

**FINANCE COMMITTEE  
WEDNESDAY, APRIL 11, 2012  
SECOND FLOOR CONFERENCE ROOM  
CITY HALL - MANASSAS, VIRGINIA  
AGENDA**

**5:30 PM CALL TO ORDER**

- |   |                                     |
|---|-------------------------------------|
| 1. Resolution 2012-72-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$15,320 Insurance Claim Reimbursement for Repairs to an Animal Control Vehicle (Jennings)                   | <b>2 Minutes</b><br><b>Page 1</b>   |
| 2. Resolution R-2012-74-R Amending the FY 2012 Budget by Budgeting and Appropriating \$3,560 from Manassas City Public Schools for Damages to the Vehicle Maintenance Shop (Jennings / Fitzwater) | <b>2 Minutes</b><br><b>Page 5</b>   |
| 3. Resolution 2012-73-R Amending the FY 2012 Budget by Budgeting and Appropriating \$115,190 for Increased Fuel Costs (Jennings)  | <b>5 Minutes</b><br><b>Page 9</b>   |
| 4. Resolution 2012-75-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$63,636 State Grant for the Airport Runway and Taxiway Re-striping Program (Rivera)                         | <b>2 Minutes</b><br><b>Page 17</b>  |
| 5. Resolution 2012-76-R Amending the FY 2012 Budget by Transferring \$60,000 of Family Services Salary Savings to Cover Legal Fees (King / Bell)  | <b>10 Minutes</b><br><b>Page 23</b> |
| 6. <b>City Manager's Time</b>   |                                     |

**ADJOURNMENT**

PAW/bgj

cc: Mayor  
Council Members  
John A. Budesky

Pat Weiler  
Diane Bergeron  
Francis Deniega



## AGENDA STATEMENT

PAGE NO. 1

ITEM NO. 1

**MEETING DATE:** April 11, 2012 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2012-72-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$15,320 Insurance Claim Reimbursement for Repairs to an Animal Control Vehicle

**DATE THIS ITEM WAS  
LAST CONSIDERED  
BY COUNCIL:**

N/A

**SUMMARY OF  
ISSUE/TOPIC:**

The City has received an insurance claim reimbursement to cover the repair for damages to PD-10, Animal Control vehicle, resulting from an accident that occurred on February 24, 2012.

This resolution will budget and appropriate \$15,320 of insurance reimbursement revenue in the Vehicle Maintenance Fund.

**STAFF  
RECOMMENDATION:** Approve Resolution 2012-72-R

**BOARD/COMMISSION/  
COMMITTEE:**

**RECOMMENDATION:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

**CITY MANAGER:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

**COMMENTS:**

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**DISCUSSION  
(IF NECESSARY):**

**BUDGET/FISCAL  
IMPACT:** \$15,320 – Insurance Reimbursement

**STAFF:** Gene Jennings, Deputy Director of Public Works, (703) 257-8251

## RESOLUTION 2012-72-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 23<sup>rd</sup> day of April 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>VEHICLE MAINTENANCE FUND</b>		
<u>Revenues:</u>		
605-0000-318-15-16	Insurance Reimbursement	\$ 15,320
<u>Expenditures:</u>		
605-2555-419-33-00	Vehicle Repairs	\$ 15,320

For: Insurance Reimbursement for Animal Control Vehicle Repairs

This resolution shall take effect upon its passage.

\_\_\_\_\_  
Harry J. Parrish II                      MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

\_\_\_\_\_  
Andrea P. Madden                      City Clerk

Account number . . . : 605-0000-318.15-16

Fund . . . . . : 605 Vehicle Maintenance  
Department . . . . . : 00  
Division . . . . . : 00  
Activity basic . . . : 31 Local Revenues  
Sub activity . . . . : 8 Other Revenues  
Element . . . . . : 15 Restitution  
Object . . . . . : 16 Insurance Reimbursements

