

**FINANCE COMMITTEE
WEDNESDAY, MAY 9, 2012
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VIRGINIA
AGENDA**

5:30 PM CALL TO ORDER

- | | |
|--|-------------------------------------|
| 1. Approve Minutes of the April 25, 2012, Finance Committee Meeting | 1 Minute
Page 1 |
| 2. Review of the 2012 Edward Byrne Memorial Justice Assistance Grant Application Being Submitted on Behalf of the Police Department (Sturm / Laguna) | 2 Minutes
Page 3 |
| 3. Resolution 2012-80-R Amending the FY 2012 Budget by Budgeting and Appropriating \$95,000 from Unallocated Land Sale Revenue at Manassas Gateway Office Park for Engineering Services (Via-Gossman) | 5 Minutes
Page 21 |
| 4. Resolution R-2012-44 Providing a Schedule of Rates for Emergency Medical Transport Fees (Bowman) | 10 Minutes
Page 23 |
| 5. Resolution 2012-81-R Amending the FY 2012 Budget by Budgeting and Appropriating \$1,380,000 from the Fire Rescue Fleet Fund (Fund Balance) to Purchase and Pumper Vehicle and a Ladder Vehicle (Bowman) | 30 Minutes
Page 33 |
| 6. Discussion of the City Manager Discretionary Account (Aveni) | 5 Minutes
Page 51 |
| 7. List of Future Finance Committee Items (Weiler) | 5 Minutes
Page 69 |
| 8. City Manager's Time | |

ADJOURNMENT

PAW/bgj

cc: Mayor
Council Members
John A. Budesky

Pat Weller
Diane Bergeron
Francis Denlega

5/4/2012

PAW

**MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE
WEDNESDAY, APRIL 25, 2012
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VA**

COMMITTEE MEMBERS PRESENT: Council Member Marc Aveni, Chairman
Vice Mayor Andrew L. Harrover
Council Member J. Steven Randolph

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Council Member Jonathan Way, City Manager John A. Budesky, Finance and Administration Director Pat Weiler, Budget Manager Diane V. Bergeron, Police Fiscal Specialist Tamara Sturm, Fire & Rescue Chief Brett Bowman.

GUESTS PRESENT: None.

The meeting was called to order at 6:17 PM by Chairman Aveni.

AGENDA ITEM #1 Approve Minutes of the March 28, 2012, and April 11, 2012, Finance Committee Meetings

A motion was made and seconded to approve the minutes of the March 28, 2012, and April 11, 2012, Finance Committee Meetings. The Committee approved (3 / 0).

AGENDA ITEM #2 Resolution 2012-77-R Amending the FY 2012 Budget by Budgeting and Appropriating \$2,270 from the Local Drug Seizure Funds for Police Department Investigations

Tamara Sturm presented Staff's recommendation to amend the FY 2012 budget by budgeting and appropriating \$2,270 from the local Drug Seizure Funds for Police Department investigations. The Committee approved (3 / 0). This item will be forwarded to the May 14, 2012, City Council meeting.

AGENDA ITEM #3 Resolution 2012-78-R Amending the FY 2012 Budget by Budgeting and Appropriating \$3,000 from the State / Local Drug Seizure Funds for an Evidence Processing Work Table

Tamara Sturm presented Staff's recommendation to amend the FY 2012 budget by budgeting and appropriating \$3,000 from the State / Local Drug Seizure Funds for an evidence processing work table. The Committee approved (3 / 0). This item will be forwarded to the May 14, 2012, City Council meeting.

AGENDA ITEM #4 Resolution 2012-79-R Amending the FY 2012 Budget by Budgeting and Appropriating \$13,500 from the Local / State Drug Seizure Funds for the Purchase of Office Furniture

Tamara Sturm presented Staff's recommendation to amend the FY 2012 budget by budgeting and appropriating \$13,500 from the Local / State Drug Seizure Funds for the purchase of office furniture. The Committee approved (3 / 0). This item will be forwarded to the May 14, 2012, City Council meeting.

AGENDA ITEM #5 City Manager's Time – No Items

Vice Mayor Harrover requested a schedule from the Public Works Department on its plans to engage the citizens in the planning of street projects (Prince William Street).

Chairman Aveni requested a list of the items referred to the Finance Committee at the City Council Budget Worksessions.

The meeting was adjourned at 6:23 PM by Chairman Aveni.

RAW

AGENDA STATEMENT

PAGE NO. 3

ITEM NO. 2

MEETING DATE: May 9, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Review of the 2012 Edward Byrne Memorial Justice Assistance Grant Application Being Submitted on Behalf of the Police Department

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:**

N/A

**SUMMARY OF
ISSUE/TOPIC:**

The allocations for the 2012 Edward Byrne Memorial Justice Assistance Grant (JAG) have been released. The City of Manassas has been allocated \$19,639 and it grant will cover a period of four (4) years. There is no local match required for this grant. To comply with the grant requirements, the application must be provided to the governing body for review. Grant applications are due May 14, 2012.

STAFF

RECOMMENDATION: INFORMATION ITEM ONLY

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** *plw*

N/A

STAFF:

Tamara Sturm, Fiscal Specialist, (703) 257-8065
Lieutenant Tina P. Laguna, Special Projects Office, (703) 257-8025

Abstract
FY2012 Edward Byrne Memorial Justice Assistance Grant

Applicant Name: Manassas City Police Department – City of Manassas, Virginia

Project Title: Advanced Technology for Efficiency & Safety

Goals:

- 1.) The Department will purchase various pieces of equipment in order to improve the efficiency of evidence collection; increase police officer and citizen safety; and enhance communication. These purchases will allow for more accurate and immediate documentation of incidents; enhanced officer training and safety; more advanced collection and transfer of information; and increased connectivity within the agency and with the public.

Coordination:

The items requested to be purchased from grant funding require only coordination within the City's public safety users, other City departments, and selected vendors. No problems are anticipated in this area.

Deliverable(s):

Equipment
Supplies

Project Identifiers (at least 5):

- 1.) Equipment - Tactical
- 2.) Equipment - General
- 3.) Officer Safety
- 4.) Communications
- 5.) Computer Hardware/Software

Timeline:

It is anticipated that all of the grant funds requested for this project would be expended by September 2014.

Project Narrative
2012 Local Edward Byrne Memorial Justice Assistance Grant

MANASSAS CITY POLICE DEPARTMENT – City of Manassas, Virginia

Point of Contact: Tina P. Laguna, Lieutenant
703-257-8025
tlaguna@manassasva.gov

Project Title: Advanced Technology for Efficiency & Safety

Objective: The Manassas City Police Department will use the 2012 Edward Byrne Memorial Justice Assistance Grant to fund several equipment purchases. Several items will enhance the accuracy and effectiveness of evidence collection by police personnel. One item will enhance training by allowing for a more physically active and realistic training environment. The equipment will also reduce the risk of injury to the officers and the instructors during the training scenarios. Other items purchased will help police personnel better manage crises by allowing users to hear information even in the presence of loud noises and quietly communicate with appropriate personnel. This will ensure that officers receive directions and commands while being able to focus on the safety of other officers and citizens. Another item will facilitate the collection and transfer of information through advanced technology, and increase the technology capabilities of the department.

1) Purchase One (1) Portable Digital Data Collector

Cost: \$3,995.00

The Manassas City Police Department routinely investigates auto accidents which occur within its jurisdiction. While the City experienced a decrease in auto accidents in 2011, there were still over 650 reported auto accidents resulting in over 450 injuries. Police Crash Reports (FR-300) can be prepared by any officer, however, when circumstances warrant it, advanced crash investigation specialists are needed to complete the investigation. These specialists required specialized equipment to accurately document, measure, and at times, reconstruct the accident scene. The police department currently has one piece of equipment (Total Stations) that allows these officers to electronically document and measure various items while on the scene. However, the officers must return to the police department to download the information onto a computer in order to view and determine if all information was accurately obtained. The proposed portable digital data collector is designed to be used in conjunction with the Total Station device. This new equipment provides an instant preview of measurements, thereby allowing the user to see errors or deficiencies instantly. This device can also be used too document evidence at crime scenes. It allows the user to zoom in on evidence, add descriptions to key points, and preview a diagram of the scene while shooting it in 2-D or 3-D from various angles. The purchase of this device would ensure that all incidents, auto accidents or criminal case scenes, are documented correctly and accurately without having to repeatedly return to a scene.

2) Purchase twenty-five (25) Digital Point & Shoot Camera Kits

Cost: \$5,000.00

The Manassas City Police Department is responsible for investigating numerous types of crimes from vandalisms and burglaries to robberies and other violent crimes. Part of that investigation includes documenting evidence via photographs. Currently each patrol squad has either one or two cameras assigned to the unit. If the police officer with the camera is not on the scene, the investigating officer must wait until the officer with the camera can respond. If the police officer with the camera is temporarily unavailable or busy, the investigating officer must wait, taking a police officer out of service and inconveniencing a victim.

The cameras currently being used by patrol members are digital point & shoot cameras. The purchase of digital point & shoots cameras would keep similar equipment within the unit and keep current training consistent. The purchase of this amount of cameras would allow the majority of patrol officers to have a camera assigned directly to him or her. This would allow each officer to photograph and document pertinent evidence without having to wait for an available camera. The use of digital photography would enable the officer to view the photograph prior to leaving the scene to ensure that the photo accurately depicts the evidence.

3) Purchase two (2) Tactical High Gear Suits & Kits

Cost: \$2,990.00

Manassas City Police Officers are required to participate in Defensive Tactics (DT) training annually. The department has several certified instructors to facilitate this training. Since DT training involves dynamic activities such as handcuffing, ground and knife defense, and escaping from various types of holds, it is imperative that both the officers and the instructors can interact in a safe manner. The tactical high gear suit will reduce the risk of injury to the instructor while allowing officers to demonstrate and apply active counter measures during training.

Such suits are made to withstand the rigors of close-quarter combat. They have a form-fitting design with articulated joints for maximum flexibility and are compact enough to be worn under clothing, allowing for visually realistic simulations and role player scenarios. The kit generally includes a helmet, throat and torso protectors, and other such pads. The department would also purchase the bags to carry all of the pieces of the kit.

4) Purchase six (6) High-Tier Temple Transducer Headsets and Five (5) Temple Transducer Headsets

Cost: \$2,210.00

The Manassas City Police Department has an Emergency Services Unit (ESU) that is deployed to high-risk situations, armed and/or barricaded suspects, hostage situations, sniper attacks, warrant service for major arrests, general search warrants, and other similar life threatening devices. This unit is responsible for ensuring officer and citizen

safety during these critical events. The ESU has seven (7) new members who have taken the place of personnel who are no longer with the department. The ESU spends countless hours training with specialized equipment so that they will be prepared for numerous types of events. In order to effectively handle major incidents, all team members must have the proper equipment. While engaged in an event, the group must be able to receive and transmit information without hindrance. These proposed headset systems allow members to quietly communicate with other team members via “push-to-talk” transmission. The headset systems also allow members to hear ambient noise with their ears while still hearing directions and commands from other team members or command staff. ESU members will deploy either of these headset systems based on the type of event and their specific function during the event.

5) Purchase Fourteen (14) “Receive Only” Earpieces

Cost: \$630.00

The Manassas City Police Department has a Civil Disturbance Unit (CDU) that provides the department with the capability to appropriately respond to large public gatherings, demonstrations, disturbances, or other public safety incidents. While protecting the rights of citizens to peaceably assemble and lawfully express their views, it is also the responsibility of the police department to preserve the peace and to protect life and property. The department’s CDU has been deployed to numerous events within the City and has also assisted with multiple events in the National Capital Region. Due to the nature of their work, the CDU utilizes specialized equipment. It is imperative that they

have the ability to hear commands and information from other team members and staff at the Command Post. The current CDU communication equipment consists of a standard police radio and an earpiece. Past experience has demonstrated that this standard earpiece is not sufficient. The earpiece proposed for purchase would have a noise reduction component. The earpiece would allow CDU members to hear information being broadcast via the radio even with loud crowd noise.

