

FINANCE COMMITTEE
WEDNESDAY, JANUARY 4, 2012
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VIRGINIA
AGENDA

5:30 PM CALL TO ORDER

- | | |
|---|------------------------------------|
| 1. Resolution 2012-49-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$5,000 2011 Local Emergency Management Performance Grant (Bowman / Halsall) | 2 Minutes
Page 1 |
| 2. Resolution 2012-50-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$100 Donation from the White Family for the Smoke Detector Program (Bowman) | 2 Minutes
Page 9 |
| 3. Resolution 2012-51-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$1,000 Donation for the I. J. and Hilda M. Breeden Foundation for Child Safety Equipment (Sturm / Lawler) | 2 Minutes
Page 13 |
| 4. Resolution 2012-52-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$5,392 Recycling Rebate from American Disposal Services, Inc. (Lhotka) | 5 Minutes
Page 17 |
| 5. Budget Status Report (Bergeron) | 5 Minutes
Page 21 |
| 6. City Manager's Time | |

ADJOURNMENT

PAW/sjt

cc: Mayor
Council Members
Lawrence D. Hughes

Pat Weller
Diane Bergeron
Francis Deniega

AGENDA STATEMENT

PAGE NO. 1

ITEM NO. 1

MEETING DATE: January 4, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2012-49-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$5,000 2011 Local Emergency Management Performance Grant

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC: The Virginia Department of Emergency Management (VDEM) has allocated \$5,000 to the City of Manassas for the 2011 Local Emergency Management Performance Grant (LEMPG). A 1:1 match is required. An "In-Kind" match of \$5,000.00 will come from the Emergency Coordinator's salary. This funding is currently budget and appropriated in the Fire and Rescue Fund's FY 2012 Budget.

Grant funds will be used to purchase (4) Flat screen TV monitors to be installed on the walls of the Emergency Operations Center (EOC) and necessary hardware/software components as well as for installation.

This resolution will budget and appropriate \$5,000 of grant revenue in the Fire and Rescue Fund.

STAFF RECOMMENDATION: Approve Resolution 2012-49-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS:

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT: \$5,000 – 2011 LEMPG Grant
\$5,000 – In Kind Match from the Emergency Coordinator's Salary

STAFF: Brett Bowman, Fire and Rescue Chief, (703) 257-8458
Robert Halsall, Emergency Management Specialist, (703) 257-8062

RESOLUTION 2012-49-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 9th day of January 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
FIRE AND RESCUE FUND		
<u>Revenue:</u>		
285-0000-333-22-51	2011 LEMPG Grant	\$ 5,000
<u>Expenditure:</u>		
285-2251-422-62-00	Supplies	\$ 5,000

For: 2011 Local Emergency Management Performance Grant

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk



COMMONWEALTH of VIRGINIA
Department of Emergency Management

MICHAEL M. CLINE
State Coordinator

JACK E. KING
Chief Deputy Coordinator

BRETT A. BURDICK
Deputy Coordinator

10501 Trade Court
Richmond, Virginia 23236-3713
(804) 897-6500
(TDD) 674-2417
FAX (804) 897-6506

December 14, 2011

Mr. Lawrence D. Hughes
City Manager
Manassas City
9027 Center Street, 4th Floor
Manassas, VA 20110

Dear Mr. Hughes:

I am pleased to inform you that the Virginia Department of Emergency Management Grants Office has approved the application for funding under the FY 2011 Local Emergency Management Performance Grant (LEMPG) CFDA# 097.042 in the amount of \$ 5,000.00. Manassas City will use grant funding to support the Enhance Existing EOC

Enclosed you will find the Grant Award and Special Conditions documents. Please return the executed Grant Agreement and Special Conditions forms within thirty days from the receipt of this letter. This award is *subject* to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement, and the award will be subject to termination for cause or other administrative action as appropriate.

The Commonwealth will send grant funds to a sub-grantee on a reimbursement basis for allowable expenditures. To accomplish this, use the "Request for Funds" form. This form can be found at <http://www.vaemergency.gov>. You are required to attach invoices and proof of payments that reflect the spending plan you submitted with your application package. Any changes to the budget will require preapproval by the VDEM Grants Office.

The end of the program period is June 30, 2012, for obligation purposes and September 30, 2012, to complete expenditures and finalize the close out reporting process. During this program period, all subgrantees are required to submit quarterly progress reports. This form can be found at <http://www.vaemergency.gov/em/grants>

"Working to Protect People, Property and Our Communities"

Mr. Lawrence D. Hughes

Page 2

December 14, 2011

If you have questions regarding this award, please contact Paulette McWaters, grant administrator, at (804) 897-9764. Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "M M Cline". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Michael M. Cline

MMC/pm

c: Honorable Terrie L. Suit, Secretary of Veterans Affairs and Homeland Security
Mr. Robert J. Halsall, Jr., Deputy Coordinator-Planner
Ms. Patricia Weiler, Finance and Administrative Director


"Working to Protect People, Property and Our Communities"



Virginia Department of
Emergency Management

Grant Agreement

Page 1 of 4

<p>1. RECIPIENT NAME AND ADDRESS (Including Zip Code)</p> <p>Manassas City 9027 Center Street, 4th Floor Manassas, VA 20110</p>	<p>4. AWARD NAME: LEMPG 2011</p>
<p>2. GRANTEE IRS/VENDOR NO.</p> <p>54-60001411</p>	<p>5. PROJECT PERIOD: FROM 7/1/2011 TO 6/30/2012 BUDGET PERIOD: FROM 7/1/2011 TO 6/30/2012</p> <p>6. AWARD DATE December 14, 2011</p> <p>7. AMOUNT OF THIS AWARD \$ 5,000.00</p> <p>7. AMOUNT OF THIS AWARD \$ 5,000.00</p> <p>9. RECIPIENT NON-FEDERAL COST SHARE REQUIREMENT \$ 5,000.00</p>
<p>3. PROJECT TITLE</p> <p>Enhance Existing EOC</p>	
<p>10. SPECIAL CONDITIONS</p> <p>THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).</p>	
<p>11. STATUTORY AUTHORITY FOR GRANT</p> <p>The project is supported under Department of Homeland Security Appropriations Act, 2010 (Public Law 111-083)</p>	
<p>12. METHOD OF PAYMENT</p> <p>Commonwealth of Virginia Accounting System</p>	
<p style="text-align: center;">AGENCY APPROVAL</p>	<p style="text-align: center;">GRANTEE ACCEPTANCE</p>
<p>13. TYPED NAME AND TITLE OF APPROVING VDEM OFFICIAL</p> <p>Michael M. Cline State Coordinator</p>	<p>14. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL</p> <p>Mr. Lawrence D. Hughes City Manager</p>
<p>15. SIGNATURE OF APPROVING VDEM OFFICIAL</p> 	<p>16. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL</p> <p>16A. DATE</p>



Virginia Department of
Emergency Management

AWARD CONTINUATION SHEET

Grant Agreement

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Award Name: 2011 Local Emergency Management Performance Grant (LEMPG) Grant Award Date:
December 14, 2011

SPECIAL CONDITIONS

1. The grantee and any subgrantee shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below:

A. Administrative Requirements

1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (OMB Circular A-110)
3. Virginia Department of Emergency Management Sub-grantee Administrative Guide

B. Cost Principles

1. 2 CFR Part 225, Cost Principles for State, Local and Indian Tribal Governments (OMB Circular A-87)
2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
3. 2 CFR Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

C. Audit Requirements

1. OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations

2. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.