Estimated revenue . . . . . : 0

Actual receipts - current . . . :	15,321.92	
Actual receipts - ytd . . . . :	2,447.14	
Unposted receipts . . . . . :	.00	
Total receipts . . . . . :	17,769.06	0.0%
Unrealized revenue . . . . . :	17,769.06-	0.0

F7=Project data

F11=Acct activity list

F8=Misc inquiry

F12=Cancel

F9=Misc update

F13=Misc Budget

F10=Detail trans

F24=More keys

053797

20 COLLISION PAYMENT	15321.92
LOSS 2-24-12 DAMAGE TO ANIMAL CONTROL VE	

DOL : 02-24-12  
Policy: AP11-088  
Trans#: 340672  
Check#: 053797  
Chk Dt: 03-08-12

605-0000-318.1516

CITY OF MANASSAS  
PO BOX 560  
MANASSAS, VA 20110

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 13 SECURITY FEATURES


68-02  
510

053797


CHECK NO.	CHECK DATE	CLAIM NUMBER
053797	03-08-12	02PC-11-01781

CHECK AMOUNT

**\* \* \* \$15,321.92**


 PAY ONLY **1532192**  
one three two one nine two

TO THE CITY OF MANASSAS  
ORDER OF

  
 Steven Bergman  
 VOID AFTER 90 DAYS

## AGENDA STATEMENT

PAGE NO. 5

ITEM NO. 2

**MEETING DATE:** April 11, 2012 – Finance Committee

**TIME ESTIMATE:** 2 Minutes

**AGENDA ITEM TITLE:** Resolution 2012-74-R Amending the FY 2012 Budget by Budgeting and Appropriating \$3,560 from Manassas City Public Schools for Damages to the Vehicle Maintenance Shop

**DATE THIS ITEM WAS  
LAST CONSIDERED  
BY COUNCIL:** N/A

**SUMMARY OF  
ISSUE/TOPIC:** On November 30, 2011, an accident involving a City school bus occurred at the Vehicle Maintenance Shop which resulted in significant damage to an interior block wall. The cost of the repairs totaled \$3,568. Manassas City Public Schools will reimburse the City for the repairs.

This resolution will budget and appropriate \$3,560 of revenue from Manassas City Public Schools in the Building Maintenance Fund.

**STAFF  
RECOMMENDATION:** Approve Resolution 2012-74-R

**BOARD/COMMISSION/  
COMMITTEE:**

**RECOMMENDATION:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

**CITY MANAGER:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

**COMMENTS:**

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**DISCUSSION  
(IF NECESSARY):**

**BUDGET/FISCAL  
IMPACT:** \$3,560 – Reimbursement from Manassas City Public Schools

**STAFF:** Gene Jennings, Deputy Director of Public Works, (703) 257-8251  
Tim Fitzwater, Building and Grounds Superintendant, (703) 257-8372

## RESOLUTION 2012-74-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 23<sup>rd</sup> day of April 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>BUILDING MAINTENANCE FUND</b>		
<u>Revenues:</u>		
603-0000-318-96-00	MCPS Reimbursement	\$ 3,560
<u>Expenditures:</u>		
603-2430-419-39-00	Building Repairs	\$ 3,560

For: MCPS Reimbursement from Vehicle Maintenance Shop Repairs

This resolution shall take effect upon its passage.

\_\_\_\_\_  
Harry J. Parrish II MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

\_\_\_\_\_  
Andrea P. Madden City Clerk



# INVOICE

DATE: March 30, 2012

INVOICE NUMBER: PK12-132

FROM:	TO:
CITY OF MANASSAS BUILDINGS AND GROUNDS MAINTENANCE 8500 Public Works Drive MANASSAS, VA 20110 (703) 257-8372/FAX(703) 330-4429 Tim Fitzwater	City of Manassas School Board 8500 Public Works Drive Manassas, VA 20110

DESCRIPTION: Repairs to wall damaged by bus November 30, 2011.