6) Purchase Five (5) iPads with Wi-Fi Capability, Accessories, and Software Applications

Cost: \$4824.00

It is important that personnel have the ability to quickly and accurately obtain information while away from the station. Many cases require additional research and investigation, often immediately. Currently, if staff members need to research information on the internet, he or she must return to the police department and use a computer. The only other option would be to have an Emergency Communications Specialist (911 operator) research the information on the internet and then report the results back to the officer. This situation would not be ideal because it would keep an ECS from dispatching 911 calls. It be more efficient if personnel had a means to access the internet without returning to the office.

Some department personnel are required to attend various meetings within the region. Right now, they use a laptop but they must wait until they return to the police department

to disseminate any information obtained at those meetings. Instead of information being easily accessible, many times it is cumbersome and laborious to obtain.

The proposed purchase of the iPads with warranties, additional accessories, and applications (“apps”) would enhance the effectiveness of operations and the efficient use of resources. This technology would allow police department personnel to directly access electronic information while at a scene or at a meeting and when necessary transfer that information to another individual or location. This device would facilitate remote communication (audio and/or video) with other law enforcement personnel or other appropriate persons. This device would also enhance community outreach programs and improve the management of social media accounts while away from the department, after-hours, or on weekends.

Grant Accounting: The grant accounting policy for the City of Manassas will be followed to ensure the tracking of grant funds separately from other federal funding. When the applicant has been notified that it has been awarded a grant, an ordinance to accept the grant and budget and appropriate the grant funds will be prepared and submitted to the City Council, City Manager, and Mayor for approval. For new grant awards, the Accounting Manager will determine the new division account codes for the respective grant, and these codes will be used to title the ordinance. After approval of the ordinance by the Mayor and City Council, the appropriate City officials will sign the award documents and return the grant award to the Police Department’s Grants Coordinator for processing. The original signed grant contract will be added to the appropriate grant record file and labeled with the award number, performance period, and the

division account code. A copy of the signed grant contract and ordinance will be maintained by the City's Grants Administrator in the grant file in the Accounting Office. Separate division account codes and revenue account codes are maintained for each grant. Submission of financial and other progress reports will be accomplished in accordance with the guidelines specified in the grant award.

Program Need: The Manassas City Police Department is tasked with investigating a multitude of crimes. Part of that investigation includes documenting evidence in a variety of ways. Officers must be accurate in this documentation and some incidents do not allow for multiple or extended interactions. Currently the police department possesses a piece of equipment that allows specialized officers to electronically document and measure items on major accident scenes. However, the officers must return to the police department to download the information into a computer. It is at this time that the officers discover if all data collected was measured correctly or if errors exist. If there are errors, the officers must return to the scene and start their measurements again. This could result in repeated closures of an area, creating hazards and inconveniencing the public. The portable digital data collector would increase the accuracy and efficiency of information gathering and validation by providing instant previews of the information.

Additionally, if officers need photographs taken of a scene, they must call for a unit with a camera. If that individual is busy or unavailable, the officer must wait at the scene or send another officer to retrieve the camera or return to the police department to find an available camera. This number of digital point & shoot cameras will equip the majority of patrol officers

with a camera. Officers would be able to document evidence, view it instantly to ensure accuracy, and return to service more quickly.

Manassas City Police Officers must complete certain types of training in order to maintain their law enforcement certifications. Since some of these training disciplines involve intense, hands-on instruction, there is a need to keep both the instructors and the participants safe. The training suits requested will facilitate realistic, mobile training so that the officers' training environments can simulate what they might encounter in the field. The training suits will allow instructors to safely interact with trainees during practical scenarios and allow the officers to demonstrate and apply active training techniques.

Over the past several years the Manassas City Police Department has found itself dealing with barricaded subjects and subjects in mental and emotional crises more frequently. The department has also been called upon to assist with crowd control at numerous events in the National Capital Region. These types of calls require specialized units such as the Department's Emergency Services Unit (ESU) and the Civil Disturbance Unit (CDU). Even though both groups possess exceptional skills and abilities that assist them in dealing with these unique scenarios, the Department currently does not possess the necessary equipment or the existing equipment limits the team's capabilities. Both groups communication equipment consists of a standard police radio and an earpiece. The radio has an external microphone making broadcasting of sensitive information difficult while the earpiece proves difficult to use when there is a large amount of external noise. The high-tier temple transducer headsets and the temple transducer headsets would allow members to quietly transmit information. The headset systems also allow members to hear ambient noise while still hearing commands. The "receive

only” earpieces would allow CDU members to hear information being broadcast even with loud crowd noise. Enhanced communication equipment would increase both officer and citizen safety during loud or volatile events.

Advances in technology often lead to advances in communication techniques, information gathering and criminal activity. In order to stay effective, it is imperative that police personnel have the ability to quickly and easily access and transmit information both within and outside the organization. The police department has adapted its communication methods by participating in various social media networks. This has allowed the Department to communicate with more members of the public in a manner that is convenient for them. Currently, if personnel need to upload information into one of these social networks, they need to do so from a computer or laptop. This can present problems when the member is away from the Department. Additionally, if members need to stay connected with the Department while out of the area, they again must have access to a computer or laptop and a cell phone. While this method has been effective, it too has limitations. Investigations more frequently are requiring officers to access electronic information. The department’s current equipment does not allow for immediate information gathering in the “field” or for the immediate transmission of that information. The purchase of the iPads would enhance the effectiveness of operations by allowing personnel to collect, research and transmit information from any location. This equipment would also facilitate remote communication and improve the management of social media accounts. Personnel would have the ability to stay connected with the department; be able to keep up with and more readily adapt to continued technological advances and be more responsive to citizen comments and concerns.

Project Activities & Timeline: The following are the activities and timeline for the Advanced Technology Safety Project.

Date(s)	Activity
April 16, 2012	Grant Application Information Posted on City Website & Police Department's Twitter Account for Public Comment
May 2012	Grant Draft Submitted to Governing Body for Review and Approval – Earliest opportunity due to meeting schedule
May 14, 2012	Grant Submission Deadline
August 2012	Receive Grant Award
September 2012	Grant award is reviewed and approved by the Mayor and City Council. All award documents are signed as appropriate and grant specific revenue and accounting codes are created.
September 2012	Conduct pre-implementation performance measure user survey.
October 2012	Begin purchase of supplies
October 30, 2012	Complete Financial and Programmatic Reporting for the first year of the grant award period.
January 30, 2013	Financial and Programmatic Reports due for the Period of October 2011 – December 2011
April 30, 2013	Financial and Programmatic Reports due for the Period of January 2012 – March 2012
July 30, 2013	Financial and Programmatic Reports due for the Period of April 2012 – June 2012
October 30, 2013	Financial and Programmatic Reports due for the Period of July 2012 – September 2012
November 2013	Annual Progress Report Due
January 30, 2014	Financial and Programmatic Reports due for the Period of October 2012 – December 2012
April 30, 2014	Financial and Programmatic Reports due for the Period of

	January 2013 – March 2013
July 30, 2014	Financial and Programmatic Reports due for the Period of April 2013 – June 2013
October 30, 2014	Financial and Programmatic Reports due for the Period of July 2013 – September 2013
November 2014	Annual Progress Report Due
January 30, 2015	Financial and Programmatic Reports due for the Period of October 2013 – December 2013
April 30, 2015	Financial and Programmatic Reports due for the Period of January 2014 – March 2014
July 30, 2015	Financial and Programmatic Reports due for the Period of April 2014 – June 2014
October 30, 2015	Financial and Programmatic Reports due for the Period of July 2014 – September 2014
November 2015	Annual Progress Report Due

Performance Measures: The following performance measures will be used to evaluate grant activities and outcomes for each reporting period:

- 1.) Amount of funds expended to purchase equipment
- 2.) Type of items purchased with JAG funds
- 3.) Number of staff to directly benefit from items purchased with JAG funds

Budget Detail Worksheet

2012 Edward Byrne Memorial Justice Assistance Grant - Local Solicitation

A. PERSONNEL			
n/a		\$	-
		SUB-TOTAL	\$ -
B. FRINGE BENEFITS			
n/a		\$	-
		TOTAL PERSONNEL & FRINGE BENEFITS	\$ -
C. TRAVEL (include # of trainees, location, travel policies used, purpose & cost)			
n/a		\$	-
		TOTAL	\$ -
D. EQUIPMENT (useful life of more than 2 years & acquisition cost of more than \$5,000)			
Narrative must describe the procurement method to be used.			
n/a		\$	-
		TOTAL	\$ -
E. SUPPLIES (expendable equipment items costing less than \$5,000)			
	Quantity	x Cost	Total Cost
1 One Digital Data Collector	1.00	x \$ 3,995.00	\$ 3,995.00
2 Twenty-Five Digital Point & Shoot Cameras	25.00	x \$ 200.00	5,000.00
3 Two Tactical High-Gear Suits & Kits w/1 Carrying Bag	2.00	x \$ 1,490.00	2,980.00
4 Six High-Tier Temple Transducer Headsets	6.00	x \$ 235.00	1,410.00
5 Five Temple Transducer Headsets	5.00	x \$ 160.00	800.00
6 Fourteen "Receive-Only" Earpieces	14.00	x \$ 45.00	630.00
7 One iPad 4G with warranty	1.00	x \$ 785.00	785.00
8 Four iPads (Wi-Fi) with warranty	4.00	x \$ 665.00	2,660.00
9 Five Bluetooth Keyboard Case for iPads	5.00	x \$ 100.00	500.00
10 Five Screen Protectors for iPads	5.00	x \$ 2.00	10.00
11 Five Stylus for iPads	5.00	x \$ 2.00	10.00
		TOTAL	\$ 18,780.00
F. CONSULTANTS / CONTRACTS (indicate procurement policy followed)			
n/a		\$	-
G. OTHER COSTS (i.e. rent, printing, telephone, janitorial/security, confidential funds)			
1 4G Data Plan for iPad (Item # 7)	18.00	x \$ 40.00	720.00
2 Applications for iPads ("Apps")			139.00
		TOTAL	\$ 859.00
H. Indirect Costs			
n/a		\$	-

BUDGET SUMMARY

Budget Category	Amount
A. Personnel	\$ -
B. Fringe Benefits	-
C. Travel	-
D. Equipment	-
E. Supplies	18,780.00
F. Consultants / Contracts	-
G. Other Costs	859.00
Total Direct Costs	\$ 19,639.00
I. Indirect Costs	\$ -
Total Project Costs	\$ 19,639.00

Federal Request: \$ 19,639.00

Non-Federal Amount: \$ -

Budget Detail Worksheet

2012 Edward Byrne Memorial Justice Assistance Grant - Local Solicitation

Supplies	
Item 1 <i>One Digital Data Collector</i>	
This piece of equipment will be used in more complex crash investigations to document, measure, and at times, reconstruct the accident scene. It will allow operators to see errors or deficiencies in their investigation on-scene so measurements can be adjusted immediately to produce more accurate results in a timely fashion. This equipment could also be used to document crime scenes - photographing evidence, adding descriptions to key points, and previewing a diagram of the scene while shooting it in 2D or 3D from various angles.	\$ 3,995.00
Item 2 <i>Twenty-Five Digital Point & Shoot Cameras</i>	
These cameras will be assigned to the various squads within the Police Department to document various types of crimes (vandalisms, burglaries, robberies, etc.).	\$ 5,000.00
Item 3 <i>Two Tactical High-Gear Suits & Kits w/1 Carrying Bag</i>	
These high-gear suits and kits will be used during the department's defensive tactics training. Training is conducted at least twice per year. The suit will reduce the risk of injury to the instructor while allowing officers to demonstrate and apply active counter measures during training.	\$ 2,980.00
Item 4 <i>Six High-Tier Temple Transducer Headsets</i>	
These headsets will be used by the department's Emergency Services Unit (ESU) when responding to various types of incidents. It will ensure effective communication between team members leading to increased officer safety.	\$ 1,410.00
Item 5 <i>Five Temple Transducer Headsets</i>	
These headsets will be used by the department's Emergency Services Unit (ESU) when responding to various types of incidents. It will ensure effective communication between team members leading to increased officer safety.	\$ 800.00
Item 6 <i>Fourteen "Receive-Only" Earpieces</i>	
These earpieces will be used by the Civil Disobedience Unit to ensure effective communication when the unit is called to action. This will help to ensure not just officer safety but also quick response when needed during large public gatherings/events.	\$ 630.00
Item 7 <i>One iPad 4G with warranty</i>	
This iPad will be used by the City of Manassas Police Chief while attending meetings and other events so that he can keep in communication with the department and relay information back when needed. This purchase will include a warranty for the iPads.	\$ 785.00
Item 8 <i>Four iPads (Wi-Fi) with warranty</i>	
iPads will be used by various staff members throughout the department. This will allow department staff to access real-time information without having to return to the station. The technology will give personnel access to electronic information while on scene and possibly transfer that information to other personnel.	\$ 2,660.00
Item 9 <i>Five Bluetooth Keyboard Case for iPads</i>	
The keyboard cases for the iPads would be used for the above requested iPads, providing personnel with an easier means to enter information and a means to protect the device itself.	\$ 500.00