3. The recipient must submit a Quarterly Progress Report. Failure to provide this information may result in VDEM withholding grant funds from further obligation and expenditure. Reports are due on January 15, April 15, July 15, and October 15. A report must be submitted for every quarter of the period of performance, including partial calendar quarters, as well as for periods where no grant activity occurs. Future awards and fund draw downs may be withheld, if these reports are delinquent. The final Progress Report is due 90 days after the end date of the performance period.

4. In the event VDEM determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.



Virginia Department of
Emergency Management

AWARD CONTINUATION SHEET

Grant Agreement

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*Award Name: 2011 Local Emergency Management Performance Grant (LEMPG) Grant Award Date: :
December 14, 2011*

5. The recipient shall **not** undertake (obligate/expend federal and/or matching funds) any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures, and objects that are 50 years old or greater. Recipient **must** comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the recipient must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will **not** be eligible for FEMA funding.
6. The recipient agrees that federal funds under this award will be used to supplement, but not supplant, state or local funds for homeland security preparedness.
7. The recipient agrees that the use of funds under this grant will be in accordance with the Fiscal Year 2009 Homeland Security Grant Guidelines and must support the goals and objectives included in the State Homeland Security Strategy.
8. The recipient agrees that all publications created with funding under this grant shall prominently contain the following statement: "This document was prepared under a grant from FEMA's Grant Programs Directorate, U.S. Department of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA's Grant Programs Directorate or the U.S. Department of Homeland Security."
9. The recipient agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security."
10. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but limited to, the provision of any information required for the assessment or evaluation of any activities within this project.



Virginia Department of
Emergency Management

AWARD CONTINUATION SHEET

Grant Agreement

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*Award Name: 2011 Local Emergency Management Performance Grant (LEMPG) Grant Award Date: :
December 14, 2011*

11. National Incident Management System Implementation Compliance

In accordance with HSPD-5, the adoption of the NIMS is a requirement to receive federal preparedness assistance through grants, contracts, and other activities. No federal funds will be released to the primary grantee and any other entity participating and benefiting in this project if this requirement has not been met. In the event of a Corrective Action Plan submitted, VDEM/SAA will determine if the sub-grantee(s) has (have) made sufficient progress to disburse funds.

12. All conferences and workshops using federal preparedness funds must pertain to the project being funded. The recipient agrees to submit a Trip Report when using federal funds to attend a conference or workshop. The Trip Report template can be found at www.va.emergency.com under Grant Information. These reports must be remitted with your request for reimbursement. Failure to do so will result in a delay of payment until received.

13. Recipients agree that under program guidelines, travel expenses are allowable for approved training, planning, administrative, and exercise activities following local, state, and federal guidelines. Prior to traveling for these activities outside of contiguous United States (OCONUS) as well as to Canada and Mexico, preapproval is required by the state and FEMA through the SAA office.

Please reference 2 CFR 225, App. A, C.1.a, in regard to reasonableness when considering requests for travel of this type. Where applicable, you should also reference the following regarding travel: the Western Hemisphere Travel Initiative (http://www.dhs.gov/files/programs/gc_1200693579776.shtm).

AGENDA STATEMENT

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ITEM NO. 2

MEETING DATE: January 4, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2012-50-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$100 Donation from the White Family for the Smoke Detector Program

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC: In 2009, the City of Manassas Fire and Rescue Department began a community initiative to distribute/install smoke detectors in the homes of City residents who need one. In November 2011, crews visited a home on Zimbro Avenue in Manassas in response to the homeowners call requesting a smoke detector. After installing five smoke detectors in the home, the owner made a donation of \$100 to help continue this program.

The Smoke Detector Give-Away Program has proven to be beneficial. There have been homes in the City where members of the Fire and Rescue System installed smoke detectors and the homes were later involved in fires; families were alerted by the working detectors. Funding for the program continues to be received from grants, corporate and private donations. This \$100 donation will be used to purchase additional smoke detectors for the program.

This resolution will budget and appropriate a \$100 donation in the Fire and Rescue Fund.

STAFF RECOMMENDATION: Approve Resolution 2012-50-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS: _____

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT: \$100 – Donation Revenue

STAFF: Brett Bowman, Fire and Rescue Chief, (703) 257-8458

RESOLUTION 2012-50-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 9th day of January 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>	
FIRE AND RESCUE FUND				
<u>Revenue:</u>				
285-0000-318-22-05	FR1602	White Smoke Detector Program Donation	\$	100
<u>Expenditure:</u>				
285-2205-422-62-00	FR1602	Supplies	\$	100

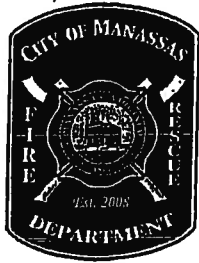
For: White Smoke Detector Program Donation

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk



CITY OF MANASSAS
FIRE AND RESCUE DEPARTMENT

9324 West Street, Suite 204
Manassas, VA 20110
(703) 257-8458 FAX (703) 257-2403

MAYOR
Harry J. Parrish II

CITY COUNCIL
Andrew L. Harrover, V.
Mayor
Marc T. Aveni
Sheryl L. Bass
J. Steven Randolph
Jonathan L. Way
Mark D. Wolfe

CITY MANAGER
Lawrence D. Hughes

November 21, 2011

John and Michele White
9703 Zimbrow Avenue
Manassas, VA 20110

Dear Mr. and Mrs. White,

Thank you for your donation of \$100.00 to the City of Manassas, Virginia. As a local government the City is a "qualified organization" under the IRS code for charitable contributions and therefore donations made to the City are deductible, charitable contributions.

The Fire and Rescue System here in the City is excited to be able to provide citizens with free smoke detectors; this program is solely due to contributions from grants, business donations, and contributions from citizens such as you. While we do not charge citizens for smoke detectors, we could not continue the program if it weren't for the generosity of people like you.