	TOTAL
Repairs to wall damaged by bus.	\$3,568.80
TOTAL	\$3,568.80

PLEASE SUBMIT (1) COPY OF BILLING WITH YOUR REMITTANCE TO THE CITY TREASURER'S OFFICE AT THE ABOVE ADDRESS

DUE DATE: 30 days

TREASURER: 603-0000-319.4290

TOTAL	\$3,568.80
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CITY OF MANASSAS  
Accounts Payable Transaction4/02/12  
16:33:52

Group number . . . . . : 8636 PI RECEIPTS  
Accounting period . . . . : 09/2012 mm/yyyy  
Posting date . . . . . : 03/29/2012 mm/dd/yyyy  
  
Transaction date . . . . . : 03/07/2012 mm/dd/yyyy  
Invoice number . . . . . : 2012-0269  
Account number . . . . . : 603-2453-419.39-00 Other Purchased Services  
Project number . . . . . :  
Amount . . . . . : 3,568.80  
Liquidated amount . . . . : 3,568.80 Last voucher  
Discount amount . . . . . : .00  
Retainage amount . . . . . : .00  
Net transaction amount . . : 3,568.80  
Voucher number . . . . . : PI2577  
PO number . . . . . : 120580  
Vendor number . . . . . : 8271 COLOSSAL CONTRACTORS, INC  
Description 1 . . . . . : P#COM01-12 - REPAIRS  
Description 2 . . . . . :  
Transaction type code . . :

F3=Exit F12=Cancel F15=Group Inquiry

F24=More keys

## AGENDA STATEMENT

PAGE NO. 9

ITEM NO. 3

**MEETING DATE:** April 11, 2012 – Finance Committee

**TIME ESTIMATE:** 5 Minutes

**AGENDA ITEM TITLE:** Resolution 2012-73-R Amending the FY 2012 Budget by Budgeting and Appropriating \$115,190 for Increased Fuel Costs

**DATE THIS ITEM WAS  
LAST CONSIDERED  
BY COUNCIL:** N/A

**SUMMARY OF  
ISSUE/TOPIC:**

The City, as with all area jurisdictions, has recently experienced dramatic increases in the cost of gasoline and diesel fuels. Staff has determined unforeseen shortfalls due to several increases throughout the last six months. Attached you will find the projected shortfalls in funding. Staff has discussed the cost increases with MCPS staff.

This resolution will budget and appropriate \$115,190 in the Vehicle Maintenance Fund.

**STAFF  
RECOMMENDATION:** Approve Resolution 2012-73-R

**BOARD/COMMISSION/  
COMMITTEE:**

**RECOMMENDATION:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

**CITY MANAGER:** ☐ Approve ☐ Disapprove ☐ Reviewed ☐ See Comments

**COMMENTS:**

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**DISCUSSION  
(IF NECESSARY):**

**BUDGET/FISCAL  
IMPACT:**

- \$ 38,560 – Manassas City Public Schools
- \$ 25,050 – Manassas Volunteer Fire Company & Greater Manassas Volunteer Rescue Squad
- \$ 8,440 – Utilities Funds
- \$ 43,140 – General Fund Contingency
- \$115,190 Total Increase in Fuel**

**STAFF:** Gene Jennings, Deputy Director of Public Works, (703) 257-8251

## RESOLUTION 2012-73-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 23<sup>rd</sup> day of April 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
<b>VEHICLE MAINTENANCE FUND</b>		
<u>Revenues:</u>		
605-0000-318-96-00	MCPS	\$ 38,560
605-0000-318-96-00	MVFC & GMVRS	\$ 25,050
605-0000-345-10-00	Transfer from General Fund	\$ 43,140
605-0000-345-54-00	Transfer from Electric Fund	\$ 8,440
	<b>Total Revenue</b>	<b>\$ 115,190</b>
<u>Expenditures:</u>		
605-2555-419-67-00	Fuel	\$ 115,190
<b>GENERAL FUND</b>		
<u>Expenditures:</u>		
100-9600-411-95-01	General Fund Contingency	\$ (43,140)
100-9600-491-92-65	Transfer to Vehicle Maintenance Fund	\$ 43,140

For: Increased Fuel Costs

This resolution shall take effect upon its passage.