Budget Detail Worksheet**2012 Edward Byrne Memorial Justice Assistance Grant - Local Solicitation**

Item 10	Five Screen Protectors for iPads	
Screen protectors would be used with the above mentioned iPads to protect the screens from damage.		
		\$ 10.00
Item 11	Five Stylus for iPads	
Stylus pens would be used for the iPads to also protect the screen and allow staff members to actually write out information when needed.		
		\$ 10.00

Other Costs		
Item 1	4G Data Plan for iPad (Item # 7)	
This data plan will be for the 4G iPad (#7) above. This will allow the Police Chief to use the iPad even when not within a free Wi-Fi area. The department is requesting funding for 1.5 years for this service after which time, the service will continue at the department's expense.		
		\$ 720.00
Item 2	Applications for iPads ("Apps")	
With the purchase of the iPads, the department will also need to purchase applications to be used. It is unknown at this time what applications in particular the department would like to purchase because the department does not currently use iPads. All apps will be law enforcement related and will be in line with the goals of this grant.		
		\$ 139.00

AGENDA STATEMENTPAGE NO. 21ITEM NO. 3**MEETING DATE:** May 9, 2012 – Finance Committee**TIME ESTIMATE:** 5 Minutes**AGENDA ITEM TITLE:** Resolution 2012-80-R Amending the FY 2012 Budget by Budgeting and Appropriating \$95,000 from Unallocated Land Sale Revenue at Manassas Gateway Office Park for Engineering Services**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:**

N/A

**SUMMARY OF
ISSUE/TOPIC:**

The City of Manassas has a signed Letter of Intent (LOI) with HAV Gateway, LLC to purchase approximately 6.4 acres located at 10420 Gateway Blvd and construct two Class A office buildings. It is the City's responsibility to vacate a paper street and resubdivide the parcel prior to sale. The City also has the intention of realigning certain roads on the West side of the business park. This contract would do the engineering associated with these projects.

This resolution will budget and appropriate \$95,000 of land sale revenue in the Gateway Capital Projects Fund.

STAFF**RECOMMENDATION:** Approve Resolution 2012-80-R**BOARD/COMMISSION/
COMMITTEE:****RECOMMENDATION:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**CITY MANAGER:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**COMMENTS:****DISCUSSION****(IF NECESSARY):**

There is currently \$169,775.73 in unallocated land sale revenue for Gateway and the estimated proceeds from the land sale to HAV Gateway, LLC is \$1,045,440.

**BUDGET/FISCAL
IMPACT:**

\$95,000 - Unallocated Land Sale Revenue

STAFF:

Elizabeth S. Via-Gossman, Community Development Director (703) 257-8224

RESOLUTION 2012-80-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 21st day of May 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
GATEWAY CAPITAL PROJECTS FUND			
<u>Revenues:</u>			
320-0000-318-70-74	CP3348	Land Sale Revenue	\$ 95,000
<u>Expenditures:</u>			
320-3348-505-3100	CP3348	Manassas Gateway Office Park Roads	\$ 95,000

For: Land Sale Proceeds for Gateway Roads

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

AGENDA STATEMENTPAGE NO. 23ITEM NO. 4**MEETING DATE:** May 9, 2012 – Finance Committee**TIME ESTIMATE:** 10 Minutes**AGENDA ITEM TITLE:** Resolution R-2012-44 Providing a Schedule of Rates for Emergency Medical Transport Fees**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** City Council – November 14, 2005 (Resolution R-2006-30)**SUMMARY OF
ISSUE/TOPIC:** Resolution R-2006-30 set the initial rate schedule for EMS fee reimbursement. The rates have not been reviewed and/or adjusted since that time. There are three levels of service for EMS transport – ALS Level 1 and 2 (Advanced Life Support) and BLS (Basic Life Support). Ground transport mileage is also calculated and added to this fee.

Current rates have been reviewed throughout the local, regional and national levels then compared to the City of Manassas, which was the lowest cost.

**STAFF
RECOMMENDATION:** Approve Resolution R-2012-44**BOARD/COMMISSION/
COMMITTEE:****RECOMMENDATION:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**CITY MANAGER:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments**COMMENTS:****DISCUSSION
(IF NECESSARY):****BUDGET/FISCAL
IMPACT:** *pal*

Increase to the EMS Fee Recovery, per the following levels of service:

<u>Type of Service</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Increase</u>
BLS	\$300	\$400	\$100
ALS 1	\$400	\$500	\$100
ALS 2	\$550	\$700	\$150
Transport Mile(s)	\$7.50	\$10.00	\$2.50/mile

STAFF: Brett Bowman, Fire and Rescue Chief, (703) 257-8458

MOTION: _____

**May 21, 2012
Regular Meeting
Res. No. R-2012-44**

SECOND: _____

**RE: RESOLUTION PROVIDING A SCHEDULE OF RATES FOR
EMERGENCY MEDICAL TRANSPORT FEES**

WHEREAS, Section 60-33 of the Code of Ordinances for the City of Manassas, Virginia, authorizes collection of service fees for emergency medical transport

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Manassas, Virginia, meeting in regular session this 23rd day of April, 2012, does hereby establish the following emergency medical transport fees effective July 1, 2012.

BLS Transport	\$ 400.00
ALS Transport Level 1	\$ 500.00
ALS Transport Level 2	\$ 700.00
Ground Transport Mileage	\$10.00 per mile

(BLS = Basic Life Support ALS = Advanced Life Support)

Harry J. Parrish II Mayor
On behalf of the City Council
Of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:



EMS Cost Recovery

Finance Committee

Date TBD

Background

- Ordinance #2006-09 authorized the Cost Reimbursement for Emergency Medical Transports.
- Resolution #R-2006-30 set the initial rate schedule.
- Ordinance #O-2010-14 established new code section related to Cost Recovery for Emergency Response.
- The rates have not been adjusted in the past 6 years.

Definitions

- **ALS Level 1** – medical treatment or procedures provided to a patient beyond the scope of an EMT-Basic as defined by the National Emergency Medicine Service Education and Practice Blueprint.
- **ALS Level 2** – advanced life support services provided to a patient including any of the following medical procedures: manual defibrillation/cardioversion, endotracheal intubation, central venous line, cardiac pacing, chest decompression, surgical airway or intraosseous line and the administration of three or more medications.
- **BLS** – medical treatment or procedures provided to a patient as defined by the National Emergency Medicine Service Education and Practice Blueprint.
- **Ground Transport Mileage** – shall be assessed in statute mile from the incident to a hospital or other facility where a patient is transported.

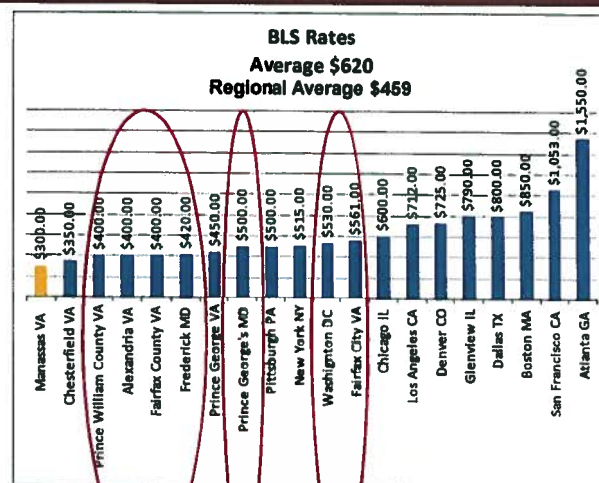
Fee Schedule Set In 2006

- BLS Transport - \$300
- ALS Transport Level 1 - \$400
- ALS Transport Level 2 - \$550
- Mileage - \$7.50 / mile

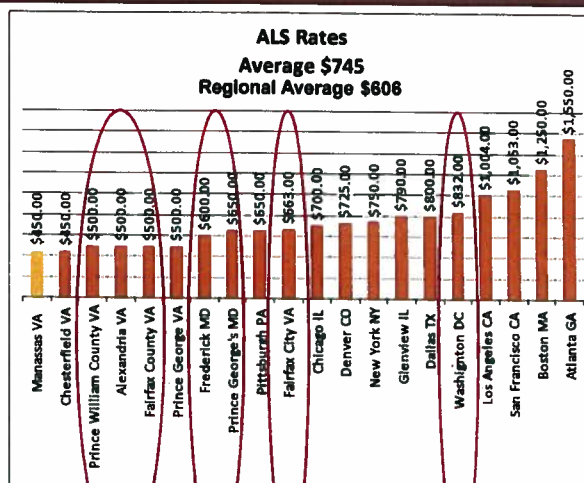
Review Of Others

- We have gathered the current fees of jurisdictions
 - Local,
 - Regional, and
 - National
- Manassas is the lowest rate for care provided

