

ECONOMIC DEVELOPMENT AUTHORITY
OF THE
CITY OF MANASSAS
August 20, 2019
SPECIAL CALLED MEETING

DETERMINATION OF QUORUM

MEMBERS PRESENT: Mark T. Olsen, Chairman
Gary Jones, II, Vice-Chairman
Scott Hepburn, Treasurer
Denise Harrover
Miguel Pires, Secretary
Thomas O. Murphy
Holmes Steele Smith

Theresa Coates Ellis, Council Liaison
Patrick J. Small, ED Director, *ex-officio*

MEMBERS ABSENT: W. Patrick Pate, City Manager, *ex-officio*

OTHERS PRESENT: Eric Reeves, the Bodai Group

Chairman Mark Olsen called the special meeting to order at 5:00PM. He thanked everyone for adjusting their regular meeting schedule to spend the evening finalizing a strategic plan. The meeting opened with an Invocation and the Pledge of Allegiance. A quorum was present.

MINUTES

Chairman Olsen noted that everyone had received copies of the June 18 Regular Meeting and the August 3 Special Meeting Minutes and asked if there were any comments. Secretary Miguel Pires made a motion to approve both sets of minutes which was seconded by Denise Harrover. There being no further discussion Chairman Olsen asked the Secretary to call the roll.

Mark T. Olsen - AYE
Gary Jones – AYE
Scott Hepburn – AYE
Denise Harrover – AYE
Miguel Pires– AYE

The motion passed 5-0. Holmes Smith and Tom Murphy were absent.

FINANCIAL REPORTS

Chairman Olsen noted that everyone had received copies of the Financial Reports for June and July and asked Treasurer Scott Hepburn if he had any comments to add to the reports. The Treasurer having none, Denise Harrover made a motion to approve the Financial Reports for June and July which was seconded by Miguel Pires. There being no further discussion, Chairman Olsen asked the Secretary to call the roll.

Mark T. Olsen - AYE
Gary Jones – AYE
Scott Hepburn – AYE
Denise Harrover – AYE
Miguel Pires– AYE

The motion passed 5-0. Holmes Smith and Tom Murphy were absent.

NEW BUSINESS

None.

Holmes Smith and Tom Murphy arrived.

OLD BUSINESS

Eric Reeves, the Bodai Group, led the facilitated strategic planning session. The EDA members were offered an opportunity to comment on the previous session's work and the results that had been shared in the agenda package. Following the review the members undertook to complete developing goals and objectives and to identify measures and outcomes. When the exercise was complete, Eric thanked the members for their work and noted that once he finalized all the work product it would be sent to staff to develop a draft plan. He noted that while some milestones had been set and some responsibilities were identified that the members would still need to finish that work for incorporation into the final plan. Chairman Olsen thanked the members for all their work and thanked Eric for his.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:30PM.