\_\_\_\_\_  
Harry J. Parrish II                      MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

\_\_\_\_\_  
Andrea P. Madden                      City Clerk

**SUMMARY**

	<b>FY12 BUDGET</b>	<b>FY12 PROJECTED</b>	<b>FUNDING SHORTFALL</b>
SCHOOLS	\$254,916	\$293,478	\$38,561
FIRE/RESCUE	\$6,016	\$31,069	\$25,053
GENERAL FUND	\$323,553	\$366,700	\$43,147
UTILITIES	\$109,014	\$117,462	\$8,448
	\$693,500	\$808,709	\$115,209

**SCHOOL BOARD**

**Budgeted \$254,916**

Expenditures to March 1, 2012 (8 months) = \$199,183

Forecast:

\*Diesel Fuel – 25,553 Gallons per month x 3 mos. x \$3.38/Gallon = \$86,369

\*Unleaded Gas – 2,366 Gallons per month x 3 mos. X 3.35/Gallon = \$7,926

**\$293,478 Estimated Expenditures**

**\$254,916 Budget**

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**\$38,561 Estimated Shortfall**

**FIRE/RESCUE**

**Budgeted \$6,016**

Expenditures to March 1, 2012 (8 months) = \$7,108

Forecast:

\*Diesel Fuel – 6,000 Gallons per month x 4 mos. x \$3.38/Gallon = \$20,280

\*Unleaded Gas – 1,099 Gallons per month x 4 mos. X 3.35/Gallon = \$3,681

**\$31,069 Estimated Expenditures**

**\$6,016 Budget**

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**\$25,053 Estimated Shortfall**

**GENERAL FUND**

**Budgeted \$323,553**

Expenditures to March 1, 2012 (8 months) = \$242,047

Forecast:

\*Diesel Fuel – 6,019 Gallons per month x 4 mos. x \$3.38/Gallon = \$20,344

\*Unleaded Gas – 31,137 Gallons per month x 4 mos. X 3.35/Gallon = \$104,308

**\$366,700 Estimated Expenditures**

**\$323,533 Budget**

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**\$43,147 Estimated Shortfall**

**UTILITIES**

**Budgeted \$109,014**

Expenditures to March 1, 2012 (8 months) = \$77,427

Forecast:

\*Diesel Fuel – 9,041 Gallons per month x 4 mos. x \$3.38/Gallon = \$30,558

\*Unleaded Gas – 2,829 Gallons per month x 4 mos. X 3.35/Gallon = \$9,477

**\$117,462 Estimated Expenditures**

**\$109,014 Budget**

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**\$8,448 Estimated Shortfall**

AS OF MARCH 1 2012

PROJECTIONS USING YEAR TO DATE AVERAGE  
MONTH USE TIMES 4 MONTHS/ 3 FOR SCHOOLS

DEPT	GAS #	GAS \$	DIESEL #	DIESEL \$	TOTAL AS OF 3/1/12	GAS # PROJECTED	GAS \$ PROJECTED	DIESEL # PROJECTED	DIESEL \$ PROJECTED	PROJECTED FY12 TOTAL FUEL COST
SCHOOL	6544	\$21,267.00	53828	\$177,916.00	\$199,183.00	2366	\$7,926.10	25553	\$86,369.14	\$293,478.24
FIRE	2198	\$7,108.00	0	\$0.00	\$7,108.00	1099	\$3,681.65	6000	\$20,280.00	\$31,069.65
GENERAL	62274	\$201,855.00	12038	\$40,192.00	\$242,047.00	31137	\$104,308.95	6019	\$20,344.22	\$366,700.17
UTILITIES	18083	\$58,560.00	5659	\$18,867.00	\$77,427.00	2829	\$9,477.15	9041	\$30,558.58	\$117,462.73
TOTALS					\$525,765.00		3.35 PER GAL		3.38 PER GAL	