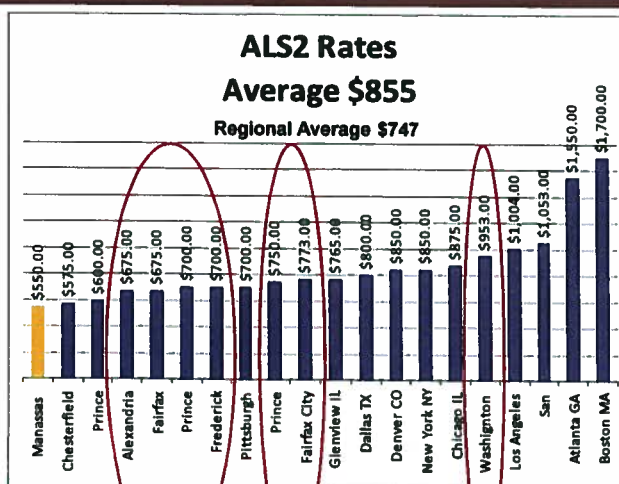
BLS Transport



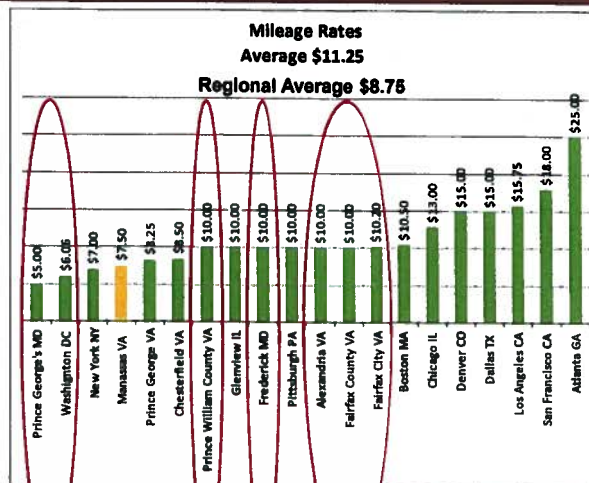
ALS Transport Level 1



ALS Transport Level 2

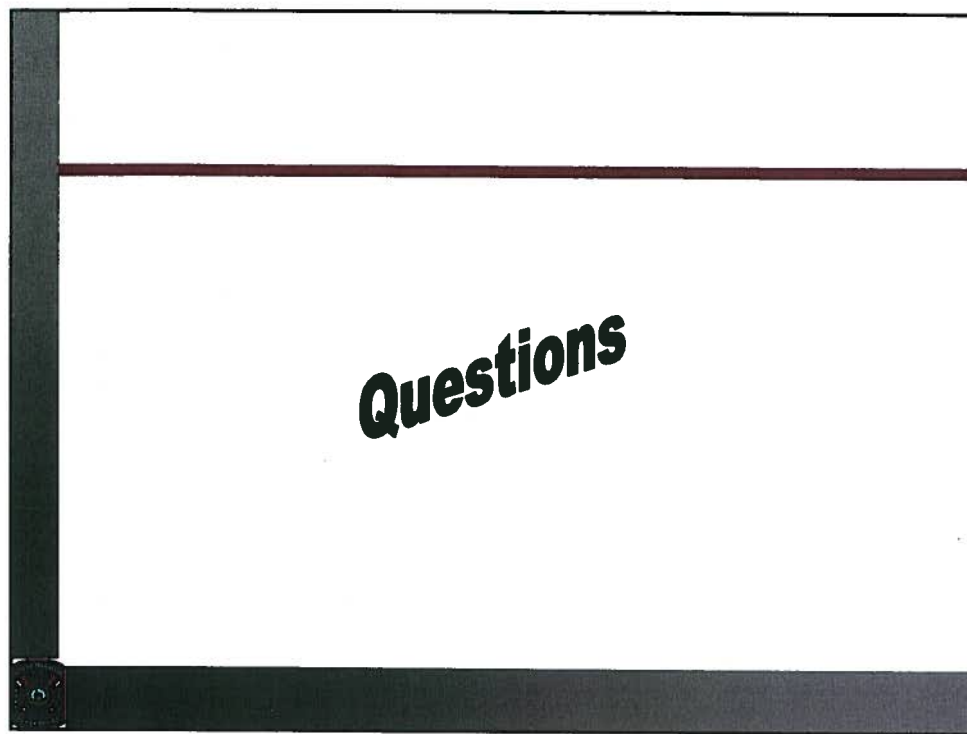


Ground Transport Mileage



Recommended Fee Schedule

	Current	Regional Average	Proposed (Effective July 1, 2012)
BLS Transport	\$300	\$459	\$400
ALS Transport 1	\$400	\$606	\$500
ALS Transport 2	\$550	\$747	\$700
Ground Transport Mile	\$7.50	\$8.75	\$10.00



RESOLUTION

003367

RESOLUTION #R-2006-30
CITY COUNCIL MEETING
NOVEMBER 14, 2005

RE: Resolution Providing for the Authorization of the Billing and Collection of Emergency Medical Services, Transportation Fees by the Greater Manassas Volunteer Rescue Squad, Inc. (GMVRS) Directing City Staff to Take All Other Actions Necessary to Implement EMS Transport Fees, and Authorizing the Distribution of the Collected Revenues to the Greater Manassas Volunteer Rescue Squad (GMVRS) for five years then sharing with the City of Manassas in equal amounts beginning year six.

WHEREAS, the Greater Manassas Volunteer Rescue Squad, Inc. (GMVRS) requested authorization to initiate billing for emergency medical services (EMS) transport services in order to replace falling revenues generated by the Rescue Squad; and

WHEREAS, the City Council has determined that there is a need for additional funding to support provision of emergency medical services; and,

WHEREAS, providing an additional source of revenue would be advantageous to the citizens of the City of Manassas and in the public interest; and,

WHEREAS, it is the desire of the City Council to avoid increases in tax rates to the extent practicable, and to diversify funding sources, while continuing to provide necessary services; and,

WHEREAS, a revenue recovery program providing for patients to be billed for the cost of EMS transport services would provide an additional revenue source; and,

WHEREAS, a recent report by the Virginia Joint Legislative Audit Review Committee (JLARC) recommended that local governments and volunteer companies consider EMS fees as a means of offsetting the increase in cost of EMS services; and,

WHEREAS, over 30 state wide localities, including most of Northern Virginia, have adopted EMS revenue recovery programs; and,

WHEREAS, fees will be based on the costs of providing the services and on the reasonable and customary fees approved for reimbursement by the Medicare program; and,

WHEREAS, the City will enter into a contract with Diversified Ambulance Billing, Inc. to administer the billing program; and,

WHEREAS, the fees detailed below have been recommended by the staff as reflecting actual costs of services and as being consistent with reimbursement levels approved for purposes of Medicare reimbursement and with fees for similar services within the Commonwealth.

NOW THEREFORE BE IT RESOLVED that the City Council authorizes the implementation of the EMS transportation fees by adoption on November 14, 2005 of Ordinance #O-2006-09, and adopts those fees listed below for the services defined in the Ordinance, pursuant to Va. Code § 32.1-111.14(B) and City Code Section 54-100.

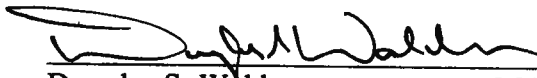
BE IT FURTHER RESOLVED that City Council directs that the City Manager and GMVRS, to take all other actions necessary to begin charging the approved fees for EMS transport services and to implement the City of Manassas EMS Revenue Recovery Program, including adopting billing policies, obtaining approval of regulatory agencies to bill for transport services, and entering into any necessary arrangements and contracts with insurers, service providers and business associates.

BE IT FURTHER RESOLVED that one hundred percent of the revenue from the fees shall be distributed to the GMVRS for a term of five years at which point the revenues shall be divided equally between the GMVRS and the City to offset the increasing cost of EMS services.

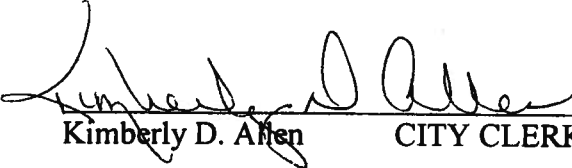
BE IT FURTHER RESOLVED that the initial EMS TRANSPORTATION FEE SCHEDULE shall be:

ALS Transport Level 1	\$400
ALS Transport Level 2	\$550
BLS Transport	\$300
Mileage	\$7.50 per mile
(ALS: Advanced Life Support; BLS: Basic Life Support)	

This Resolution is effective on the date of approval and shall be implemented on the earliest date practicable.


Douglas S. Waldron MAYOR
On behalf of the City Council
of Manassas, Virginia

ATTEST:

② 
Kimberly D. Allen CITY CLERK

AGENDA STATEMENT

PAGE NO. 33

ITEM NO. 5

MEETING DATE: May 9, 2012 – Finance Committee

TIME ESTIMATE: 30 Minutes

AGENDA ITEM TITLE: Resolution 2012-81-R Amending the FY 2012 Budget by Budgeting and Appropriating \$1,380,000 from the Fire Rescue Fleet Fund (Fund Balance) to Purchase and Pumper Vehicle and a Ladder Vehicle

DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:

February 27, 2012 – Adoption of #O-2012-10

SUMMARY OF
ISSUE/TOPIC:

On February 27, 2012 the City Council adopted the Manassas City Fire and Rescue System Fleet Plan with Ordinance #O-2012-10. This ordinance stipulated that the FRC shall present to City Council their recommendation (specifications of new a vehicle, purchase of existing vehicle, or use of existing specifications and contracts) for the purchase of a pumper vehicle and a ladder vehicle.

The FRC created a Specifications Ad Hoc Committee which developed specifications and recommended riding an existing contract to accelerate the acquisition process due to the poor condition of the existing apparatus.

Staff found two contracts that were bid competitively which the Purchasing Manager reviewed and determined the City could ride. Arlington County awarded to Atlantic Emergency Services (vendor) for a Pierce (manufacturer) and Houston-Galveston Area Council (H-GAC) awarded to RedStorm Fire and Rescue Apparatus (vendor) for an American LaFrance (manufacturer).

Staff received cost proposals from both vendors based on the awarded contracts. Atlantic Emergency Services proposed \$1,558,000 for both the pumper and the ladder and RedStorm Fire and Rescue Apparatus proposed \$1,310,000. The Fleet Plan has an estimate of \$1,600,000.

Staff conducted extensive research to assure that all the proposed apparatus meet the required specifications of the FRC and are of quality construction. Staff also confirmed that both manufacturers are financially sound.

Staff recommends awarding the contract to RedStorm Fire and Rescue Apparatus and budgeting and appropriating \$1,380,000 (\$1,310,000 and a contingency of \$70,000 for items which may need to be added to the specifications). The City is required to join H-GAC. Attached are the contract to join and a list of Virginia localities who are currently members of H-GAC.

STAFF
RECOMMENDATION:
BOARD/COMMISSION/
COMMITTEE:

Approve Resolution 2012-81-R

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

DISCUSSION:

BUDGET/FISCAL
IMPACT:

\$1,380,000 from Fire Rescue Fleet Fund (Fund Balance)

STAFF:

Chief Brett R. Bowman, Fi

If Council Members have questions, you are urged to call the staff p

33

Rescue Department (703) 257-8458

o prepared this agenda statement prior to meeting.

RESOLUTION 2012-81-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 21st day of May 2012, that the following funds be budgeted and appropriated as shown and that the Mayor be authorized to sign the Interlocal Contract For Cooperative Purchasing with H-GAC.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
FIRE RESCUE FUND		
<u>Revenues:</u>		
285-0000-346-01-00	Fire Rescue Fund Fund Balance	\$ 1,380,000
<u>Expenditures:</u>		
285-2093-422-73-00	Vehicle / Equipment	\$ 1,380,000

For: Pumper and Ladder Vehicles

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk



GENERAL PURPOSE
& EMERGENCY
VEHICLES

COMMUNICATIONS
EQUIPMENT &
SERVICES

GROUND
FACILITIES &
PARKS EQUIPMENT

PUBLIC
WORKS
EQUIPMENT

EMERGENCY
EQUIPMENT
& SUPPLIES

CONSULTING
LEASING & STAFFING
SERVICES

EMERGENCY
PREPAREDNESS &
DISASTER RECOVERY

COOPERATIVE
ENERGY
& FLEET FUEL

You are here: Home > Information About The Program > Interlocal Contract Form (ILC)

INFORMATION ABOUT THE PROGRAM

INTERLOCAL CONTRACT FORM (ILC)

Interlocal Contract

FREQUENTLY ASKED
QUESTIONS



JOINING HGACBUY BY EXECUTING AN INTERLOCAL CONTRACT (ILC)

In order to participate in HGACBuy, you must:

1. Be a state agency, county, municipality, special district, or other political subdivision of a state, or a qualifying non-profit corporation (providing one or more governmental function or service); and
2. Possess legal authority to enter into the Contract.

End User warrants that both requirements are fulfilled by execution of an ILC.

Steps For Completion And Processing: **Step 1:** Fill in all required information, including the date your governing body authorized and print two copies of the appropriate HGACBuy ILC Form.

Step 2: Secure signature by an individual with authority to contractually bind your entity.

Step 3: Send both documents with original signatures to HGACBuy at the address indicated on the ILC Form.

Step 4: HGACBuy will execute both copies of the contract and return one to you. **Special Requirements For Non-Profit Corporations:**

Qualifying non-profit corporations providing one or more government services (e.g. Volunteer Fire Departments, Emergency Medical Services) must also submit the following items together with the ILC documents:

1. Copy of 501(c)(3) Form
2. Copy of Charter and By-Laws highlighting section(s) demonstrating that your organization performs a governmental service.
3. A letter describing the governmental service(s) that your organization performs. (This requirement does not apply to Volunteer Fire Departments or organizations providing Emergency Medical Services).

Fax copies of Interlocal Contracts will be accepted and processed subject to the same requirements as original documents.



Interlocal Contract Form!!!
(Membership Form)

Click here to download the ILC
form to join HGACBuy...

*Note: ILC form can be filled and printed online.

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INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

ILC

No.: _____

Permanent Number assigned by HGAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * _____, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * _____

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * _____ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * _____ and ends * _____. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

*
Name of End User (local government, agency, or non-profit corporation)

*
Mailing Address

*
City State ZIP Code

*By:
Signature of chief elected or appointed official

*
Typed Name & Title of Signatory Date

Houston-Galveston Area Council
3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____
Executive Director

Attest: _____
Manager

Date: _____

*Denotes required fields

rev. 03/11

*Request for Information

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed form to H-GAC, Cooperative Purchasing Program, P.O.Box 22777, Houston, TX 77227-2777.

Name of End User Agency : _____ County Name : _____
(Municipality / County / District / etc.)