Since the program's inception in 2009, there have been several residential fires in which the residents were alerted by smoke detectors provided by the City. The importance of working smoke detectors cannot be stressed greatly enough.

Again, thank you for your contribution to this program and if there is any way we can serve you in the future, please contact us. I can be reached at Headquarters, (703) 257-8458.

With sincere appreciation,

A handwritten signature in cursive script that reads "Brett R. Bowman".

Brett R. Bowman
Fire and Rescue Chief

CC: File

AGENDA STATEMENT

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ITEM NO. 3

MEETING DATE: January 4, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2012-51-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$1,000 Donation for the I. J. and Hilda M. Breeden Foundation for Child Safety Equipment

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC: A donation in the amount of \$1,000 was made by the I.J. and Hilda M. Breeden Foundation for the purchase of child safety equipment. The Police Department is proposing to use the funds for the purchase of bicycle helmets and a bike rodeo kit. A bike rodeo kit contains the supplies needed to set up riding courses and safety exercises for bike rodeos at schools and community functions.

This resolution will budget and appropriate a \$1,000 donation in the General Fund.

STAFF RECOMMENDATION: Approve Resolution 2012-51-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS: _____

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT: \$1,000 – Donation Revenue

STAFF: Tamara Sturm, Fiscal Specialist, (703) 257-8065
Captain Quentin F. Lawler, Administrative Services Division, (703) 257-8003

RESOLUTION 2012-51-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 9th day of January 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Revenue:</u>		
100-0000-318-17-17	Breeden Donation for Child Safety Equipment	\$ 1,000
<u>Expenditure:</u>		
100-1730-421-62-42	Child Safety Equipment	\$ 1,000

For: Breeden Donation for Child Safety Equipment

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

City of Manassas
Cash Receipts Transaction

Group number : 5583 CR CASH RECEIPTS
Accounting period : 06/2012 mm/yyyy
Posting date : 12/12/2011 mm/dd/yyyy

Transaction information:

Transaction date : 12/08/2011 mm/dd/yyyy
Receipt number : 0071252
Account number : 100-0000-318.17-17 Police Donations
Project number :
Transaction amount : 1,000.00
Description 1 : IJ & HILDA BREEDEN FNDRN
Description 2 : JYAMBAO 12/08/11 00
Transaction type code :
Bank code : 0

Press Enter to continue.

F3=Exit F12=Cancel F15=Group Inquiry F20=Imaging

AGENDA STATEMENT

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ITEM NO. 4

MEETING DATE: January 4, 2012 – Finance Committee

TIME ESTIMATE: 5 Minutes

AGENDA ITEM TITLE: Resolution 2012-52-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$5,392 Recycling Rebate from American Disposal Services, Inc.

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC: When market conditions are positive, the City receives revenue sharing money from American Disposal Services, Inc. for the amount of materials that City citizens recycle. City staff would like to use that money by “giving” it back to City citizens who recycle. This will be done through a “recycle right” program, a program promoting the “right” way to recycle. Addresses are selected randomly to determine if they recycle. If they recycle and recycle properly, they will get a \$10 check in the mail as a “thank you”. One address can win only once a year.

This resolution will budget and appropriate \$5,392 rebate revenue in the Solid Waste Fund.

STAFF RECOMMENDATION: Approve Resolution 2012-52-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS: _____

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT: \$5,392 – Recycling Rebate Revenue

STAFF: Sue Lhotka, Recycling Coordinator, (703) 257-8252

RESOLUTION 2012-52-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 9th day of January 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
SOLID WASTE FUND		
<u>Revenue:</u>		
590-0000-316-25-37	Recycling Reimbursements	\$ 5,392
<u>Expenditure:</u>		
590-2533-432-39-47	Recycling Right Program	\$ 5,392

For: Recycling Rebate from American Disposal

This resolution shall take effect upon its passage.

Harry J. Parrish II **MAYOR**
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

City of Manassas
Cash Receipts Transaction

Group number : 1404 CR CASH RECEIPTS
Accounting period : 03/2012 mm/yyyy
Posting date : 09/07/2011 mm/dd/yyyy

Transaction information:

Transaction date : 09/02/2011 mm/dd/yyyy
Receipt number : 0028781
Account number : 590-0000-316.25-37 Recycling Reimbursements
Project number :
Transaction amount : 5,391.85
Description 1 : AMERICAN DIPOSAL/RECYCLIN
Description 2 : DBURGESS 09/02/11 00
Transaction type code :
Bank code : 0

Press Enter to continue.

F3=Exit F12=Cancel F15=Group Inquiry F20=Imaging

AGENDA STATEMENT

PAGE NO. 21

ITEM NO. 5

MEETING DATE: January 4, 2011 – Finance Committee

TIME ESTIMATE: 5 Minutes

AGENDA ITEM TITLE: Budget Status Report

**DATE THIS ITEM WAS
LAST CONSIDERED
BY COUNCIL:** N/A

**SUMMARY OF
ISSUE/TOPIC:** Staff will present FY 2012 budget status reports as of December 30, 2011. The reports include general fund expenditures by department, general fund revenues by source, general fund tax revenues, all non-general fund expenditures by fund and all non-general fund revenues by major source. A status of capital projects as of November 30, 2011 will also be presented.

**STAFF
RECOMMENDATION:** INFORMATION ITEM ONLY

**BOARD/COMMISSION/
COMMITTEE:**

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS: _____

**DISCUSSION
(IF NECESSARY):**

**BUDGET/FISCAL
IMPACT:** N/A

STAFF: Diane V. Bergeron, Budget Manager, (703) 257-8272

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - GENERAL FUND - EXPENDITURES BY DEPARTMENT

ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actuals & Encumbrances	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
* City Council	686,780	686,780	0	182,965	503,815	.73
* City Clerk	262,300	262,300	0	121,939	140,361	.54
* City Manager	382,810	389,060	6,250	164,638	224,422	.58
* Voter Registrar/Elections	236,290	245,260	8,970	118,928	126,332	.52
* Treasurer's Office	606,710	606,710	0	282,469	324,241	.53
* Commissioner of Revenue	1,096,010	1,096,010	0	526,655	569,355	.52
* Finance	1,583,460	1,583,460	0	646,892	936,568	.59
* Human Resources	1,438,040	1,610,845	172,805	917,285	693,560	.43
* Police	13,433,170	13,583,263	150,093	6,293,947	7,289,316	.54
* Police Grants	0	739,147	739,147	203,137	536,010	.73
* Corrections	2,979,500	3,087,005	107,505	1,666,303	1,420,702	.46
* Public Works	6,747,040	7,348,473	601,433	3,654,788	3,693,685	.50
* Recreation	134,610	134,610	0	68,105	66,505	.49
* Museum System	668,630	681,630	13,000	319,837	361,793	.53
* Tourism Promotion	405,700	796,477	390,777	764,868	31,609	.04
* Community Development	2,254,550	2,454,335	199,785	1,006,167	1,448,168	.59
* Nondepartmental	62,602,380	64,565,089	1,962,709	9,416,539	55,148,550	.85
** General Fund	95,517,980	99,870,454	4,352,474	26,355,462	73,514,992	.74