# CITY OF MANASSAS

## FINANCE & ADMINISTRATION DEPARTMENT

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April 5, 2012

**TO:** John A. Budesky, City Manager

**FROM:** Diane V. Bergeron, Acting Finance & Administration Director *DVB*

**SUBJECT:** Current Status of Miscellaneous Contingency - Account #100-9600-411-9501

The following is a list of the transfers from the Miscellaneous Contingency account during Fiscal Year 2012 and the current status of that account:

<b>BEGINNING BALANCE</b>	<b>\$218,400</b>
<u>Ordinance/Resolution #</u>	
2012-04-R Carryover From FY 2011 Budget	100,000
2012-10-R VA State Police Grant & Contingency for Continuation of Internet Crimes Against Children Task Force	(65,500)
2012-16-R Touch Screen Voting Machines	(8,970)
2012-17-R Continuation of Gang Task Force	(62,890)
2012-21-R City Manager Executive Search	(28,500)
2012-25-R Legislative Representation 2011/2012 Season	(6,250)
2012-35-R HMI Visitors Center Improvements	(3,891)
2012-36-R HMI Sesquicentennial	(123,332)
2012-68-R Modify Stonewall Park Pool – (American Disability Act Amended Regulations)	(15,000)
2012-69-R Balance of Health Department Budget	148,182
<b>2012-73-R Increased Fuel Costs</b>	<b>(43,140)</b>
<b>CURRENT BALANCE</b>	<b><u>\$ 109,109</u></b>



**AGENDA STATEMENT**PAGE NO. 17ITEM NO. 4

MEETING DATE: April 11, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2012-75-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$63,636 State Grant for the Airport Runway &amp; Taxiway Re-Striping Program

DATE THIS ITEM WAS  
LAST CONSIDERED  
BY COUNCIL: N/A

**SUMMARY OF  
ISSUE/TOPIC:** The Airport has received a maintenance grant from the Virginia Department of Aviation to restripe runway 16R-34L and portions of the east and west ramp. The total project cost is \$79,546. This grant will pay for 80% of the total project cost. A \$15,910 (20%) local match is required and is available in the Airport's FY 2012 Budget.

This resolution will budget and appropriate a \$63,636 State Grant in the Airport Capital Projects Fund.

**STAFF  
RECOMMENDATION:** Approve Resolution 2012-75-R**BOARD/COMMISSION/  
COMMITTEE:** Airport Commission - March 15, 2012**RECOMMENDATION:**  X  **Approve**       **Disapprove**       **Reviewed**       **See Comments****CITY MANAGER:**       **Approve**       **Disapprove**       **Reviewed**       **See Comments****COMMENTS:** \_\_\_\_\_**DISCUSSION  
(IF NECESSARY):**

**BUDGET/FISCAL  
IMPACT:** \$63,636 – State Grant  
\$15,910 – Airport Funds  
\$79,546 Total for Runway & Taxiway Re-Striping Program

**STAFF:** Juan E. Rivera, Airport Director, (703) 257-8261

## RESOLUTION 2012-75-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 23<sup>rd</sup> day of April 2012, that the following funds be budgeted and appropriated as shown.

### ACCOUNT NO.

### AMOUNT

#### AIRPORT CAPITAL PROJECTS FUND

##### Revenue:

575-0000-322-21-00	CP3773	State Grants	\$	63,636
575-0000-345-57-00	CP3773	Transfer from Airport Fund	\$	15,910
<b>Total Revenue</b>			<b>\$</b>	<b>79,546</b>

##### Expenditure:

575-3773-505-39-00	CP3773	Runway & Taxiway Re-Striping Program	\$	79,546
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For: State Grant for Runway and Taxiway Re-Striping Program

This resolution shall take effect upon its passage.