Mailing Address : _____
(Street Address/P.O. Box) (City) (State) (ZIP Code)

Main Telephone Number : _____ FAX Number: _____

Physical Address : _____
(Street Address, if different from mailing address) (City) (State) (ZIP Code)

Web Site Address: _____

Authorized Official: _____ Title: _____
(City manager / Executive Director / etc.) Ph No.: _____

Mailing Address: _____ E-Mail Address : _____
(Street Address/P.O. Box)

(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(Purchasing Agent/Auditor etc.) Ph No.: _____

Mailing Address: _____ Fx No.: _____
(Street Address/P.O. Box) Email Address : _____

(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(Public Works Director/Police Chief etc.) Ph No.: _____

Mailing Address: _____ Fx No.: _____
(Street Address/P.O. Box) Email Address : _____

(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(EMS Director/Fire Chief etc.) Ph No.: _____

Mailing Address: _____ Fx No.: _____
(Street Address/P.O. Box) Email Address : _____

(City) (State) (ZIP Code)



GENERAL PURPOSE
& EMERGENCY
VEHICLES

COMMUNICATIONS
EQUIPMENT &
SERVICES

GROUNDS
FACILITIES &
PARKS EQUIPMENT

PUBLIC
WORKS
EQUIPMENT

EMERGENCY
EQUIPMENT
& SUPPLIES

CONSULTING
LEASING & STAFFING
SERVICES

EMERGENCY
PREPAREDNESS &
DISASTER RECOVERY

COOPERATIVE
ENERGY
& FLEET FUEL

You are here: Home > Information About The Program > List of End Users

INFORMATION ABOUT THE PROGRAM

LIST OF END USERS

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[West Virginia](#) | [Wisconsin](#) | [Wyoming](#) |

End User

Virginia
 Airport Purchasing Group (VA)
 Albemarle County, County School Board of (VA)
 Arlington County (VA)
 Arlington Public Schools (VA)
 Asian Community Service Center (VA)
 Augusta County Schools (VA)
 City of Alexandria (VA)
 City of Charlottesville (VA)
 City of Chesapeake (VA)
 City of Covington (VA)
 City of Fairfax (VA)
 City of Falls Church (VA)
 City of Hampton (VA)
 City of Lynchburg (VA)
 City of Newport News (VA)
 City of Portsmouth (VA)
 City of Radford (VA)
 City of Richmond (VA)
 City of Roanoke (VA)
 City of Staunton (VA)
 City of Virginia Beach (VA)
 City of Waynesboro (VA)
 County of Albemarle (VA)
 County of Alleghany (VA)
 County of Amelia (VA)
 County of Botetourt (VA)
 County of Craig (VA)
 County of Fairfax (VA)
 County of Loudoun (VA)
 County of Louisa (VA)
 County of Orange (VA)
 County of Roanoke (VA)
 County of Stafford (VA)
 County of York (VA)
 Dickenson County (VA)
 Dinwiddie County (VA)
 Every Citizen Has Opportunities, Inc. (VA)
 Fairfax County Public Schools (VA)
 Fauquier County (VA)
 Fauquier County School Board (VA)
 Frederick County Public Schools (VA)
 Franklin County (VA)
 Frederick County Sanitation Authority (VA)
 Goochland County (VA)
 HRSD (VA)
 James City County (VA)
 Louisa County Public Schools (VA)
 New Kent County (VA)
 Old Dominion University (VA)
 Prince William County (VA)
 Prince William County Service Authority (VA)
 Rappahannock County Public Schools (VA)
 Richmond Ambulance Authority (VA)
 Rockingham County Public Schools (VA)
 Service Source, Inc. (VA)
 Spotsylvania County Public Schools (VA)
 Town of Blacksburg (VA)
 Town of Ashland (VA)
 Town of Chincoteague (VA)
 Town of Leesburg (VA)
 Town of Marion (VA)

City

Arlington
 Charlottesville
 Arlington
 Arlington
 Vienna
 Fishersville
 Alexandria
 Charlottesville
 Chesapeake
 Covington
 Fairfax
 Falls Church
 Hampton
 Lynchburg
 Newport News
 Portsmouth
 Radford
 Richmond
 Roanoke
 Staunton
 Virginia Beach
 Waynesboro
 Charlottesville
 Covington
 Amelia
 Fincastle
 New Castle
 Fairfax
 Leesburg
 Louisa
 Orange
 Roanoke
 Stafford
 Yorktown
 Clintwood
 Dinwiddie
 Leesburg
 Falls Church
 Warrenton
 Warrenton
 Winchester
 Rocky Mount
 Stephens City
 Goochland
 Virginia Beach
 Williamsburg
 Mineral
 New Kent
 Norfolk
 Prince William
 Woodbridge
 Washington
 Richmond
 Harrisonburg
 Alexandria
 Fredericksburg
 Blacksburg
 Ashland
 Chincoteague
 Leesburg
 Marion

Town of Orange (VA)	Orange
United Way of the National Capital Area (DC)	Vienna
Upper Occoquan Sewage Authority (UOSA)-(VA)	Centreville
Virginia Peninsula Public Service Authority (VA)	Williamsburg
Virginia Polytechnic Institute and State University (Virginia Tech) (VA)	Blackburg
Virginia Regional Transit (VA)	Purcellville
Waynesboro Public Schools (VA)	Waynesboro
Western Virginia Water Authority (VA)	Roanoke
Westmoreland County Public Schools (VA)	Montross
Wise County (VA)	Wise
Back to Top	

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City of Manassas

PRICING

April 16, 2012

Pumper Price per the City of Manassas Specification's \$558,876.

Arlington Contract \$533,330

Adjustments to the Customer Pumper specifications to meet the requirements and needs of the City of Manassas. \$25,546.

Tower Ladder Price per the City of Manassas Specification's \$998,935.

Arlington Contract \$1,041,840

Adjustments to the Tower Ladder specifications to meet the requirements and needs of the City of Manassas. \$(42,905.)

Arlington County Contract 180-09 documents are including in this proposal for your review.

City of Manassas

April 16, 2012

PRICING & PREPAYMENT DISCOUNT OPTIONS

In today's economy, we understand the necessity for quality and value at the best possible pricing. Atlantic Emergency Solutions and Pierce Manufacturing are pleased to provide the following pricing and pre-payment discount options for the City of Manassas for the purchase of your new apparatus. We have worked with Pierce and Oshkosh to provide discounts that allow your departments money to earn the highest possible rate of return while your vehicle is being built.

Tower Chassis Pre-Payment

A pre-payment discount will be offered to the City if payment for the chassis in the amount of \$343,730.00 is made approximately 100 days prior to the anticipated final completion date. The available discount would be as follows:

Proposal Price	998,935
Chassis Pre-Payment Discount	-10,312
Revised Price	988,623

Pumper Chassis Pre-Payment

A pre-payment discount will be offered to the City if payment for the chassis in the amount of \$308,025.00 is made approximately 100 days prior to the anticipated final completion date. The available discount would be as follows:

Proposal Price	998,935
Chassis Pre-Payment Discount	-9,241
Revised Price	549,635

100% Pre-Payment

A pre-payment discount will be offered to the City if 100% payment is made with 15 days of contract signing. The available discount would be as follows:

	TOWER	PUMPER
Base Proposal Price	998,935	558,876
Pre Payment Discount	-37,900	-21,300
Revised Price	961,035	537,576

Any variation between option 1 and 2 available upon request



April 17, 2012

Asst. Chief Wade House
City of Manassas Fire and Rescue Department
9324 West Street
Manassas, VA 20110

Re: Proposals for 1500-gpm Pumper and American LaFrance/LTI 100' Rear-Mount Platform

Dear Chief:

We very much appreciate the opportunity to provide the City of Manassas Fire and Rescue Department with this proposal. Please find enclosed our proposal a highly customized 1500-gpm side-mount pumper and an American LaFrance / LTI 100' rear-mount platform, respectively. The base model pumper proposed is a CustomFIRE aluminum body paired with a Spartan Gladiator chassis. We have also provided options to consider an American LaFrance chassis and an all-American-LaFrance pumper for your consideration. The proposed 100' rear-mount platform rides on an American LaFrance Eagle with flat roof.

In assembling our information, we have worked to provide a proposal that is straightforward and fully meets the needs of the City of Manassas Fire and Rescue Department, in terms of specifications, performance and investment value.

Each of the proposed apparatus is available for purchase through an existing contract. In the case of the pumper, a derivative of the contract that RedStorm has with the City of Alexandria or the Houston-Galveston Area Council of Government (HGAC) contract FS12-11 for fire apparatus are both available for your use. In the case of the American LaFrance aerial, or a pumper, these can be purchased via the HGAC contract as well.

As you review the proposal, please let us know if we can answer any questions, provide further information or correct any mistakes. The entire RedStorm team remains at your disposal.

With best regards,

A handwritten signature in black ink, appearing to read "Jim Featherstone", is written over a circular stamp or seal.

Jim Featherstone
President

**PROPOSAL TO FURNISH
1500-GPM SIDE-MOUNT PUMPER**
April 17, 2012

Customer: City of Manassas Fire and Rescue Department
 Address: 9324 West Street
 Manassas, VA 20110

Asst. Chief Wade House:

We appreciate the opportunity to and are pleased to submit a proposal for a CustomFIRE® pumper on a Spartan Gladiator chassis per the below details.

One (1) CustomFIRE 1500-gpm side-mount pumper on a Spartan Gladiator chassis, per the enclosed proposal specifications	\$459,603
Options	
Change to a 12-gauge stainless steel CustomFIRE pumper body with 25-year transferable warranty, ADD:	\$7,500
Substitute the ALF Eagle chassis for the Spartan Gladiator, DEDUCT:	(\$5,000)
100% ALF pumper, with Eagle chassis and aluminum body, IPO the CustomFIRE pumper, DEDUCT:	(\$16,000)*
100% ALF pumper, with Eagle chassis and stainless steel body, IPO the CustomFIRE pumper, DEDUCT:	(\$8,000)*
Change from the Hale Q-Max pump to Waterous CSU pump, 1,500 GPM, DEDUCT:	(\$2,700)

NOTE: Additional options are offered as options, and the base unit price is not contingent on options offered.
 *Please note that a significant portion of these DEDUCTs is associated with travel savings since the ALF chassis is produced in South Carolina and the completed apparatus would be inspected at and delivered through the ALF/LTI facility in Ephrata, PA. All pricing assumes three (3) trips for two (2) Department personnel per inspection trip.

This pumper will be built and delivered in accordance with the specifications in the enclosed proposal, except in regard to delays due to strikes, war or international conflict, failures to obtain chassis, materials, or other causes beyond our control.

Purchase Terms

Delivery Time: 7 – 8 months after receipt of contract

Delivery Terms: FOB City of Manassas Fire and Rescue Department

Payment Terms: Chassis payment due upon completion of chassis, approximately four (4) months ARO; balance due upon acceptance of unit. Please note that additional pre-pay discounts are available and we would be happy to discuss those in further detail at the preference of the Department.

Sales & Use Taxes: The price for the motor vehicle specified in this agreement does not include Sales Taxes and Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Sales, Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

7386 Gallerher Road, Gainesville VA 20155



The drawings and specification listing contained in this package will be part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are outlined prior to the manufacturer's final order acceptance timeframe and authorized by an additional agreement that will be an attachment to this contract package.

We reserve the right to withdraw this proposal within 30 days from the above date.

RedStorm Fire & Rescue Apparatus, Inc.

A handwritten signature in black ink, appearing to read "Jim Featherstone", is written over the company name.

Jim Featherstone
President

**PROPOSAL TO FURNISH AMERICAN LAFRANCE
100' REAR-MOUNT PLATFORM ON AN EAGLE® CHASSIS**

April 17, 2012

Customer: City of Manassas Fire and Rescue Department
Address: 9324 West Street
Manassas, VA 20110

Asst. Chief Wade House:

We appreciate the opportunity to and are pleased to submit a proposal for an American LaFrance 100' Rear-Mount Platform on an Eagle chassis per the below details.