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - GENERAL FUND - REVENUES BY SOURCE

ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actual Revenues	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
* General Property Taxes	56,890,690	56,890,690	0	32,344,000	24,546,690	.43
* Other Taxes	19,000,450	19,000,450	0	6,294,739	12,705,711	.67
* Permits, Fees & Licenses	651,050	651,050	0	424,638	226,412	.35
* Fines & Forfeitures	505,050	505,050	0	320,318	184,732	.37
* Use of Money and Property	85,000	85,000	0	18,836	66,164	.78
* Charges for Services	492,450	492,450	0	241,833	250,617	.51
* Other Revenues	8,950,590	10,046,063	1,095,473	1,950,842	8,095,221	.81
* Noncategorical Aid	4,968,380	4,968,380	0	4,048,047	920,333	.19
* Shared Expenses	249,340	249,340	0	64,411	184,929	.74
* State Categorical Aid	3,273,900	3,345,900	72,000	1,652,025	1,693,875	.51
* Noncategorical	9,700	9,700	0	4,850	4,850	.50
* Federal Passed Through	0	59,292	59,292	13,316	45,976	.78
* Federal Categorical Aid	91,000	765,280	674,280	218,555	546,725	.71
* Transfers	250,380	250,380	0	6,250	244,130	.98
* Contribution from Surplus	100,000	2,551,429	2,451,429	0	2,551,429	1.00
** General Fund	95,517,980	99,870,454	4,352,474	47,602,660	52,267,794	.52

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - GENERAL FUND - TAX REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actual Revenues	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
100-0000-311.10-01	Real Current	43,902,190	43,902,190	0	20,770,283	23,131,907	.53
100-0000-311.10-05	Real Delinquent	1,928,000	1,928,000	0	1,614,733	313,267	.16
100-0000-311.20-01	Public Service Corps	1,000,000	1,000,000	0	522,230	477,770	.48
100-0000-311.30-03	PP Current	4,100,000	4,100,000	0	4,034,680	65,320	.02
100-0000-311.30-05	PP Delinquent	750,000	750,000	0	478,491	271,509	.36
100-0000-311.33-03	Mobile Home Current	8,000	8,000	0	6,968	1,032	.13
100-0000-311.33-05	Mobile Home Delinquent	2,500	2,500	0	1,438	1,062	.42
100-0000-311.39-03	M&T Current	4,675,000	4,675,000	0	4,426,253	248,747	.05
100-0000-311.39-05	M&T Delinquent	0	0	0	209,621	209,621-	.00
100-0000-311.50-01	Penalty	375,000	375,000	0	183,869	191,131	.51
100-0000-311.50-02	Interest	150,000	150,000	0	102,365	47,635	.32
100-0000-311.50-03	Refund Prior Year Tax	0	0	0	6,931-	6,931	.00
* General Property Taxes		56,890,690	56,890,690	0	32,344,000	24,546,690	.43
100-0000-312.01-00	Local Sales Tax	7,215,000	7,215,000	0	2,393,650	4,821,350	.67
100-0000-312.02-00	Utility Tax	400,000	400,000	0	128,617	271,383	.68
100-0000-312.03-00	Business License Tax	2,682,000	2,682,000	0	233,455	2,448,545	.91
100-0000-312.03-01	Electric Local Consumption	190,000	190,000	0	50,010	139,990	.74
100-0000-312.03-02	Gas Local Consumption	20,000	20,000	0	22,514	2,514-	.13-
100-0000-312.05-00	Vehicle Licenses	625,000	625,000	0	644,043	19,043-	.03-
100-0000-312.06-00	Bank Stock/Franchise Tax	410,000	410,000	0	336	409,664	1.00
100-0000-312.07-00	Recordation Taxes	350,000	350,000	0	125,458	224,542	.64
100-0000-312.08-00	Cigarette Taxes	970,000	970,000	0	329,177	640,823	.66
100-0000-312.10-00	Lodging and Motel Taxes	125,000	125,000	0	68,728	56,272	.45
100-0000-312.11-00	Meal Tax	2,650,000	2,650,000	0	1,247,654	1,402,346	.53
100-0000-312.17-00	Right-of-Way User Fees	175,000	175,000	0	53,247	121,753	.70
100-0000-312.17-01	Metro Media Fiber	40,550	40,550	0	0	40,550	1.00
100-0000-312.17-02	FiberLight	22,900	22,900	0	0	22,900	1.00
100-0000-312.18-00	Communications Tax	3,020,000	3,020,000	0	964,215	2,055,785	.68
100-0000-312.60-00	Deeds of Conveyance	105,000	105,000	0	33,635	71,365	.68
* Other Taxes		19,000,450	19,000,450	0	6,294,739	12,705,711	.67

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CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - OTHER FUNDS - EXPENDITURES BY FUND

ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	YTD Actuals & Encumbrances	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
* Family Services	5,884,650	5,951,442	66,792	2,371,106	3,580,336	.60
* Museum Collections	0	11,435	11,435	0	11,435	1.00
* Speiden Carper House	2,500	2,500	0	1,094	1,406	.56
* Owens Brooke District	40,200	40,200	0	6,515	33,685	.84
* Fire Rescue	7,036,410	9,488,136	2,451,726	3,481,849	6,006,287	.63
* Museum Publishing	0	2,412	2,412	0	2,412	1.00
* PEG Fees	75,000	96,740	21,740	22,957	73,783	.76
* DMV Rental Fund	213,580	213,580	0	0	213,580	1.00
* General Capital Projects	0	2,203,189	2,203,189	543,913	1,659,276	.75
* Transportation Projects	0	6,600,763	6,600,763	3,442,221	3,158,542	.48
* Strm Wtr Mgmt Capital Prj	0	55,825	55,825	53,449	2,376	.04
* Sewer	13,046,060	12,989,922	56,138-	7,926,479	5,063,443	.39
* Sewer Capital Projects	0	519,755	519,755	279,316	240,439	.46
* Water	8,974,540	8,974,542	2	4,419,105	4,555,437	.51
* Water Capital Projects	0	13,990,494	13,990,494	7,408,655	6,581,839	.47
* Electric	66,529,290	66,772,311	243,021	35,808,040	30,964,271	.46
* Electric Capital Projects	0	9,060,616	9,060,616	805,901	8,254,715	.91
* Candy Factory	76,000	80,500	4,500	62,454	18,046	.22
* Airport	2,272,990	2,304,046	31,056	862,128	1,441,918	.63
* Airport Capital Projects	0	1,992,355	1,992,355	1,520,628	471,727	.24
* City Square Pavilion	248,500	405,288	156,788	137,624	267,664	.66
* Parking Garage	27,000	83,710	56,710	55,310	28,400	.34
* Solid Waste	3,157,300	3,163,835	6,535	1,360,714	1,803,121	.57