\_\_\_\_\_  
Harry J. Parrish II                      MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

\_\_\_\_\_  
Andrea P. Madden                      City Clerk

# Department of Aviation Commonwealth of Virginia

## Project Information Summary

### Manassas Regional Airport

**Project Title:** 2012 Airfield Striping

**Program Year:** 2012

**Request Year:**

**Project Type:** Maintenance

**Project Category:** Maintenance

**Project Number:** MT0030-27

**Contract Number:**

**Item Number:**

**AIP Grant Number:**

**Project Status:** Granted

**Federal Priority Score:** 0

**State Priority Score:** 95

**Project Description:** This project consists of obliterating certain airfield pavement markings and repainting the markings. This project also include some new airfield markings. There are approximately 23,070 linear feet in yellow striping, 36,300 linear feet white striping and 5,676 (LF) of blacking striping for the background of the Hold Bars.

### Project Notes:

#### Budget Summary by Budget Item:

Budget Item	Original Budget	Current Budget
Request	\$0.00	\$79,546.00
Project Total:	\$0.00	\$79,546.00

#### Budget Summary by Funding Source:

Funding Source	Original Budget	Current Budget
FAA	\$0.00	\$0.00
Local	\$0.00	\$15,909.20
State\AC/R Discretionary	\$0.00	\$0.00
State\Air Service Development	\$0.00	\$0.00
State\Aviation Promotion	\$0.00	\$0.00
State\F&E	\$0.00	\$0.00
State\GA Discretionary	\$0.00	\$0.00
State\Maintenance	\$0.00	\$63,636.80
State\Security	\$0.00	\$0.00
Project Total:	\$0.00	\$79,546.00

#### Project Miscellaneous Items:

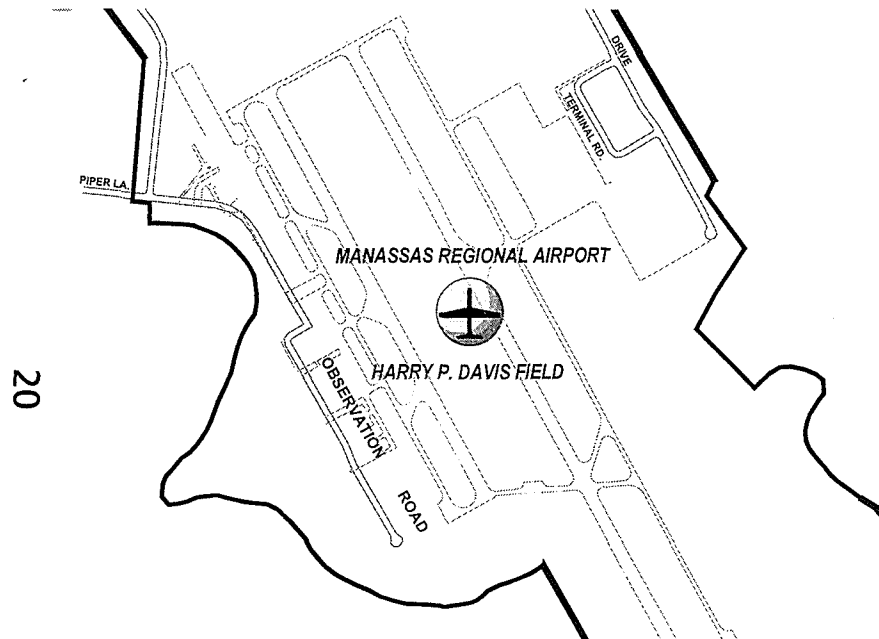
Miscellaneous Item	Date	Comment
VAB Remarks		
TA approved		
application received	03/19/2012	
grant offer date		
effective date	03/19/2012	
expiration date	06/15/2012	
project closed		

**PROJECT: A-57 Runway & Taxiway Re-Striping Program**

**DEPARTMENT: Airport**

**Site:**

West side of airport.



**Project Description:**

This project involves re-striping runway 16R-34L and taxiway Alpha.