One (1) American LaFrance/LTI 100' Rear-Mount Platform on an Eagle chassis, per the enclosed proposal specifications	\$849,491
Options	
110' heavy-duty ladder, comparably equipped to platform. Estimated credit, subject to further discussion with the City of Manassas	(\$65,000 - \$70,000)

**Additional options are offered as options, and the base unit price is not contingent on options offered.*

This aerial will be built and delivered in accordance with the specifications in the enclosed proposal, except in regard to delays due to strikes, war or international conflict, failures to obtain chassis, materials, or other causes beyond our control.

Purchase Terms

Delivery Time: If an award should be made promptly, we are in a position to offer delivery of the proposed 100' rear-mount platform for final inspection in October 2012.

Delivery Terms: FOB City of Manassas Fire and Rescue Department

Payment Terms: Due upon acceptance of unit

Sales & Use Taxes: The price for the motor vehicle specified in this agreement does not include Sales Taxes and Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Sales, Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

The drawings and specification listing contained in this package will be part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are outlined prior to the manufacturer's final order acceptance timeframe and authorized by an additional agreement that will be an attachment to this contract package.

We reserve the right to withdraw this proposal within 30 days from the above date.

RedStorm Fire & Rescue Apparatus, Inc.


Jim Heatherstone
President

AGENDA STATEMENT

PAGE NO. 51
ITEM NO. 6

MEETING DATE: May 9, 2012 – Finance Committee

TIME ESTIMATE: 5 Minutes

AGENDA ITEM TITLE: Discussion of the City Manager Discretionary Account

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** May 11, 2011 - Finance Committee Meeting
April 1, 2012 – FY 2013 Budget Process City Council Request for Information

**SUMMARY OF
ISSUE/TOPIC:** The City Manager and City Council discretionary accounts were created in the FY 2006 budget process with a \$10,000 budget in each account. In FY 2009 the budget for each account was reduced to \$7,500. In FY 2012, at the direction of the Finance Committee, the two accounts were combined into the City Manager Discretionary account with a \$15,000 budget. Attached are the minutes from the May 11, 2011 Finance Committee Meeting.

Finance Committee Chairman Marc Aveni has requested a discussion of the City Manager Discretionary Account. Attached is a schedule of the expenditures in this account from FY 2006 – FY 2012 (as of April 16, 2012) and detail expenditures lists for each year.

**STAFF
RECOMMENDATION:** N/A

**BOARD/COMMISSION/
COMMITTEE:** N/A

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** N/A

STAFF: Marc Aveni, Council Member / Finance Committee Chairman

**MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE
WEDNESDAY, MAY 11, 2011
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VA**

COMMITTEE MEMBERS PRESENT: Council Member Marc Aveni, Chairman
Council Member J. Steven Randolph
Council Member Sheryl L. Bass (alternate)
Vice Mayor Andrew Harrover

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Mayor Harry J. Parrish II, Council Member Jonathan Way, City Manager Lawrence D. Hughes and Budget Manager Diane V. Bergeron.

The meeting was called to order at 5:45 PM by Chairman Aveni.

AGENDA ITEM #1 Approve Minutes of the April 27, 2011 Finance Committee Meeting

This item will be brought to the next Finance Committee meeting. Staff will confirm that Vice-Mayor Harrover was present.

AGENDA ITEM #2 Discussion of the City Manager Discretionary Account, the City Council Discretionary Account and the Economic Opportunity Fund

The Committee (2 / 1) directed Staff to combine the \$7,500 in the Council Discretionary Account with the \$7,500 City Manager Discretionary Account for a total of \$15,000 in the City Manager Discretionary Account. The City Manager will have complete discretion over the account. The City Manager will make an attempt to have Staff attend events sponsored, if possible. Chairman Aveni disagreed with the Committee's decision.

A discussion on the Economic Opportunity Fund will be brought back to a future Finance Committee agenda.

AGENDA ITEM #3 City Manager's Time – No Items

The meeting was adjourned at 6:20 PM by Chairman Aveni.

RAW

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WEILER, PAT

CITY OF MANASSAS
EXPENDITURE HISTORY

1

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ADOPTED BUDGET	FY 2012 Y-T-D ACTUAL
FUND 100 General Fund									
DEPT 05 City Manager									
DIV 01 Administration									
Purchased Services									
100-0501-413.39-93 Manager's Discretionary		3,170	6,317	9,508	7,379	10,595	10,498	15,000	16,480
100-0501-413.39-95 Council's Discretionary		7,960	8,534	8,733	7,525	7,676	12,196	0	0
		11,130	14,851	18,241	14,904	18,271	22,694	15,000	16,480
* Purchased Services									
		11,130	14,851	18,241	14,904	18,271	22,694	15,000	16,480
** Administration									
		11,130	14,851	18,241	14,904	18,271	22,694	15,000	16,480
*** City Manager									
		11,130	14,851	18,241	14,904	18,271	22,694	15,000	16,480
**** General Fund									
		11,130	14,851	18,241	14,904	18,271	22,694	15,000	16,480
		11,130	14,851	18,241	14,904	18,271	22,694	15,000	16,480

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PROGRAM GM360L
City of Manassas

ACCOUNT ACTIVITY LISTING

PAGE 1
ACCOUNTING PERIOD 18/2006

GROUP	PO	ACCTG	PER.	CD	DATE	NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund											
10069					13/06	AJ 06/24/06 9731	AUDIO SERVICES OF Manager's Dis AUDIO SERVICES OF SOUND FOR 7/4 CELEBRATION	10,000	.00	3,170.43 2,000.00-	6,829.57
9731					12/06	AP 06/24/06 0368994	AUDIO SERVICES OF 7/4/06 CELEBRATION			2,000.00	
7718					10/06	AP 03/14/06 0000057	JP MORGAN CHASE			27.20	
6347					08/06	AP 02/14/06 0366164	M.Seidler-leader feedback MANASSAS PERFORMIN BALL			1,000.00	
5458					07/06	AP 12/06/05 0000041	JP MORGAN CHASE			123.75	
4502					06/06	AP 11/07/05 0000035	City Manager Breakfast JP MORGAN CHASE			278.28	
3546					05/06	AP 11/02/05 0000029	United Way Gifts JP MORGAN CHASE			75.00	
3546					05/06	AP 11/01/05 0000029	United Way Prize JP MORGAN CHASE			50.00	
3546					05/06	AP 11/01/05 0000029	United Way Prize JP MORGAN CHASE			75.00	
3546					05/06	AP 10/20/05 0000029	United Way Prize JP MORGAN CHASE			25.82	
2963					04/06	AP 10/13/05 0363346	United Way Breakfast SEIDLER & ASSOCIAT BACK SESSIONS			1,789.38	
837					02/06	AP 07/07/05 0000011	JP MORGAN CHASE			79.00-	
837					02/06	AP 07/07/05 0000011	Todd's train ticket JP MORGAN CHASE			79.00-	
837					02/06	AP 07/07/05 0000011	Todd's train ticket JP MORGAN CHASE			58.00-	
837					02/06	AP 07/07/05 0000011	Todd's train tickets JP MORGAN CHASE			58.00-	
							Todd's train tickets	10,000	.00	3,170.43	6,829.57
ACCOUNT TOTAL											
100-0501-413.39-95 Other Purchased Services / Council's Dis											
8015					10/06	AP 04/21/06 0367535	CITY OF MANASSAS P	10,000	.00	7,960.00 1,360.00	2,040.00
8022					10/06	AP 04/20/06 0367456	GALA EVENT TABLE CENTER FOR THE ART			2,500.00	
6347					08/06	AP 02/14/06 0366165	ZEUS SPONSOR MANASSAS PERFORMIN BALL			1,000.00	
6197					08/06	AP 02/08/06 0366043	PR WM HEALTH SYSTE BENEFIT FOR HOSPITAL			1,250.00	
8077					10/06	AJ 01/18/06 5628	MARK HOLCOMB ZONING TEXT AMENDMENT			2,000.00-	
5628					07/06	AP 01/18/06 0365586	HOLCOMB, MARK WORK			2,000.00	
8077					10/06	AJ 01/17/06 5628	BENTZ COMMUNICATIO ZONING ORDINANCE			2,000.00-	

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 PROGRAM GM360L
 City of Kansas

ACCOUNT ACTIVITY LISTING

PAGE 2
 ACCOUNTING PERIOD 18/2006

GROUP NR	PO NR	ACTG PER.	CD	DATE	TRANSACTION NR	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
100-0501-413.39 95 Other Purchased Services / Council's Discretionary										
5628					07/06 AP 01/17/06 0365559	BEMT2 COMMUNICATIO			2,000.00	
4146					1/06 COMMUNICA CONSULTING	SCOUTING ORDINANCE			350.00	
					06/06 AP 12/09/05 0364525	BOY SCOUT TROOP 88				
					***R-DONATION TO BOY	SCOUT TROOP 884				
2688					04/06 AP 10/12/05 0363138	OLD TOWN BUS ASSOC			1,500.00	
					HAUNTED HAPPENING					
							10,000	.00	7,960.00	2,040.00
ACCOUNT TOTAL										
FUND TOTAL							20,000	.00	11,130.43	8,869.57
GRAND TOTAL							20,000	.00	11,130.43	8,869.57

ACCOUNT ACTIVITY LISTING

GROUP	PO	ACCTG	PER.	CD	DATE	NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROF	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund											
100-0501-413.39-93 Other Purchased Services / Manager's Dis											
9279					11/07	AP 04/20/07 0000090	JP MORGAN CHASE	10,000	.00	6,317.53	3,682.47
Promodirect-gift mugs for											
OVOLUN											
PROJECT#:											
8681					10/07	AP 04/17/07 0375881	ECHOES-THE MANASSA			350.00	
LIBERIA TEA TABLE FOR 8											
4/28											
6325					07/07	AP 12/18/06 0000053	JP MORGAN CHASE			75.00	
CARMELLO-GIFT CERTIFICATE											
5479					06/07	AP 12/15/06 0373187	AM DIABETES ASSOC			2,500.00	
T-SHIRT SPONSORSHIP											
10/14/06 WALK											
6328					07/07	AP 12/05/06 0000053	JP MORGAN CHASE			288.98	
BEST BUY - MINI CAMCORDER											
5420					06/07	AP 11/16/06 0000045	JP MORGAN CHASE			101.82	
PANERA BREAD - UNITED WAY											
3726					05/07	AP 10/25/06 0372017	PR WM SYMPHONY ORC			1,000.00	
FULL PAGE AD											
2069					03/07	AP 09/06/06 0370971	PR WM CHAMBER OF C			600.00	
ARTS ALIVE TABLE											
2069					03/07	AP 08/31/06 0370914	C A S A			700.00	
TABLE FOR EVENING UNDER											
1956					03/07	AP 08/17/06 0000019	JP MORGAN CHASE			10.73	
Food Lion											
1956					03/07	AP 08/17/06 0000019	JP MORGAN CHASE			21.00	
The Victorian Tea Room											
ACCOUNT TOTAL											
									10,000	6,317.53	3,682.47
100-0501-413.39-95 Other Purchased Services / Council's Dis											
9083					11/07	AP 05/10/07 0376314	CITY OF MANASSAS P	10,000	.00	8,534.50	1,465.50
*****HEREFACTOR											
SPONSORSHIP											
9279					11/07	AP 04/20/07 0000090	JP MORGAN CHASE			670.00	
Promodirect-gift mugs for											
OVOLUN											
PROJECT#:											
8294					10/07	AP 04/04/07 0375647	SIGNS BY TOMORROW			227.00	
BANNER FOR GWEL ANNIV.											
8167					10/07	AP 03/23/07 0375539	WEISCO INC			367.50	
BLACK MARBLE PLAQUES											
7145					08/07	AP 01/06/07 0374589	MANASSAS PERFORMIN			2,000.00	
TABLE SPONSORSHIP TO MDC											
7425					09/07	AP 01/02/07 0374888	RALLET BALL 3/3/07			2,500.00	
SPONSORSHIP FOR GALA											
5479					06/07	AP 12/17/06 0373188	CENTER FOR THE ART			350.00	
HIGH SCHOOL FEP RALLY											
5622					06/07	AP 12/15/06 0373409	AUDIO SERVICES OF			378.00	
OSBORN EAGLES MUSEUM											
5622					06/07	AP 12/06/06 0373409	BANNER			542.00	
OSBORN EAGLES STREET											
ACCOUNT TOTAL											
									10,000	8,534.50	1,465.50