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - OTHER FUNDS - EXPENDITURES BY FUND

	ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	YTD Actuals & Encumbrances	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
*	Building Maintenance Fund	1,267,030	1,526,923	259,893	871,179	655,744	.43
*	Vehicle Maintenance	3,166,030	3,389,075	223,045	1,964,434	1,424,641	.42
*	Information Technology	2,472,140	3,049,396	577,256	1,237,520	1,811,876	.59
*	Cemetery Trust	0	15,000	15,000	13,000	2,000	.13
*	Gov't Funds Entity Wide	0	0	0	1,204,014	1,204,014	.00
*	School Operating	79,573,261	79,873,261	300,000	23,071,559	56,801,702	.71
*	School Food Service	3,050,151	3,050,151	0	820,979	2,229,172	.73
*	School Capital Improvemnt	1,882,971	2,445,838	562,867	1,294,628	1,151,210	.47
*	School Grants/Spec Prjcts	4,973,843	4,973,843	0	847,798	4,126,045	.83
*	ARRA Fund	0	0	0	411,139	411,139	.00
*	School Debt Service	5,427,826	5,427,826	0	319,185	5,108,641	.94

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CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - OTHER FUNDS - REVENUES BY MAJOR SOURCE

ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actual Revenues	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
FUND 102 Family Services						
* Local Revenues	38,983	38,983	0	1,697	37,286	.96
* Commonwealth of Virginia	1,630,558	1,657,203	26,645	522,756	1,134,447	.68
* Revenue from Federal Govt	2,136,879	2,155,931	19,052	776,744	1,379,187	.64
* Other Financing Sources	2,078,230	2,099,325	21,095	0	2,099,325	1.00
** Family Services	5,884,650	5,951,442	66,792	1,301,197	4,650,245	.78
FUND 225 Family Services Publishing						
* Local Revenues	0	0	0	30	30-	.00
** Family Services Publishing	0	0	0	30	30-	.00
FUND 250 Merchant Trust						
* Local Revenues	0	0	0	22,716	22,716-	.00
** Merchant Trust	0	0	0	22,716	22,716-	.00
FUND 254 Museum Collections						
* Local Revenues	0	0	0	6	6-	.00
* Other Financing Sources	0	11,435	11,435	0	11,435	1.00
** Museum Collections	0	11,435	11,435	6	11,429	1.00
FUND 265 Speiden Carper House						
* Local Revenues	2,500	2,500	0	237	2,263	.91
27 * Speiden Carper House	2,500	2,500	0	237	2,263	.91
FUND 280 Owens Brooke District						
* Local Revenues	40,200	40,200	0	20,365	19,835	.49
** Owens Brooke District	40,200	40,200	0	20,365	19,835	.49
FUND 285 Fire Rescue						
* Local Revenues	6,818,190	6,818,190	0	3,609,668	3,208,522	.47
* Commonwealth of Virginia	126,000	117,817	8,183-	86,817	31,000	.26
* Revenue from Federal Govt	0	1,866,389	1,866,389	31,039-	1,897,428	1.02
* Other Financing Sources	92,220	685,740	593,520	0	685,740	1.00
** Fire Rescue	7,036,410	9,488,136	2,451,726	3,665,446	5,822,690	.61
FUND 290 Museum Publishing						
* Local Revenues	0	0	0	2,312	2,312-	.00
* Other Financing Sources	0	2,412	2,412	0	2,412	1.00
** Museum Publishing	0	2,412	2,412	2,312	100	.04

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - OTHER FUNDS - REVENUES BY MAJOR SOURCE

ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actual Revenues	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
FUND 290 Museum Publishing						
* Local Revenues	75,000	75,000	0	54,959	20,041	.27
* Other Financing Sources	0	21,740	21,740	0	21,740	1.00
** PBG Fees	75,000	96,740	21,740	54,959	41,781	.43
FUND 293 DMV Rental Fund						
* Local Revenues	213,580	213,580	0	106,788	106,792	.50
** DMV Rental Fund	213,580	213,580	0	106,788	106,792	.50
FUND 310 General Capital Projects						
* Local Revenues	0	10,000	10,000	66,083	56,083-	5.61-
* Other Financing Sources	0	2,193,189	2,193,189	1,171,500	1,021,689	.47
** General Capital Projects	0	2,203,189	2,203,189	1,237,583	965,606	.44
FUND 340 Transportation Projects						
* Local Revenues	0	727,000	727,000	0	727,000	1.00
* Commonwealth of Virginia	0	2,004,294-	2,004,294-	244,696	2,248,990-	1.12
* Revenue from Federal Govt	0	6,376,370	6,376,370	483,281	5,893,089	.92
* Other Financing Sources	0	1,501,687	1,501,687	0	1,501,687	1.00
** Transportation Projects	0	6,600,763	6,600,763	727,977	5,872,786	.89
FUND 350 Strm Wtr Mgmt Capital Prj						
* Other Financing Sources	0	55,825	55,825	0	55,825	1.00
** Strm Wtr Mgmt Capital Prj	0	55,825	55,825	0	55,825	1.00
FUND 520 Sewer						
* Local Revenues	12,513,810	12,400,340	113,470-	6,106,606	6,293,734	.51
* Other Financing Sources	532,250	589,582	57,332	1,753,232	1,163,650-	1.97-
** Sewer	13,046,060	12,989,922	56,138-	7,859,838	5,130,084	.39
FUND 525 Sewer Capital Projects						
* Local Revenues	0	113,470	113,470	63,811	49,659	.44
* Other Financing Sources	0	406,285	406,285	200,000	206,285	.51
** Sewer Capital Projects	0	519,755	519,755	263,811	255,944	.49
FUND 530 Water						
* Local Revenues	8,793,680	8,793,680	0	2,116,280	6,677,400	.76
* Other Financing Sources	180,860	180,862	2	624,348	443,486-	2.45-

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - OTHER FUNDS - REVENUES BY MAJOR SOURCE

ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actual Revenues	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
FUND 530 Water	8,974,540	8,974,542	2	2,740,628	6,233,914	.69
** Water						
FUND 535 Water Capital Projects						
* Local Revenues	0	0	0	406	406-	.00
* Commonwealth of Virginia	0	5,000,000	5,000,000	0	5,000,000	1.00
* Other Financing Sources	0	8,990,494	8,990,494	665,000	8,325,494	.93
** Water Capital Projects	0	13,990,494	13,990,494	665,406	13,325,088	.95
FUND 540 Electric						
* Local Revenues	65,029,290	65,029,290	0	32,899,168	32,130,122	.49
* Revenue from Federal Govt	0	49,766	49,766	5,229	44,537	.89
* Other Financing Sources	1,500,000	1,693,255	193,255	40,000	1,653,255	.98
** Electric	66,529,290	66,772,311	243,021	32,944,397	33,827,914	.51
FUND 545 Electric Capital Projects						
* Local Revenues	0	0	0	746-	746	.00
* Other Financing Sources	0	9,060,616	9,060,616	1,805,000	7,255,616	.80
** Electric Capital Projects	0	9,060,616	9,060,616	1,804,254	7,256,362	.80
FUND 560 Candy Factory						
* Local Revenues	30,500	30,500	0	13,473	17,027	.56
* Other Financing Sources	45,500	50,000	4,500	0	50,000	1.00
** Candy Factory	76,000	80,500	4,500	13,473	67,027	.83
FUND 570 Airport						
* Local Revenues	2,201,850	2,201,850	0	1,115,465	1,086,385	.49
* Commonwealth of Virginia	30,000	50,431	20,431	13,158	37,273	.74
* Revenue from Federal Govt	41,140	41,140	0	19,345	21,795	.53
* Other Financing Sources	0	10,625	10,625	0	10,625	1.00
** Airport	2,272,990	2,304,046	31,056	1,147,968	1,156,078	.50
FUND 575 Airport Capital Projects						
* Local Revenues	0	0	0	12	12-	.00
* Commonwealth of Virginia	0	449,387	449,387	100,609	348,778	.78
* Revenue from Federal Govt	0	1,460,967	1,460,967	584,807	876,160	.60
* Other Financing Sources	0	82,001	82,001	0	82,001	1.00
** Airport Capital Projects	0	1,992,355	1,992,355	685,428	1,306,927	.66
FUND 580 City Square Pavilion						
* Local Revenues	10,000	10,000	0	0	10,000	1.00

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - OTHER FUNDS - REVENUES BY MAJOR SOURCE

ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actual Revenues	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
FUND 580 City Square Pavilion						
* Other Financing Sources	238,500	395,288	156,788	40,000	355,288	.90
** City Square Pavilion	248,500	405,288	156,788	40,000	365,288	.90
FUND 586 Parking Garage						
* Local Revenues	0	56,710	56,710	0	56,710	1.00
* Other Financing Sources	27,000	27,000	0	0	27,000	1.00
** Parking Garage	27,000	83,710	56,710	0	83,710	1.00
FUND 590 Solid Waste						
* Local Revenues	3,053,040	3,053,040	0	1,488,026	1,565,014	.51
* Commonwealth of Virginia	0	6,535	6,535	6,535	0	.00
* Other Financing Sources	104,260	104,260	0	0	104,260	1.00
** Solid Waste	3,157,300	3,163,835	6,535	1,494,561	1,669,274	.53
FUND 603 Building Maintenance Fund						
* Local Revenues	1,267,030	1,271,530	4,500	635,884	635,646	.50
* Other Financing Sources	0	255,393	255,393	0	255,393	1.00
** Building Maintenance Fund	1,267,030	1,526,923	259,893	635,884	891,039	.58
FUND 605 Vehicle Maintenance						
* Local Revenues	2,509,180	2,582,625	73,445	1,115,874	1,466,751	.57
* Other Financing Sources	656,850	806,450	149,600	131,200	675,250	.84
** Vehicle Maintenance	3,166,030	3,389,075	223,045	1,247,074	2,142,001	.63
FUND 608 Information Technology						
* Local Revenues	2,472,140	2,489,158	17,018	1,240,442	1,248,716	.50
* Other Financing Sources	0	560,238	560,238	75,280	484,958	.87
** Information Technology	2,472,140	3,049,396	577,256	1,315,722	1,733,674	.57
FUND 711 Cemetary Trust						
* Local Revenues	0	0	0	97	97-	.00
* Other Financing Sources	0	15,000	15,000	0	15,000	1.00
** Cemetary Trust	0	15,000	15,000	97	14,903	.99
FUND 900 School Operating						
* Local Revenues	548,442	548,442	0	224,945	323,497	.59
* Commonwealth of Virginia	36,246,412	36,246,412	0	11,741,721	24,504,691	.68
* Other Financing Sources	42,778,407	43,078,407	300,000	0	43,078,407	1.00

CITY OF MANASSAS - FINANCE COMMITTEE
 FY 2012 - OTHER FUNDS - REVENUES BY MAJOR SOURCE

	ACCOUNT DESCRIPTION	FY 2012 Adopted Budget	FY 2012 Amended Budget	FY 2012 Budget Amendments	FY 2012 YTD Actual Revenues	FY 2012 Remaining Budget	FY 2012 % of Budget Remaining
FUND 900	School Operating	79,573,261	79,873,261	300,000	11,966,666	67,906,595	.85
**	School Operating						
FUND 901	School Food Service	1,326,352	1,326,352	0	482,319	844,033	.64
*	Local Revenues	73,800	73,800	0	9,368	64,432	.87
*	Commonwealth of Virginia Revenue from Federal Govt	1,649,999	1,649,999	0	612,977	1,037,022	.63
**	School Food Service	3,050,151	3,050,151	0	1,104,664	1,945,487	.64
FUND 904	School Capital Improvemnt	1,882,971	2,445,838	562,867	878,739	1,567,099	.64
*	Other Financing Sources						
**	School Capital Improvemnt	1,882,971	2,445,838	562,867	878,739	1,567,099	.64
FUND 905	School Grants/Spec Prjcts	4,973,843	4,973,843	0	66,430	4,907,413	.99
*	Revenue from Federal Govt						
**	School Grants/Spec Prjcts	4,973,843	4,973,843	0	66,430	4,907,413	.99
FUND 906	ARRA Fund	0	0	0	26,500	26,500	.00
*	Revenue from Federal Govt						
**	ARRA Fund	0	0	0	26,500	26,500	.00
FUND 910	School Debt Service	5,427,826	5,427,826	0	0	5,427,826	1.00
*	Other Financing Sources						
**	School Debt Service	5,427,826	5,427,826	0	0	5,427,826	1.00

