PM	T-63	70,000.00	0.00	0.00	70,000.00	-	70,000
CP5127	Main Street Streetscape - PM	T-65	125,000.00	16,240.39	25,388.21	99,611.79	-	99,612
CP5129	Street Lights - PM		160,000.00	160,000.00	0.00	160,000.00	-	160,000
CP5131	Route 28 Widening - PM	T-42	537,000.00	0.00	67,106.78	469,893.22	469,893	-
CP5132	Signalization & Crosswalk - GM		167,668.00	167,668.00	25,955.23	141,712.77	-	141,713
	Total		4,163,670.00	1,972,265.91	1,638,403.52	2,525,266.48	1,331,309	1,193,959

City of Manassas			Attachment to Resolution 2014-03-R					
Storm Water Management Capital Projects Fund (Fund 350)								
Project-To-Date Summary								
As of 5/31/2013								
Project	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance
CP2617	Hospital Pond	D-13	231,438	186,437.84	126,313.69	105,124.31	-	105,124
CP5128	Center St Drainage Improvements	D-24	40,000	40,000.00	8,705.44	31,294.56	-	31,295
CP5130	Port/Battle/Main SWM	D-23	60,000	60,000.00	22,233.50	37,766.50	-	37,767
	Total		331,438.00	286,437.84	157,252.63	174,185.37	-	174,186

City of Manassas			Attachment to Resolution 2014-03-R					
Sewer Construction Fund (Fund 525)								
Project-To-Date Summary								
As of 5/31/2013								
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance
CP3633	CMOM Compliance Capacity Improv - P	S-12	3,083,313.00	3,083,313.87	1,169,845.84	1,913,467.16	-	1,913,467
CP3669	Upper Flat Branch Intercep - PM	S-16	1,236,525.00	1,236,520.20	21,631.50	1,214,893.50	-	1,214,894
CP3681	MICRONPond Bioxide		113,470.00	63,811.00	83,914.99	29,555.01	-	29,555
CP3682	Prince William St Sewer Main Replacem	S-17	150,000.00	150,000.00	0.00	150,000.00	-	150,000
	Total		4,583,308.00	4,533,645.07	1,275,392.33	3,307,915.67	-	3,307,916

City of Manassas					Attachment to Resolution 2014-03-R			
Water Construction Fund (Fund 535)								
Project-To-Date Summary (PTD)								
As of 5/31/2013								
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance
CP3630	Water Plant Improvement - TD	W-26	6,805,796	6,936,507.15	6,789,869.10	15,926.90	-	15,927
CP3634	Dam Reinforcement - TD	W-28	11,471,489	9,387,331.01	8,736,890.86	2,734,598.14	809,171	1,925,427
CP3645	Wellington Rd Wtr Main Replacmnt - T	W-27	395,000	395,000.00	245,073.71	149,926.29	-	149,926
CP3655	Water Systems Security - TD	W-31	110,000	110,000.00	94,546.96	15,453.04	-	15,453
CP3660	Meter Upgrades AMI - TD	W-44	2,012,000	2,012,000.00	48,246.32	1,963,753.68	-	1,963,754
CP3661	Raw Water Pump Station - TD	W-45	160,000	160,000.00	120,132.08	39,867.92	-	39,868
CP3663	Main Replacement Looping - TD	W-50	814,148	814,148.68	428,677.21	385,470.79	-	385,471
CP3664	Pump Station Improvement - TD	W-51	135,000	135,075.00	77,000.00	58,000.00	-	58,000
CP3666	5th High Service Pump - TD	W-52	125,000	125,000.00	111,982.00	13,018.00	-	13,018
CP3672	WTP Roof Replacement - TD	W-53	130,000	130,000.00	108,397.10	21,602.90	-	21,603
CP3673	Nokesville Rd Water Line - TD	W-62	200,000	200,000.00	159,017.89	40,982.11	-	40,982
CP3674	WTP Clear Well - TD	W-64	120,000	120,000.00	99,954.60	20,045.40	-	20,045
CP3676	Weir Place Water Main Imp - TD		32,420	34,420.00	15,163.21	17,256.79	-	17,257
CP3678	Recycle Decant WTP - TD	W-54	250,000	250,000.00	16,093.20	233,906.80	-	233,907
CP3679	Filter Controllers - TD	W-55	35,000	35,000.00	12,913.20	22,086.80	-	22,087
CP3680	Floc Paddles/Bearings - TD	W-57	150,000	150,000.00	62,131.47	87,868.53	-	87,869
CP3683	24" Transmission Main Replacement - T	W-42	1,760,370	1,760,370.00	388,922.94	1,371,447.06	-	1,371,447
CP3684	Finished Water Capacity Increase - TD	W-47	150,000	150,000.00	25,125.50	124,874.50	-	124,875
CP3685	Fire House Tank Demolition - TD	W-58	30,000	30,000.00	5,000.00	25,000.00	-	25,000
	Total		24,886,223	22,934,852	17,545,137	7,341,086	809,171	6,531,915