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PROGRAM GM360L									
City of Kansas									

GROUP	PO	ACCTG	---TRANSACTION---		YTD/CURRENT	YTD/CURRENT	TRANSACTION	CURRENT	
NR	NR	PER.	CD	DATE	ESTIM/APPROP	ENCUMBRANCE	AMOUNT	BALANCE	

					20,000	.00	14,852.03	5,147.97	
FUND TOTAL									
					20,000	.00	14,852.03	5,147.97	
GRAND TOTAL									

PREPARED 04/01/2011, 10:06:08
PROGRAM 00360L
City of Manassas

ACCOUNT ACTIVITY LISTING

PAGE 1
ACCOUNTING PERIOD 16/2008

GROUP NR	PO NR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
100-0501-413.39-93	Other Purchased Services /	Manassas's Dis					10,000	.00	9,508.33	491.67
6535	08/08 AP 02/21/08 0383190	MANASSAS BULLET TB				table			1,000.00	
6009	2008 Ballet Ball-sponsor								1,295.00	
	ad - education edition					MENDIO PUBLISHING				
5587	07/08 AP 01/16/08 0382437	LIFE MEDIA							895.00	
5587	ref# David-diversity issu								26.85-	
	ref# David-diversity issu					LIFE MEDIA				
5254	07/08 AP 01/08/08 0382291	NAT'L BLACK REVIEW							495.00	
	advertising insertion									
5254	07/08 AP 01/08/08 0382313	SNYDER, ROGER							675.00	
6492	30 aerial pic calendars								675.00-	
	08/08 AP 01/08/08 0382313	SNYDER, ROGER							675.00	
6493	30 aerial pic calendars					void check # 382313				
	08/08 AP 01/08/08 0382314	SNYDER, ROGER				reissue check # 382313			675.00	
5345	07/08 AP 12/19/07 0000068	JP MORGAN CHASE							25.00	
	Walmart					Incentive for United Way				
5345	07/08 AP 12/19/07 0000068	JP MORGAN CHASE							25.00	
	Sheetz					Incentive for United Way				
5345	07/08 AP 12/18/07 0000068	JP MORGAN CHASE							25.00	
	Target					Incentive for United Way				
5345	07/08 AP 12/18/07 0000068	JP MORGAN CHASE							100.00	
	Best Buy					Incentive for United Way				
3345	07/08 AP 12/17/07 0000068	JP MORGAN CHASE							75.00	
	Carmello					Incentive for United Way				
3345	07/08 AP 12/15/07 0000068	JP MORGAN CHASE							90.00	
	Okra					Incentive for United Way				
5530	07/08 AP 12/11/07 0000068	JP MORGAN CHASE							1,500.00	
	Didlake - City sponsor at					Pr Wm Classic, 9-17-07				
4310	06/08 AP 12/03/07 0381404	RICHARDS, LATASHA							207.87	
	services-Speiden-Carper									
4043	05/08 AP 11/26/07 0381137	RICHARDS, LATASHA							257.51	
	services Speiden-Carper									
4036	05/08 AP 11/19/07 0381137	RICHARDS, LATASHA							366.10	
	services-Speiden-Carper									
3872	05/08 AP 11/13/07 0380868	RICHARDS, LATASHA							449.86	
	Serv Speiden-Carper House									
3190	05/08 AP 11/05/07 0380504	RICHARDS, LATASHA							251.30	
	services- Speiden-Carper									
3810	05/08 AP 10/26/07 0000050	JP MORGAN CHASE							84.06	
	Shoppers									
3810	05/08 AP 10/26/07 0000050	United Way Kickoff							32.68	
	Fadara Bread									
3190	05/08 AP 10/24/07 0380504	United Way Kickoff							456.06	
	services- Speiden-Carper									
3080	05/08 AP 10/22/07 0380353	RICHARDS, LATASHA							356.78	
	SEKV-SPEIDEN-CARPER HOUSE									
2808	04/08 AP 10/15/07 0379962	RICHARDS, LATASHA							452.96	

GROUP	PO	ACCTG	CD	DATE	NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
100-0501-413.39-93 Other Purchased Services / Manager's Discretionary										
inv & photography service										
1882				03/08	AP 09/14/07 0375429	HARRIS PAVILION, T			420.00	
					RENTAL-9/14/07-UNITED WAY					
					ACCOUNT TOTAL		10,000	.00	9,508.33	491.67
100-0501-413.39-95 Other Purchased Services / Council's Dis										
8948				12/08	AP 06/02/08 0385681	PROGRESSIVE WOMAN			8,733.00	1,267.00
					6/2 Job Trng Edition	1st ad			497.00	
9443				12/08	AP 05/27/08 0000122	JP MORGAN CHASE			1,750.00	
					Chamber of Commerce	annual dinner dance table			300.00	
8793				12/08	AP 05/20/08 0385464	A R C OF GREATER P			400.00	
					3 golfer's-2nd annl trmt				800.00	
8311				11/08	AP 05/03/08 0000113	JP MORGAN CHASE			750.00	
					FLEET TRANSPORTATION LLC	TRANSPORTATING SERVICES				
8043				11/08	AP 04/30/08 0384793	OKRA'S			494.00	
					Okra's Jazz Fest contribu				492.00	
8519				11/08	AP 04/30/08 0385177	UNIVERSITY OF VIRG			1,000.00	
					LGA Srg 08 Conf sponsorp				1,000.00	
8311				11/08	AP 04/22/08 0000113	JP MORGAN CHASE			1,250.00	
					EAST TO WEST					
8311				11/08	AP 04/04/08 0000113	JP MORGAN CHASE			8,733.00	1,267.00
					WEISCO, INC					
827				03/08	AP 03/06/08 0383498	CENTER FOR THE ART			18,241.33	1,758.67
					2008 Scdbuster's Ball	sponsorship				
535				08/08	AP 02/21/08 0383190	MANASSAS BALLET TR				
					2008 Ballet Ball-sponsor	table				
1202				03/08	AP 08/22/07 0375002	C A S A				
					Evening Under The Stars	1/2 Gold w/ Econ Dev				
					ACCOUNT TOTAL		10,000	.00	8,733.00	1,267.00
					FUND TOTAL		20,000	.00	18,241.33	1,758.67
					GRAND TOTAL		20,000	.00	18,241.33	1,758.67

PREPARED 04/01/2011, 10:06:30
PROGRAM GW360L
City of Manassas

ACCOUNT ACTIVITY LISTINGS

PAGE 1
ACCOUNTING PERIOD 15/2009

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	YTD/CURRENT BSTIN/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
100-0501-413.39-93	Other Purchased Services / Manager's Dis									
7167	09/09	AP	03/03/09	0392634	7,500	THE DUDLAK FOUNDA		.00	7,379.34	120.66
6870	09/09	AP	02/27/09	0392404		1/2 SILVER SPONSORSHIP			2,500.00	
6398	08/09	AP	02/04/09	0392051		CENTER FOR THE ART			1,000.00	
5987	08/09	AP	01/21/09	0391713		SPONSOR			1,000.00	
4560	06/09	AP	12/05/08	0390433		MANASSAS BALLET TH			100.00	
5055	07/09	AP	11/14/08	0390973		BALLET BALL			300.00	
4719	06/09	AP	11/07/08	0000058		SNYDER, ROGER			545.50	
4719	06/09	AP	11/07/08	0000058		LEADERSHIP PRINCE			50.00	
4719	06/09	AP	11/07/08	0000058		NETE MIDDLE SCHOOL			83.90	
3683	05/09	AP	11/01/08	0000048		JP MORGAN CHASE			50.00	
3683	05/09	AP	10/31/08	0000048		Gift Card for United Way			50.00	
3683	05/09	AP	10/31/08	0000048		JP MORGAN CHASE			75.00	
183	06/09	AP	10/22/08	0390303		Gift Cardsfor United Way			461.50	
76	05/09	AJ	09/29/08	2583		JP MORGAN CHASE			18.50	
3104	04/09	AP	09/28/08	0000037		United Way Incentive			79.94	
2192	03/09	CR	09/24/08	0060652		United Way Kickoff			600.00-	
3163	04/09	AP	09/15/08	0389058		REFUND FOR GOLF TO			500.00	
1107	02/09	AP	07/18/08	0000016		EVANS 09/24/08 00			515.00	
269	01/09	AP	07/15/08	0386736		HISTORIC MANASSAS			600.00	
						JP MORGAN CHASE				
						bunting for RailroadDepot				
						MANASSAS PERFORMIN				
						COLIN WOLF MEMORIAL				
						ACCOUNT TOTAL	7,500	.00	7,379.34	120.66
100-0501-413.39-95	Other Purchased Services / Council's Dis									
9969	12/09	AP	06/25/09	0394868	7,500	VOLUNTARY ACTION C		.00	7,525.00	25.00-
9957	12/09	AP	06/24/09	0394802		HOLIDAY FEAST SPONSOR			1,500.00	
8244	11/09	AP	04/24/09	0393406		BROOKSHIRE, CINTHI			140.00	
						C A S A			500.00	
						RETRO PARTY VINYL SPONSOR				

ACCOUNT ACTIVITY LISTING

GROUP		PO	ACCTG	TRANSACTION		CD	DATE	NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
NBR	NBR	PER.	PER.										
FUND 100 General Fund													
100-0501-413.39-95 Other Purchased Services / Council's Discretionary													
8798				11/09	AP	04/21/09	0000109		JP MORGAN CHASE		continued	693.00	
									TSHEINTS ABBOR DAY				
7812				10/09	AP	04/07/09	0393161		MANASSAS BALLET TH			300.00	
7862				10/09	AP	03/25/09	0393147		HISTORIC MANASSAS			2,500.00	
7939				10/09	AP	03/13/09	0000100		JP MORGAN CHASE			192.00	
									St. Patrick's Day parade				
3163				04/09	AP	09/15/08	0389058		HISTORIC MANASSAS			500.00	
1519				03/09	AP	09/01/08	0388031		FR WM CHAMBER OF C			550.00	
654				02/09	AP	06/30/08	0387302		2008 VSNR REGISTRA			650.00	
7				01/09	AP	05/10/07	0376314		10 NEIGHBORHOOD LEADERS			1,500.00-	
									CITY OF MANASSAS P				
8				01/09	AP	05/10/07	0386090		void check # 376314			1,500.00	
									CITY OF MANASSAS P				
									reissue check # 376314				
ACCOUNT TOTAL										7,500	.00	7,525.00	25.00-
FUND TOTAL										15,000	.00	14,904.34	95.66
GRAND TOTAL										15,000	.00	14,904.34	95.66