City of Manassas						
General Capital Projects Fund - Fund 310						
Project-To-Date (PTD) Summary of Projects						
As of 11/30/2011						
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance
			367,000.00	367,000.00	-	367,000.00
CP1798	911 Calling System					
CP2619	School Playground Equipment - T.F.	R-7	505,389.00	505,388.23	505,388.23	0.77
CP2620	Bike Trails - N.G.	R-8, T-53	89,063.00	79,063.00	58,090.01	30,972.99
CP2638	Adult Detention Center Expansion - N.G.	G-5	3,596,312.00	3,598,240.24	3,017,106.48	579,205.52
CP2652	HVAC Systems - T.F.		109,011.00	109,010.97	99,591.90	9,419.10
CP2665	Roofs- City Buildings - T.F.	G-10	377,704.00	377,703.33	167,268.61	210,435.39
CP2666	City Hall Improvement - T.F.		194,971.00	194,971.00	140,331.32	54,639.68
CP2669	Tennis Courts Dean School - T.F.	R-32	407,262.00	407,261.97	257,261.97	150,000.03
CP2679	Park Playground Equipment - T.F.	R-25	193,918.00	193,917.77	193,917.77	0.23
CP2685	Police Facility Improvements		182,453.00	182,452.72	114,452.72	68,000.28
CP2697	Warehouse PW&U Facility - T.F.	G-16	300,000.00	200,000.00	293,269.01	6,730.99
CP2699	HJ Parrish Town Hall - T.F.	M-7	255,000.00	255,000.00	-	255,000.00
CP2983	Winter's Branch Bike Trail - N.G.	T-51	148,612.00	148,612.20	65,319.08	83,292.92
CP3103	Historic Forts - J.V.	M-1	535,371.00	535,371.00	527,506.02	7,864.98
CP3122	Liberia Plantation - J.V. / R.A. (PAW FIX)	M-4	572,305.00	520,435.14	518,215.86	54,089.14
CP5101	Alterations of PW&U Build D - T.F.		164,860.00	164,860.00	161,033.03	3,826.97
CP5106	PW&U Fac Comm Building		115,300.00	115,300.00	125,475.11	(10,175.11)
CP5115	Byrd Park Restroom	R-23	240,000.00	240,000.00	-	240,000.00
CP5116	Stonewall Park Restroom	R-29	260,000.00	260,000.00	-	260,000.00
CP5117	Calvary Run Park Lot	R-33	50,000.00	50,000.00	-	50,000.00
CP5118	City Hall Locks / Re-Keying		77,500.00	77,500.00	-	77,500.00
CP5119	PW&U Facility Paving		135,000.00	135,000.00	-	135,000.00
CP5121	Park Improvements	R-31	74,000.00	74,000.00	6,909.00	67,091.00
	Total		8,951,031.00	8,791,087.57	6,251,136.12	2,699,894.88

City of Manassas						
Transportation Capital Projects Fund (Fund 340)						
Project-To-Date (PTD) Summary of Projects						
As of 11/30/2011						
Project	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance
CP1199	Arbitrage Rebate		85,073.00	45,000.00	85,073.42	(0.42)
CP2575	Dumfries Road /234 - NG	T-1	895,214.00	885,960.40	759,985.83	135,228.17
CP2603	Route 28 Grade Separation (Phase II) - NG	T-12	356,376.00	356,376.00	76,263.46	280,112.54
CP2626	Centreville Road Fifth Lane - NG	T-2	3,183,000.00	2,700,617.18	3,755,196.76	(572,196.76)
CP2627	Sudley Road Third Lane - NG	T-15	94,000.00	94,000.00	53,327.00	40,673.00
CP2639	Wellington Road - NG	T-6	9,609,503.00	6,719,795.22	7,570,882.13	2,038,620.87
CP2640	VRE Parking Garage - NG - (PAW FIX)	T-22	4,224,825.00	5,138,426.11	4,310,906.31	(86,081.31)
CP2650	Cockrell Road - NG	T-13	826,000.00	426,000.00	98,718.21	727,281.79
CP2651	Prince William Street (Grant/Wellington) - NG	T-19	333,000.00	349,532.00	96,213.86	236,786.14
CP2675	Traffic Signal Man Park - GM - Don't Capitalize		27,176.00	24,279.38	24,279.38	2,896.62
CP2678	Maple Street - NG - CLOSED	T-32	351,000.00	351,000.00	350,366.10	633.90
CP2681	Parkway Dual Left Turn Lanes - NG	T-45	242,102.00	242,101.73	242,101.73	0.27
CP2684	Center Street Walkway - NG - DONE	T-48	124,520.00	124,520.00	137,020.76	(12,500.76)
CP5104	RR Crossings/Quiet Zone - NG	T-8	502,500.00	257,500.00	518,681.05	(16,181.05)
CP5108	Tree Relocation on Godwin - NG		66,450.00	66,450.00	14,405.00	52,045.00
CP5109	Brinkley Lane Traffic Signal - NG		118,998.00	118,998.55	112,105.02	6,892.98
CP5110	Sidewalk Infill - NG	T-58	208,000.00	0.00	0.00	208,000.00
CP5112	Old Town Signage - NG		16,500.00	16,500.00	0.00	16,500.00
CP5113	Liberia Ave 3rd Lane - NG	T-60	170,000.00	0.00	0.00	170,000.00
CP5114	Traffic Signals - GM	T-49	617,000.00	0.00	89,152.44	527,847.56
CP5122	Regulatory Signage - NG		120,000.00	0.00	0.00	120,000.00
	Total		22,171,237.00	17,917,056.57	18,294,678.46	3,876,558.54

City of Manassas						
Storm Water Management Capital Projects Fund (Fund 350)						
Project-To-Date Summary						
As of 11/30/2011						
Project	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance
CP2617	Hospital Pond	D-13	31,438	31,437.84	31,437.84	0.16
CP5111	Owens Brooke Ponds		96,720	96,720.00	77,710.58	19,009.42
	Total		128,158.00	128,157.84	109,148.42	19,009.58

City of Manassas						
Sewer Construction Fund (Fund 525)						
Project-To-Date Summary						
As of 11/30/2011						
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance
CP3633	CMOM Compliance Capacity Improv - PM	S-12	1,083,313.00	1,083,313.87	934,129.48	149,183.52
CP3669	Upper Flat Branch Intercep - PM	S-16	191,925.00	191,920.20	0.00	191,925.00
CP3681	MICRONPond Bioxide		113,470.00	63,811.00	7,452.88	106,017.12
	Total		1,388,708.00	1,339,045.07	941,582.36	447,125.64