City of Manassas					Attachment to Resolution 2014-03-R			
Electric Construction Fund (Fund 545)								
Project-To-Date Summary								
As of 5/31/2013								
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance
CP3608	Replace Fuse Cabinets - TA	E-4	474,006	474,006.19	376,656.42	97,349.58		97,349.58
CP3611	Overhead Lines Underground - TA	E-1	1,752,000	1,773,006.44	796,073.01	955,926.99		955,926.99
CP3624	Dumfries Road - TA	E-10	205,000	205,000.00	148,548.51	56,451.49		56,451.49
CP3625	Wellington Road - TA	E-11	190,000	190,000.00	172,296.24	17,703.76		17,703.76
CP3635	Prince William Street - TA	E-14	300,000	300,000.00	-	300,000.00		300,000.00
CP3637	Rt 28 Grade Separate - TA	E-17	50,000	50,000.00	-	50,000.00		50,000.00
CP3640	West Side Substaion - TA	E-21	1,600,000	1,600,026.58	243,345.46	1,356,654.54		1,356,654.54
CP3649	Dean Drive (Foster Dr to Wellington) - TA	E-19	50,000	50,000.00	-	50,000.00		50,000.00
CP3653	Cockrell Rd(Zimbrow Ave to Ashton) - TA	E-18	65,000	65,000.00	39,774.04	25,225.96		25,225.96
CP3654	Maple Street Underground - TA	E-25	100,000	100,000.00	78,037.69	21,962.31		21,962.31
CP3665	AMI Advanced Meter - TA	E-29	5,200,000	5,200,000.00	772,025.14	4,427,974.86		4,427,974.86
CP3686	New Generation Initiatives - TA	E-31	600,000	600,000.00	190,373.86	409,626.14		409,626.14
	Total		10,586,006	10,607,039	2,817,130	7,768,876	-	7,768,876

City of Manassas		Airport Capital Projects Fund (Fund 575)		Project-To-Date Summary		As of 5/31/13					
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance	Grant Balance	Fund Balance			
CP3746	Utility/Access Rd NE Quadrant-JR-CLOC	A-48	1,426,565.00	1,426,805.91	1,426,311.34	253.66	-	254			
CP3754	New Airport Entrance Sign/Access Rd -	A-49	65,720	21,144.00	56,265.00	9,455.00	9,455	-			
CP3755	Southeast and Westside Airport Dev. Pla	A-50	60,633	42,612.31	51,515.39	9,117.61	7,294	1,824			
CP3756	Environmentl Assessment Runwy Ext-JR-C	A-37	557,560	549,947.64	548,146.23	9,413.77	7,612	1,802			
CP3758	Connector Road - JR	A-25	1,000,986	1,406,060.17	942,980.75	58,005.25	2,292	55,713			
CP3760	East ramp Rehabilitation - JR - CLOSEI	A-55	3,467,295	3,223,674.00	3,169,898.77	297,396.23	243,621	53,775			
CP3764	Taxiway D Construct - JR	A-54	2,427,677	2,224,660.63	2,419,348.66	8,328.34	8,328	-			
CP3766	Airport Paving - JR - CLOSED	A-58	191,556	187,856.17	188,584.03	2,971.97	2,972	-			
CP3767	Airport HVAC Upgrade - JR - CLOSED		29,856	28,152.54	27,422.20	2,433.80	1,703	731			
CP3768	Dulles Aviation Building - JR - CLOSED		21,948	21,948.00	21,803.81	144.19	-	144			
CP3769	Design Taxiway K&B - JR	A-66	509,500	293,683.09	315,598.95	193,901.05	193,901	-			
CP3772	Replace Security Access System - JR	A-65	30,000	13,150.00	23,912.16	6,087.84	6,088	-			
CP3773	Runway & Taxiway Re-Striping Program - JR		79,546	52,898.76	45,735.95	33,810.05	26,647	7,163			
CP3774	Airport Marketing Plan - JR		25,000	15,000.00	24,625.00	375.00	375	-			
Total			9,893,842.00	9,507,593.22	9,262,148.24	631,693.76	510,288	121,406			