PREPARED 04/01/2011, 10:06:47
PROGRAM 04360L
City of Manassas

ACCOUNT ACTIVITY LISTING

PAGE 1
ACCOUNTING PERIOD 15/2010

GROUP	PO	ACCTG	CD	DATE	TRANSACTION	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
100-0501-413.39-93	Other Purchased Services					Manager's Dis	10,600			
9061	12/10 BA	06/25/10	BT-10-104			Re-Allocate Funds	1,450			
						Mgr/Land Venture Wtr Redu				
9061	12/10 BA	06/25/10	BT-10-104			Re-Allocate Funds	1,090			
						Mgr/Grand Opening Hytcm				
9061	12/10 BA	06/25/10	BT-10-104			Re-Allocate Funds	560			
						Mgr/Harris Pavilion				
8987	12/10 AP	06/15/10	0402041			LAND VENTURE II			1,448.54	
						SHORT LOAD				
8987	12/10 AP	06/01/10	0402034			HARRIS PAVILION, T			560.00	
						6/1 RECOGNITION DINNER				
8987	12/10 AP	05/25/10	0402036			FOR 100 PAY 50¢ ONLY			1,575.00	
						6/21 HYLTON CENTER OPEN				
7868	11/10 AP	05/04/10	0401307			HISTORIC MANASSAS			750.00	
						PARTICIPANTS 50¢				
7537	10/10 AP	04/14/10	0401010			HYLTON PERFORMING			1,000.00	
						GIFT CARD LIVING HISTORY				
						100 TICKETS FAMILY DAY				
6643	09/10 AP	03/08/10	0400252			CENTER FOR THE ART			1,000.00	
						SATURDAY NIGHT FEVER				
6348	09/10 AP	02/09/10	0400145			IMPALA SPONSORSHIP			2,000.00	
						4/10 SPONSOR BALLET BALL				
5164	07/10 AP	12/18/09	0000070			MANASSAS PERFORMIN			50.00	
						JP MORGAN CHASE				
5164	07/10 AP	12/18/09	0000070			United Way incentive award			75.00	
						JP MORGAN CHASE				
164	07/10 AP	12/18/09	0000070			United Way incentive award			125.00	
						JP MORGAN CHASE				
164	07/10 AP	12/18/09	0000070			United Way incentives			50.00	
						JP MORGAN CHASE				
5164	07/10 AP	12/18/09	0000070			United Way incentive			50.00	
						JP MORGAN CHASE				
3837	05/10 AP	10/16/09	0000047			United Way incentive			21.78	
						JP MORGAN CHASE				
2015	03/10 AP	09/21/09	0396657			United Way mtg			600.00	
						MANASSAS PERFORMIN				
1650	03/10 AP	08/28/09	0396519			COLIN WOLFE MEMORIAL			700.00	
						C A S A				
3734	05/10 AP	08/11/09	0000047			BENEFIT ABUSED CHILDREN			500.00	
						JP MORGAN CHASE				
						truck - pd location				
872	02/10 AP	07/31/09	0000018			JP MORGAN CHASE			16.19	
						FAIR HOUSING/BREAKFAST				
872	02/10 AP	07/31/09	0000018			JP MORGAN CHASE			27.36	
						FAIR HOUSING/COFFEE				
872	02/10 AP	07/30/09	0000018			JP MORGAN CHASE			46.43	
						FAIR HOUSING/BREAKFAST				
						SHOPPERS				
ACCOUNT TOTAL							10,600	.00	10,595.30	4.70
100-0501-413.39-95 Other Purchased Services / Council's Dis							7,500	.00	7,676.00	176.00-

PREPARED 04/01/2011, 10:06:47
 PROGRAM GM360L
 City of Manassas

ACCOUNT ACTIVITY LISTING

PAGE 2
 ACCOUNTING PERIOD 12/2010

GROUP NR	PO NR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
8903					12/10 AP 05/14/10 0000121	JP MORGAN CHASE			250.00	
8903					12/10 AP 05/14/10 0000121	Perf.Arts Ctr for Council			1,000.00	
9154					12/10 AP 03/25/10 0402313	JP MORGAN CHASE			600.00	
6789					3/25/10 VALOR AWARDS	table-tickets for Council			126.00	
6643					09/10 AP 03/18/10 0400425	PR WM REGIONAL CHA			5,000.00	
1650					09/10 AP 03/09/10 0400268	SWYDER, ROGER			700.00	
					7 CALENDARS FOR MAYOR &	COUNCIL FROM DEC09				
					FAMILY DAY SPONSOR	HILTON PERFORMING				
					03/10 AP 08/28/09 0396519	C A S A				
					EVENING UNDER STARS TABLE	BENEFIT ABUSED CHILDREN				
ACCOUNT TOTAL							7,500	.00	7,576.00	176.00-
FUND TOTAL							18,100	.00	18,271.30	171.30-
GRAND TOTAL							18,100	.00	18,271.30	171.30-

PREPARED 04/16/2012, 13:51:36
PROGRAM GM360L
CITY OF MANASSAS

ACCOUNT ACTIVITY LISTING

PAGE 1
ACCOUNTING PERIOD 17/2011

GROUP NBR	PO NBR	ACTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
100-0501-413.39-93	9073			11/11	AP 05/17/11 0408373	Other Purchased Services / Manager's Dis HYLTON PERFORMING	7,500	.00	10,497.85 5,000.00	2,997.85-
9023				11/11	AP 05/06/11 0408298	****R SENATOR TABLE SPONS BROOKSHIRE, CYNTHI			140.00	
8493				11/11	AP 02/14/11 0407993	VOLUNTEER RECEPTION PHOTO MANASSAS PERFORMIN			2,000.00	
6436				08/11	AP 01/18/11 0000078	4/30 BALLETT BALL SPONSOR JP MORGAN CHASE United Way Lunch			179.00	
6436				08/11	AP 01/14/11 0000078	Joe's Pizza & Subs JP MORGAN CHASE United Way Lunch			130.00	
5593				07/11	AP 12/15/10 0000067	Joe's Pizza & Subs JP MORGAN CHASE United Way Food purchase			89.97	
1658				03/11	AP 09/09/10 0403694	Bloom DIDLAKE INC			1,250.00	
1149				03/11	AP 08/01/10 0403397	9/20 GOLF TOURNAMENT MANASSAS PERFORMIN			600.00	
2262				04/11	AP 06/23/10 0404021	COLIN WOLFE GOLF MEMORIAL TOURNAMENT GMU/HYLTON PERFORM			841.00	
5792				08/11	AP 08/10/09 0406515	PREMIERE SERIES BOX 5 MANASSAS, CITY OF INVOICED TO ROTARY CLUB			267.88	
****TR R&R FLAGS OLD TOWN							7,500	.00	10,497.85	2,997.85-
ACCOUNT TOTAL										
100-0501-413.39-95	10918			17/11	AJ 06/21/11 0409539	Other Purchased Services / Council's Dis VOLUNTEER RECEPTIO	7,500	.00	12,196.00 600.00-	4,696.00-
10643				12/11	AP 06/21/11 0409539	OVOLUN GMU/HYLTON PERFORM			600.00	
8311	110734			10/11	EN 04/21/11 110734	VOLUNTEER RECEPTION PO ENTRY MCCARTY, KATHRYN CONSULTING SERVICES		5,640.00		
8509	110734			11/11	EN 04/21/11 110734	PO ENTRY MCCARTY, KATHRYN CONSULTING SERVICES		5,640.00-		
8120				10/11	AP 04/07/11 0407729	DICK, THOMAS A			3,500.00	
7062				09/11	AP 03/07/11 0407110	LEGISLATIVE LIAISON SERV CENTER FOR THE ART SPONSORSHIP			2,500.00	
6760				09/11	AP 02/16/11 0406885	BLARNEY BALL CELTIC TIGER DICK, THOMAS A			3,550.00	
4815				06/11	AP 12/13/10 0405644	LEGISLATIVE LIAISON SERV SNYDER, ROGER			126.00	
4506				06/11	AP 12/03/10 0405403	2011 PHOTO CALENDARS QUICKS BUS COMPANY DONATION			826.00	
329				01/11	AP 07/21/10 0402716	****R NATIONAL GUARD BENNETT HOUSE BED			253.00	
2262				04/11	AP 06/23/10 0404021	7/19&20 LODGING D UNMACHT GMU/HYLTON PERFORM			841.00	
PREMIERE SERIES BOX 5							7,500	.00	12,196.00	4,696.00-
ACCOUNT TOTAL										

GROUP NBR	PO NBR	ACCTG PER.	CD	TRANSACTION DATE	NUMBER	DESCRIPTION	YTD/CURRENT ESTH/APPROF	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
							15,000	.00	22,693.85	7,693.85-
						FUND TOTAL	15,000	.00	22,693.85	7,693.85-
						GRAND TOTAL	15,000	.00	22,693.85	7,693.85-

FUND TOTAL

GRAND TOTAL

PREPARED 04/16/2012, 13:51:24
PROGRAM GN360L
CITY OF MANASSAS

ACCOUNT ACTIVITY LISTING

PAGE 1
ACCOUNTING PERIOD 09/2012

GROUP NBR	PO NBR	ACCTG PER	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund										
100-0501-413	39-93	Other Purchased Services / Manager's Dis					15,000	.00	16,479.74	1,479.74-
8249		09/12 AP 03/12/12 0414296				HYLTON PERFORMING			3,000.00	
		R TABLE - 2ND ANNIV GALA				05/05/12				
7773		09/12 AP 02/21/12 0413968				CENTER FOR THE ART			2,500.00	
		BLANNEY BALL-CELTIC TIGER				SPONSORSHIP				
7577		08/12 AP 02/10/12 0413748				MANASSAS CITY SCHO			3,500.00	
		EVENT SPONSORSHIP 1/11/12				ALL CITY CHORUS CONCERT				
7773		09/12 AP 02/06/12 0413991				OSBOURN HIGH SCHOO			2,000.00	
		ART DEPT - PEDESTALS								
7623		08/12 AP 01/27/12 0413863				MANASSAS BALLET TH			2,000.00	
		TABLE SPONSOR/2012 BALL								
7339		08/12 AP 01/26/12 0000067				JP MORGAN CHASE			67.20	
		Bloom				United Way Breakfast				
7339		08/12 AP 01/26/12 0000067				JP MORGAN CHASE			57.96	
		Dunkin Donuts				United Way Breakfast				
7654		08/12 AP 01/25/12 0000067				JP MORGAN CHASE			25.00	
		HMI-gift card for United				Way drawing gift				
6798		07/12 CR 01/20/12 0074180				REIM GIFTCARD NOT			50.00-	
						JYMBEO 01/20/12 00				
6638		07/12 AP 12/08/11 0000058				JP MORGAN CHASE			21.00	
		Flowers with Passion				United Way 1st donat.gift				
4602		05/12 AP 11/02/11 0411798				GEORGETOWN SO CONN			1,350.00	
		B&G CLUB MEMBERSHIPS/45				PER AGREEMENT				
4473		04/12 AJ 10/19/11 0411603				HUGHES-ANNL CONF T			360.00	
3348		04/12 AP 10/04/11 0411204				CARMELLO'S RESTAUR			316.96	
		10/13 FAREWELL RECEPTION				J KELLOGG				
1486		03/12 AP 08/30/11 0410534				BROOKSHIRE, CYNTHI			231.62	
		VML AND VSNL WRITING SVCS								
1935		03/12 AP 08/08/11 0000025				JP MORGAN CHASE			1,100.00	
		Manassas Ballet Golf				Tournament 10-3-11				
ACCOUNT TOTAL							15,000	.00	16,479.74	1,479.74-
100-0501-413.39-95 Other Purchased Services / Council's Dis										
4473		04/12 AJ 10/19/11 0411603				HUGHES-ANNL CONF T	0	.00	.00	.00
4171		04/12 AP 10/19/11 0411603				VA MUNICIPAL LEAGU			360.00-	
		***R HUGHES-ANNL CONF				L HUGHES			360.00	
ACCOUNT TOTAL							0	.00	.00	.00
FUND TOTAL							15,000	.00	16,479.74	1,479.74-

PREPARED 04/16/2012, 13:51:24	ACCOUNT ACTIVITY LISTING	ACCOUNTING PERIOD 09/2012	PAGE 2
PROGRAM GH160L			
CITY OF MANASSAS			

GROUP	PO	ACCTG	CD	DATE	TRANSACTION	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
NBR	NBR	PER.								
							15,000	.00	16,479.74	1,479.74-
GRAND TOTAL										

AGENDA STATEMENT

PAGE NO. 69

ITEM NO. 7

MEETING DATE: May 9, 2012 – Finance Committee

TIME ESTIMATE: 5 Minutes

AGENDA ITEM TITLE: List of Future Finance Committee Items

DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL: N/A

SUMMARY OF
ISSUE/TOPIC: At the April 25th Finance Committee Meeting, Chairman Aveni requested a list of the items which were forwarded to the Finance Committee from the FY 2013 Budget Work Sessions.

STAFF
RECOMMENDATION: Information Only

BOARD/COMMISSION/
COMMITTEE:

RECOMMENDATION: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

CITY MANAGER: ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

COMMENTS:

DISCUSSION
(IF NECESSARY): Items for Future Finance Committee Meetings

From FY 2013 Budget Work Sessions

- Discussion of City Manager Discretionary Account
- Replacement of Radios and Radio System
- Replacement of Financial Management System

From the Fire Rescue Committee

- Staff Recommendation of Budgetary Control and Audits of the MVFC and GMVRS
- Fire and Rescue System Pumper and Tower Appropriation

BUDGET/FISCAL
IMPACT: 00 N/A

STAFF: Patricia A. Weiler, Finance & Administration Director 703-257-8234