City of Manassas						
Water Construction Fund (Fund 535)						
Project-To-Date Summary (PTD)						
As of 11/30/2011						
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance
CP3629	Main/Battle/Beauguad Line - PM	W-24	644,070	644,069.99	632,349.06	11,720.94
CP3630	Water Plant Improvement - PM	W-26	6,805,796	4,705,796.78	6,738,227.04	67,568.96
CP3632	Waste Water Force Main - PM CLOSED	W-25	623,392	623,391.67	623,391.67	0.33
CP3634	Dam Reinforcement - PM	W-28	11,471,319	3,756,489.43	3,041,749.99	8,429,569.01
CP3645	Wellington Rd Wtr Main Replacmnt - PM	W-27	395,000	395,000.00	35,423.71	359,576.29
CP3655	Water Systems Security - PM	W-31	110,000	110,000.00	85,046.65	24,953.35
CP3656	Water Plant Process - PM	W-33	81,827	81,827.49	61,177.49	20,649.51
CP3660	Meter Upgrades - PM	W-44	2,012,000	2,012,000.00	47,992.40	1,964,007.60
CP3661	Raw Water Pump Station - PM	W-45	160,000	160,000.00	111,301.78	48,698.22
CP3662	Blows Offs Dead Ends - PM CLOSED	W-49	-	-	-	-
CP3663	Main Replacement Looping - PM	W-50	402,427	402,427.75	177,891.90	224,535.10
CP3664	Pump Station Improvement - PM	W-51	135,000	135,075.00	77,000.00	58,000.00
CP3666	5th High Service Pump -PM	W-52	125,000	125,000.00	111,982.00	13,018.00
CP3670	Dumfries Road (Barrington) - PM CLOSED	W-60	20,947	20,946.42	20,946.42	0.58
CP3672	WTP Roof Replacement - PM	W-53	130,000	130,000.00	108,397.10	21,602.90
CP3673	Nokesville Rd Water Line - PM	W-62	200,000	200,000.00	159,017.89	40,982.11
CP3674	WTP Clear Well - PM	W-64	120,000	120,000.00	99,954.60	20,045.40
CP3676	Weir Place Water Main Imp - PM		32,420	34,420.00	15,163.21	17,256.79
CP3678	Recycle Decant WTP - PM	W-54	250,000	250,000.00	-	250,000.00
CP3679	Filter Controllers - PM	W-55	35,000	35,000.00	-	35,000.00
CP3680	Floc Paddles/Bearings - PM	W-57	150,000	150,000.00	-	150,000.00
	Total		23,904,198	14,091,445	12,147,013	11,757,185

City of Manassas						
Electric Construction Fund (Fund 545)						
Project-To-Date Summary						
As of 11/30/2011						
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance
CP3605	Automated Meter Reading - GP	E-2	970,000	970,000.00	962,572.23	7,427.77
CP3608	Replace Fuse Cabinets - GP	E-4	441,006	441,006.19	339,377.87	101,628.13
CP3611	Overhead Lines Underground - GP	E-1	1,020,000	1,020,000.00	460,290.64	559,709.36
CP3624	Dumfries Road - GP	E-10	205,000	205,000.00	48,701.06	156,298.94
CP3625	Wellington Road - GP	E-11	190,000	190,000.00	118,089.34	71,910.66
CP3627	Sudley Road 3rd Lane - GP	E-12	15,000	15,000.00	-	15,000.00
CP3635	Prince William Street - GP	E-14	300,000	300,000.00	-	300,000.00
CP3636	Centreville 5th Lane - GP	E-16	600,000	615,180.45	608,067.92	(8,067.92)
CP3637	Rt 28 Grade Separate - GP	E-17	50,000	50,000.00	-	50,000.00
CP3640	West Side Substaion - GP	E-21	800,000	800,026.58	232,908.37	567,091.63
CP3642	Circuit 404 Tie-In Centerville Rd. - GP	E-23	340,000	340,000.00	173,926.58	166,073.42
CP3650	Stonewall Rd 3 Phase Distrib Line - GP	E-22	600,000	600,000.00	-	600,000.00
37 CP3653	Cockrell Rd(Zimbrow Ave to Ashton) - GP	E-18	65,000	65,000.00	-	65,000.00
CP3654	Maple Street Undergrounding - CLOSED	E-25	100,000	100,000.00	78,037.69	21,962.31
CP3665	AMI Advanced Meter - GP	E-29	5,200,000	5,200,000.00	480,057.06	4,719,942.94
CP3667	UG Cable/Term Replc - GP	E-30	750,000	750,000.00	35,935.00	714,065.00
CP3671	Repair VEMA Generator-2010 1st Floor		1,700,204	1,658,368.53	1,700,203.65	0.35
CP3675	Airport Distribution - GP	E-27	400,000	400,000.00	109,206.13	290,793.87
CP3677	Generation Fire Suppress - GP		243,210	132,720.00	163,878.00	79,332.00
	Total		13,989,420	13,852,302	5,511,252	8,478,168

City of Manassas						
Airport Capital Projects Fund (Fund 575)						
Project-To-Date Summary						
As of 11/30/2011						
Project #	Description	CIP#	PTD Budget	PTD Revenues	PTD Expenditures	Budget Balance
CP3746	Utility/Access Rd NE Quardrant - JR	A-48	1,426,565	1,426,805.91	1,426,311.34	253.66
CP3754	New Airport Entrance Sign/Access Rd - JR	A-49	10,000	10,000.00	-	10,000.00
CP3756	Environmntl Assessmnt Runway Extens - JR	A-37	557,560	549,947.64	548,146.23	9,413.77
CP3757	SE Corporate Hanger Site Development - JR	A-51	1,651,063	1,470,311.11	1,409,430.00	241,633.00
CP3758	Connector Road - JR	A-25	1,000,986	350,876.28	942,980.75	58,005.25
CP3760	East Ramp Rehabilitation - JR	A-55	3,467,295	3,223,674.00	3,169,898.77	297,396.23
CP3764	Taxiway D Construct - JR	A-54	2,427,677	2,210,313.94	2,419,348.66	8,328.34
CP3766	Airport Paving - JR	A-58	189,081	100,620.90	188,584.03	496.97
CP3767	Airport HVAC Upgrade - JR		29,856	28,152.54	27,422.20	2,433.80
CP3768	Dulles Aviation Building - JR		21,948	21,948.00	21,803.81	144.19
CP3769	Design Taxiway K&B - JR	A-66	509,500	93,376.19	115,649.50	393,850.50
CP3770	Runway Extension 16L/34R - JR	A-9	923,659	18,473.00	587,655.13	336,003.87
CP3771	Stormwater Plan - JR		18,233	10,940.20	13,674.75	4,558.25
		Total	12,233,423.00	9,515,439.71	10,870,905.17	1,362,517.83

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