Attachment to Resolution 2014-03-R

City of Manassas
FY 2013 to FY 2014 Carryover Process

Wednesday June 12, 2013 - Finance Committee Meeting

Review Resolutions

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Wednesday June 12, 2013 - Ad in Newspaper for Public Hearing on June 24, 2013
(NOT TO EXCEED AMOUNT)

Monday June 24, 2013 - Public Hearing

Public Hearing on Amending the FY 2014 Budget

Monday June 24, 2013 - Regular City Council Meeting

Action Items

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Monday July 1, 2013 - Effective Date

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Wednesday July 24, 2013 - Finance Committee Meeting

Review Resolution

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Monday August 12, 2013 - Regular City Council Meeting

Action Items

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Future Finance Committee After FY 2013 Books Close

Report on Actual Amount of Carryovers

RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED
RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED

AGENDA STATEMENTPAGE NO. 89ITEM NO. 10**MEETING DATE:** June 12, 2013 – Finance Committee**TIME ESTIMATE:** 5 Minutes**AGENDA ITEM TITLE:** Resolution 2014-04-R Amending the FY 2014 Budget by Budgeting and Appropriating Funds in an Amount Not to Exceed \$5,000,000 from the FY 2013 Budget for Operations and Grants**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:**

N/A

**SUMMARY OF
ISSUE/TOPIC:**

All budget and appropriations lapse at the year-end (June 30). The City has outstanding balances in grants. The balances will carry over into FY 2014. In addition, the City Manager recommends the use of FY 2013 unexpended funds for the projects and activities listed in the attachment. The balances will carry over into FY 2014.

This resolution will budget and appropriate funds as "Not To Exceed". The actual amount to be carried over will be determined when the Accounting Division closes FY 2013. Only the balances outstanding at that time will be carried over. Staff will report that amount at a Finance Committee meeting.

STAFF**RECOMMENDATION:** Approve Resolution 2014-04-R**BOARD/COMMISSION/
COMMITTEE:****RECOMMENDATION:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**CITY MANAGER:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**COMMENTS:****DISCUSSION
(IF NECESSARY):****BACKUP TO BE DISTRIBUTED AT THE MEETING****BUDGET/FISCAL
IMPACT:**

Carryovers are funded from June 30, 2013 Committed Fund Balance/Net Assets

STAFF:

Diane V. Bergeron, Budget Manager, (703) 257-8272

City of Manassas
FY 2013 to FY 2014 Carryover Process

Wednesday June 12, 2013 - Finance Committee Meeting

Review Resolutions

RES # 2014-01-R	Local Share of FY 2014 CIP
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Action Items

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RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Monday July 1, 2013 - Effective Date

RES # 2014-01-R	Local Share of FY 2014 CIP
RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED

Wednesday July 24, 2013 - Finance Committee Meeting

Review Resolution

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Monday August 12, 2013 - Regular City Council Meeting

Action Items

RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED
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Future Finance Committee After FY 2013 Books Close

Report on Actual Amount of Carryovers

RES # 2014-02-R	Purchase Order Carryover - NOT TO EXCEED
RES # 2014-03-R	Capital Project Carryover - NOT TO EXCEED
RES # 2014-04-R	Operations/Grants Carryover - NOT TO EXCEED
RES # 2014-05-R	Additional Operations Carryover - NOT TO EXCEED

AGENDA STATEMENT

PAGE NO. 91

ITEM NO. 11

MEETING DATE: June 12, 2013 – Finance Committee

TIME ESTIMATE: 10 Minutes

AGENDA ITEM TITLE: Treasurer's Investment Reports as of January 31, 2013 and April 30, 2013

DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL: N/A

SUMMARY OF
ISSUE/TOPIC: Treasurer will present the January 31, 2013 and April 30, 2013 Investment Reports.

STAFF
RECOMMENDATION: INFORMATION ONLY

BOARD/COMMISSION/
COMMITTEE:

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

DISCUSSION
(IF NECESSARY): REPORTS WILL BE DISTRIBUTED AT THE MEETING

BUDGET/FISCAL
IMPACT: N/A

STAFF: Robin R. Perkins, City Treasurer, (703) 257-8246