**Service Impact Narrative:**

The runway centerlines stripes and numbers on runway 16R-34L are fading and need to be repainted. Taxiway Alpha also needs to be restriped. This project is considered to be ongoing maintenance and must be completed to insure a safe airport operating environment. The striping will include the use of glass reflective beads in the paint. A comprehensive study was completed that outlines the maintenance schedule for restriping the pavements on the Airport and the specifications that should be followed.

**Comprehensive Plan Conformance:**

The project conforms to the Comprehensive Plan.

**Year Introduced in CIP:** 2010

Project Timeline	FY 12 Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future
Planning/Design							
Land Acquisition							
Construction	•	•	•				

**Associated / Coordinated Projects:**

N/A







## AGENDA STATEMENT

PAGE NO. 23  
ITEM NO. 5

**MEETING DATE:** April 11, 2012 - Finance Committee

**TIME ESTIMATE:** 10 Minutes

**AGENDA ITEM TITLE:** Resolution 2012-76-R Amending the FY 2012 Budget by Transferring \$60,000 of Family Services Salary Savings to Cover Legal Fees

**DATE THIS ITEM WAS  
LAST CONSIDERED  
BY COUNCIL:** N/a

**SUMMARY OF  
ISSUE/TOPIC:**

Family Services staff is requesting additional funds to pay Vanderpool, Fostick & Nishanian legal fees. The current budget for Family Services legal fees has a remaining balance of \$2,038. The Department's monthly invoices have been averaging \$20,000.

The Family Services Fund has salary savings to cover the \$60,000. A Social Worker position was vacant for 8 months and then filled with an individual whose salary is lower than budgeted resulting in savings of approximately \$57,000. A Social Worker Aide position has also been vacant since the beginning of the fiscal year resulting in savings of approximately \$10,000.

This resolution will transfer \$60,000 of salary savings in the Family Services Fund.

**STAFF  
RECOMMENDATION:** Approve Resolution 2012-76-R

**BOARD/COMMISSION/  
COMMITTEE:**

**RECOMMENDATION:** \_\_\_\_\_ Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ See Comments

**CITY MANAGER:** \_\_\_\_\_ Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ See Comments

**COMMENTS:**

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**DISCUSSION  
(IF NECESSARY):**

**BUDGET/FISCAL  
IMPACT:** \$60,000 – Family Services Salary Savings

**STAFF:** Ron King, Family Services Director, (703) 257-2329  
LaTanya Bell, Fiscal Services Manager, (703) 257-2330

## RESOLUTION 2012-76-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 23<sup>rd</sup> day of April 2012, that the following funds be transferred as shown.

**ACCOUNT NO.**

**AMOUNT**

**FAMILY SERVICES FUND**

**Expenditure:**

102-2773-444-11-00	Salaries	\$	(60,000)
102-2773-444-31-00	Legal Services	\$	60,000

For: Family Services Legal Fees

This resolution shall take effect upon its passage.

\_\_\_\_\_  
Harry J. Parrish II                      MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

\_\_\_\_\_  
Andrea P. Madden                      City Clerk

Fiscal Year 2012

**Account Balance Inquiry**

12:58:58

Account number . . . : 102-2773-444.31-00  
Fund . . . . . : 102 Family Services  
Department . . . . . : 27 Family Services  
Division . . . . . : 73 Service Program  
Activity basic . . . . : 44 Health and Welfare  
Sub activity . . . . . : 4 Welfare  
Element . . . . . : 31 Professional Services  
Object . . . . . : 00

Original budget . . . . . : 30,000

Actual expenditures - current . . : .00  
Actual expenditures - ytd . . . : 27,962.38  
Unposted expenditures . . . . . : .00  
Encumbered amount . . . . . : .00  
Unposted encumbrances . . . . . : .00  
Pre-encumbrance amount . . . . . : .00  
Total expenditures & encumbrances: 27,962.38 93.2%  
Unencumbered balance . . . . . : 2,037.62 6.8

**F5=Encumbrances      F7=Project data      F8=Misc inquiry      F9=Misc update**  
**F10=Detail trans    F11=Acct activity list    F12=Cancel      F24=More keys**

